

**Minutes of Council Meeting
held via MS Teams
and Live-streamed.**

Tuesday 15 December 2020

Commenced at 4.00 pm

**Vision for the future Australia's most
liveable city.**

Order of Business

1. Statement of Acknowledgement.....	4
1.2. Reading of the Diversity Statement.....	4
2. Confirmation of Minutes	4
3. Declarations of Conflict of Interests and Personal Interests	4
4. Public Question Time	4
5. Officer's Reports for Consideration	5
5.1. Sport and Physical Activity Strategy	5
5.2. Affordable Housing Strategy.....	5
5.3. Payments for Public Open Space Equalisation under Clause 53.01 of the Casey Planning Scheme	6
5.4. Amendment C275case to the Casey Planning Scheme: Review of the Planning Framework for the Cranbourne Major Activity Centre.....	7
5.5. Appointment of Audit and Risk Independent Committee Members and Chairperson	8
5.6. Advisory Committees Transition to Community Reference Groups.....	8
5.7. s11A Instrument of Authorisation – Planning & Environment Act	9
5.8. Robert Booth Reserve Project Resolution	10
5.9. Community Lease – Narre Warren South Scout Centre – 87 Oakgrove Drive, Narre Warren	11
6. Consideration of Reports of Committees.....	11
6.1. Record of Discussion.....	11
7. Petitions.....	11
8. Urgent Business.....	11
9. Closed Council.....	12

Administrators Present:

Noelene Duff PSM
Miguel Belmar
Cameron Boardman

Chairperson of Administrators
Administrator
Administrator

In Attendance:

Glenn Patterson
Jordan Barfoot
Jacinta MacLeod

Chief Executive Officer
AV Technician
Minutes Assistant

1. STATEMENT OF ACKNOWLEDGEMENT

The Chairperson of Administrators read the Statement of Acknowledgement.

1.2. READING OF THE DIVERSITY STATEMENT

The Chairperson of Administrators read the Diversity Statement.

2. CONFIRMATION OF MINUTES

Mover / Seconder: Mr Boardman / Mr Belmar

That the Minutes of the Council Meeting held on 1 December 2020 be confirmed.

Carried

3. DECLARATIONS OF CONFLICT OF INTERESTS AND PERSONAL INTERESTS

Declaration by Administrators of any Conflict of Interest pursuant to Section 130 of the Local Government Act 2020 (the Act) in any items on the Agenda Paper. (Note that Section 130(2)(a) of the Act requires Administrators to disclose the nature of a Conflict of Interest immediately before the relevant consideration or discussion). Section 130(2)(b) also requires that the Administrator declaring a Conflict of Interest exclude themselves from the decision-making process in relation to that matter.

4. PUBLIC QUESTION TIME

Note: Questions are reproduced as prepared by the Questioner and no guarantee is given that any subject matter or statement contained in the question is factually correct.

Please note there were no Public Questions received for this Council Meeting.

5. OFFICER'S REPORTS FOR CONSIDERATION

Sport & Physical Activity Strategy (2021-2025)

ITEM: 5.1

Community Life
Active Communities
Angie Peresso

Purpose of Report: *To present the Sport and Physical Activity Strategy (2021-2025) for adoption*

Mover / Seconder: Mr Boardman / Mr Belmar

That the Sport and Physical Activity Strategy (2021-2025) be adopted.

Carried

Affordable Housing Strategy

ITEM: 5.2.

City Planning and Infrastructure
Growth and Investment
Kathryn Seirlis

Purpose of Report: *To adopt the City of Casey Affordable Housing Strategy.*

Mover / Seconder: Mr Belmar / Mr Boardman

That Council:

1. **Adopts the City of Casey Affordable Housing Strategy, in accordance with Attachment 1.**
2. **Notes the Affordable Housing Strategy Action Plan as per Attachment 2.**
3. **Notes the Affordable Housing Strategy Background Paper as per Attachment 3.**
4. **Notes the feedback received from the community through public exhibition of the draft Affordable Housing Strategy as per Attachment 4.**

Carried

**Payments for Public Open Space Equalisation under
Clause 53.01 of the Casey Planning Scheme**

ITEM: 5.3.

