City of Casey

Casey

Council Meeting
Tuesday 15 October 2019
Notice and Agenda of Meeting to be held in the Function Centre, Bunjil Place, Narre Warren Commencing at 6:30 pm

Vision for the future Australia's most liveable city.

Chairperson: ***Mayor, Councillor Amanda Stapledon***

Members:

Deputy Mayor Rosalie Crestani
Deputy Mayor Tim Jackson
Councillor Damien Rosario
Councillor Gary Rowe
Councillor Geoff Ablett
Councillor Milla Gilic
Councillor Rex Flannery
Councillor Sam Aziz
Councillor Susan Serey
Councillor Wayne Smith BJ, JP

Chief Executive Officer: *Glenn Patterson*

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1. READING OF THE PRAYER AND FAITH MESSAGE

2. STATEMENT OF ACKNOWLEDGEMENT

3. APOLOGIES

3.2. SUSPENSION OF LOCAL LAW

4. CONFIRMATION OF MINUTES

5. DECLARATIONS OF CONFLICT OF INTERESTS AND PERSONAL INTERESTS

Declaration by Councillors of any Conflict of Interest or Personal Interests pursuant to Sections 79 and 79B of the Local Government Act 1989 (the Act) in any items on the Notice Paper. (Note that Section 79(2)(a)(i) of the Act requires Councillors to disclose the nature of a Conflict of Interest or a Personal Interest immediately before the relevant consideration or discussion). Section 79B also requires that the Councillor declaring a Personal Interest must seek consent from Council to be exempt from voting on the item.

6. PUBLIC QUESTION TIME

Officers' Reports

Annual Report 2018-19 **ITEM:7.1.**
Corporate Services **Ward: NA**
Finance & Rates
Bernard Rohan

Customer and Business Transformation
Strategy and Business Intelligence
Will Babington

Purpose of Report: **For Council to consider the Annual Report 2018-19**

Council Plan Reference

3. A High Performing Organisation
3.2 An efficient and effective customer focussed Council with sufficient resources to meet priorities

Executive Summary

The Annual Report 2018-19 outlines the achievements, highlights and performance of Council during 2018-19. All legislative requirements pertaining to the Annual Report in the *Local Government Act 1989* have been met.

The report is available to members of the community at Council's Customer Service Centres in Narre Warren and Cranbourne, or online through Council's website at www.casey.vic.gov.au.

Background

Section 134 of the *Local Government Act 1989* (the Act) requires Council to prepare an Annual Report. This must be submitted to the Minister for Local Government within three months of the end of financial year.

Following submission of the report to the Minister, *the Act* requires Council to hold a meeting to consider the report. The meeting is required to be an open meeting and 14 days' notice of the meeting must be given. The necessary statutory advertising has been undertaken and, as required by *the Act*, copies of the report are available from Council's Customer Service Centers at Narre Warren and Cranbourne.

Reports Contents

As required by Section 131 of *the Act*, the Annual Report 2018-19 contains the following:

- A Report of Operations, detailing the highlights of Councils operations and performance against the Council Plan 2017-21
- Financial Statements for the financial year
- Performance Statement

Auditor's Report

The Auditor General has provided unqualified audit reports on the Financial Statements and the Performance Statement. The Audit reports are contained within the Annual Report 2018-19.

Audit and Risk Committee Consideration

The draft Financial Statements and Performance Statement were considered by the Audit and Risk Committee on 27 August 2019.

Report Availability

Copies of the Annual Report 2018-19 are available for viewing at the City of Casey Customer Service Centres located in Narre Warren and Cranbourne, and at all libraries within the City of Casey.

A soft copy of the Annual Report 2018-19 and a digital version will be available online through Council's website at www.casey.vic.gov.au. Alternatively, a hard copy can be requested by contacting Council on 03 9705 5200.

Financial Implications

The recommendations of this report do not have any financial implications on Council. The report was prepared within budget.

Officer Direct or Indirect Interest

No Council officers involved in the preparation of this report have a direct or indirect interest in matters for consideration.

Conclusion

The Annual Report 2018-19 outlines the achievements and highlights of Council during 2018-19. The Performance Statement and Financial Statements have been subject to audit and unqualified audit reports were provided.

The financial position of the Council remains strong and all legislative requirements have been met.

Attachments

1. City of Casey Annual Report 2018-19 [**7.1.1** - 96 pages]

Recommendation

1. **That Council notes the Annual Report 2018-19**
2. **That Council notes the Auditor's reports on the Financial Statements and the Performance Statement**
3. **That Council notes the Annual Report 2018-19 was submitted to the Minister for Local Government on 30 September 2019 as required.**

Contact City of Casey

03 9705 5200

NRS: 133 677 (for the deaf, hearing or speech impaired)

TIS: 131 450 (Translating and Interpreting Service)

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PO Box 1000
Narre Warren VIC 3805

Customer Service Centres

Cranbourne
Customer Service Centre Cranbourne
Park Shopping Centre, Shop 156,
South Gippsland Highway, Cranbourne

Narre Warren
Bunjil Place,
2 Patrick Northeast Drive,
Narre Warren

City of Casey

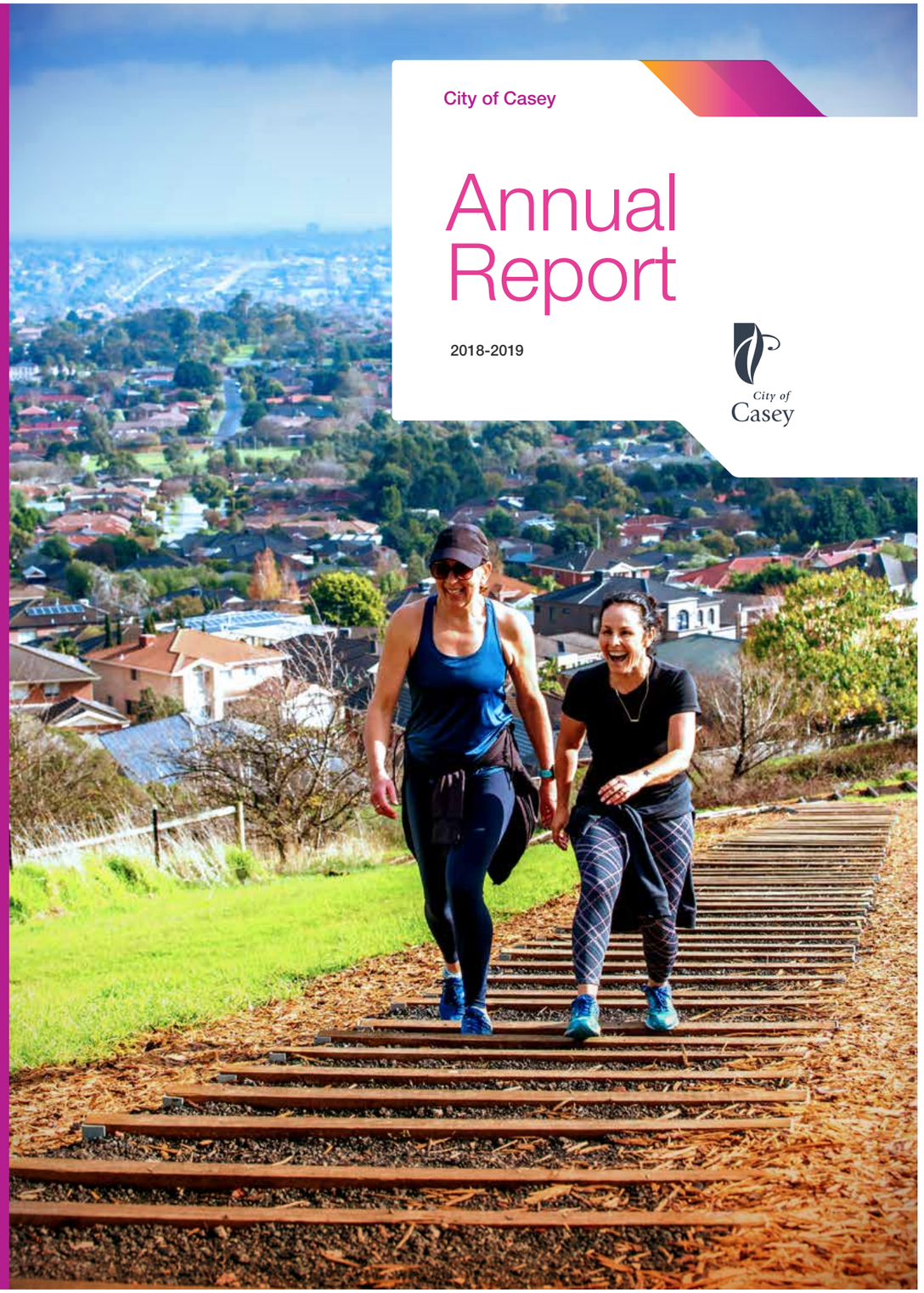
Annual Report 2018-2019

City of Casey

Annual Report

2018-2019

City of Casey



City of Casey

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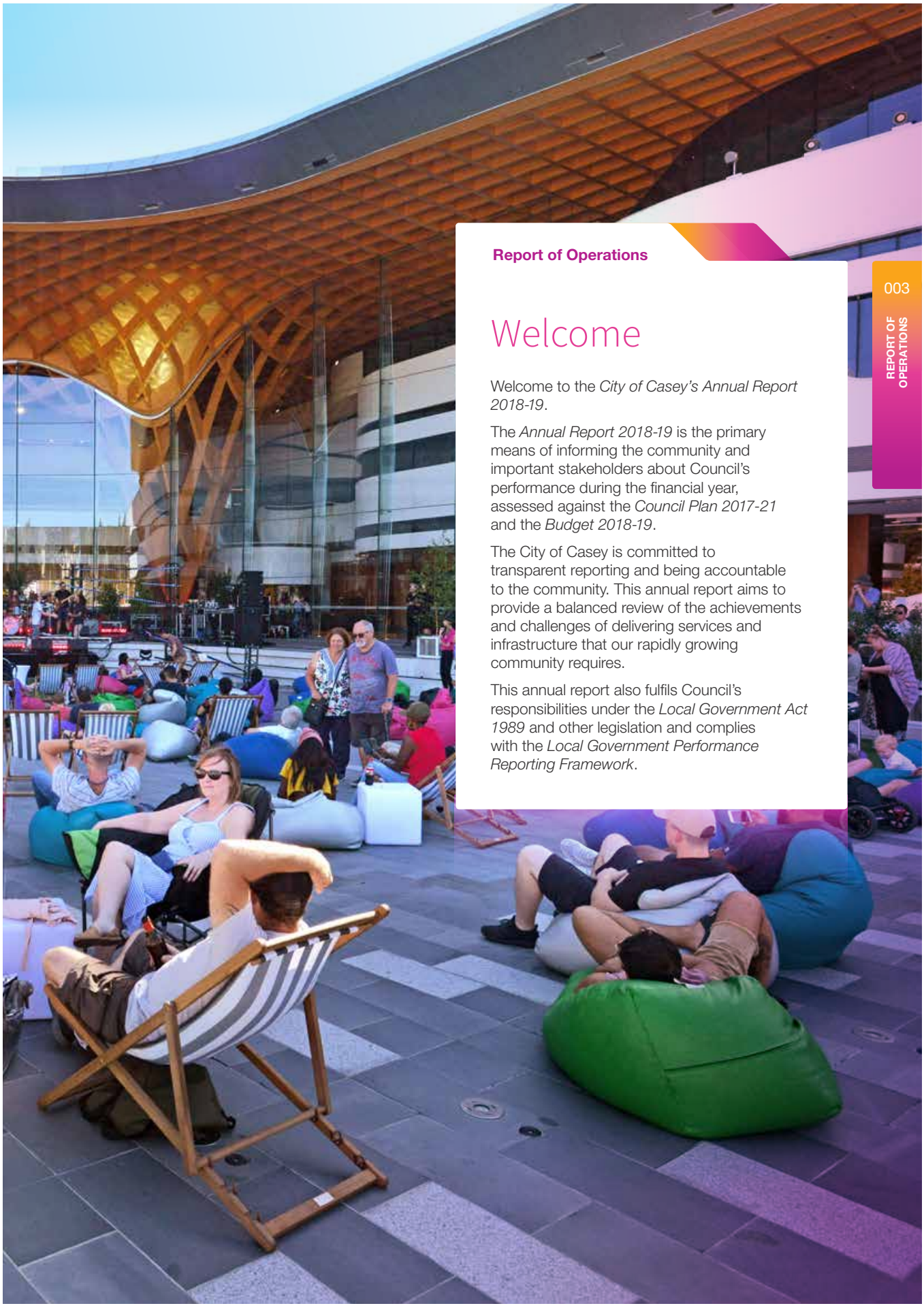
Customer Service Centres

Cranbourne Customer Service Centre Cranbourne Park Shopping Centre, Shop 156, South Gippsland Highway, Cranbourne

Narre Warren Bunjil Place, 2 Patrick Northeast Drive, Narre Warren



Welcome

Welcome to the *City of Casey's Annual Report 2018-19*.

The *Annual Report 2018-19* is the primary means of informing the community and important stakeholders about Council's performance during the financial year, assessed against the *Council Plan 2017-21* and the *Budget 2018-19*.

The City of Casey is committed to transparent reporting and being accountable to the community. This annual report aims to provide a balanced review of the achievements and challenges of delivering services and infrastructure that our rapidly growing community requires.

This annual report also fulfils Council's responsibilities under the *Local Government Act 1989* and other legislation and complies with the *Local Government Performance Reporting Framework*.

Our history

The City of Casey proudly acknowledges the traditional owners, Casey's Aboriginal communities and their rich culture, and pays respect to their Elders past, present and future. We acknowledge Aboriginal people as Australia's first peoples and as the traditional owners and custodians of the land on which we work and live.

Council is proud to represent a municipality with a significant Indigenous community. In fact, Casey is home to the largest Aboriginal and Torres Strait Islander population in the south eastern metropolitan region of Melbourne, with approximately 1,940 Aboriginal and Torres Strait Islander people calling the City of Casey home.

1,940

Aboriginal and Torres Strait Islander people calling the City of Casey home

As a municipality, the City of Casey was established in 1994 after most of the City of Berwick, much of the City of Cranbourne and a small part of the City of Knox were amalgamated. The name 'Casey' was given to the city in recognition of the area's links with Lord Richard Casey.

Our values

Our organisation's values are to **dream big, empower each other, and make our community proud**. These values reflect the deeply held beliefs about what is important to Council's workforce and drives its behaviour.

These values reflect Council's aspirations for how staff, contractors and volunteers work together and serve the community. Our workforce believes in being bold and innovative, collaborative and has an unerring focus on service to our community.

Our vision and *Council Plan 2017-21*

The City of Casey's vision is to create Australia's most liveable city.

Liveability in the context of the City of Casey is defined as the extent to which Casey is safe and inclusive, environmentally balanced with places to play and where its growing community is supported by infrastructure, affordable housing, a strong local economy and a connected transport network.

To achieve this, we are committed to creating a collaborative community with a shared intention – to fulfil the life goals of every individual within an innovative, economically independent and thriving municipality.

The *Council Plan 2017-21* sets out eight strategic objectives to help us work towards creating Australia's most liveable city. These objectives are:

01 A leader in applying technology and innovation

02 An inclusive, safe and connected community

03 A Council whose services and facilities are driven by community needs

04 The destination for arts, culture, sport and leisure that attracts visitors and brings communities together

05 A city that sustainably plans and manages growth while protecting its diverse landscape

06 A thriving economy with local jobs, investment and new industries

07 A city with an accessible and well-connected transport network

08 An efficient and effective, customer-focussed Council with sufficient resources to meet priorities

In early 2019, after a review of the Council Plan, Council made the decision to refine these eight objectives into three new, better-defined objectives; *people driven, a place to prosper and a high performing organisation*.

These new strategic objectives reflect Council's desire to better align its strategic direction and plans and help the community and stakeholders better understand what our priorities are for the years ahead.

The structure of the strategic objectives and strategies in the ***Council Plan 2017-21*** from 1 July 2019 is as follows:

Strategic objective:
People driven

01

strategies:

- An inclusive, safe and connected community
- A council whose services and facilities are driven by community needs
- A city with an accessible and well-connected transport network

Strategic objective:
A place to prosper

02

strategies:

- The destination for arts, culture, sport and leisure that attracts visitors and brings communities together
- A thriving economy with local jobs, investment and new industries
- A city that sustainably plans and manages growth while protecting its diverse landscape

Strategic objective:
A high performing organisation

03

strategies:

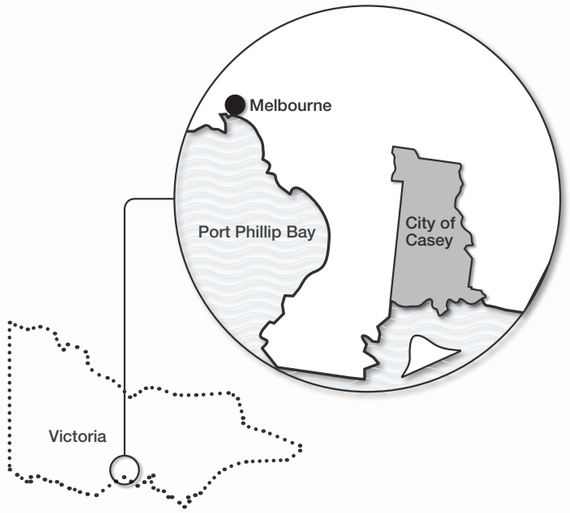
- A leader in applying technology and innovation
- An efficient and effective customer focussed Council with sufficient resources to meet priorities

City snapshot

Our location

The City of Casey is 410 square kilometres in area and located 35 kilometres southeast of Melbourne's central business district.

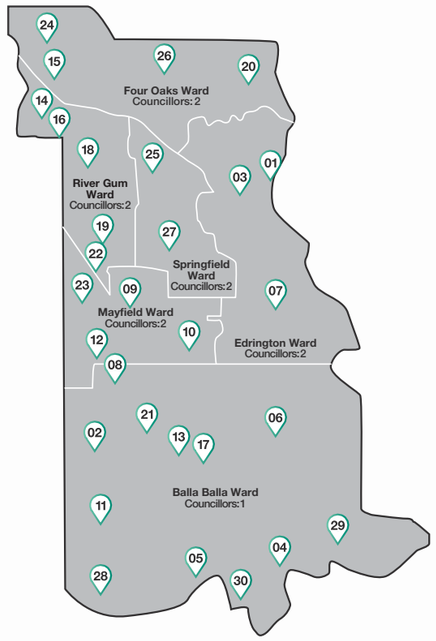
The City of Casey is one of the fastest growing Local Government Areas (LGA) in Australia. Casey is also the second largest growing LGA in Victoria. It enjoys well established urban areas with significant heritage value and a green growth front making Casey a fast changing, vibrant and diverse city to live in.



