

Residential Parking Permit Policy



Approval Body:	COUNCIL
Endorsement Date of Current Version:	10 September 2024
Current Version:	2.0 <i>Policy documents change from time to time and it is recommended that you consult the electronic reference copy on the Sharepoint to ensure that you have the current version.</i>
Compulsory Review Cycle:	4 years
Review Date:	10 September 2028 <i>It is recognised that, from time to time, circumstances may change leading to the need for minor administrative changes to this document. Where an update does not materially alter this document, such a change may be made administratively.</i> <i>Examples include a change to the name of a Council department, a change to the name of a Federal or State Government department, and a minor update to legislation which does not have a material impact. However, any change or update which materially alters this document must be by resolution of the approval body.</i>
Responsible Department:	City and Asset Planning
Responsible Team:	Transport Operations
Relevant Legislation:	N/A
Relevant Council Documents:	N/A
ECM ID:	248817

- 7.6. Permits may not be used for business or commercial purposes at any time. They are only for the use of residents.
- 7.7. Issue of a permit will not guarantee the availability of a parking space to the holder.

8. Other Permit Information and Conditions

- 8.1. Where permits are used contrary to any of the terms and conditions a parking infringement notice may be issued and the permit may be cancelled.
- 8.2. The loss of permit must be reported to the City of Casey's Traffic Operations Section as soon as practicably possible following the realisation of such loss.
- 8.3. The permit must be affixed to the front of the windscreen beside the registration label in such a manner that it is clearly visible from the outside of the vehicle.
- 8.4. Permits must not be transferred or sold to another person. Permits must not be duplicated in anyway.
- 8.5. If a person holding the permit moves from the dwelling, the Traffic Operations Unit must be advised.
- 8.6. Council reserves the right to withdraw Residential Parking Permits at any time.
- 8.7. Council reserves the right to introduce a permit fee for all residential parking permits.
- 8.8. The number and location of parking spaces may be varied or suspended by authorised Council officers or Victoria Police.

9. Responsibilities

Who	What
Transport Operations Team	Respond to requests for permit parking when required

10. Breaches.

NA

11. Relevant Forms

NA

12. Document History

Date approved	Change Type	Version	Next Review Date
19 May 2009	Document initiation	1.0	19 May 2013
3 October 2017	Re-endorsement	1.1	30 June 2021
10 September 2024	Re-endorsement	2.0	10 September 2028

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