

CLUB ACCREDITATION PROGRAM

BRONZE ACCREDITATION REQUIREMENTS

GOVERNANCE

DOCUMENTATION REQUIRED	HOW TO SUBMIT
Current Club Constitution.	Upload a copy of the Club Constitution to GamePlan Bronze Module or provide a link to the Club Constitution if it is available on your club website.
Codes of Conduct for spectators, players, parents, coaches and committee members.	Upload Codes of Conduct to GamePlan Bronze Module. Evidence can include player registration forms, social media posts and signage displayed during game days and training sessions.
Current Working With Children Check (WWCC) Register for all committee members, coaches, team managers and volunteers. The register must include: • Name • WWCC Number • Expiry Date • Position within the club	Evidence of a manually maintained WWCC register (e.g. spreadsheet, database, or register document) or details of the registration platform used by your sporting body (e.g PlayHQ).
Evidence of basic governance structure including: • President • Vice-President • Treasurer • Secretary	Upload updated Executive Committee Member List to GamePlan Bronze Module.
Publicly available Position Descriptions for the Executive Committee including: • President • Vice-President • Treasurer • Secretary	Provide a link to the Position Descriptions that are available on your club website.

OFFICIAL

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DOCUMENTATION REQUIRED	HOW TO SUBMIT
Statement of Commitment to Child Safety.	Provide a link to the Statement of Commitment to Child Safety on your club website.
Child Friendly Complaint Poster displayed in clubrooms.	Upload photograph of poster displayed in clubrooms to GamePlan Bronze Module.
Gender-diverse leaders on committee (minimum 15 points).	Committee details to be entered in the GamePlan Bronze Module.

FINANCE

DOCUMENTATION REQUIRED	HOW TO SUBMIT
Annual Balance Sheet and Profit and Loss Statement for the previous financial year.	Upload financial statements to GamePlan Bronze Module.
Evidence of an agreed payment plan with Council (where debt to Council exists).	Upload payment plan documentation to GamePlan Bronze Module (if applicable).
At least two diverse revenue streams identified.	Select applicable revenue streams in the GamePlan Bronze Module.

INCLUSION & COMMUNITY ENGAGEMENT

DOCUMENTATION REQUIRED	HOW TO SUBMIT
Inclusion Stream Pathway #1 identified, and Inclusion Action Plan developed in consultation with a Monash Healthy Clubs Health Promotion Practitioner, Sport4All Inclusion Officer or approved external organisation.	Select applicable Inclusion Stream Pathway in the GamePlan Bronze Module. If "Other" is selected, provide the organisation name and contact details (email and/or phone number).
Social media representation of identified inclusion stream groups.	Provide social media links in GamePlan Bronze Module. This information will be verified by a member of the City of Casey Community Sports Team.
Club facilities, equipment and opportunities are shared equitably across all teams.	Select applicable practices in the GamePlan Bronze Module relating to facilities, resources and opportunities.