Our suburbs and wards

The City of Casey's suburbs include:

01 Beaconsfield (part)
02 Botanic Ridge
03 Berwick
04 Blind Bight
05 Cannons Creek
06 Clyde
07 Clyde North
08 Cranbourne
09 Cranbourne North
10 Cranbourne East
11 Cranbourne South
12 Cranbourne West
13 Devon Meadows
14 Doveton
15 Endeavour Hills
16 Eumemmerring
17 Five Ways
18 Hallam
19 Hampton Park
20 Harkaway
21 Junction Village
22 Lynbrook
23 Lyndhurst
24 Lysterfield South
25 Narre Warren
26 Narre Warren North
27 Narre Warren South
28 Pearcedale
29 Tooradin
30 Warneet



Who we are

Population

The estimated population of the City of Casey in 2019 is **356,600**

2019

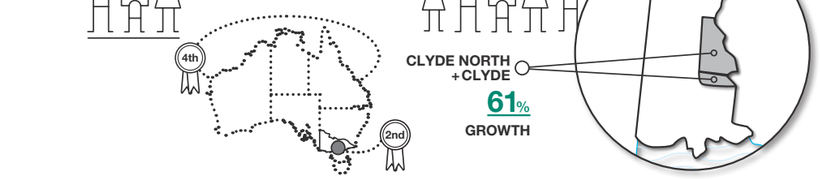
and is expected to grow to 549,200 by 2041. The City of Casey is the most populous Local Government Authority (LGA) in Victoria.[1]

549,200

2041

It is estimated that between June 2018 and June 2019, the municipality grew by **13,700** people making it the second largest growing LGA in Victoria and the fourth largest growing in Australia.[2]

Most of the city's future growth (61% between 2019 and 2041) will occur in Clyde and Clyde North.[1]



Age

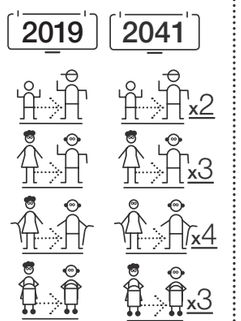
In 2018-2019 the number of babies born in Casey were **5,321**

2041

The largest cohort in the City of Casey is estimated to be people aged birth to four years old **30,000**

2019

Between 2019 and 2041,



the population of **10-14** year olds is expected to double,

75-79 years is expected to triple,

80-84 year-olds is expected to quadruple

and people aged **85-plus** are expected to triple.[1]

1. Forecast.id, 2019 2. ABS Estimated Resident Population, 2018 3. Profile .id, 2016 4. ABS, 2016

Who we are

Education

44% do not have a tertiary qualification

20% have vocational training

17% have a bachelor's degree or higher

53% of residents have completed Year 12 or equivalent

54% similar to Victoria

Culture

1/2 of City of Casey residents have at least one parent born overseas or were born overseas themselves from more than 150 different countries.[4]

the top 3 ancestries in the City of Casey are English, Australian and Indian.[3]

35.8% of residents speak a language other than English at home.

The City of Casey is one of the most diverse LGAs in Australia.

the top 3 most spoken languages at home other than English are Persian/Dari, Sinhalese and Punjabi, among many others.[3]

44% of people born overseas arrived between 2011 and 2016.[3]

the top 3 countries of birth currently are Australia, India and Sri Lanka.[4]

5.4% of residents who speak another language, also have difficulty in speaking English.[3]

There are more than 100 faiths represented in the City of Casey.

the top 3 are Christianity, Islam and Buddhism.

23% of residents have no religious affiliation.[3]

Aboriginal and Torres Strait Islander population

The City of Casey is home to the Aboriginal and Torres Strait Islander population in the South-East Metro Region.

87% of Aboriginal and Torres Strait Islander people aged over 15 years are employed.

1,940 Aboriginal and Torres Strait Islander people call Casey home.

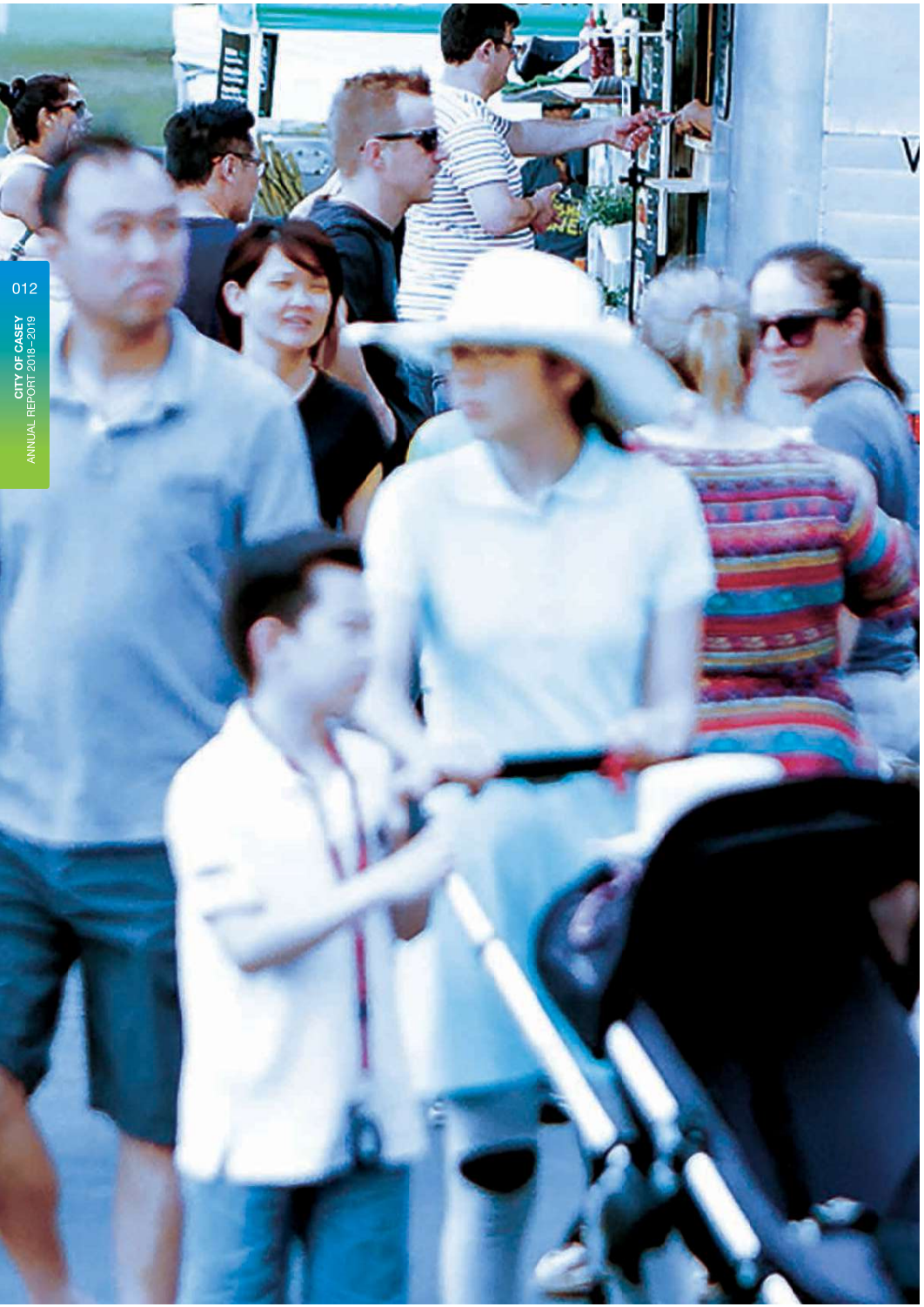
The City of Casey has the **third largest** Aboriginal and Torres Strait youth population (aged under 25 years) in Greater Melbourne[4] after Wyndham and Whittlesea.

38% are couple families with children.

27% are one parent families.

17% are couples without children.

1. Forecast.id, 2019 2. ABS Estimated Resident Population, 2018 3. Profile .id, 2016 4. ABS, 2016



Who we are

Employment

There are **81,191** Jobs in the City of Casey

169,350 Employed residents[5]

92,800 (**68%**) Leave the municipality for work[3]

26,000 Come into the municipality for work[3]

Construction Industry[8]: **0.4%** slight increase

22,240 Local businesses in the City of Casey[6]

In 2018, the local economy generated **$8.8b** in net wealth (Gross Regional Product, or GRP) making up **2.15%** of Victoria's GRP[6]

the top 3 industries residents work in are:

1. Manufacturing — **5.1%** decrease of workers in manufacturing
2. Health Care & Social Assistance
3. Retail[6]

Households

There are an estimated **114,300** Families 2019

There are an estimated **118,000** Dwellings 2019

2019: **44%** are couple families with children

11% are one parent families

15% are lone person households

It is expected there will be[5] **183,300** Families 2041

It is expected there will be[5] **191,200** Dwellings 2041

City of Casey: **19%** >$2,500 per week; **13.1%** >$600 per week

South-Eastern Metropolitan region: **22%** >$2,500 per week; **16.8%** >$600 per week

The fastest growing household type is expected to be couples without dependents

2019: **23%** — **26,423**

2041: **85%** increase — **48,883**

1. Forecast.id, 2019 2. ABS Estimated Resident Population, 2018 3. Profile .id, 2016 4. ABS, 2016

Our Councillors

as at 30 June 2019

Cr Amanda Stapledon
Mayor

Portfolios:
Inclusive Casey,
Aged and Disability,
Arts and Culture.

Mayfield Ward

Cr Gary Rowe

Portfolios:
Smart Cities and Business Transformation, Strategic and Statutory Planning, Regional Economic Development; Investment Attraction and International Engagement.

Mayfield Ward

Cr Rosalie Crestani
Deputy Mayor

Portfolios:
Aboriginal Engagement,
Safer Communities,
Active Casey.

Four Oaks Ward

Cr Milla Gillic

Portfolio:
Safer Communities.

Four Oaks Ward

Cr Damien Rosario

Portfolios:
Inclusive Casey,
Strategic and
Statutory Planning,
Environment and Heritage.

River Gum Ward

Cr Geoff Ablett

Portfolios:
Aged & Disability,
Active Casey,
Environment and Heritage,
Regional Economic
Development;
Investment Attraction and
International Engagement.

Balla Balla Ward

Cr Timothy Jackson
Deputy Mayor

Portfolios:
Smart Cities and
Business Transformation,
Child, Youth and Family,
Strategic and
Statutory Planning.

Edrington Ward

Cr Susan Serey

Portfolios:
Safer Communities,
Child, Youth and Family.

Edrington Ward

Cr Wayne Smith BJ BP

Portfolios:
Inclusive Casey,
Arts and Culture.

River Gum Ward

Cr Sam Aziz

Portfolios:
Smart Cities and
Business Transformation,
Strategic and Statutory
Planning, Regional
Economic Development;
Investment Attraction and
International Engagement.

Springfield Ward

Cr Rex Flannery

Portfolios:
Aboriginal Engagement,
Child, Youth and Family,
Active Casey,
Environment and Heritage.

Springfield Ward

The year in review

Message from the Mayor

Cr Amanda Stapledon
Mayor

On behalf of all City of Casey Councillors, it is my privilege to present you with the *2018-19 Annual Report*.

I'm proud to share with you the progress, planning, highlights and achievements of Council over the past year as we have worked towards achieving on our vision to create Australia's most liveable city.

The City of Casey is an exciting place to be. Never has there been a better time to live, work, visit, do business or simply enjoy our great city.

Throughout 2018-19 we have worked closely with the community to forecast and deliver projects and initiatives which enable Council to continue to meet the demands of our growing community.

In September 2018, we welcomed our new CEO, Glenn Patterson, to the City of Casey. Glenn has brought new enthusiasm and a wealth of experience to the City of Casey staff, with a plan to build the organisation's capabilities, cementing Council as a leader in the region and sector.

The introduction of a new CEO was timely for Council as we embarked on a review of the *Council Plan 2017-2021* and subsequent development of the *Council Action Plan 2019-20*. While these are annual projects for Council, last year saw us approach them with fresh ideas and perspective.

Through a robust community engagement program, we have reshaped the Council Plan to better define the strategic objectives and improve alignment with related strategic plans. This clarity enables Council to better deliver on the priority projects which matter most to the community, through the *Action Plan*.

This work aligns with our philosophy of deep community engagement, ensuring that our decisions are informed by listening to our community and understanding what is important to you.

The Community Taskforce was re-established early in 2019 to monitor the way in which the *City of Casey's Vision* and *Council Plan* are actioned. Representing a 'mini Casey', the taskforce provided critical input into projects, to ensure that Council decisions reflect the needs of the community.

More widely, Council provided opportunities for residents to have their say, from the *Council Action Plan 2019-20* to greener spaces, traffic management, urban design, 2019-20 Budget to Maternal and Child Health Services, residents helped to shape more than 75 projects.

During the year Council progressed work building, upgrading and improving infrastructure and services in our established suburbs and growing communities.

From sports fields to new and upgraded roads, community spaces and projects exploring innovative ways to provide better access to technology, we are committed to improving the livelihood of our large, diverse community.

We have also been looking ahead, so that we can meet the needs of residents now and into the future. Through its planning, Council is committed to responding to the aims of *Plan Melbourne* where everyone has convenient access to goods and services within 20 minutes of their home, by foot, bicycle or public transport.

This year we also joined with residents to celebrate milestones of major projects which have realised significant benefits for our community.

In October 2018, Bunjil Place celebrated its first birthday with more than 4,500 people turning out to join in the celebrations. Since opening 12 months ago, Bunjil Place has welcomed more than 1.3 million visitors through its doors to enjoy a variety of arts, cultural and entertainment experiences.

In February 2019, the City of Casey and Melbourne Football Club (MFC) marked the 10th anniversary of our 30-year partnership with a celebration at Bunjil Place followed by a free family fun night. This partnership promotes and engages the community in sport, creates talent pathways and provides unique opportunities for residents.

Another key focus of this Council has been to advocate fiercely to State and Federal Governments on behalf of residents for our city.

This year the *Commit to Casey* campaign continued through to the State Election in November 2018. More the than 3,000 residents signed *Commit to Casey* petitions or contacted their local MP calling on them to fix our roads and extend Cranbourne Rail.

Council harnessed your people power to make the case for these much-needed projects and in doing so it became one of the most successful campaigns in Victorian history, securing more than $1b in election commitments and funding.

Approaching the federal election, Council ran another successful advocacy campaign which secured our city almost $200m in major investments from the newly elected Australian Government, including the implementation of a South East Councils City Deal.

The City Deal will see all seven councils in the region work with our state and federal counterparts to streamline our work to align planning, investment and governance to produce better outcomes for residents in the Southern Metropolitan Region – a great result for Casey!

After a busy and successful year for Council, it is important to recognise that we would not be able to deliver such significant benefits for the Casey community without the strategic and hardworking City of Casey staff. On behalf of all Councillors, I'd like to thank you for your insights, expertise, collaboration and dedication to improving the lives of Casey residents.

There lies a bright future ahead in the City of Casey and I look forward to sharing in it with you all.

Cr Amanda Stapledon
Mayor,
City of Casey

Message from the CEO

Glenn Patterson
Chief Executive Officer

It is a great privilege to join the City of Casey and lead the organisation to achieve its vision to become 'Australia's most liveable city'.

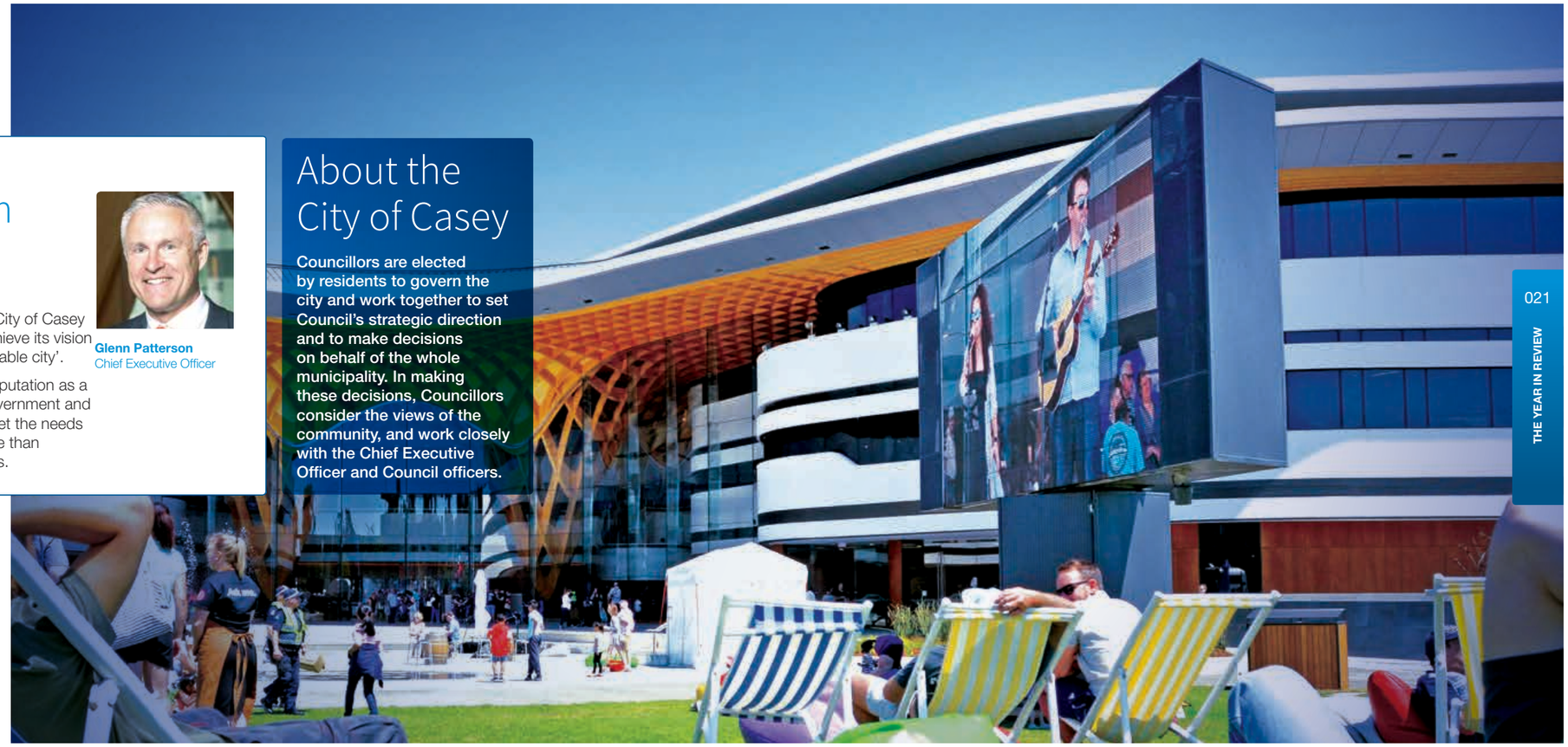
I'm eager to build on Casey's reputation as a leader and innovator in local government and ensure the organisation can meet the needs of a community growing to more than half a million in the next 20 years.

