



# Request for Secondary Consent

## Amendment to Planning Permit

### Council Use Only

Application Number :

Application Date :

Ledger Number :

Planning Enquiries  
Phone: 03 9705 5200  
Web: [www.casey.vic.gov.au](http://www.casey.vic.gov.au)

Fields marked with an asterisk (\*) are mandatory and must be completed.

### Council specific information

Use this form to make a minor amendment to your endorsed plans or to gain written consent from the Responsible Authority for a variation of the requirement(s) within a condition of the Planning Permit. Council cannot consider a change under Secondary Consent that may alter the proposal or any conditions contained within the Planning Permit or any proposed changes which may be required to be advertised.

The Responsible Authority has the right to choose not to approve your proposed amendment under Secondary Consent.

Please make sure that all changes are clearly highlighted on any new plans submitted, as failure to do so is likely to result in delays. Highlight the changes by using different colours, highlighter pens or bubbles around amendments.

### Applicant details

Did you lodge the original Planning Permit application? \*  Yes  No

Did VCAT direct Council to issue the permit? \*  Yes  No

Title \*  Surname \*  Given name 1  Given name 2

#### Business details

ABN  AC

Business name  Company name

#### Address

Street address/PO Box \*

Suburb / Town \*  State \*  Postcode \*

#### Contact details

Please provide at least one phone number and include the area code \*

Business phone  After hours phone  Mobile

Email \*

Are you lodging this application on behalf of someone else (e.g. applicant contact/representative)? \*  Yes  No

## Address to which the permit applies

Choose the type of formal land description \*

Street address    Lot / Plan    Crown Allotment    Other (if no other land description applies)

### Address of land to which the permit applies

Street address \*

Suburb / Town \*

State \*

Postcode \*

## Changes proposed

Planning permit number \*

Has the use and/or development work started? \*    Yes    No

Under what condition of the planning permit is the request being made ?

What changes are proposed ? Please list ALL changes and reasons/justification for each of the changes.

## Payment details

Payment can be made by cash, cheque or credit card. If you know the fee to be paid, include payment when delivering the form by post or in person to the Council.

**Fee:**

**\$665.00 GST inclusive**

## Acknowledgement

Please select \*

- I am the owner OR  
 I have notified the owner of the proposed amendment

I understand and acknowledge that:

- The information provided in this request is true and complete to the best of my knowledge.
- City of Casey may refuse this request if it becomes evident that any information or supporting documents provided are incomplete or false.

By ticking this checkbox I confirm that I have read and understood all the statements above \*

Name of person completing this request \*

Date \*

## Privacy statement

The information gathered in the form is used by Council to process the request. To view Council's privacy policy, please either visit Council's offices or go to [Council privacy statement](#)

## Lodgement

**If you intend to post or fax this form please use the details provided below:**

City of Casey  
PO Box 1000  
Narre Warren VIC 3805

Telephone: 03 9705 5200

Email: [caseycc@casey.vic.gov.au](mailto:caseycc@casey.vic.gov.au)  
Website: <http://www.casey.vic.gov.au>