**City Planning and Infrastructure
Growth and Investment
Kathryn Seirlis**

Purpose of Report: *To Authorise payments from Public Open Space Reserve to meet commitments under Clause 53.01 of the Casey Planning Scheme.*

Mover / Seconder: Mr Boardman / Mr Belmar

That Council authorise payments to be made from Public Open Space Reserve in accordance with the details at Confidential Attachment 1 and in accordance with the Planning and Environment Act 1987.

Carried

**Amendment C275case to the Casey Planning Scheme:
Review of the Planning Framework for the Cranbourne
Major Activity Centre
City Planning and Infrastructure
Growth and Investment
Kathryn Seirlis**

ITEM: 5.4.

Purpose of Report: *To consider Amendment C275case to the Casey Planning Scheme (review of the Cranbourne Major Activity Centre planning framework) and recommend that it is submitted to the Minister for Planning for Authorisation to commence the Planning Scheme Amendment process and subsequently Exhibited to the public.*

Mover / Seconder: Mr Belmar / Mr Boardman

- 1. That Council writes to the Minister for Planning to seek his authorisation under Section 8A(2) of the Planning and Environment Act 1987 to prepare Amendment C275case to the Casey Planning Scheme to:**
 - Amend Planning Scheme Maps 15 ESO, 11HO, 15HO, 11ZN, 15ZN;
 - Insert Planning Scheme Maps 11PO and 15PO;
 - Replace schedule 1 to Clause 37.08 Activity Centre Zone with a new schedule;
 - Amend the schedule to Clause 43.01 Heritage Overlay;
 - Insert schedule 2 to Clause 45.09 Parking Overlay;
 - Amend the schedule to Clause 53.01 Public Open Space Contribution and Subdivision;
 - Amend the schedule to Clause 72.03 What does this Planning Scheme consist of; and
 - Amend the schedule to clause 72.04 Documents Incorporated into this Planning Scheme;

generally in accordance with Attachment 3 and confidential Attachment 4.
- 2. That, subject to receiving the authorisation of the Minister for Planning under point 1 of this recommendation, Council gives notice of Amendment C275case in accordance with the requirements of Section 19 of the Planning and Environment Act 1987.**
- 3. That Council endorse the Cranbourne Major Activity Centre Structure Plan 2020 and concurrently exhibit it with Amendment C275case.**
- 4. That Council endorse the Movement and Access Strategy (GTA Consultants, 2017), Open Space Assessment (TBLD, 2017) and Open Space Analysis (City of Casey, 2020) in accordance with Attachment 5, Attachment 6 and Attachment 7.**
- 5. That following the exhibition of Amendment C275case and the Cranbourne Major Activity Centre Structure Plan 2020, submissions received are presented to Council for its consideration.**

Carried

**Appointment of Audit and Risk Independent Committee
Members and Chairperson**
Corporate Services
Governance
Rhys Matulis

ITEM: 5.5.

Purpose of Report: *To appoint independent members to Council's Audit and Risk Committee*

Mover / Seconder: Mr Boardman / Mr Belmar

That Council:

- 1. Appoint John Ngyuen to the role of Independent Chair of the City of Casey Audit and Risk Committee for a three-year term ending 31 December 2023**
- 2. Appoint Carol Pagnon as an independent member to the City of Casey Audit and Risk Committee for a two-year term ending 31 December 2022.**
- 3. Appoint Ernest Stabek as an independent member to the City of Casey Audit and Risk Committee for a two-year term ending 31 December 2022**

Carried

**Advisory Committees Transition to Community Reference
Groups**
Corporate Services
Governance
Rhys Matulis

ITEM: 5.6.