In our pursuit for excellence, the exceptional quality of our work was recognised through several awards this year:

- Selandra Community Hub won the **Award for Excellence for Community Facility of the Year at the 2019** Parks and Leisure Australia Awards of Excellence.
- At the Municipal Association of Victoria's annual Technology Conference Awards for Excellence, we won **Smart City Achievement of the Year** for our Smart Devices for Landfill Management project.
- At the Local Government Professionals' Awards for Excellence, the **'Strong Culture; Good Health Holiday Program'** was a winner in the Indigenous Community Partnership Initiative category. The school holiday program aims to connect and support young Aboriginal people in the Casey community.
- Casey also achieved international recognition and was awarded the **Customer Service Project of the Year – Service Transformation** by the Customer Service Institute of America for our 'One Place, One Team' project which saw a program delivered to more than 200 frontline staff to provide a seamless visitor experience at Bunjil Place.
- Bunjil Place was awarded the **International Architecture Award (Community Centres) 2019** adding to the scores of accolades received since opening in late 2017.

About the City of Casey

Councillors are elected by residents to govern the city and work together to set Council's strategic direction and to make decisions on behalf of the whole municipality. In making these decisions, Councillors consider the views of the community, and work closely with the Chief Executive Officer and Council officers.



The year was marked with significant occasions, including a visit from the Governor of Victoria who visited Casey in February to commemorate the 10-year anniversary of the Black Saturday bushfires, as well as community celebrations such as the 150th anniversary of the Shire of Berwick and the first birthday of Bunjil Place.

With enormous growth challenges, a key focus for us moving forward is to prioritise community needs and how we can build and develop our collective capability to effectively deliver this in a resourceful way.

Firstly, the Council wants to create a great city. To do tha t we need smarter planning, delivery and activation of our communities. We will increase our action on facilitating investment, planning for strategic development of Council land holdings, ensure full implementation of the Planning Services service review and extend and improve delivery of our capital works program.

Secondly, we will build a more capable City of Casey organisation. Reimagining our role and pursuing innovation in our service delivery and having a clear and consolidated whole of business improvement program, are internal priorities for the business.

Thirdly, the City wants to be part of something bigger. As the largest Victorian council, we have an obligation to lead and to seize opportunities in our region and sector. We are pursuing regional collaborative procurement, strengthening our advocacy efforts and undertaking more regional planning and investment – ultimately delivering more for our communities. Our *Commit to Casey* and Federal Election advocacy campaigns are a shining example of our work to secure more investment in our region from both sides of politics than ever before.

As our city grows, delivering vital infrastructure as part of our annual capital works program is essential and this year, we proudly invested more than $122m in new infrastructure as well as facility renewals. Highlights include the Marriott Waters Family and Community Centre Redevelopment, Chalcot Lodge Family and Community Centre, Stage 2 of the Casey Stadium redevelopment, Autumn Place Community Hub and Livingston Family and Community Centre.

Casey once again performed strongly in the annual with Council outperforming the state-wide averages in all core areas in the 2019 results. Casey's overall performance score for 2019 of 63 was an improvement on the 2018 result and Council again received its best score for Customer Service, with both measures being above the state averages.

The increasingly tight financial environment necessitates us to explore how we can effectively deliver services and we're doing this by optimising the use of technology and digital solutions. In October we launched a new service-driven website that expands the opportunities for residents to transact and communicate with us online.

In the past twelve months, we have celebrated many achievements and I'm excited to seize new opportunities, evolve and transform to achieve even more. We are striving to be consistently recognised as a progressive, strong, exemplar organisation with employees living the values, performing to the highest standards and creating outstanding customer value.

I'd like to recognise the goodwill and professionalism of our employees who consistently make a positive, lasting difference to the community they serve. I'd also like to thank the Mayor and Councillors for their support throughout the year.

I look forward to working with the Council, employees and the Casey community in 2019-2020 as we continue to transform our city for the future.

Glenn Patterson
Chief Executive Officer
City of Casey

Where your rates went in 2018-19

For every $100 of rates and charges revenue that it receives, Council delivers the following services:

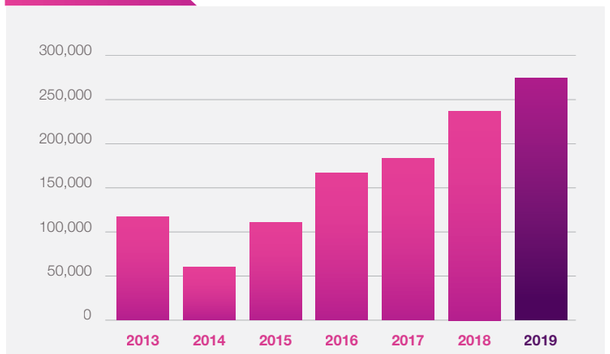
Financial summary

Operating position

Council achieved a surplus of $277.4 million in 2018-19. This surplus is higher than the prior year surplus of $239.1 million, primarily due to higher levels of contributed assets from new estates transferring to Council due to recent surges in the level of development activity across Casey.

The 2018-19 surplus is due to a high level of contributed assets from new estates and subdivision ($189.7 million), developer contributions from Development Contribution Plans that are used to fund future approved projects ($53.3 million), capital grants for some projects ($19.5 million) and supplementary rates in line with development activity. The operating surplus underpins the continued delivery of services and necessary community infrastructure.

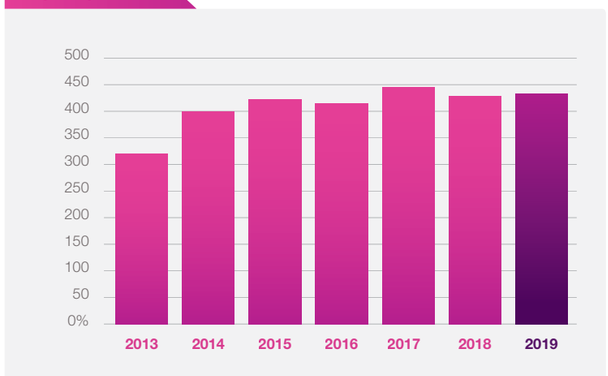
Surplus $000



Liquidity

Short-term cash and other current financial assets at 30 June 2019 of $358.8 million increased from $353.7 million over the year and was affected by the profile of the capital works program. This led to a slight improvement in the working capital ratio (current assets as a percentage of current liabilities) with 428 per cent providing a satisfactory financial position above the target band of 120 per cent to 200 per cent. This reflects Council's management of financial reserves associated with Developer Contributions and Statutory requirements ($227 million), approved but incomplete capital works ($60.2 million), grants received in advance ($9.8 million), cash-backed liabilities such as trusts and deposits ($32 million), creditors and payables ($29 million), and employee entitlements ($26 million).

Liquidity %

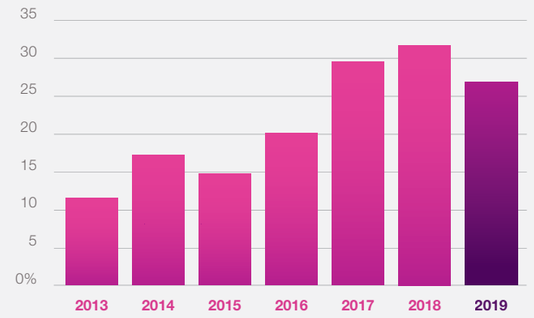


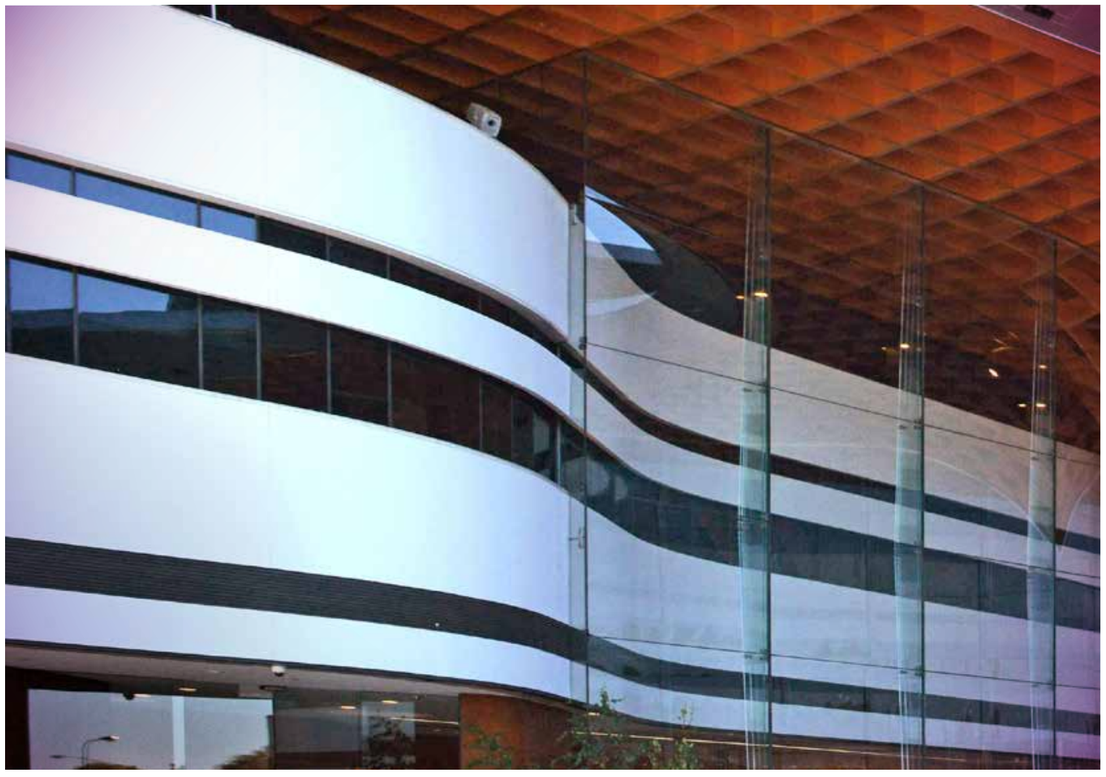
Financial summary

Obligations

Council's debt ratio is measured by comparing interest bearing loans and borrowings to rate revenue. At the end of the 2018-19, this ratio was 26.5 per cent, which was within the target band of up to 60 per cent, and below Council's preferred maximum of 40 per cent. Council will progressively repay all existing loans over the following long-term financial plan period.

Borrowing ratio %

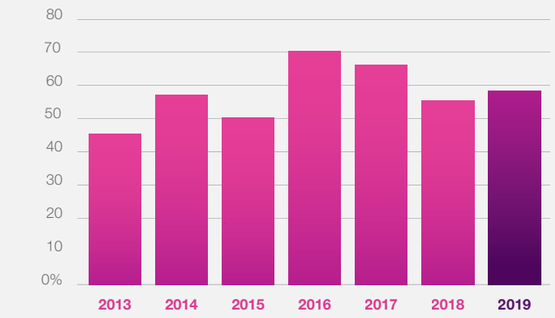




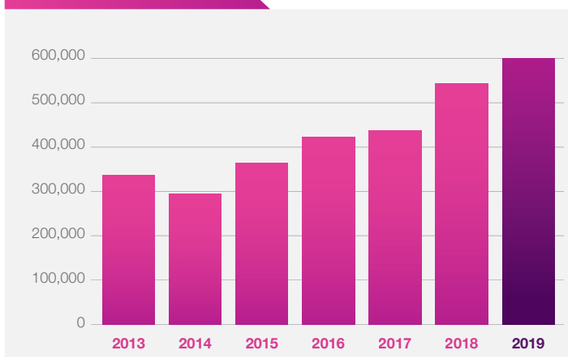
Stability and efficiency

Council revenues include rates, user fees, fines, grants and contributions. Despite this, Council's rates concentration, which compares revenue from rates and waste charges to total revenue, was 58 per cent for the 2018-19 year, which has increased from 55 per cent in 2017-18 and affected by the levels of contributed assets received. Rates concentration is within the expected target band of between 40-65 per cent. Council focused on broadening its revenue base in recent budgets. Average residential rates and charges per residential assessment of $1,742.11 in 2018-19 compare favourably to similar councils in the outer metropolitan area.

Rates concentration %



Revenue level $000



Major capital works highlights

Autumn Place Community Hub

Doveton welcomed a new and improved integrated family and community facility when the Autumn Place Community Hub was officially opened in May 2019.

The $5.27 million project included the revitalisation and expansion of the former kindergarten and Maternal and Child Health centre at Autumn Place in the heart of Doveton and delivered a new park and playground next door.

Autumn Place Community Hub is now home to a redeveloped kindergarten with two rooms and outdoor play spaces, two Maternal and Child Health consulting rooms and a new large, multipurpose community room with adjoining kitchen and courtyard.

This project is one of the priorities outlined in the *Autumn Place Masterplan* which was developed in consultation with the community. A children's story book, entitled *The Fantastic World of Autumn Place* was written about the community hub following consultation with local children. Characters from the book can be found in the upgraded park in the precinct.

This project was funded by a State Government Growing Suburbs Fund grant ($3.6 million) and the City of Casey ($1.6 million).

Casey Stadium stage 2 complete

In June 2019, the City of Casey celebrated the completion of the second and final stage of the major redevelopment of Casey Stadium, delivering a much-needed boost for indoor sports in the city.

Features of the $7.3 million Stage 2 project include:

- New and upgraded multipurpose courts for basketball, netball, badminton and volleyball, including a mini-show court
- 1,300 sqm gymnastics hall to cater for recreation, competition and all abilities
- Five (dual use) cricket/soccer courts and six cricket training lanes
- Refurbished café and lounge space
- Upgraded bathrooms as well as male, female and accessible change rooms.

These features complement Stage 1 of the redevelopment which opened in 2017.

Now the project is complete, Casey Stadium is a premier, year-round venue for indoor sport and recreation that will create new opportunities for the community.

The project was funded by the City of Casey ($5.815 million), Victorian Government ($650,000), YMCA and Cricket Victoria.

Major capital works highlights

Casey Fields Regional Community Soccer Precinct

Council celebrated a massive score in February 2019 when works began on much anticipated new soccer facilities at Casey Fields.

The $18 million project makes it possible for more people to play soccer and creates opportunities to bring professional sport to the city.

New infrastructure will accommodate administration, training and match days and help deliver social, economic and environmental benefits.
This exciting project will deliver:

- Four soccer pitches, including three synthetic and one natural turf
- Floodlighting, fencing, coaches' boxes and goals.
- A regional pavilion with a community room, unisex player and referee change rooms, public toilets, storerooms, kitchen and canteen
- Paths, landscaping and public art entrance
- Approximately 200 additional car parks.

Once completed, these new facilities will help to meet the demand for soccer facilities in the city.

This project is jointly funded by the State Government through the Growth Areas Infrastructure Contribution Fund ($5 million) and the City of Casey ($13 million).

Endeavour Hills Community Precinct

Works began on Stage 2 of the major project to improve and enhance the Endeavour Hills Community Precinct in February 2019.

The $3.36 million project will deliver a new and improved regional skate park, playground, terraced landscaping, lawn area for events, and installation of gymnastics and parkour equipment.

The skate park will cater for beginners through to experienced skaters and scooter riders, extending over 865 sqm of skate-able terrain, including a street course and various bowls.

Late in 2018, the community were invited to help Council select a new name for the precinct through an online voting poll with the final name to be announced in the new financial year.

These works will continue the transformation of the town centre following completion of Stage 1 in 2016 and are expected to be completed in 2020.

This project is funded by the City of Casey ($1.68 million) and a grant from the State Government through the Growing Suburbs Fund ($1.68 million).

Chalcot Lodge Family and Community Centre

The Chalcot Lodge Family and Community Centre's new look was unveiled in June 2019.

A $782,000 makeover was revealed which included the renewal of the existing Maternal and Child Health area to an open plan, multipurpose community room with a new kitchen, amenities and storage area.

Other upgrades included a new community outdoor play area, renewal of the existing internal kindergarten space, upgrades to existing fittings, furnishings and equipment, a refresh of the facade and surrounding front landscape, with new signage also on the way.

Originally built in 1979, the recent upgrades have given the community centre a new lease on life, providing greater access to community programs and providing a place for residents to meet, participate, socialise and connect.

This project was funded by the State Government through the Growing Suburbs Fund ($375,000) and the City of Casey ($407,000).

Livingston Family and Community Centre

The rapidly growing Cranbourne East community welcomed the opening of the much-needed, new Livingston Family and Community Centre during August 2018.

The $5.71 million integrated community facility features three kindergarten rooms, two Maternal and Child Health consulting rooms, and intergenerational community spaces for hire, including a meeting room and large, flexible community room with outdoor yard, barbeque and a community kitchen.

The building is an environmentally sustainable development and includes a range of unique design features including a state-of-the-art rammed earth wall which regulates temperature and is designed to create a sense of interest on arrival for visitors and encourage interaction with the facility.

This project was jointly funded by the City of Casey ($4.11 million) and the State Government through the Department of Education and Training's Children's Facilities Capital Program ($1.6 million).

Other capital works for 2018-19

Major capital projects	Total cost
Planning, design and construction of a missing link of Glasscocks Road, Hampton Park	$10.6 million
Creation of skate park and installation of exercise stations at Banjo Paterson Reserve, Lynbrook	$317,600
Family and Community Centre in Kilora Estate, Clyde North	$8.58 million
Family and Community Centre in Ramlegh Springs Estate, Clyde North	$6.02 million
Renewal, refurbishment and upgrade of pavilion for softball and baseball at Sweeney Reserve, Berwick	$2.51 million
Hunt Club District AFL/Cricket Oval	$4.81 million

Major capital works highlights

Strathaird Children's Centre

Strathaird Family and Community Centre celebrated the completion of its $2.8 million redevelopment project in March 2019.

The project delivered additional community facilities and much needed upgrades for the Narre Warren South community, enabling the centre to welcome 20 extra students this year and provide opportunities for increased intake in the future.

It also provides enhanced space for community groups to use for recreational and support programs, making it a versatile space for the community to grow into. The redevelopments included:

- An additional consulting room for Maternal and Child Health services
- An additional four-year-old kindergarten room
- An outdoor play area
- Upgrades to the existing large multi-purpose community room with modern audio-visual technology, a kitchen, courtyard and an extra community meeting room.

This project was funded by the State Government through the Growing Suburbs Fund ($1.4 million) and the City of Casey ($1.4 million).

Marriott Waters Family and Community Centre redevelopment

Lyndhurst residents now have greater access to playgroups, community activities, social groups and cultural programs at the Marriott Waters Family and Community Centre thanks to a $1.18 million redevelopment.

In June 2019, the centre was officially reopened with the following upgrades:

- An additional 150 sqm multi-purpose community room
- Community kitchen
- Large indoor/outdoor storage space
- Family changeroom
- Secure outdoor courtyard.

