



OFFICIAL REAL ESTATE A-FRAME SIGNAGE APPLICATION

Casey Community Local Law 2025

OVERVIEW

Clause 55 (3) of the Casey Community Local Law 2025 states that a person employed or engaged by a Real Estate Agency must not, without a permit, place a real estate sign in or on a public place, reserve, Council land or road.

This form is to be used to apply for a permit to display an A-Frame sign for Real Estate Agent Open for Inspections/Auctions in a Public Place.

APPLICATION FEE

Application Fee	\$155.00 (non-refundable)
Annual Permit	\$506.00*
Single Placement Permit	\$148.00**

*Initial application will incur application fee and Annual Permit fee. Permit fee will be refunded if your application is unsuccessful.

** In addition, application fee will be charged on each application. Application fee and permit fee must be paid at time of application. Permit fee will be refunded if your application is unsuccessful.

LODGEMENT



EMAIL:
caseycc@casey.vic.gov.au



IN PERSON:

Bunjil Place Customer Service
2 Patrick Northeast Drive, Narre Warren

Cranbourne Customer Service
Shop 61, Cranbourne Park Shopping Centre

Refer to the City of Casey Website for opening hours.



MAIL:
City of Casey
PO Box 1000,
Narre Warren, VIC 3805

Contact the City of Casey:

Web: casey.vic.gov.au

Email: caseycc@casey.vic.gov.au

Phone: 03 9705 5200

Post: PO Box 1000, Narre Warren VIC 3805

NRS: 133 677 (for the deaf, hearing or speech impaired)

Customer Service Centres:

Narre Warren: Bunjil Place, Patrick Northeast Drive

Cranbourne: Cranbourne Park Shopping Centre

ABN: 43 320 295 742



TIS: 131450 (Translating and Interpreting Service) المترجم الفوري 翻译 مترجم شفاهي सहायता ภาษာ တစ်စုံတစ်ရာ

CASEY.VIC.GOV.AU

APPLICATION REQUIREMENTS

To be eligible for a permit, you must provide certain information specified below. Not providing the information will result in a delay or non-approval of your permit application.

- Applications must be submitted at least 14 days before the requested permit date**
- A copy of your Public Liability Insurance policy must be provided.** All applicants must hold the appropriate public liability insurance with a minimum coverage of \$20M.

Obligation to Insure

The Permit Holder shall at all times during the agreed Term, be the holder of a current Public Liability Policy of Insurance (“The Public Liability Policy”) in respect of the activities specified herein in the name of the Permit Holder providing coverage for a minimum sum of \$20M (or more). The Public Liability Policy shall cover such risks and be subject only to such conditions and exclusions as are approved by the Council and shall extend to cover the Council in respect to claims for personal injury or property damage arising out of the negligence of the Permit holder.

COUNCILS INDEMNITY

The Permit Holder agrees to indemnify and to keep indemnified, the Council, its servants and agents, and each of them from and against all actions, costs, claims, charges, expenses, penalties, demands and damages whatsoever which may be brought or made or claimed against them, or any of them, in connection with the Permit Holders performance or purported performance of its obligations under this Permit and be directly related to the negligent acts, errors or omission of the Permit Holder. The Permit Holders liability to indemnify the Council shall be reduced proportionally to the extent that any act or omission of the Council, its servants or agents, contributed to the loss or liability.

APPLICATION DECLARATION

By lodging this application, you declare that:

- » You are an authorised person to apply for the Real Estate signage permit and that all information in this application is true and correct.
- » The information provided in this application form and all attachments is true and correct. You understand it is an offence to provide false information and penalties apply.
- » If the permit is granted, you will comply with all permit conditions and the Casey Community Local Law 2025.

PRIVACY STATEMENT

I have read and agree to City of Casey’s Privacy Policy accessible at <https://www.casey.vic.gov.au/privacy>. We will only use the personal information provided by you for the purposes for which it was collected and any other authorised use. The information we collect may also be used for our planning and research purposes to improve the services to the community. We will never reveal personal information we collect to third parties unless disclosure is required or authorised by law. If you have any queries or need further information on privacy-related matters, please contact Council’s Privacy Officer.”

I consent that the City of Casey (“Council”) will collect my personal information, where Council believes it is reasonable to undertake functions for the use, disclosure, and operational requirements carried out by Council and/or including, but not limited to, third parties and other agencies. I understand and accept that Council is not liable for third-party disclosure, distribution, copying, or misuse of the information contained in this form.



APPLICANT'S DETAILS	
Company Name:	
Trading Name:	
ABN/ACN:	
Applicant First Name:	Surname:
Business Address:	
Suburb:	Postcode:
Postal Address:	
Suburb:	Postcode
Phone:	Mobile:
Email Address:	

CREDIT CARD AUTHORISATION

CARDHOLDER'S DECLARATION

I declare that I am the authorised cardholder of this credit card and understand it is an offence to provide false information and penalties apply.

CREDIT CARD DETAILS:	
Type of credit card	
<input type="checkbox"/> Mastercard	<input type="checkbox"/> Visa
Name of Cardholder:	
Contact Phone (business hours):	
Card Number:	
Expiry Date:	CCV:
Amount (\$):	