Purpose of Report: *Transition to Community Reference Groups*

Mover / Seconder: Mr Belmar / Mr Boardman

That Council:

- 1. Disband all of its Advisory Committees as listed below effective 31 December 2020:**
 - Access and Inclusion Advisory Committee**
 - Arts and Cultural Advisory Committee**
 - Bunjil Place Arts Fund Advisory Committee**
 - Conservation Advisory Committee**
 - Smart City Advisory Committee**
- 2. Revoke the Advisory Committee Policy effective 31 December 2020**

Carried

Purpose of Report: *To update the s11A Instrument of Authorisation to Planning Officers under the Planning and Environment Act 1987*

Mover / Seconder: Mr Boardman / Mr Belmar

That Council resolves that –

- 1. The members of Council staff referred to in the instrument be appointed and authorised asset out in the instrument.**
- 2. The instrument comes into force immediately the Chief Executive Officer signs the instrument and remains in force until Council determines to vary or revoke it.**
- 3. The instrument be signed by the Chief Executive Officer on behalf of Council.**

Carried

Robert Booth Reserve Project Resolution**ITEM: 5.8.**

City Planning and Infrastructure

City and Asset Planning

Keri New

Purpose of Report: *To seek approval to reallocate Capital Works funds to deliver the Robert Booth Reserve Pavilion Upgrade and provide an update on the Robert Booth Reserve Master Plan.*

Mover / Seconder: Mr Belmar / Mr Boardman

1. That \$592,300 of the \$4,275,000 of Capital funds currently allocated for the relocation of Hampton Park Tennis Club to Cairns Road be reallocated to the Robert Booth Reserve Pavilion Upgrade project.
2. That the remaining funds (\$3,682,700) be placed on hold until finalisation of the Robert Booth Reserve Master Plan, where priority projects can be considered for funding as part of Council's Capital Works Program.
3. That design development for the Robert Booth Reserve Pavilion Upgrade project will commence after Hampton Park Progress Association, as landowner, provides unqualified written approval for Council to undertake the capital improvement associated with the Pavilion Upgrade at the reserve.
4. That as part of the Pavilion Upgrade minor renewal, works be undertaken to the current Netball building so that it can accommodate the Hampton Park Progress Association, and that a tenancy agreement be prepared to allow for this use.
5. That once the draft Master Plan is finalised, it be placed on public exhibition for a period of four weeks.

Carried

Purpose of Report: *Final approval to enter a lease located at Baringa Reserve Narre Warren South*

Mover / Seconder: Mr Boardman / Mr Belmar

That Council:

1. Enters into a lease with the Scout Association of Australia, Victorian Branch, part of the land at Baringa Reserve, located at 87 Oakgrove Drive, Narre Warren South on the following conditions:
 - a. Commencement Date being 1 January 2021
 - b. A term of 10 years with two further terms of 5 years each
 - c. A commencing rental of \$150 per annum plus GST
 - d. Annual rental increases of 5%
 - e. Permitted use for active scout operations and hiring space to suitable organisations or groups as approved by the Council
2. Authorises the Manager Property and Procurement to enter into the lease, service agreement and funding agreement with the Scout Association of Australia, Victorian Branch under delegation.

Carried

6. CONSIDERATION OF REPORTS OF COMMITTEES

Nil.

6.1. RECORD OF DISCUSSION

That the Record of the Assembly of Councillors, as listed, be received and noted.

Carried

7. PETITIONS

Nil.

8. URGENT BUSINESS

Nil.

9. CLOSED COUNCIL

Pursuant to Section 3(5) of the *Local Government Act 2020* (the Act), the Chief Executive Officer has determined that the reports listed below, and their attachments are confidential in accordance with Section 3(5) of the Act for the reasons specified.

Item 1 – Legal Matter

Section 3 (5)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released;

Section 3 (5)(e) - legal privileged information, being information to which legal professional privilege or client legal privilege applies;

Recommendation – That Council resolve itself in Closed Council.

Carried

CONCLUSION OF MEETING

The Meeting closed at 4.57 pm.

Confirmed this 2 day of February 2021

.....
Ms Noelene Duff
Chairperson of Administrators
City of Casey

JM