The project was funded by the State Government through the Growing Suburbs Fund ($590,000) alongside Council's contribution ($590,000).

The INNovation Crowd was launched in August 2018 after Council recognised the great economic value of keeping local startup talent in the region and the need to better support them.

Transformation and innovation

Our transformation program

Council's business transformation program continued through its foundational stages during 2018-19, identifying the areas it can bring benefits with a strong community focus and researching programs and projects that will enable progress in our customer experience, processes and technologies.

The success of any large program relies on solid planning, ensuring that the right project is undertaken at the right time and for the appropriate cost. To ensure this, the City of Casey has strengthened its capabilities and carefully considered its program selection processes. It has also taken a lead among Victorian councils, sharing knowledge and learning from the experiences of others who have previously undertaken transformational programs.

Over the next few years, the delivery of our transformational programs such as 'Customer Centric Casey' and the 'Intelligent Workplace' will continue, leading to an enhanced customer experience, faster, easier interactions with Council and anytime, anywhere access to services and information that are important to our community and residents.

Understanding our customer's experience

Our customers choose to connect with us through various channels about a range of requests, services and information.

Each interaction with our community is valued; whether it be a quick question for our customer service team, organising a service to be delivered, applying for a permit or a more complex enquiry which requires time to reach a resolution. Council's customer experience is the feeling that forms when our customers interact with Council in any way, about anything. It's the sum of all experiences, both good and bad, that a customer has with any of our 66 services.

During 2018-19, extensive customer research was undertaken to better understand the current experience for customers and to inform what needs to be achieved to deliver improved experiences. This research will be used to guide the development of a Customer Experience Strategy in 2019-20, which has a goal of improving services so that customers experience with Council is more positive, more often.

Smart parking

Council installed the final batch of parking sensors in the Bunjil Place precinct following the completion of its new car park in late 2018.

Smart Parking sensors provide real time information on parking through a cloud-based service, collected by sensors located in the ground. The sensors send data to smart phone apps and traffic signs to help guide visitors to an available parking space.

A total of 895 sensors have now been installed across the Bunjil Place precinct car parks helping our visitors find a car park more efficiently.

Visitors can identify available parking spaces at just the touch of a button with Bunjil Place, Casey ARC and part of Fountain Gate's parking all integrated within the Smart Parking App. The Smart Parking App also provides information on the time restrictions associated with the available space to help users find a space to best suit their visit.

More than 85 additional car parks were made available within the new car park, bringing the total capacity of this space to 259, incorporating 181 parks with a two/three-hour limit and 58 all day car parks.

The INNovation Crowd

The INNovation Crowd is a new initiative designed to comprehensively support local startup businesses in the Casey Cardinia Region.

The program was launched in August 2018 after Council recognised the great economic value of keeping local startup talent in the region and the need to better support them.

The INN Crowd, as they are known, aim to drive the City of Casey and Cardinia Shire's entrepreneurial culture and grow the region's reputation as the startup capital of Melbourne's south east.

It is a collaborative program providing real support to local entrepreneurs at all stages of their business development, from bright ideas to market-ready businesses set to tackle some of the world's biggest challenges.

As part this program, Council hosted an INNovation Summit in April 2019. This full-day event brought people together to have exciting conversations around community needs, entrepreneurship and economic development.

Alongside the INNovation Summit, the inaugural TEDxCasey event was held at Bunjil Place in April 2019. Both accomplished and youth speakers took to the stage to share their tales of achievement on a local, national or global scale.

Environmental initiatives

Electric hard waste trucks

With the appointment of a new waste collection contractor in July 2018, the City of Casey became the first Council in Australia to have a full fleet of carbon-neutral, electronic compactor trucks collecting hard waste. The trucks are powered solely by battery power and have a charge of up to five hours before needing to be recharged.

The new electric vehicles used by the contractor will reduce the carbon footprint in delivering the hard waste service. The contractor recycles around 24 per cent of the hard waste collected and are working on processes to turn most of the remaining material into fuel alternatives, meaning in the future only five per cent of hard waste will go to landfill.

With residents booking over 63,000 hard waste collections in 2018-19, the move away from landfill for hard waste supports Council's commitment to sustainability and better outcomes for our environment.

Bayview Park (1,001 Steps Project)

Council has transformed the former Narre Warren landfill site into a beautiful fitness and walking track which provides sweeping views across the City of Casey, as well as Western Port and Port Phillip Bay.

The city's newest open space attraction was completed in June 2019 and is designed to be suitable for most fitness levels and abilities. The project includes an exercise trail with steps, seating, trees and carparking facilities.

This $800,000 investment is the first stage of the Bayview Park transformation. Council is developing a master plan for the site to guide further development in the park and will be seeking community feedback on proposed enhancements in the new financial year.

1,001 Steps Project includes an exercise trail with steps, seating, trees and carparking facilities.

Transitioning away from landfill

As the city's waste grows, landfill capacity decreases and costs for landfill continue to rise, Council stepped up its focus this year on finding a cleaner and greener solution to manage our waste in the future.

Council currently disposes of all household garbage at the Suez Landfill in Hampton Park, however capacity at this landfill is expected to run out in the next 10 years.

This year, the City of Casey partnered with other south-east councils to explore alternatives to landfill, with the Metropolitan Waste and Resource Recovery Group leading a process to explore Advanced Waste Processing solutions for the region.

Council is open to exploring a range of potential alternatives and will look to other parts of the world that have had a long history with advanced waste and resource recovery technologies.

Advanced Waste Processing offers opportunities to deliver environmental and social benefits to the region and provide a smarter solution that will do more with the valuable resources that are being put in landfill.

Council is in the early stages of transitioning to a cleaner alternative, with a long-term solution of Advanced Waste Processing at a new facility expected around 2025-26.

Community partnerships

Celebrating a decade with the Dees

The City of Casey and Melbourne Football Club (MFC) marked the 10th anniversary of their partnership with a celebration at Bunjil Place on 13 February 2019.

Council and MFC proudly embarked on a 30-year partnership in 2009 and since then have been working together to promote and engage the community in sport, create talent pathways and provide unique opportunities for residents.

For the past 10 years, the partnership has been pivotal in engaging our diverse and rapidly growing community in sport and physical activity, either as spectators or participants, from Casey Fields to the Melbourne Cricket Ground.

One of the major milestones for the partnership was the significant redevelopment of the Victorian Football League (VFL) pavilion at Casey Fields in 2010, funded by Council, MFC, Australian Football League (AFL) and the State Government. The $2.1 million project delivered an AFL-standard gym, physiotherapy area, warm-up room, change rooms and recovery space, including a state-of-the-art refrigerated spa.

For the past 10 years, the partnership has been pivotal in engaging our diverse and rapidly growing community in sport and physical activity.

Other highlights of the partnership include:

- Elite sport on our doorstep, with AFL Women's and JLT Series games held at Casey Fields each year
- The Community Camp held each year, where players spend a day visiting local schools to deliver a health, wellbeing and leadership program
- Free events for the community throughout the year, including a Junior AFL Women's Clinic, the Summer Family Fun event and open training sessions
- Free footy tickets each year to the annual Casey Round and Welcome Game
- MFC provides support to local programs, including Men of Doveton
- MFC's involvement in the City of Casey's citizenship ceremonies.

The City of Casey looks forward to continuing this successful partnership.

Community services

Child Safe Strategy

The City of Casey is committed to creating and maintaining a child safe organisation where protecting children and preventing and responding to child abuse is embedded in the everyday thinking and practice of all Councillors, employees, contractors and volunteers. As one of the largest providers of services to children aged birth to 18 years, Council has a significant role to play in keeping the children of the City of Casey safe.

Council's *Child Safe Policy* was first developed and adopted in 2016 in response to the Victorian Betrayal of Trust Inquiry which resulted in both civil and criminal law reform.

The Victorian Government since mandated seven Child Safe Standards for organisations that provide services and facilities to children and young people up to the age of 18 years. The Standards came into effect in August 2016 and cover key areas of policy and practice designed to safeguard children when in our care. These standards are now under the jurisdiction of the Victorian Commission for Children and Young People (CCYP).

Council revised its *Child Safe Policy* earlier in 2019 and placed it on public exhibition for four weeks to allow residents to read the Policy and provide feedback through an online survey. Council also consulted with community groups and service providers at network meetings and events. The community told us the three aspects of child safety that are the most important to them are:

- Strong relationships with the police, child protection and the Commission for Children and Young People
- Empower the voices of children to speak about safety
- Have a clear statement of commitment to Child Safety.

In June 2019, Council endorsed its revised Child Safe Policy. Ongoing work to implement the Victorian Child Safe Standards and Reportable Conduct Scheme, promote the safety of children and provide leadership within the City of Casey and in the region will build upon this cornerstone Policy, **as City of Casey continues to be an aspirational and not just compliant, leading child safe organisation**.

Council's Child Safe Policy was first developed and adopted in 2016 in response to the Victorian Betrayal of Trust Inquiry which resulted in both civil and criminal law reform.

Maternal and Child Health service review

The City of Casey delivers a range of services to support children and families in our community and Council's Maternal and Child Health (MCH) Service is a cornerstone of our services to families.

The Victorian MCH Service is jointly funded by the Victorian State Government and Local Government. The universal MCH Service is available for individual consultations for all families with children from birth to six years.

The service delivers first-time parents' groups, other parenting groups and breastfeeding support. The enhanced MCH Service provides supports for children and families who are experiencing additional challenges.

Council is committed to ensuring that the MCH Service is relevant and useful to families. As part of this, Council resolved to undertake a detailed review of the MCH Service to identify any opportunities for improvement.

To do this, we asked parents who have used the service about what has worked and what we can improve. More than 700 community members submitted feedback and initial indications from the survey data highlight preferences and priorities related to how appointments are scheduled and the value residents place on seeing the same nurse at every session.

Benefits to the community resulting from this consultation will be to inform future service provision and planning.

Cranbourne Library

One of seven libraries operated by Casey Cardinia Libraries, an important facility in the Cranbourne community, underwent refurbishment works to further cater for the rapidly growing community.

In 2018, the City of Casey was successful in its application to the Victorian Government for funding through the Living Libraries Infrastructure Program. The $85,000 redevelopment included a refurbished entrance to improve accessibility and create a space for people to connect and unwind with access to free wi-fi as well as new service and tech-desks.

The project was vital to ensure that this important community space could continue to offer the support and services required by the local community. The redevelopment saw the refurbishment of the entrance foyer to improve its accessibility through the removal of restrictive security gates and deliver a new service desk space and tech-desk. The Cranbourne Library is also home to one of four Arts Spaces in the City of Casey, proudly curated by Council. Libraries are a place where people can gather safely, share stories and learn at their own pace.

The City of Casey is committed to continuing to invest in the construction and refurbishment of libraries in our community.

In 2018, the City of Casey was successful in its application to the Victorian Government for funding through the Living Libraries Infrastructure Program.

Advocacy

City Deal confirmed

Through a successful advocacy program, Council was able to secure commitments from both sides of government for major investment in the City of Casey prior to the federal election. The outcome of the election means that the Coalition Government's pledge of a South East Councils City Deal will now be implemented.

A South East City Deal will see seven councils in the region work with our state and federal counterparts to streamline our work to align planning, investment and governance necessary to accelerate growth and job creation, stimulate urban renewal and drive economic reforms across the region, a fantastic outcome for the City of Casey.

Through a successful advocacy program, Council was able to secure commitments from both sides of government for major investment in the City of Casey prior to the federal election.

Commit to Casey

In the lead up to the November 2018 Victorian State Election and the May 2019 Federal Election, the City of Casey undertook an advocacy campaign to secure investment in road and rail across the municipality.

In partnership with the community, Council identified priority road projects, representing some of Victoria's worst bottlenecks, that urgently needed to be fixed. In the lead up the Victorian State election more than 3,000 residents signed Commit to Casey petitions and or emailed their local MP calling on them to fix our roads and extend Cranbourne Rail.

Council harnessed the community's people power to make the case for these much-needed projects and framed them in the context of population growth, jobs, environment, economic development, sports, health, and education.

In doing so, Commit to Casey quickly grew into one of the most successful campaigns in Victorian history and our community is reaping the benefits of numerous funding commitments. A summary of the commitments made the re-elected Andrews' Government include:

Public transport

- Seven level crossing removals
  - Clyde Road, Berwick
  - Hallam South Road, Hallam
  - South Gippsland Highway, Dandenong
  - Webster Street, Dandenong
  - Greens Road, Dandenong South
  - Evans Road, Lyndhurst
  - Camms Road, Cranbourne
- 10-minute services on the Cranbourne line
- Duplication of the Cranbourne Rail line from Dandenong to Cranbourne, with planning for extension
- 1,500 car parks for the Cranbourne and Pakenham lines.

Roads

- Monash Freeway Stage 2 which includes O'Shea Road duplication and Beaconsfield interchange
- Duplicating Healesville-Koo Wee Rup Road in Pakenham
- Widening Lathams Road, Seaford
- Widening Pound Road West / Remington Drive, Dandenong South
- Duplicating Hallam North Road, Endeavour Hills
- Upgrades on Golf Links Road from Peninsula Link to Frankston-Flinders Road
- Two intersections upgrades Thompsons Road, Cranbourne
- Duplication of the Narre Warren – Cranbourne Road, from Thompsons Road to South Gippsland Highway
- Duplication of 5.2 kilometres of Hall Road

Duplication of Narre Warren North Road at Fox Road and Belgrave Hallam Road

Hallam Road upgrade between Ormond Road and South Gippsland Highway.

Education

- 50 / 50 School Crossing Partnership
- Universal 15 hours of three-year-old kinder
- Seven new schools in the City of Casey opening in the next four years
  - Endeavour Hills Special School
  - Botanic Ridge Primary School
  - Casey Fields (Five Ways) Primary School
  - Clyde North East Primary School
  - Cranbourne West Secondary and Special School
  - Clyde North Primary School
  - Clyde North Secondary School
  - $47.6 million in upgrades and expansions to current schools:
  - Cranbourne Secondary College
  - St Peter's College
  - Cranbourne South Primary School
  - Hampton Park Secondary College
  - Clyde Primary School

Police and emergency services

- Upgrade to Cranbourne SES
- New Clyde SES unit
- New 24-hour Clyde North Police Station
- New 24-hour Narre Warren Police Station

Health

- Clyde North Ambulance Station
- Children's Emergency Department at Casey Hospital
- Repurposed Cranbourne Community Hospital
- New Neighbourhood Houses in Lynbrook and Selandra

Sport

- Casey Fields women facilities
- Casey Comets female friendly pavilion
- Upgrade Marriott Waters Reserve – Lyndhurst FNC
- Cranbourne Racing Club Training Complex

Environment

- The revitalisation of Cranbourne Botanic Gardens
- Development of Robert Booth Reserve
- Hallam Recreation Reserve Hall
- Banjo Patterson Park Lighting
- Establish Clyde Regional Park
- Upgrade Narre Warren South Scout Hall

Developing our neighbourhoods

Streetscape upgrades

Shopping strips in Webb Street in Narre Warren, Tooradin Village and Camms Road in Cranbourne benefitted from upgrades this year, designed to enhance safety, visual amenity, access, wayfinding and usability.

Webb Street, Narre Warren

Moving through this busy street is now easier with upgraded footpaths and pedestrian crossings, median strip works and significant lighting improvements. Business owners have also reported that customers are spending more time in the popular local hub since the installation of new toilet facilities, seating and tables and garden plantings.

The City of Casey completed these works with funding from the Victorian Government and Council.

Camms Road, Cranbourne

Improvements at this neighbourhood strip include a new widened footpath and car parking, improved pathway to the bus stop, additional lighting, seating and bins.

Camms Road residents are now reconsidering ducking down to their 'local' when doing their shopping.

The City of Casey completed these works with funding from the Victorian Government.

Tooradin Village

Tooradin's main shopping precinct, which runs along the South Gippsland Highway, is now easier and safer to access. New footpaths have been installed on both sides of the highway as well as upgrades to the car parking and service road. An upgraded, raised crossing outside the local childcare centre has helped to slow traffic. The streetscape has new trees, seating, signage and rubbish bins, making this area more user friendly and attractive to walk or drive along.

This project was funded and delivered by the City of Casey.

Hampton Park Central Development Plan

Hampton Park Central is set to transform into a vibrant retail, commercial and community destination after Council adopted a plan to reinvigorate the precinct in June 2019.

The *Hampton Park Central Development Plan* outlines a vision to create a safe, connected and lively town centre that will enhance the friendly and growing community.

The Development Plan was adopted after extensive community engagement, research and draft preparation. This ensured the document was well thought out and incorporated the vision of residents and businesses for the town centre.

The Development Plan provides a clear framework for both private landowners and new developers to guide all future development within Hampton Park Central. It aims to streamline and better aid planning decisions to make redevelopment in the area more attractive.

Key features of the Development Plan include:

- Provision for a mix of retail, commercial and community activities that encourage day and night activities
- New future street network with a realigned main street and a grid of north-south streets, creating a safe, accessible and walkable town centre
- New design guidelines to improve the look and feel of new streets and buildings
- New environment and landscape guidelines to help maximise green space and celebrate Hampton Park Central's natural assets and connections through to River Gum Creek.

These guidelines complement the vision and works proposed to renew and develop Council's local community facilities, as part of the *Draft Hampton Park Central Community Precinct Master Plan*.

The Draft Master Plan is expected to be finalised by the end of 2019 after receiving public feedback.

Council's plans for Hampton Park Central respond to Plan Melbourne's aim to create a city of 20-minute neighbourhoods. That is, where people have convenient access to goods and services within 20 minutes of their home, by foot, bicycle or public transport.

Bunjil Place turns one

Bunjil Place celebrated its first birthday on Sunday 28 October 2018 with a fun-filled party for all to enjoy.

Thousands of people from across the City of Casey flocked to Bunjil Place to join in the celebrations, making the most of the free shows on stage, music performances and roving buskers throughout the day, fabulous food trucks and of course, free birthday cupcakes!

The anniversary event was the perfect opportunity to reflect on how Bunjil Place has made its mark as the go to destination for arts, culture and entertainment in Melbourne's south east.

Heading into its second year of operations, the focus for Bunjil Place in 2018-19 was to continue bringing to life the precinct vision 'To create and inviting central heart for the community that celebrates participation, belonging and civic pride'.

