

Third Party Authority Form

Freedom of Information Request



Use this form to authorise someone else to act on your behalf in relation to a Freedom of Information request made to The City Of Casey. This might include authorising a lawyer, support person, or family member.

What does authorising someone to act on my behalf mean?

If you authorise someone to act on your behalf, we will communicate with that person for the Freedom of Information Request.

The information you provide on this form will be linked to Freedom of Information Application.

1. Applicant declaration	
Name:	_____
I authorise the person and/or organisation specified below to act on my behalf. This includes receiving and disclosing personal information about me and authority to resolve, finalise my Freedom of Information Request.	
Signature:	_____
Date:	_____

2. Third Party Authority declaration	
Name:	_____
Phone:	_____
Email:	_____
I declare that I undertake to act as representative for the person named above.	
Signature:	_____
Date:	_____

Privacy Statement: City of Casey is committed to protecting your privacy. Your personal information will be handled in accordance with the Privacy and Data Protection Act 2014. All personal information collected by the City of Casey will only be used for the purposes outlined within our Privacy Policy. Council's Privacy Policy is available from our website www.casey.vic.gov.au/council/your-council/privacy and all Council Customer Service Centres. For further Information about how Council manages and uses your personal information or how you can access and/or amend your personal information please contact Council's Privacy Officers via our website www.casey.vic.gov.au/council/contact/feedback-form or by calling on 9705 5200.

Web: casey.vic.gov.au
Email: caseycc@casey.vic.gov.au
Phone: 03 9705 5200
Post: PO Box 1000, Narre Warren VIC 3805

TIS: 131 450
(Translating and Interpreting Service)
NRS: 133 677
(for the deaf, hearing or speech impaired)

Customer Service Centres:
Narre Warren: Bunjil Place, Patrick Northeast Drive
Cranbourne: Cranbourne Park Shopping Centre
ABN: 43 320 295 742