



Resident Parking Permit Application Form

Transport Department

Application Information

Please Note:

MAXIMUM OF (4) PARKING PERMITS PER HOUSEHOLD EACH LINKED TO A SPECIFIC REGISTRATION

- Up to two (2) Resident Parking Permits tied to specific registration may be issued FREE of charge to each rateable property at an address in the applicable street.
- Any additional permits (up to the limit of four) required will incur a fee of **\$39.00 incl GST each** and it shall be tied to specific registration at an address in the applicable street.

Eligibility:

- Any person who applies for a permit must be a resident of the City of Casey who has time restricted permit parking restrictions in the section of the street where he/she lives;
- The applicant must provide proof of occupancy of a dwelling and registration details of the vehicle to this dwelling in the nominated street as required;
- The permit shall be limited to eligible residential properties/occupants only and not commercial properties/occupants.

**** The applicant must provide proof of occupancy of a dwelling and registration details of the vehicle to this dwelling in the nominated street as required.**

1.	Owner's Name:				Contact No.	
	Owner's Address:					
	Make of Vehicle:		Type of Vehicle		Registration No:	
2.	Owner's Name:				Contact No.	
	Owner's Address:					
	Make of Vehicle:		Type of Vehicle		Registration No:	
3.	Owner's Name:				Contact No.	
	Owner's Address:					
	Make of Vehicle:		Type of Vehicle		Registration No:	
4.	Owner's Name:				Contact No.	
	Owner's Address:					
	Make of Vehicle:		Type of Vehicle		Registration No:	

Applicant's Signature (or Applicant's Agent)

I am the registered owner of the vehicle described which is registered with the relevant authority at the above address, and for which 'on street' parking is required. I attach my current CERTIFICATE OF REGISTRATION for the vehicle(s) -Office Use Only-

1. Signature: _____ Date: ____ / ____ / ____
 2. Signature: _____ Date: ____ / ____ / ____
 3. Signature: _____ Date: ____ / ____ / ____
 4. Signature: _____ Date: ____ / ____ / ____

Permit Issued:	
Permit Issued:	
Permit Issued:	
Permit Issued:	

-Office Use Only-

Issue Date:		Permit No's:		RM. No:	
Expiry Date:		Receipt No:	(if applicable)	Issuing Officer:	

1. Administration

- 1.1. Cost and number of permits per household:
 - 1.1.1. Up to two (2) Resident Parking Permits tied to specific registration may be issued free of charge to each rateable property at an address in the applicable street.
 - 1.1.2. Any additional permits required will incur a fee of \$39.00 and it shall be tied to specific registration at an address in the applicable street.

Note: This fee structure is consistent with some of the municipalities which are part of the Melbourne Metropolitan and have a resident parking scheme;

- 1.1.3. Fees will be reviewed annually by Council.

2. Eligibility

- 2.1 Any person who applies for a permit must be a resident of the City of Casey who has time restricted permit parking restriction in the section of the street where he/she lives;
 - 2.1.1 The applicant must provide proof of occupancy of a dwelling and registration details of the vehicle to this dwelling in the nominated street as required;
 - 2.1.2 The permit shall be limited to eligible residential properties/occupants only and not commercial properties /occupants.

3. Entitlements

- 3.1 A maximum of four parking permits, all tied to registration will be issued
- 3.2 Resident Parking Permits do not apply at any time to:
 - 3.2.1 Off street car parks;
 - 3.2.2 Parking zones of 30 minutes or less;
 - 3.2.3 Statutory prohibited areas and where prohibitive (red) signs (i.e. Loading Zone) apply;
- 3.3 Permits may not be used for business or commercial purposes at any time. They are only for the use of residents.
- 3.4 Issue of a permit will not guarantee the availability of a parking space to the holder.

4. Other Permit Information and Conditions

- 4.1. Where permits are used contrary to any of the terms and conditions a parking infringement notice may be issued and the permit may be cancelled.
- 4.2. The loss of permit must be reported to the City of Casey's Traffic Operations Section as soon as practicably possible following the realisation of such loss.
- 4.3. The permit must be affixed to the front of the windscreen beside the registration label in such a manner that it is clearly visible from the outside of the vehicle.
- 4.4. If a person holding the permit moves from the dwelling, the Traffic Operations Unit must be advised.
- 4.5. Council reserves the right to withdraw Residential Parking Permits at any time.

The full Policy is available to view at City of Casey Customer Service Centres and on the City of Casey website:

www.casey.vic.gov.au/policiesstrategies

Please return to the City of Casey:

BY POST:

**City of Casey – Traffic Operations
PO Box 1000
NARRE WARREN VIC 3805**

OR

IN PERSON:

Customer Service Centres

Narre Warren
Bunjil Place, Patrick Northeast Drive

OR

Cranbourne
Cranbourne Park Shopping Centre

(This document was last updated 01.07.2017)

Contact City of Casey

03 9705 5200

NRS: 133 677 (for the deaf, hearing or speech impaired)

TIS: 131 450 (Translating and Interpreting Service)

caseycc@casey.vic.gov.au

casey.vic.gov.au

 facebook.com/CityOfCasey

 @CityOfCasey

PO Box 1000
Narre Warren VIC 3805

Customer Service Centres

Narre Warren
Bunjil Place,
Patrick Northeast Drive

Cranbourne
Cranbourne Park
Shopping Centre