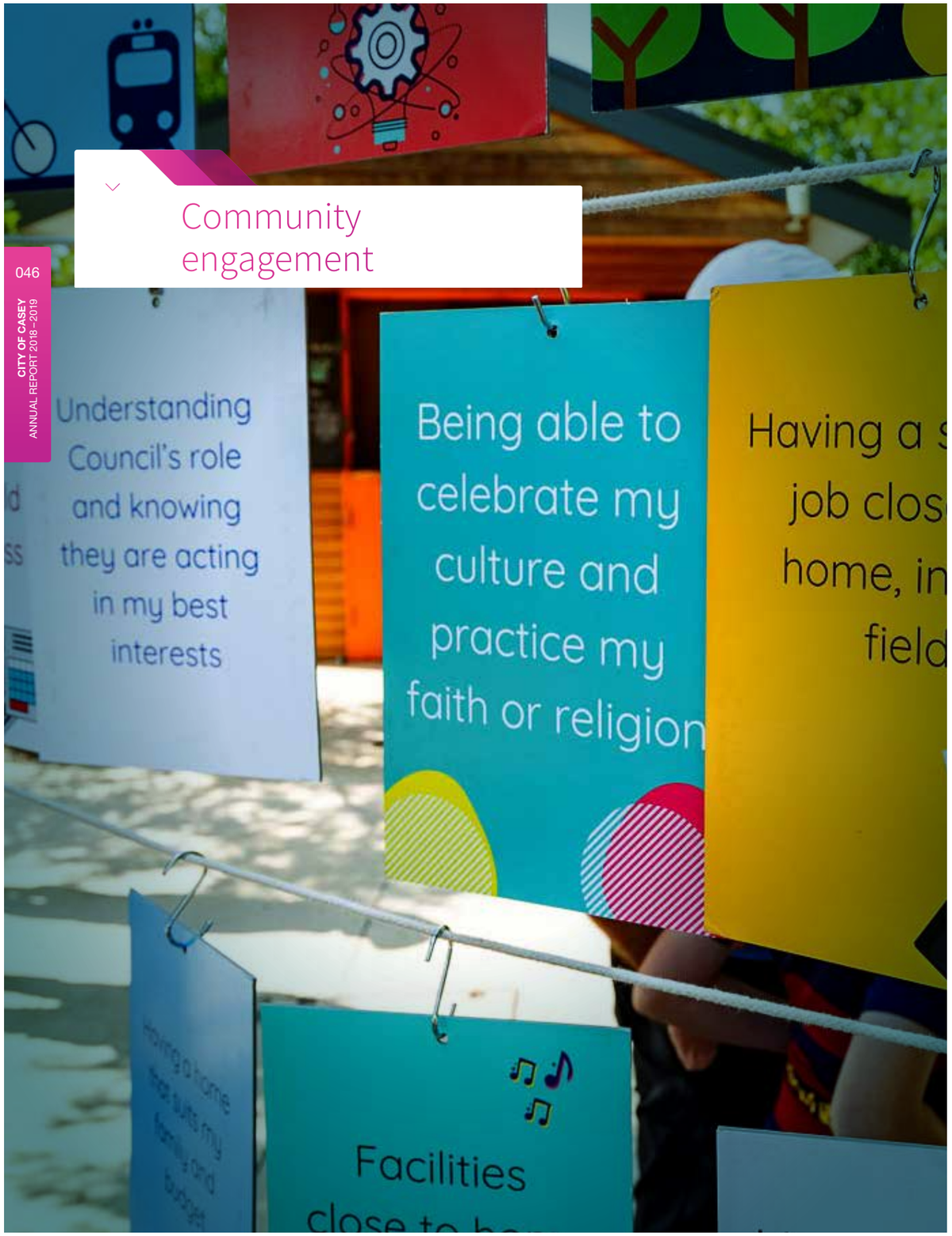
This involved bolstering its reputation and strengthening the awareness of the precinct in and around Casey to generate first-time and repeat visitation and enhance customer experience through city-style experiences in the suburbs.

By incorporating a diverse, high-quality, unique, whole-of-precinct program of events, Bunjil Place successfully contributed to the growth of arts and culture in the region and provided entertainment opportunities that were previously unavailable to residents.

Some highlights from 2018-19 included:

- Welcoming more than **1.5 million** unique visitors and more than **3.3 million** return visitations to the venue in 12 months.
- Visitation to the Gallery exceeded all previous attendance records with Vera Möller's exhibition *A Thousand Tides* attracting **20,326** from March to June 2019. More than 2,700 people participated in the family events and workshops that supported the exhibition.
- Selling more than 100,000 tickets to a variety of events, shows and performances.
- The Bunjil Place Library took out top honours at the 2019 Australian Library and Information Association (ALIA) Design Awards winning the ALIA Members' Choice Library Design Award and being acknowledged as an honourable finalist in the Public Library of the Year category.
- A new and exciting line-up of some the best comedians in the country such as Kitty Flanagan, Jimeoin and the Umbilical Brothers and the local Windmill Theatre Company performing *Beauty and the Beast* to sold out shows in the theatre.
- Hosting the first local *TedxCasey* event.
- Bunjil Place was invaded by giant bunnies when *Intrude* lit up the Bunjil Place Plaza during June 2019.
- Friday night flicks was very popular over the warmer months with hundreds of people turning out each week for a movie on the Plaza big screen.
- A week of engaging activities–and hard truths–around climate and environmental science. *Climarte* presented a socially engaged festival of ideas, exhibitions and events to encourage meaningful and creative action on climate change.
- Presenting the *2019 International Women's Day Breakfast*, featuring guest speaker Dianne McGrath who discussed with the audience why she put her hand up to be part of the Mars One mission.

Community engagement



In 2018-19, we undertook a large and diverse program of community engagement to ensure our community were able to have their say on how we deliver our services now and into the future.

Engaging with our community ensures the services and infrastructure we deliver and advocate for meets the expectations of our community.

Council Action Plan 2019-20

In March 2019, Council engaged with the community about what matters most to them, to inform the development of the *Council Action Plan 2019-20*.

Council held pop-up consultations across the municipality at local markets, plant sales, festivals, libraries and community centres and spoke to more than 950 people about their priorities for the future. An online survey was also available which received almost 250 responses.

The feedback provided by the community was used to shape the *Council Action Plan 2019-20* to ensure that the priority projects to be delivered in the next 12 months reflect the community's priorities.

Robert Booth Reserve Master Plan

In 2018 Council asked the community to tell us more about how Hampton Park's Robert Booth Reserve was used, and what improvements would increase community use. The feedback received formed the development of the draft Master Plan which outlines how to improve the reserve and ensure it keeps pace with the changing needs of the local community.

Key projects identified for Robert Booth Reserve are:

- Improved pedestrian entrances and pathways into and throughout the reserve
- Creation of a new playground, barbecue and picnic area
- Creation of a new tennis centre at an alternative site in Hampton Park
- New competition netball courts with lighting including a half court for multipurpose activities
- Future refurbishment and extension of the sporting pavilion
- New car parking
- New fire brigade training area/ combined car parking.

Max Pawsey Reserve Master Plan

In September 2018, Council asked the community how they would like to see Max Pawsey Reserve improved to be a more useful and attractive destination for residents and visitors.

Council hosted a community barbecue to encourage people to come down and share their opinions and ideas as well as conducting an online survey. More than 175 responses were received with feedback to be considered and used to inform a Master Plan for the area.

Casey Housing Strategy Planning Scheme Amendment C198

The Casey Housing Planning Scheme Amendment C198 proposes changes to the Casey Planning Scheme which guides future residential development in Casey's established suburbs.

In December 2018, Council made a report from Planning Panels Victoria available to the public which provided recommendations on how Council should proceed with the Amendment C198 to the Casey Planning Scheme.

The Amendment proposed three main changes:

1. **Encourage higher density residential development close to activity centres.** The amendment proposes to change planning controls on land close to activity centres (i.e. shopping complexes) to allow for higher density housing.
2. **Recommend where 2,000 sqm (half acre) lot subdivision can occur in the Low-Density Residential Zone.** In certain areas of Low-Density Residential Zone land, an application to subdivide and create 2,000 sqm (half acre) lots will be allowed, other areas will keep the existing control that only allows a minimum 4,000 sqm (one acre) lot to be created.
3. **Protect the character of the "Hoddle grid" to the north-east of Berwick Village.** The area to the north-east of Berwick Village (generally bounded by the Princes Highway, Brisbane Street and Cardinia Street) has a recognised neighbourhood character that Council is seeking to preserve through application of the Neighbourhood Residential Zone.

In March 2019, Council adopted the Housing Strategy and Amendment C198. As at 30 June 2019, the Amendment is awaiting approval by the Minister for Planning prior to being implemented.

Awards for the City of Casey

1. **Selandra Community Hub won the Award for Excellence for Community Facility of the Year, at the Parks and Leisure Australia 2019 Awards of Excellence**, in May 2019. Selandra Community Hub, designed as a seamless unified precinct for the growing Clyde North community, went up against ten other strong nominations and was described as an exceptional demonstration of high performing sustainability and the value of collaborative design.
2. **At the 2019 LGPro Awards for Excellence, the City of Casey was awarded the Indigenous Community Partnership Initiative award** for 'The Strong Culture: Good Health School Holiday Program', led by the Connected Communities team.
3. **Also at the LGPro Awards for Excellence, City of Casey employee Sara Merkus was awarded as the Young Achiever for her outstanding achievements in Leisure Facility Management**, taking responsibility for two of Victoria's largest facility management contracts and largest community farms.
4. **In November 2018, Council was awarded Customer Service Project of the Year – Service Transformation by the Customer Service Institute of America (CSIA) for its 'One Place, One Team' project.** Led by the Customer Experience team, the project delivered training to over 200 frontline staff, to provide a seamless visitor experience at Bunjil Place. The project sought to model industry leading practice where the customer needs are at the centre of the experience design. The project delivered a unified customer experience by bringing together all frontline services, including external staff from Casey Cardinia Libraries, security, café and cleaning services, and creating a shared vision for customer experience. The overall goal of the project was to ensure that all visitors to the Bunjil Place precinct have an exceptional, consistent and effortless experience, no matter who they engage with when they enter the building.
5. **Bunjil Place continued to receive national and international recognition for its striking and unique design, receiving a host of awards throughout 2018-19, including:**
   - **Winner of the Cultural (Built) category** in August 2018, at the 2018 Global Architecture and Design Awards
   - **Winner of the William Wardell Prize** in the Victorian Chapter of the Australian Institute of Architects in July 2018
   - **Winner of the 2019 International Architecture Award** (Community Centres).
6. **The Bunjil Place Library took out top honours at the 2019 Australian Library and Information Association (ALIA) Design Awards in March 2019**. Representatives from the City of Casey and Casey Cardinia Libraries (CCL) were thrilled when the Library was awarded the ALIA Members' Choice Library Design Award and acknowledged as an honourable finalist in the Public Library of the Year category.

Major changes

The strong rate of growth in the City of Casey and the increasing needs and expectations of our community make it imperative that Council continually reviews the way it operates and adapts to challenges as they arise.

Reviews of the organisational structure were undertaken which highlighted the need to change to ensure Council can transform its business processes and services to deliver on future needs. This includes being innovative and committed to a culture of continuous improvement to build our capacity and invest in uplifting our capabilities so that we can be a higher performing organisation that creates customer value in all that we do.

On 3 June 2019 a revised organisational structure came into effect. This restructure affected two of the four divisions in the organisation, *Customer and Business Transformation, and City Planning and Infrastructure.* A number of existing departments were disbanded and a number were created to better align relevant services and functions. Council's new organisational structure is reflected within this report.

The organisational restructure followed the appointment of Council's new Chief Executive Officer, Glenn Patterson. Glenn joined the City of Casey in September 2018, after serving as CEO at Yarra Ranges Shire Council since 2008. Glenn took over from former Director Steve Dalton, who had taken on the interim role of acting CEO in March 2018.

Moving forward

Challenges

- **Experiencing greater population growth** than forecasted and providing the necessary services and infrastructure for more residents in a rate capping environment.
- **Upgrading and improving our systems and processes** to better deliver our services to a population expected to hit **approximately 550,000 by 2041**.
- **Supporting our most vulnerable community members** experiencing homelessness, family violence, and mental health issues.
- **Managing landfill requirements and working with councils** across Melbourne to undertake a collaborative procurement process for household waste disposal.
- **Managing delivery of an extensive range of services** to a diverse multicultural community with a high birth rate and complex social and health issues.

Future outlook

- Responding to a **new *Local Government Act***.
- **Undertaking a program of business transformation** to improve our systems and processes to provide a better customer and employee experience.
- **Implementing a new Economic Development Strategy** to make the City of Casey attractive to support investment by new and existing businesses to encourage local job creation in a challenging economic landscape.
- **Developing a new regional sports precinct** at Clyde Regional Park.
- **Advocating for an Orange Door service** in the City of Casey to provide family violence support services.
- **Continuing to implement our Integrated Transport Strategy** to improve residents' access to amenities and basic services within a 20-minute walk, cycle or public transport trip.
- **Implementing a Master Data Management system** to improve our customer records.
- **Delivering our largest ever Capital Works Program** with a budget of over $151 million in 2019-20.
- **Exploring the use of artificial intelligence** in improving the customer experience and providing a virtual assistance service for customers.
- **Reviewing our services and exploring opportunities** to deliver services more efficiently.
- **Revitalising our established town centres** in Hampton Park and Endeavour Hills.

Economic or other factors impacting performance

There were no economic or other major factors impacting on performance at the City of Casey in 2018-19.

Our performance

Planning and accountability framework

The City of Casey is governed by the *Local Government Act* 1989 (the Act). Part 6 of the Act is associated with planning and accountability reporting. In addition, the *Local Government (Planning and Reporting) Regulations* 2014 (the Regulations) prescribe further requirements.

To comply with the Act and the Regulations, Councils must prepare a Council Plan, a Strategic Resource Plan, a Budget (and where appropriate, a revised Budget) and an Annual Report which includes a Report of Operations, Performance Statement and Financial Statements.

In addition to these statutory obligations, the City of Casey prepares a quarterly report designed to provide the community with an update of Council's progress against the Council Plan and Budget.

Effective strategic planning and reporting allows Council to demonstrate what the future of the City of Casey should look like while medium-term (Council Plan) to short-term planning (Annual Plan/Budget) tell Council how to get there in partnership with the community.

All aspects of the framework contribute to succinct strategic decision making, and clarity regarding the municipalities' priorities and long-term sustainable services.

Council Plan 2017-21

The *Annual Report 2018-19* details Council's performance against what the organisation planned to do in the *Council Plan 2017-21*.

The *Council Plan 2017-21* is a statement of how the City of Casey will work towards creating Australia's most liveable city.

The City of Casey's Strategic Objectives for 2017-21 are:

01 A leader in applying technology and innovation
02 An inclusive, safe and connected community
03 A Council whose services and facilities are driven by community needs
04 The destination for arts, culture, sport and leisure that attracts visitors and brings communities together
05 A city that sustainably plans and manages growth while protecting its diverse landscape
06 A thriving economy with local jobs, investment and new industries
07 A city with an accessible and well-connected transport network
08 An efficient and effective, customer focussed Council with sufficient resources to meet priorities

For 2019-21, the Council Plan's Strategic Objectives will be refined into three:

01 **People Driven**
02 **A Place to Prosper**
03 **A High Performing Organisation**

The eight aforementioned objectives will remain as strategies, which work to deliver on the three new strategic objectives.

How we report on performance

Council's performance for the 2018-19 year is reported against each Strategic Objective to demonstrate what Council accomplished. Each Strategic Objective includes the following performance measures:

Annual Plan Major Initiatives
Details of the achievements in 2018-19 against major initiatives included in the annual *City of Casey Budget 2018-19*.

Council Plan Strategic Indicators
Progress results for the four-year Council Plan strategic indicators.

Services
The services funded in the budget and provided to the community, that contribute to each Strategic Objective.

Service Performance Indicators
Performance results against prescribed service indicators.

Strategic Objective 1

A leader in applying technology and innovation

Council will leverage off the technology available in Casey, take opportunities to be innovative in their service delivery and operations, and empower community members to utilise technology.

Major initiatives

Implement first three major Enterprise Architecture foundation systems that:

01 **Integrate** our digital services
02 **Automate** processes
03 **Provide** a personalised digital experience

In December 2018 this action was amended to reflect the new priorities of the business transformation program at the City of Casey. The new deliverable was to *"Complete the scoping and roadmaps for each of the priority initiatives within the Business Transformation Program"*.

In detailing the scope and roadmaps for the initial focus areas of the Business Transformation Program, two sub-programs were created: Customer Centric Casey and Technology Improvement Initiatives. The projects within these programs will:

01 **Maximise** the organisation's current investment in technology and processes, and improve current operating capabilities
02 **Deliver** new foundational technologies and capabilities required to support a single consolidated view of our customers
03 **Prepare** a broader business case for a Customer Relationship Management (CRM) platform to support a stronger focus on the experience of our customers and residents

The scope and roadmaps for these projects and programs was presented to Council in June 2019, both through a closed Council briefing and a public Council report.

Introduce seven smart city demonstration sites across the municipality to trial and test new technologies and innovations.

In December 2018, this action was amended to reflect our changing priorities in smart city initiatives to *"Deliver new or emerging technologies and build capabilities across key Smart City demonstration projects"*.

During 2018-19, Council delivered a Casey-wide data communications (LoRaWAN) network, with a formal launch scheduled as a part of the state-wide Digital Innovation Festival in August-September 2019. The network enables growth of smart device usage and sensing across Casey and will support the local community, business and academia by providing a simpler path for piloting and experimenting with these technologies.

A number of other key projects delivered include an artificial intelligence image recognition project with Federation University and a Smart Connected Seat at the Aboriginal Gathering Place.

Ongoing support is being provided to the Minta Farm Innovation Precinct Project, and a new project has been initiated to Enhance Customer Service through a Cognitive Virtual Assistant.

Strategic Objective 1

Strategic indicators

Open data and improved analytics

Open-source frameworks for all internal software developments are currently being used with code made available on Github where appropriate to do so. The data.gov.au portal has been utilised to open up data as a part of the 2018 GovHack event and is now available for other data to be made available where appropriate. The next steps will be to set in place processes that will allow Council to continuously publish our code to the public.

Greater application of sensor technology

Work is yet to commence on increasing the application of sensor technology, to inform the asset renewal program.

Increase in Council transactions available through digital channels

This year, the City of Casey continued to focus on increasing services and transactions available through digital channels. Three new transactions were added, including reporting a bin collection issue, applying for an asset protection final inspection and changing extra recycling bin services.

Digitising these services means our customers can apply for these services online at a time that suits them.

The technology that is delivered supports our staff to deliver services

A plan for the Business Transformation Program was presented to Council in June 2019, including the delivery of foundation technology required to support an uplift in efficiencies and capabilities across the organisation.

Custom system development conducted by the Digital and Data team utilise customer experience research, with feedback from customers and online service completion levels monitored. This type of research is being expanded across the organisation as the City of Casey's transformation program evolves.

Staff are able to generate and deliver ideas to improve services

Consultation was undertaken with staff throughout the organisational restructure process. This allowed staff to provide valuable feedback on how service delivery can be improved. Our shared leadership philosophy, which is being progressively launched, will support staff to implement improvements to service delivery.

The annual staff culture survey is another opportunity through which staff can explore ideas and provide feedback.

