

# Casey Arts

## Contribute to 'Connect'

### Guidelines & Deadlines for submissions

'Connect' is your new regular guide to the latest arts news and events in the City of Casey. Readers who are signed up to our mailing list receive the e-newsletter straight to their inbox. Casey Arts is committed to delivering Connect frequently with 5 annual editions.

We are taking submissions for content that gives readers an insight into your/ your groups practise, articles & stories, news and updates to keep readers up-to-date with your group or collective, and art related events and activities that may be featured in the 'What's On' section of Connect. We are also looking for local artists to be interviewed. Please express your interest via our email contact below.

**All submissions must include the following details (if applicable):** an image in the form of a JPEG, PNG or PDF file, image details (photographer, title, date, medium, description of artwork/ image), title, name, date, time, venue, cost, description, contact (email or phone), website. Please also include the name of the image photographer. Casey Arts gratefully accepts your submissions and reserves the right to choose, curate and edit the content before publishing. Your content may be presented in a future edition if it suits that edition better.

**Submit your content via email to** [arts@casey.vic.gov.au](mailto:arts@casey.vic.gov.au).

The images you provide us may be used in Connect, as well as on our social media platforms and our website. Please make it clear in your submission if you do not wish to have your image content featured on any of our communication platforms or publications.

### Issue release dates & when to submit information:

We need your help to ensure submission deadlines are met with all information provided so we can present your up to date arts news, stories and events to the Casey community.

**Issue 1:** February & March (Art Spaces Season 1 Edition – released the first week of February)

**Deadline for submissions:** first week of January

**Issue 2:** April & May (released the first week of April)

**Deadline for submissions:** first week of March

**Issue 3:** June, July & August (Winter Arts Festival Edition – released the first week of June)

**Deadline for submissions:** first week of May

**Issue 4:** September & October (Art Spaces Season 2 Edition – released the first week of September)

**Deadline for submissions:** first week of August

**Issue 5:** November, December & January (released the first week of November)

**Deadline for submissions:** first week of October

