



Resident Permit Parking Policy

Version 1.1

Document Control

Council policy documents change from time to time and it is recommended that you consult the electronic reference copy at www.casey.vic.gov.au/policiesstrategies to ensure that you have the current version. Alternatively you may contact Customer Service on 9705 5200.

Responsible Department – Transport

Adopted 19 May 2009

Electronic reference library version 1.1

Preamble

In accordance with a resolution of Council on 21 June 2005 to include definitions of Council, Councillors and Council officers in all Council policy documents, the following definitions are provided:

Council – means Casey City Council, being a body corporate constituted as a municipal Council under the Local Government Act 1989

Councillors – means the individuals holding the office of a member of Casey City Council

Council officers – means the Chief Executive Officer and staff of Council appointed by the Chief Executive Officer.

Background

This policy may be cited as the Resident Permit Parking Policy.
This Policy specifies:

- The requirements that must be met in order to introduce time restricted parking in a residential street with exemption for permit holders;
- The requirements that must be met in order for a parking permit to be issued; and
- The permit entitlements of the permit holder.

The general objective of this policy is to manage on-street parking for the people who live in the street to balance residential, commercial and other parking demands.

To achieve this objective parking permits shall be issued to residents only and community access to residential areas shall be maintained by not supporting exclusive on-street residential parking.

1. Permit Parking Implementation – Qualifying Areas/ Conditions

1.1. Installation of time restricted parking in a residential street with exemption for permit holders shall be used as a “last resort” option only for the management of parking.

Note: Wherever possible a combination of non-permit time restricted parking and unrestricted parking should be introduced before considering installation of permit parking.

1.2. It is appropriate to consider permit parking in residential streets adjacent to major parking generators.

1.3. The parking occupancy in the subject street shall be a minimum of 75% in a typical day to become a candidate for further investigation of the Resident Parking Scheme.

Note: Parking occupancy rate would be estimated from two site inspections.

1.4. Short term parking restriction with residents being exempted shall be installed only in a section or one side of the street;

Note: As most of the residential developments within Casey has some off street parking available, when restrictions are introduced in a residential street adjacent to major parking generators such as railway stations it should be applied to a section or one side of the street only to avoid transference issue, as well as to reduce the impact on long term parking opportunities.

Installation of parking restrictions on one side of the street may allow the residents to find a parking space closer to home though not exactly outside their property. This condition ensures that on-street parking which is a finite resource is allocated equitably to all road users and not under utilised during anytime of the day.

1.5. No permits will be issued for the major streets in commercial area within the municipality.

1.6. Council shall reserve the right to exclude specific developments from access to the scheme in particular locations such as streets where parking is at premium.

1.7. The Resident Parking Permit shall be tied to a particular street and not an area wide permit.

2. Administration

2.1. Cost and number of permits per household:

2.1.1. Up to two (2) Resident Parking Permits tied to specific registration may be issued free of charge to each rateable property at an address in the applicable street.

2.1.2. Any additional permits required will incur a fee of \$30 and it shall be tied to specific registration at an address in the applicable street.

Note: This fee structure is consistent with some of the municipalities which are part of the Melbourne Metropolitan and have a resident parking scheme;

2.1.3. Fees will be reviewed annually by Council.

2.2. Eligibility:

2.2.1. Any person who applies for a permit must be a resident of the City of Casey who has time restricted permit parking restriction in the section of the street where he/she lives;

2.2.2. The applicant must provide proof of occupancy of a dwelling and registration details of the vehicle to this dwelling in the nominated street as required;

2.2.3. The permit shall be limited to eligible residential properties/occupants only and not commercial properties/occupants.

3. Entitlements

3.1. A maximum of four parking permits, all tied to registration will be issued.

3.2. Resident Parking Permits must be used for Resident's passenger car only.

3.3. Permits are not available for:

3.3.1 Commercial Vehicles

3.3.2 Trailers, Boats or Caravan

3.4. Resident Parking Permits do not apply at any time to:

3.4.1. Off street car parks;

3.4.2. Parking zones of 30 minutes or less;

3.4.3. Statutory prohibited areas and where prohibitive (red) signs (i.e. Loading Zone) apply;

- 3.4.4. Outside or adjacent to non-residential or commercial premises. The ground floor purpose of the premises determines its commercial status.
- 3.5. Permits are renewable in the month of February each year.
- 3.6. Permits may not be used for business or commercial purposes at any time. They are only for the use of residents.
- 3.7. Issue of a permit will not guarantee the availability of a parking space to the holder.

4. Other Permit Information and Conditions

- 4.1. Where permits are used contrary to any of the terms and conditions a parking infringement notice may be issued and the permit may be cancelled.
- 4.2. The loss of permit must be reported to the City of Casey's Traffic Operations Section as soon as practicably possible following the realisation of such loss.
- 4.3. The permit must be affixed to the front of the windscreen beside the registration label in such a manner that it is clearly visible from the outside of the vehicle.
- 4.4. Permits must not be transferred or sold to another person. Permits must not be duplicated in anyway.
- 4.5. If a person holding the permit moves from the dwelling, the Traffic Operations Unit must be advised.
- 4.6. Council reserves the right to withdraw Residential Parking Permits at any time.
- 4.7. Council reserves the right to introduce a permit fee for all residential parking permits.
- 4.8. The number and location of parking spaces may be varied or suspended by authorised Council officers or Victoria Police.