Services

The services that contribute to this strategic objective are:

Service profile	Description of services provided
Digital	**Provide** customers with a suite of contemporary services that are available 24/7 and designed to meet the needs of the community. **Implement** Council's Smart City Strategy; applying technology, data and innovation to become Australia's most liveable city. **Improve** the management, governance and use of data, ensuring customer records are accurate and protected, while applying data analytics to make better decisions and inform service design. **Manage** Council's digital service channels, including our websites and payment gateways and we build digital and data literacy within Council and across the community.
Technology services	**Provide** corporate business applications for internal use as well as applications used by the community to transact and exchange information with Council. **Provides** IT infrastructure and services including device provision, internal and external connectivity (WiFi, LAN, WAN), telephony services, data and cabling services, incident and request management.

Service performance outcome indicators

There were no performance indicators for this strategic objective in 2018-19.

Strategic Objective 2

An inclusive, safe and connected community

All services and facilities that Council provides, funds and coordinates will be safe and inclusive for all City of Casey community members.

Major initiatives

There were no major initiatives under this objective in 2018-19.

Strategic indicators

Increased utilisation rates of Council programs and services:

- **Library membership**
- **Maternal and child health**
- **Neighbourhood houses and community centres**
- **Sporting clubs**

The number of active library members (those who borrowed a library resource) during 2018-19 was 31,285 up from 30,296 last year representing a 3.2 per cent increase in active members.

There were 59 Maternal and Child Health (MCH) Programs conducted during the year. The proportion of children who participated in the MCH service during 2018-19 was 70.3 per cent representing a slight decrease from 72.93 per cent in 2017-18.

Gymnastics and aquatics memberships increased by 8 per cent with Health Club memberships bringing the overall increase to 7 per cent.

Community Sport saw a 27 per cent increase in the amount of allocated Cricket Clubs from 44 across Summer 2017-18 and Winter 2018, up to 56 across Summer 2018-19 and Winter 2019.

Neighbourhood houses and community centres also saw an overall increase in programs of 25 per cent.

New Council facilities are designed to improve community safety outcomes

The City of Casey received a grant of $11,000 which will be used to lead the development of a design guidelines document for local Councils. The project aims to develop a comprehensive and integrated approach to development and management of skate parks and similar outdoor youth facilities, that promotes an integrated approach to community needs, design, operations and management.

Existing Council facilities and public spaces are renewed in line with access and inclusion guidelines

Council renews all Council facilities and public spaces in line with access and inclusion guidelines as per the relevant Australian Standards.

In June 2018, Council adopted an *Accessibility Framework for Action 2018-21* which was developed to make the City of Casey municipality more accessible for people with a disability. In the *2018-19 Action Plan of the Framework*, Council included accessibility in planning of new facilities and of existing facilities.

Level of satisfaction felt by participants with the extent to which a safe, inclusive and accessible environment was experienced when accessing services

During the *'We Are, We Can, We Will'* program, 49 participants were surveyed, and all were satisfied or extremely satisfied and felt welcomed and included.

A similar result was seen at the Wall of Global Friendships event, with 95 per cent of participants satisfied or extremely satisfied with the event and 100 per cent of attendees reporting they felt welcomed and included.

Strategic Objective 2

Services

The services that contribute to this strategic objective are:

Service profile	Description of services provided
Community safety	**Provides** a range of services and programs contributing to the safety, health and wellbeing of the community with a focus on amenity protection, crime and anti-social behaviour, injury prevention and road safety. **Provides** community education, advocacy and urban safety planning and delivers the Casey Safety Village education programs and L2P Learner Drive / Mentor Driver program. This service is **delivered** to all residents to improve the perception of safety, visual amenity, enhance the health and wellbeing of the community, and reduce the amount of road related injuries / deaths in the City of Casey through educational programs.
Disease prevention	This service **impacts** all residents by overseeing Council's public health initiatives, environmental nuisance investigation, management of food and infectious disease outbreaks and immunisation functions for infants, adolescents and those eligible under the National Immunisation Program. **Protects** the health and wellbeing of the community through the provision of health-related services and functions.
Emergency management	**Identifies** hazards and risks that may impact the City of Casey community. **Implements** measures to prevent or reduce the causes or effects of emergencies to the community and assists the affected community to recover following an emergency. **Provides** education and awareness to the community to develop capacity and build resilience. **Manages** arrangements for the utilisation and implementation of municipal resources in response to emergencies. **Implements** annualised fire prevention programming. This service **complies** with legislative obligation for Emergency Management, including having a Municipal Emergency Management Planning Committee (MEMPC), *Municipal Emergency Management Plan* (MEMP), Municipal Emergency Resource Officer (MERO) and Municipal Fire Prevention Officer.
Pet registration and animal management	**Coordinates** the pet registration process, enacts the *Domestic Animal Management Plan* and enforces the *Domestic Animals Act*. This service includes **impounding** wandering and stray cats and dogs, investigating and prosecuting instances of dog attacks, responding to emergency situations of large animals wandering on roads under Council control and maintaining Council's dog and cat register.
Local law enforcement	**Ensures** peace, order, standards of behaviour, safety and protection of Council and community assets. **Ensures** compliance with legislative requirements and facilitates an environment where residents and visitors can work, travel, live and play in a safe and secure environment free from risk to health and wellbeing.
School crossings	**Provides** and facilitates safe crossing points for school children and accompanying pedestrians to cross the road before and after school, as well as assesses, designs, consults on and implements new crossing sites. This service aims to **improve** levels of safety at school crossing sites and to reduce the likelihood of pedestrian accidents in and around school sites.

Service profile	Description of services provided
Community facilities	**Plans, manages and maintains** accessible, fit for purpose community facilities in new and established areas for the delivery of programs, activities, events and support services. Includes the indoor and outdoor spaces associated with the facilities including landscaping and car parks etc. **Provides** support to volunteer governance committees, working in partnership with community groups and organisations to provide access to programs, activities and service through Council owned community facilities. Facilities include: › Bunjil Place Function Centre › Neighbourhood houses › Senior citizens centres › Public halls › Community centres (Lynbrook and Selandra) › Hireable spaces in family and community centres › Old Cheese Factory › Wilson Botanic Park, Berwick
Libraries	**Provides** safe, welcoming and inspiring spaces where everyone can discover possibilities. **Supports** the local community to easily access information through a variety of methods. **Delivers** free events to inspire creativity and bring people together. The Library service includes a mobile library as well as branches in: › Cranbourne › Doveton › Emerald › Endeavour Hills › Hampton Park › Narre Warren › Pakenham
Aboriginal services	**Council's policy, plans, strategic directions and service standards** for Council-wide Aboriginal engagement and services. **Coordinates** the Aboriginal Gathering Place and provides Aboriginal specific programs, including: › Youth Group › Yarn and Art Group › Gardening Group › Craft and Yarn Women's Group › Koori Holiday Program › Homework Group › Men's group › Playgroup This service **aims** to ensure a range of culturally safe and responsive, accessible and equitable programs and services, to enhance the health and wellbeing of the City of Casey's Aboriginal community and to address the significant disadvantage and poor health outcomes currently experienced by this cohort.
Events	**Develops and delivers** a range of local events to residents in collaboration with internal event organisers, community groups and organisations to stimulate community participation in events. This service aims to strengthen the community's sense of connection, enhance health and wellbeing and support the development of a city that is vibrant, resilient, creative, welcoming and full of opportunity.

Strategic Objective 2

Service performance outcome indicators

Service performance indicators	Results 2015-16	Results 2016-17	Results 2017-18	Results 2018-19	Material variations and comments
Food safety					
Health and safety					
Percentage of critical and major non-compliance outcome notifications that are followed up by Council *[Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about food premises]*	100%	100%	100%	94.12%	Council is committed to ensuring our food premises comply with all standards, so that our community is comfortable knowing the food they buy is prepared in a safe, clean environment. Council has held a 100% follow up rate on non-compliance for the last few years. However, in 2018-19, there was one notification that was not followed up within the specified timeframe, which was due to the premises being closed for renovations.
Maternal and child health					
Participation					
Percentage of children enrolled who participate in the MCH service *[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service]*	74.54%	73.28%	72.93%	70.33%	
Percentage of Aboriginal children enrolled who participate in the MCH service *[Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service]*	51.53%	59.12%	66.46%	67.49%	Casey has continued its commitment to focus work on this area, and as a result has seen continued increases in participation. It is expected that this will continue to increase.

Service performance indicators	Results 2015-16	Results 2016-17	Results 2017-18	Results 2018-19	Material variations and comments
Animal management					
Health and safety					
Number of successful animal management prosecutions	31	21	23	63	Council's continued focus on providing a safe environment to the community led to the appointment of a Prosecutions Team to specifically manage prosecutions. As a result of this dedicated team, we saw a larger number of animal prosecutions compared to previous years, contributing to a safer environment for Casey's residents and visitors.
Service standard					
Percentage of collected registrable animals under the *Domestic Animals Act* 1994 reclaimed. *Number of animals reclaimed / Number of animals collected]*	46.12%	40.81%	43.55%	43.56%	
Libraries					
Participation					
Percentage of the municipal population that are active library members *[Number of active library members / Municipal population]*	10.31%	9.70%	9.25%	9.19%	

Strategic Objective 3

A council whose services and facilities are driven by community needs

As the community continues to grow, it is important that Council has a robust understanding of community needs through research and ongoing dialogue. This will ensure that services and facilities are delivered and maintained appropriately and equitably.

Major initiatives

Deliver the Service Review Program to measure satisfaction and ensure services are meeting community needs.

Five service reviews were included in the 2018-19 program. These progressed well, with working groups in place and the initial information collection complete. Community engagement plans are now under development, as well as progressing the data analysis and arranging individual consultation sessions.

The Service Review program is delivered to ensure that the services the City of Casey delivers are efficient and meet the expectations of users and the community in general.

Strategic indicators

Community Satisfaction Survey results for community engagement and consultation

In the 2019 Community Satisfaction Survey, the score for 'community engagement and consultation' was 56 (out of 100). Whilst this was a two-point decrease from 2018, the City of Casey's score remained in line with the average Interface Council score of 55, and the state average of 56.

The Community Taskforce is engaged in monitoring the delivery of the Council Plan

The Community Taskforce met twice during the financial year, firstly in September 2018 for the third workshop of that year, and again in March 2019.

Satisfaction of participants was measured at the workshop in September 2018, with 100 per cent of participants agreeing or strongly agreeing that they were satisfied with the level of engagement, up from 83 per cent at a workshop held previously in June 2018.

Community satisfaction with Council facilities and services

A variety of evaluation forms, surveys and questionnaires were made available to patrons at the conclusion of events, programs and activities, including one on one discussions and Facebook polls.

Utilisation rates of Council facilities and services

The 2018-19 target for this measure was to develop a process to measure the utilisation of Council facilities and services. This has been met, with a system implemented that has the capacity to report on utilisation, and support reporting on this indicator in future.

Decisions made by Council are clear and transparent to participants in service review consultations

A process is in place to ensure that decisions made by Council regarding services are clear to participants involved in service reviews. No decisions were made by Council on service reviews in the 2018-19 program for this to be measured.

Strategic Objective 3

Services

The services that contribute to this strategic objective are:

Service profile	Description of services provided
Community participation	This service **aims** to improve the health and wellbeing outcomes of the community through community capacity building, enhancing social connectedness and promoting diversity, access and inclusion. This includes volunteering and leadership, participation in sport and active recreation, grants and sponsorship, strengthening new communities, community transport and inclusion and wellbeing.
Community facilities	**Planning, managing and maintaining**, accessible, fit for purpose community facilities in new and established areas for the delivery of programs, activities, events and support services. Includes the indoor and outdoor spaces associated with the facilities including landscaping and car parks etc. **Provision of support** to volunteer governance committees, working in partnership with community groups and organisations to provide access to programs, activities and service through Council owned community facilities. Facilities include: › Bunjil Place Function Centre › Neighbourhood houses › Senior citizens centres › Public calls › Community centres (Lynbrook and Selandra), › Hireable spaces in family and community centres › Old Cheese Factory › Wilson Botanic Park, Berwick
Events	**Develop and deliver** a range of local events to residents in collaboration with internal event organisers, community groups and organisations to stimulate community participation in events. To strengthen the community's sense of connection, enhance health and wellbeing and support the development of a city that is vibrant, resilient, creative, welcoming and full of opportunity.
Maternal and child health	**Delivers** key age and stage consultations, allied programs and community development. Delivers activities and services for families with multiple risk factors through the Enhanced MCH service and coordination of the MCH central booking line. This service aims to improve health and wellbeing outcomes for families with children from birth to six years.
Kindergarten	**Coordinates and delivers** of funded kindergarten programs for eligible children. This service encourages and improves education, health and wellbeing outcomes for children.
Early years and family support	**Provides** early learning activities and parenting support for children aged birth to 12 years and their families including Dad's Matter program, playgroup development, supported playgroups, pre-school field officer program capacity building for Early Childhood Professionals, Leapin' Lizard program, and coordinates the Best Start partnership.
Family day care	**Provides** Family Day Care service – a home based childcare and education option for local residents. **Provides** the community with high quality, flexible and affordable home-based childcare option that supports the education, health, wellbeing and connectedness of children and their families.
Youth services	**Provides** generalist youth service to young people aged 10 to 25 years through the delivery of programs, activities and events, youth support and counselling, and maintaining the operations of the Youth Information Centres and Casey 360 bus.
Aged care	**Plans and delivers** services to support people aged 65 years and over (50 years and over for Aboriginal and Torres Strait islander peoples) through the delivery of in-home support, personal care, home care, respite services, social support, home maintenance, meals, interactive gardening, mental health support, improving social and community connections and overall health and wellbeing outcomes.
Disability	**Plans and delivers** services to support people through the delivery of in-home support, personal care, home care, respite services, social support, home maintenance, meals, interactive gardening, mental health support, improving social and community connections and overall health and wellbeing outcomes.
Aged and disability services assessment	**Assesses** the eligibility of a person to receive services, identifies the needs and expectations of the client and their carer and establishes the best pathway into services. This includes: › Regional Assessment Service (RAS) as part of the Commonwealth Home Support Program › Disability assessment for people aged under 65 years of age and under 50 years of age for Aboriginal and Torres Strait Islander Peoples. This is funded under the Home and Community Care Program for Younger People (HACC PYP).

Service performance outcome indicators

Service performance indicators	Results 2015-16	Results 2016-17	Results 2017-18	Results 2018-19	Material variations and comments
Aquatic facilities					
Utilisation					
Number of visits to aquatic facilities per head of municipal population *[Number of visits to aquatic facilities / Municipal population]*	6.60	6.40	6.04	6.14	
Governance					
Consultation and engagement					
Satisfaction with community consultation and engagement *[Community satisfaction rating out of 100 with how Council has performed on community consultation and engagement]*	56	55	58	56	The City of Casey received a score of 56/100 in the 2019 Community Satisfaction Survey. This is slightly lower than last year's score of 58, however generally on par with both Interface and State Council averages, of 55 and 56 respectively.

Strategic Objective 4

The destination for arts, culture, sport and leisure that attract visitors and bring communities together

The City of Casey is already a destination, particularly for sports and leisure, with many high-quality facilities that are loved by residents and visitors to Casey. Council will continue to focus on enhancing and growing these facilities and opportunities, as well as facilitating and supporting events and programs that bring communities together.

Major initiatives

Deliver a full and diverse program of arts and community events at Bunjil Place.

This year, Bunjil Place played host to a multitude of arts and community events. These included shows in the theatre, exhibitions in the gallery, installations in the plaza, live music, films and studio shows. Two popular events were the Intrude installation and the Climarte exhibition.

Amanda Parer's popular installation, Intrude, saw giant inflatable rabbits, illuminated in the evening, spread across the Plaza in Bunjil Place in June 2019. The installation explored the natural world, its fragility and our role within it, and attracted thousands of visitors.

The Climarte exhibition (art + climate = change), a socially engaged festival of ideas, exhibitions and events took place in May 2019. The exhibition included presentations and stories, films, gallery exhibitions, a spoken word night and a sensory and gastronomic journey of Bunjil Place.

Improve physical activity and sports participation of women and girls by delivering the 'We Are, We Can, We Will' initiative.

The 'We Are, We Can, We Will' 2018-19 program was successfully delivered. Three physical activity programs were provided involving 49 women and girls, and cross promotional activities were conducted with the Melbourne Football Club.

Strategic indicators

Attraction of sporting events of regional, state and national significance

Casey Stadium hosted two Victorian Netball League games, as well as the National Indoor Cricket Championships, which commenced in June 2019.

Attraction of events of regional, state, national and international significance held at Bunjil Place

Bunjil Place continued to attract significant events to provide arts and cultural experiences to residents and visitors. In 2018-19, the Bunjil Place Gallery delivered three special projects, four nation leading exhibitions and 118 audience engagement activities.

The Bunjil Place Theatre hosted four internationally significant theatre shows, seven nationally significant shows and five regionally significant shows.

The facilities and programs which we provide deliver opportunities for community participation in arts, cultural events, sport and leisure

The Sweeney Recreation Reserve female friendly pavilion and the Waratah Recreation Reserve female friendly upgrades have been completed. These upgrades allow for better participation from the community in sports and leisure activities.

Planning for the 2019 Winter Arts Festival was undertaken with 80 events promoted and 5,000 brochures distributed. Sixteen public art commissions are active, and four Arts News publications were released during the year.

