

# Berwick Village Commercial Waste Collection Policy

Version: 2.0

Adopted: 18 December 2018

Responsible Department: Waste and Landfill Management

## 1. Purpose

To provide a commercial waste service to a designated Berwick Village area within the City of Casey.

## 2. Definitions

<b>Council</b>	means Casey City Council, being a body corporate constituted as a municipal Council under the Local Government Act 1989
<b>Councillors</b>	means the individuals holding the office of a member of Casey City Council
<b>Council officer</b>	means the Chief Executive Officer and staff of Council appointed by the Chief Executive Officer.
<b>Contract Supervisor</b>	means the City of Casey's Manager of Waste and Contaminated Land. The Contract Supervisor may delegate decisions under this policy but is ultimately responsible for their implementation.
<b>Contractor</b>	means the waste management company appointed to collect waste in the municipality on behalf of the City of Casey. This appointment is formalised with a contract.

## 3. Scope

The Berwick Village Commercial Waste Collection Policy applies to all businesses as outlined on the map below with the exception of the Coles complex.

Vacant properties with no buildings or structures present, or properties where the Contract Supervisor determines collection is not accessible are not eligible to receive the waste service, and will not be charged for a waste service.

*Council policy documents change from time to time and it is recommended that you consult the electronic reference copy at [www.casey.vic.gov.au/policiesstrategies](http://www.casey.vic.gov.au/policiesstrategies) to ensure that you have the current version. Alternatively you may contact Customer Service on 9705 5200.*

## Berwick Village Service Area



### 4. Context

This policy should be read in conjunction with the Rethink Your Waste! City of Casey Waste Management Strategy 2016-2022 and Section 162 of the *Local Government Act (1989)*, the Litter Management Policy, the Kerbside Collection Policy and the Casey Sustainability Plan.

The waste collection service is charged separately through rates and waste charges are revised annually. There will be a separate waste charge on each applicable property.

### 5. Policy

#### 5.1. The Service

The City of Casey has constructed three waste compounds in these two car park areas. Sufficient numbers of waste and commingled recycling bins have been placed at these three sites to provide a suitable service to the participating businesses. Only waste and recycling materials generated as part of business activities are to be placed in the bins in the compound.

Each eligible business shall be issued with a key to gain access to the compounds. All original participants of the scheme were issued these keys free of charge but all new businesses and replacement keys will incur a \$50 deposit which is refundable when the key is returned.

The City of Casey has also arranged for bins to be located on private property at the following locations following provision of Work Safe advice:

- 25-27 High Street Berwick
- 81 High Street Berwick
- 74 High Street Berwick
- 77 High Street Berwick

The City of Casey will facilitate collection of bins through the services of an appointed contractor/s to:

- empty all bins up to seven times per week
- clean the bins as frequently as necessary
- maintain the locks in good condition
- keep the bins in good repair and replace them when necessary
- clean the compound floors as necessary
- maintain the compounds in good condition, including removal of graffiti

Each participant in the service will be responsible for the transfer of waste and recyclable materials from their premises to the waste and recycling bins, including those in the compounds. All waste material must be placed in the appropriate bins.

Large items such as shop fittings and hard waste are not acceptable as part of this service.

## 5.2. Service Charge

All eligible businesses shall be included in the Service Charge scheme under Section 162 of the *Local Government Act (1989)* with the only exemption being the Berwick Mechanics Institute and Free Library. Eleven waste charge categories have been established to ensure each business is paying for the appropriate service to meet their needs.

If a property is vacant for more than one month an application can be made in writing for a suspension of the rates for the period that the property is empty.

Each year the City of Casey shall review the service charge to be applied to each of the properties in the scheme taking into account any correspondence in the previous year and any variation in costs. The costs are to be distributed in accordance with the formula agreed by Council.

## 6. Administrative Updates

It is recognised that, from time to time, circumstances may change leading to the need for minor administrative changes to this document. Where an update does not materially alter this document, such a change may be made administratively. Examples include a change to the name of a Council department, a change to the name of a Federal or State Government department, and a minor update to legislation which does not have a material impact. However, any change or update which materially alters this document must be by resolution of Council.

## 7. Review

The next review of this document is scheduled for completion by 30 November 2022.