



# Request for an Extension of Time to Planning Permit

Under section 69 of the *Planning and Environment Act 1987*

Planning Enquiries  
Phone: 03 9705 5200  
Fax: 03 9705 5202  
Web: [www.casey.vic.gov.au](http://www.casey.vic.gov.au)

## Council Use Only

Application Number :

Application Date :

Ledger Number :

Fields marked with an asterisk (\*) are mandatory and must be completed.

### Council specific information

An application under Section 69 of the Act (Extension of Time) must be made by the owner or occupier of the land. If not the owner/ occupier, you must have written consent to act on behalf of the owner/occupier.

Please Note: Council has no jurisdiction to extend a permit if the request is made outside six months of the permit expiry date where the use or development allowed by the permit has not yet commenced. You will not be able to apply to VCAT for a review of the matter.

### Applicant details

Did you lodge the original Planning Permit application? \*  Yes  No

Did VCAT direct Council to issue the permit? \*  Yes  No

Title \*  Surname \*  Given name 1  Given name 2

#### Business details

ABN  AC

Business name  Company name

#### Address

Street address/PO Box \*

Suburb / Town \*  State \*  Postcode \*

#### Contact details

Please provide at least one phone number and include the area code \*

Business phone  After hours phone  Mobile

Email \*

Are you lodging this request on behalf of someone else (applicant contact/representative)? \*  Yes  No

## Address to which the permit applies

Choose the type of formal land description \*

Street address  Lot / Plan  Crown Allotment  Other (if no other land description applies)

### Address of land to which the permit applies

Street address \*

Suburb / Town \*

State \*

Postcode \*

Is the extension request within the three months of the permit expiry date? \*  Yes  No

Has the permit previously been extended? \*  Yes  No

Permit number \*

Date permit issued \*

What does the permit allow? \*

Has the use and/or development commenced? \*  Yes  No

Why is the extension of time required? \*

What occurred to prevent the landowner acting upon the permit? \*

When will the works approved by the permit commence and be completed? \*

## Supporting documents

## Payment details

Payment can be made by cash, cheque or credit card - If you know the fee to be paid, include payment when delivering the form by post or in person to the Council.

**Fee:** **\$260.00 GST inclusive**

## Acknowledgement

Please select \*

- I am the owner of the land AND / OR
- I am the occupier of the land

I understand and acknowledge that:

- The information provided in this request is true and complete to the best of my knowledge.
- may refuse this request if it becomes evident that any information or supporting documents provided are incomplete or false.

By ticking this checkbox I confirm that I have read and understood all the statements above \*

Name of person completing this request \*

Date \*

## Privacy statement

The information gathered in the form is used by Council to process the request. To view Council's privacy policy, please either visit Council's offices or go to [Council privacy statement](#)

## Lodgement

**If you intend to post this form please use the details provided below:**

City of Casey  
PO Box 1000  
Narre Warren VIC 3805

Telephone: 03 9705 5200

Fax: 03 9705 5202

Email: [caseycc@casey.vic.gov.au](mailto:caseycc@casey.vic.gov.au)

Website: <http://www.casey.vic.gov.au>