Strategic Objective 4

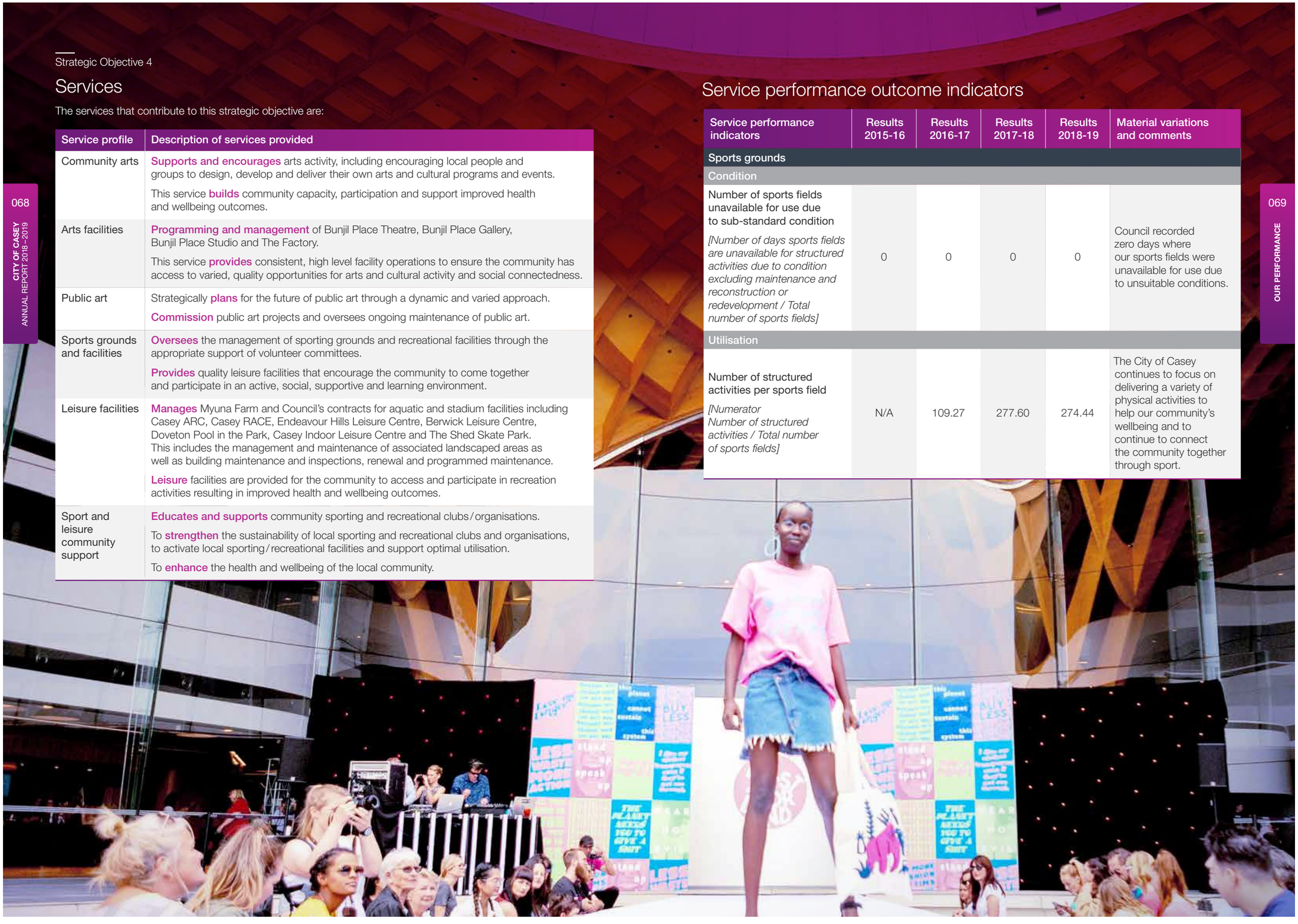
Services

The services that contribute to this strategic objective are:

Service profile	Description of services provided
Community arts	**Supports and encourages** arts activity, including encouraging local people and groups to design, develop and deliver their own arts and cultural programs and events. This service **builds** community capacity, participation and support improved health and wellbeing outcomes.
Arts facilities	**Programming and management** of Bunjil Place Theatre, Bunjil Place Gallery, Bunjil Place Studio and The Factory. This service **provides** consistent, high level facility operations to ensure the community has access to varied, quality opportunities for arts and cultural activity and social connectedness.
Public art	Strategically **plans** for the future of public art through a dynamic and varied approach. **Commission** public art projects and oversees ongoing maintenance of public art.
Sports grounds and facilities	**Oversees** the management of sporting grounds and recreational facilities through the appropriate support of volunteer committees. **Provides** quality leisure facilities that encourage the community to come together and participate in an active, social, supportive and learning environment.
Leisure facilities	**Manages** Myuna Farm and Council's contracts for aquatic and stadium facilities including Casey ARC, Casey RACE, Endeavour Hills Leisure Centre, Berwick Leisure Centre, Doveton Pool in the Park, Casey Indoor Leisure Centre and The Shed Skate Park. This includes the management and maintenance of associated landscaped areas as well as building maintenance and inspections, renewal and programmed maintenance. **Leisure** facilities are provided for the community to access and participate in recreation activities resulting in improved health and wellbeing outcomes.
Sport and leisure community support	**Educates and supports** community sporting and recreational clubs/organisations. To **strengthen** the sustainability of local sporting and recreational clubs and organisations, to activate local sporting/recreational facilities and support optimal utilisation. To **enhance** the health and wellbeing of the local community.

Service performance outcome indicators

Service performance indicators	Results 2015-16	Results 2016-17	Results 2017-18	Results 2018-19	Material variations and comments
Sports grounds					
Condition					
Number of sports fields unavailable for use due to sub-standard condition *[Number of days sports fields are unavailable for structured activities due to condition excluding maintenance and reconstruction or redevelopment / Total number of sports fields]*	0	0	0	0	Council recorded zero days where our sports fields were unavailable for use due to unsuitable conditions.
Utilisation					
Number of structured activities per sports field *[Numerator Number of structured activities / Total number of sports fields]*	N/A	109.27	277.60	274.44	The City of Casey continues to focus on delivering a variety of physical activities to help our community's wellbeing and to continue to connect the community together through sport.



Strategic Objective 5

A city that sustainably plans and manages growth while protecting its diverse landscape

Casey's 'city living, country feel' is important to community members. As Casey rapidly grows and changes it is important that its green and natural spaces are protected and enhanced, and that all environments, natural, urban, industrial or commercial, are clean and healthy.

Major initiatives

Carry out an employment land capacity study, to determine the level of employment land required in the region to meet the current and future needs of the local community.

In December 2018, this initiative was amended to reflect the change in Council's role to be *"Support and participate in the State Government's study into regional employment land"*. The Employment Land Capacity statement is to be prepared by the State Government.

Strategic indicators

Employment Land Capacity statement is used to inform planning decisions

The Employment Land Capacity statement is being prepared by the State Government and will be used to inform planning decisions once it is finalised.

A diverse, healthy and resilient urban forest

A total of 14,600 trees and shrubs were planted by the community across four reserves. An additional 6,000 trees and shrubs were planted by contractors across eight sites, bringing the total trees planted for 2018-19 to 20,600, exceeding the target of 15,000 trees planted per year.

Furthermore, 10,000 plants were given away as part of Council's annual plant giveaway held in May 2019.

Residents have access to high quality nature reserves

During the year, the Revegetation Strategy 2019-24 was developed. This Strategy will guide Council's revegetation efforts and play a role in creating a resilient and healthy urban forest in the City of Casey, improving residents' access to high quality green space and reserves.

Level of local community participation in biodiversity and sustainability services and programs

Three new Environmental Volunteer groups were established, included our first heritage-based Friends Group.

Council officers reviewed the delivery of Council delivered grants programs including the Environmental Sustainability, Heritage and Biodiversity grant programs. During this time Council commenced promotion of its community planting programs and engagement with local schools, community groups and individuals to support the planting of 20,000 trees.

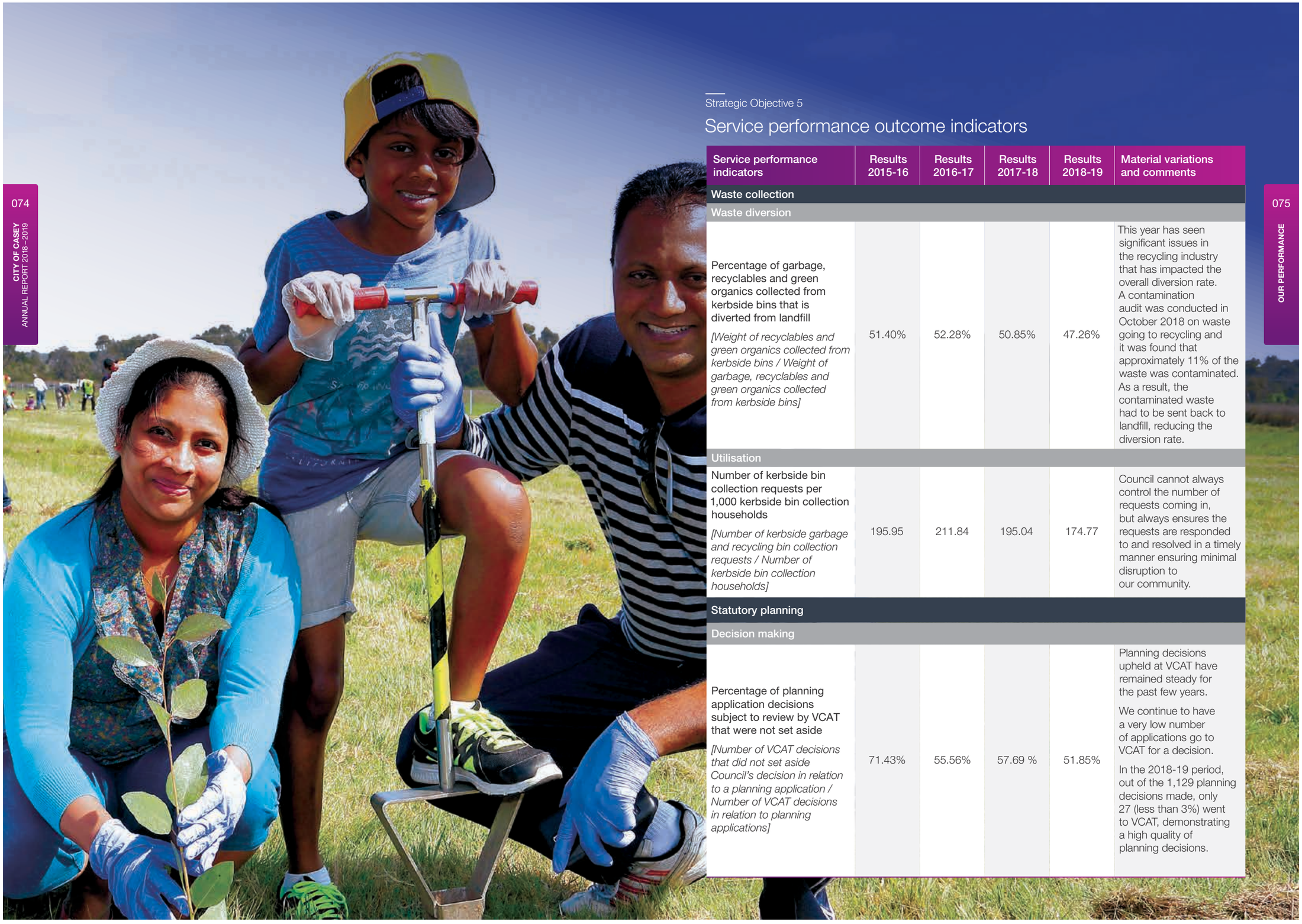
Strategic Objective 5

Services

The services that contribute to this strategic objective are:

Service profile	Description of services provided
Residential and commercial waste collections	**Provides** waste collection services to the community including residential garbage, recycling, garden waste and commercial waste collection. All services include provision of bins, collection, transport, sorting and/or disposal, customer interface and environmental education.
Environmental education	**Provides** of environmental education to the community, volunteer groups on heritage, sustainability, biodiversity and waste. **Delivers** integrative and engaging education behaviour change activities to build community resilience. **Assists** the community to connect with nature and engage in volunteer activities. **Supports** Council to adopt more sustainable practices and improve its environmental performance. **Promotes** sustainable development and protection and enhancement of the environment. This service **aims** to create a more resilient community able to deal with environmental shocks, emergencies and disaster associated with climate change, to support delivery of more sustainable built forms and a more liveable city and to build appreciation and empathy for the natural environment.
Bushland reserves	**Maintains and enhances** bushland reserves including vegetation and habitat improvement, asset maintenance (paths, fences, seats, signage), pest plant and animal control, monitoring fire fuel loading and re-vegetation.
Foreshores	Works with local Committees of Management to **support** the preservation and amenity of foreshores, includes facilitation of minor capital works, maintenance of foreshore car parks, weekly garbage collections, and cleaning of toilet blocks as applicable.
Drainage and stormwater management	The **management, maintenance and cleansing** of Council's drainage assets, urban and rural drainage, flood plain management and stormwater environmental management. **Provides** design, documentation and project management services throughout all project phases including, but not limited to, feasibility studies, concept design, design development, statutory applications, tendering, contract, contractor selection, construction documentation and contract administration. **Provides** builders and property owners advice on stormwater connection points. **Investigation and liaison** of flood and stormwater enquiries and provide advice on remedial measures and provides the planning for integrated water management.
Recreational paths and trails	**Plans** for new and existing recreational paths and equestrian trails. **Designs and constructs** recreational paths and equestrian trails. **Undertakes** community consultation.

Service profile	Description of services provided
Subdivisions	**Administers and processes** subdivisions including engineering approvals, landscape approvals, street naming and numbering, certification and statement of compliance for plans of subdivision.
Statutory planning	**Accurately, consistently and efficiently** administers and enforces relevant legislation and the *Casey Planning Scheme*.
Strategic land use planning	**Prepares, reviews and implements** strategic, statutory and financial policies and strategies relating to land use planning including planning scheme amendments to implement these policies through the *Casey Planning Scheme*. **Works with** developers and the local community to secure quality development outcomes, including good urban design, protection of the environment and heritage, and sustainable development. **Manages** developer contribution plans to facilitate infrastructure delivery. **Prepares and implement** long term strategies and plans to influence state planning processes and advocate for the community.
Sport and recreation planning	**Plans** for new or existing recreation and sporting infrastructure. This service aims to provide high quality, diverse open spaces and recreation facilities to support the physical activity, health and wellbeing of the community.
Building and planning regulation	**Provides** technical advice to the public; investigates and responds to breaches, provides direction to property owners regarding dangerous structures, maintains Council's essential safety measure compliance registers for building assets and responds to complaints, provides building regulatory information, administers building permits and carries out assessments of variations.



Strategic Objective 5

Service performance outcome indicators

Service performance indicators	Results 2015-16	Results 2016-17	Results 2017-18	Results 2018-19	Material variations and comments
Waste collection					
Waste diversion					
Percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill *[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins]*	51.40%	52.28%	50.85%	47.26%	This year has seen significant issues in the recycling industry that has impacted the overall diversion rate. A contamination audit was conducted in October 2018 on waste going to recycling and it was found that approximately 11% of the waste was contaminated. As a result, the contaminated waste had to be sent back to landfill, reducing the diversion rate.
Utilisation					
Number of kerbside bin collection requests per 1,000 kerbside bin collection households *[Number of kerbside garbage and recycling bin collection requests / Number of kerbside bin collection households]*	195.95	211.84	195.04	174.77	Council cannot always control the number of requests coming in, but always ensures the requests are responded to and resolved in a timely manner ensuring minimal disruption to our community.
Statutory planning					
Decision making					
Percentage of planning application decisions subject to review by VCAT that were not set aside *[Number of VCAT decisions that did not set aside Council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications]*	71.43%	55.56%	57.69 %	51.85%	Planning decisions upheld at VCAT have remained steady for the past few years. We continue to have a very low number of applications go to VCAT for a decision. In the 2018-19 period, out of the 1,129 planning decisions made, only 27 (less than 3%) went to VCAT, demonstrating a high quality of planning decisions.

Strategic Objective 6

A thriving economy with local jobs, investment, and new industries

Council will facilitate and support job creation, particularly in new and emerging industries, through partnerships and city planning. It is a priority for the Council that the number of local jobs increases to reduce the high number of people who must leave the municipality for work every day.

Major initiatives

Deliver a joint China Business Delegation Mission with City of Greater Dandenong to support business to business trading opportunities, promote the region to Chinese businesses, and attract investment to the region

This initiative was removed as part of a review of the *Annual Action Plan 2018-19*, in December 2018. This was due to City of Greater Dandenong being unable to commit to a joint delegation to China with the City of Casey.

Commence delivery of The INNCrowd Entrepreneurs Program to support the Casey Cardinia Region's start up community with skill development and networking opportunities.

The INNCrowd Program commenced in August 2018 to provide support to innovators and entrepreneurs in the City of Casey. Throughout the year, a number of programs were held including the Innovation Summit, TEDxCasey with 1,070 attendees, as well as over 30 events including mentor sessions, masterclasses, 'Humble Hustles' and discussion groups.

Strategic indicators

Number of participants involved in business development programs

A total of 3,881 participants were involved in business development programs in 2018-19.

Satisfaction of participants of the business development programs

An average satisfaction rating of 94 per cent was recorded from participants of business development programs throughout 2018-19.

Attraction of international investors to drive new and existing industries

This year, Council undertook a number of initiatives to attract investment and drive new industries in Casey. These included delivery of the first Chinese Culture Festival which attracted over 2,000 visitors, an art appreciation workshop attended by over 100 people, storytelling and craft making events attracting over 250 people, facilitated a local beverage business to build their distribution channel in Sichuan, China, and promoted Casey to six major Australian Chinese provincial business associations.

Number of local jobs

The number of local jobs as at 30 June 2018 was 83,164 compared to 78,886 at 30 June 2017. As this data is collected and updated annually by the Australian Bureau of Statistics, the number of local jobs as at 30 June 2019 will be available in November 2019.

Number of businesses in the City of Casey

The number of businesses in the City of Casey at 30 June 2019 was 22,349, which was an impressive 11.42 per cent growth from the 20,058 registered businesses at 1 July 2018, exceeding the target of 5 per cent growth.

Membership on Casey Cardinia Jobs Portal

The membership of the Casey Cardinia Jobs Portal was 5,324 members at 30 June 2019, which grew by 13.86 per cent from 1 July 2018, where there were 4,676 members.

Number of programs delivered designed to educate and promote access and inclusion in employment

Council delivered a number of programs including the South East Careers Expo, with 4,183 attendees, a Successful Migrant Information Session with 13 attendees, the FedUni Casey Challenge, and three Industry Forums featuring Health and Nursing, Apprenticeships and Defence, with a total of 4,308 attendees.

Strategic Objective 6

Services

The services that contribute to this strategic objective are:

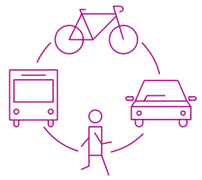
Service profile	Description of services provided
Investment facilitation and support	**Proactively** positions the Casey Cardinia region as a favourable location for business investment and expansion by establishing and maintaining key relationships, providing a facilitated development program and marketing the region as 'investment ready'. This service aims to increase the diversity, sustainability and resilience of the local economy and facilitate the provision of local jobs for our residents.
Activity centres and place based planning	**Delivers** a range of activities, programs and services that support the sustainability and growth of local businesses through training, networking and communication. **Works** with local education providers, businesses and industries to identify training and skill set requirements and create employment pathways. This service **aims** to improve the economic capacity of the region particularly to provide local jobs for local people and improve the economic future and quality of life of the local community.
Business regulation	**Coordinates** the registration, monitoring and enforcement of businesses who are licenced/registered under the *Health and Wellbeing Act* 2008 and the *Food Act* 1984. **Proactively** educates businesses, as well as monitors and enforces, tobacco and alcohol legislation.

Service performance outcome indicators

Service performance indicators	Results 2015-16	Results 2016-17	Results 2017-18	Results 2018-19	Material variations and comments
Economic development					
Participation					
Percentage of businesses with an ABN in the municipality that participate in at least one Council business development activity *[Number of businesses with an ABN in the municipality that participate in a business development activity / Number of businesses with an ABN in the municipality]*	N/A	6.16%	5.38%	5.86%	Participation in business development activities has remained fairly consistent for the last three years.
Service standard					
Number of sports fields unavailable for use due to sub-standard condition *[Number of days sports fields are unavailable for structured activities due to condition excluding maintenance and reconstruction or redevelopment / Total number of sports fields]*	100%	100%	92.50%	96.97%	Delivery of planned business development activities has remained relatively constant for the last three years, averaging 96.5% delivered as planned.
Economic activity					
Percentage change in the number of businesses with an ABN in the municipality *[Number of businesses with an ABN in the municipality at the end of the financial year less the number of businesses at the start of the financial year / Number of businesses with an ABN in the municipality at the start of the financial year]*	N/A	6.44%	10.66%	11.42%	

Strategic Objective 7

A city with an accessible and well-connected transport network



Council will plan, maintain, deliver within its capacity, and advocate when necessary for a transport system that supports the Casey community. The transport system should provide the Casey community with safe, accessible and efficient transport choices.

Major initiatives

Secure improved transport infrastructure and services for the Casey region by implementing Council's 2018-19 'Commit to Casey' Advocacy Campaign.

The duplication of the rail line between Cranbourne and Dandenong construction is expected to start in 2021 and finish by 2023 and the State Government are investigating the feasibility of an extension to Clyde.

Several level crossing removal works have been added and confirmed in the program across the city including:

- Greens Road, Dandenong South
- Evans Road, Lyndhurst
- Camms Road, Cranbourne
- Clyde Road, Berwick
- Hallam South Road, Hallam
- South Gippsland Highway, Dandenong.

Major Road Projects Victoria are continuing to deliver key road projects including:

- Hallam Road South and South Gippsland Highway Intersection upgrade
- Duplication of Narre Warren/Cranbourne Road
- Clyde Road/Kangan Drive and Clyde Road/Monash Freeway intersection upgrades
- Hallam North and Heatherton Road upgrade
- Duplication of Narre Warren North Road
- Monash Freeway upgrade Stage 1 and 2
- Hallam Road upgrade
- Evans Road reopening
- Thompsons Road upgrade
- Duplication of Hall Road
- Pound Road West and Remington Drive duplication
- Ballarto Road and Cranbourne-Frankston Road upgrade.

Deliver actions that improve residents' access to amenities and basic services within a 20-minute walk, cycle, or public transport trip, by implementing the *Casey Integrated Transport Strategy*.

During the year, Council continued to implement the *Integrated Transport Strategy – Streets Ahead*. The key outcomes of this strategy, and the work towards achieving these were as follows:

Establish 20-minute neighbourhoods:

- State and Federal Government advocacy was undertaken for improvements to the transport networks for road, public transport and active transport
- Council worked with the Department of Environment, Land, Water and Planning (DELWP), Victoria Walks and the Department of Transport and delivery agencies toward 20-minute neighbourhood improvements
- Continued delivery of infrastructure and services including shared paths and roads.

Support and enhance sustainable modes of transport

- Council partnered with Victoria Walks and the State Government to develop a Walk and Cycle Plan for the City of Casey.

Create an efficient and reliable network

- Council advocated for and secured key transport infrastructure relating to road, rail, public transport and regional path networks for the city.

Adopt a 'smart city' approach to transport planning

- Council began work on creating smart demonstration projects in the streets and neighbourhoods to improve community's access to technology and innovation.

Improve local road safety by identifying road grant funding opportunities under the Federal Local Black Spot Program and submitting associated applications.

Council made applications for Federal and VicRoads funding to identify and improve local road safety in the City of Casey.

Strategic indicators

The level of State / Federal commitments toward transport infrastructure and services that aligns with Council's advocacy on transport improvements

The State and Federal Government committed to a variety of arterial road upgrades across the City of Casey and neighbouring municipalities which will result in direct benefits to residents.

There are currently over 20 major projects earmarked for the City of Casey. These include stage two of the Monash Freeway upgrade, several level crossing removals, the duplication of the Cranbourne Rail line and the Outer Suburban Arterial Roads (OSAR) package that includes several road upgrades.

It is estimated that there is more than $3 billion worth of investment in transport projects across the City of Casey.

Residential estates have access to a shared path and trail network that provides links to the broader Casey area

During 2018-19, 29 kilometres of shared path and trail networks were constructed. A 4.7 per cent increase was achieved bringing the total to 619 kilometre of path greater than 1.5 metres in width.

Casualty accident rates for the City of Casey local roads compared to Melbourne metropolitan area and similar interface council areas

Local roads under the management of the City of Casey are performing well above other interface and metropolitan councils, with casualty rates on local roads lower than comparable interface councils and metropolitan councils.

Freeways within our municipality, under the management of State Government, are having higher crash rates compared to interface and metropolitan councils – which is an indication of these infrastructures operating at capacity and struggling to cope with existing traffic demand and has a direct impact on road safety.

Strategic Objective 7

Services

The services that contribute to this strategic objective are:

Service profile	Description of services provided
Transport network	**Provides** advocacy for transport related infrastructure and services – arterial road connections, public transport infrastructure and services provisions. **Provides** strategy, plans and policy to assist in the development of transport infrastructure and services across the City of Casey. This includes provisions for connections including roads and public transport in existing areas and growth areas. **Provides** support, promotion and partnerships for transport mode shift opportunities. **Provides** traffic engineering assessments and oversight of planning applications related to transport infrastructure and services. **Manages** and maintain the traffic network. Provide concepts and detailed design of local roads projects and intersections. **Design** and deliver road projects in existing and growth areas. **Maintains** and cleanses roads, roadside infrastructure including sealed and unsealed roads, car parks and bridges. **Plans** for and delivers provision for public lighting in Council operated car parks and coordinating role for public lighting on local roads.
Footpath network	**Advocates** to other authorities for the connection, enhancement and linkages of the Path and Trail network across the City of Casey. **Provides** strategy and planning to encourage the use of active transport for local trips in existing and growth areas. **Supports** the use of public transport through provision of paths and trails leading to train stations and along bus routes. **Facilitate** programs that enhance the path and trail network, ie. Linking Paths Program. **Provides** traffic engineering assessments and oversight of planning applications related to path and trail, and accessible pedestrian access. Design and tender, construction, renewal, maintenance and cleansing of path assets and associated lighting including supervision of private developer works. **Coordination** of public lighting. This service **aims** to lead and advocate for the development of a sustainable and liveable city, responding to community needs and ensuring that Council's path and trail infrastructure and related areas are maintained to the appropriate standard and are safe and fit for purpose, ensuring compliance with legislative requirements.
Street and roadside landscaping	**Manages** the remedial maintenance and pruning of trees owned or managed by the City of Casey, the removal of hazardous and inappropriate trees and species and infill planting of new trees within streetscapes and reserves to replace missing trees. **Delivers** new tree planting (streetscapes, reserves, and boulevard treatments), rejuvenation and enhancement programs. **Maintains** the commercial streetscapes and provides design advice in accordance with Council's policies and strategies. **Approves** and constructs new roadside tree and landscaping and oversees planning referrals for new subdivision.

Service performance outcome indicators

Service performance indicators	Results 2015-16	Results 2016-17	Results 2017-18	Results 2018-19	Material variations and comments
Roads					
Satisfaction					
Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads *[Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads]*	61	64	64	63	Casey received a score of 63/100 in the 2019 Community Satisfaction Survey. This is only 1 point lower than the 2018 score of 64, however is still above the average score for interface councils and the state average of 60 and 56 respectively.
Service standard					
Percentage of sealed local roads that are below the renewal intervention level set by Council and not requiring renewal *[Number of kilometres of sealed local roads below the renewal intervention level set by Council / Kilometres of sealed local roads]*	98.93%	98.97%	97.23%	96.10%	Delivery of planned business development activities has remained relatively constant for the last three years, averaging 96.5% delivered as planned.
Capacity					
Population					
Municipal population per kilometre of local road *[Municipal population / Kilometres of local roads]*	186.53	185.05	193.03	192.87	

Strategic Objective 8

An efficient and effective customer focused council with sufficient resources to meet priorities

Council will responsibly manage resources to deliver services that meet community needs.

Major initiatives

There were no major initiatives under this objective in 2018-19.

Strategic indicators

Ease of customer interaction with council measured through the Net Easy Score

The Common Measurement Tool program was conducted and the Net Easy Score for the city Casey for 2019 was +22, with the benchmark score at +31. In 2018, Council's score was +61. The Net Easy Score measures how easy customers find it to interact with Council, determined by measures of customer loyalty and effort.

Community Satisfaction Survey results for Customer Service

In the 2019 Community Satisfaction Survey, the score for the City of Casey's customer service was 74 (out of 100). Whilst this is the same score from the 2018 survey, it is still well ahead of the average interface council score of 69, and the state average of 71.

Culture and Engagement Scores

The City of Casey measure staff culture and engagement on a biennial basis through a survey to all staff. As this was last conducted during 2017-18, results for 2018-19 are not available.

Expenses per head of municipal population

The City of Casey spent $944.40 per head of municipal population in 2017-18 compared to $918.61 in 2018-19.

Community Satisfaction Survey overall results

In the 2019 Community Satisfaction Survey, the score for 'overall performance' was 63 (out of 100). This is a two-point increase from the 2018 survey and puts the City of Casey above the average for interface councils at 61, and the state average of 60.

Strategic Objective 8

Services

The services that contribute to this strategic objective are:

Service profile	Description of services provided
Customer service	**Manages** customer contact channel operations including: Call Centre, Customer Service Centres, concierge services, email (customer requests). **Provides** of a first point of ontact delivering a positive, efficient, and consistent customer experience across a range of contact channels. **Implements** projects and processes to improve the customer experience including the Customer Focus and Contact Channel Strategies. **Leads and supports** service design that puts the customer experience at the heart of decision making. **Develops** a Customer Insights Program that informs decision making, delivers actionable insights, and measures and reports on the customer experience through the corporate reporting framework. **Utilises** customer insights to co-design and build multi-channel services and user experiences for customers.
Asset design and delivery	**Ensures** that capital works are planned and delivered in accordance with current standards and specifications and meet future community needs. **Coordinates** the design and delivery of Council's assets including community facilities, civil infrastructure and landscape infrastructure. **Assists** in the nomination of projects, preparation of future annual Capital Works program for Council assets. **Provides** design, documentation and project management services throughout all project phases including but not limited to feasibility studies, concept design, design development, statutory applications, tendering, contract, contractor selection, construction documentation and contract administration. **Assists** in the preparation of funding applications including providing assistance to internal and external stakeholders. **Delivers** of new council infrastructure through Special Charge Schemes including community consultation. **Maintains** infrastructure standard drawings and specifications. Construction **supervision** of developer funded works and assists in the development of master plans.
Service planning	**Coordinates** Council's service planning and service review program to ensure delivery of efficient and effective services for the community.
Organisational performance	Each of the **core functions** of the Organisational Performance service (Continuous Improvement, Our Ways of Working and Corporate Planning and Performance Reporting) work together to provide the capability to drive the cycle of improvement necessary to deliver high performance. Continuous **improvement** enables the identification and exploration of opportunities for the improvement of services, business processes and ultimately, the experience of customers. The Our Ways of Working **enable** effective implementation of improvement opportunities by preparing people and managing and delivering the new ways of working or change. Corporate **planning and performance** reporting monitors, measures and reports on the benefits of the new ways to ensure outcomes are achieved for the organisation and the community. This function also enables the organisation to forward plan and in doing so, ensure that it meets community expectations.

Service profile	Description of services provided
Financial Services	**Provide** support, systems and processes to responsibly and sustainably manage Council's finances to ensure that Council's financial obligations and legislative requirements are met. These include: › Accounts payable › Accounts receivable › Staff payroll › Strategic financial planning › Council budget › Tax and other compliance requirements › Financial accounting including Asset Accounting › Audited financial statements › Financial support to other services, Executive Leadership Team and Casey Leadership Team › Monthly / quarterly financial reports › Corporate planning and reporting.
Asset management	**Leads** the organisation in the development of strategic policies, strategies and plans for the management of Council's physical assets to ensure they continue to meet the communities service needs. **Manages** and maintains Council's asset register and system. Assets are required for Council to **deliver** services to the community. Council knows and understands what it owns and will acquire in terms of physical assets, and the long-term costs, risks, legislative requirements and benefits associated with those assets.
Governance and risk	**Provides** risk management services, development of security strategy, business continuity planning, management of the insurance portfolio, coordinate Council meetings, provide advice on good governance including management of statutory requirements in relation to *Local Government Act*, *Infringement Act, Privacy and Data Protection Act*, and manage corporate occupational health and safety systems, facilitating injury management and return to work program.
Rates and valuations	**Maintains** Council's core property, name and address records, public open space valuations, rating and land tax, as well as the raising and collection of rates.
Community Engagement and Advocacy	**Engages** the community through a variety of traditional and new customer focused channels including Council's website, *CityNews* magazine, Council's dedicated community engagement website, social media and publications. **Advocates** to State and Federal Governments or other third parties on behalf of residents. **Drives** employee engagement through the implementation and delivery of internal communications campaigns. **Supports** internal and external communications via video production.
Property Services	**Manages** the acquisition, leasing, use, maintenance and disposal of Council's property assets to ensure effective and efficient management of Council's property portfolio.
Human resources	**Provides** general employment advice and support including development of HR policies, recruitment, industrial relations, coaching support and consulting, learning and development programs. This service meets legislative requirements of the *Fair Work Act*, the *EEO Act*, the *OHS Act* and the *Local Government Act* as it relates to the employment of people.

Strategic Objective 8

Service performance outcome indicators

Service performance indicators	Results 2015-16	Results 2016-17	Results 2017-18	Results 2018-19	Material variations and comments
Governance					
Transparency					
Percentage of council resolutions made at an ordinary or special meeting of council, or at a meeting of a special committee consisting only of councillors, closed to the public under section 89(2) of the Act *[Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads]*	23.41%	2.60%	5.29%	3.81%	The results show a slight decrease from 2017-18 due to closed decisions being made regarding recruitment for a new CEO. Council remains committed to being open and transparent to the community regarding its decisions.
Satisfaction					
Community satisfaction rating out 100 with how council has performed in making decisions in the interest of the community *[Community satisfaction rating out of 100 with the performance of council in making decisions in the interest of the community]*	58	57	60	57	Casey received a score of 57/100 in the 2019 Community Satisfaction Survey. This is slightly lower than last year's score of 60, however is higher than the interface and state Council averages, both of which were 55.

Service performance indicators	Results 2015-16	Results 2016-17	Results 2017-18	Results 2018-19	Material variations and comments
Efficiency					
Workforce turnover					
Number of permanent staff resignations and terminations as a percentage of the average number of permanent staff *[Number of permanent staff resignations and terminations / Average number of permanent staff for the financial year]*	8.80%	9.30%	11.29%	14.82%	Higher levels of workforce turnover in 2018-19 were affected by resignations and retirements, and organisational redesign during 2018-19. The forecast assumption is that turnover levels will moderate to around 12 per cent per annum.
Revenue level					
Residential rate revenue per residential property assessment *[Residential rate revenue / Number of residential*	$1,672.68	$1,694.47	$1,702.37	$1,742.11	
Capacity					
Population					
Total expenses per head of municipal population *[Total expenses / Municipal population]*	$838.52	$813.02	$918.61	$944.40	

Our People

Organisational Structure

Council is the governing body that appoints a Chief Executive Officer (CEO). The CEO has responsibility for the day to day management of operations in accordance with the strategic directions of the Council Plan.
The CEO and four directors form the Executive Leadership Team and lead the organisation.

Details of the CEO, directors and managers reporting to the directors, as at 30 June 2019 are set out on page 091.

Council

Chief Executive Officer
Glenn Patterson

Director City Planning and Infrastructure
Peter Fitchett

- **Manager City and Asset Planning**
  Keri New
- **Manager City Design and Construction**
  Trevor Griffin
- **Manager City Presentation**
  David Richardson
- **Manager Growth and Investment**
  Kathryn Seirlis
- **Manager Statutory Planning and Building Services**
  Duncan Turner
- **Manager Sustainability and Waste**
  Michael Jansen

Community Life Strategic Director
Steve Coldham

- **Manager Active Communities**
  Callum Pattie
- **Manager Bunjil Place**
  Colette McMahon
- **Manager Child, Youth and Family**
  Virginia Lloyd
- **Manager Connected Communities**
  Kate Sieh
- **Manager Safer Communities**
  Caroline Bell

Corporate Services Strategic Director
Sheena Frost

- **Chief Financial Officer (CFO)**
  Bernard Rohan
- **Manager Governance**
  Holly De Kretser
- **Manager Information Technology**
  Vicki Blackman
- **Manager Property and Procurement**
  Chris Heath

Director Customer and Business Transformation
Jen Bednar

- **Manager Communications and Marketing**
  Juanita Haisman
- **Manager Customer and Digital**
  Vacant
- **Manager Improvement and Innovation**
  Vacant
- **Manager Strategy and Business Intelligence**
  Vacant
- **Manager Technology**
  Clint Allsop

Council staff

A summary of the number of Council staff (represented as both full-time equivalent (FTE) and headcount) by employment type, division and gender as at 30 June 2019 is set out below.

		Male		Female			
Employment type	Division	FTE	Headcount	FTE	Headcount	Total FTE	Total headcount
Full-time employee	CEO's Office	1.0	1	1.0	1	2.0	2
	City Planning and Infrastructure	180.0	180	93.0	93	273.0	273
	Community Life	71.0	71	217.8	218	288.8	289
	Corporate Services	20.0	20	49.0	49	69.0	69
	Customer Focus and Innovation	32.0	32	59.0	59	91.0	91
	Total	**304.0**	**304**	**419.8**	**420**	**723.8**	**724**
Part-time employee	CEO's Office	1.5	2	32.2	48	33.7	50
	City Planning and Infrastructure	22.5	54	336.9	560	359.4	614
	Community Life	1.3	2	11.4	17	12.7	19
	Corporate Services	1.5	2	17.1	26	18.6	28
	Customer Focus and Innovation	19.3	111	30.8	164	50.1	275
	Total	**26.8**	**60**	**397.6**	**651**	**424.4**	**711**
Casual employee	Community Life	19.3	111	25.6	156	44.9	267
	Customer Focus and Innovation			5.0	8	5.0	8
	Total	**19.3**	**111**	**30.6**	**156**	**49.9**	**267**
Grand total		**350.1**	**475**	**848.0**	**1,235**	**1,198.1**	**1,710**

A summary of the number of Council staff (represented as both full-time equivalent (FTE) and headcount) by employment classification and gender as at 30 June 2019 is set out below.

	Male		Female			
Classification	FTE	Headcount	FTE	Headcount	Total FTE	Total headcount
Band 1	16.0	109	19.4	132	35.4	241
Band 2	5.5	10	72.9	140	78.4	150
Band 3	42.1	52	12.2	36	54.3	88
Band 4	34.6	47	103.1	133	137.7	180
Band 5	66.3	69	160.4	200	226.7	269
Band 6	99.1	100	158.1	176	257.2	276
Band 7	62.0	62	72.5	80	134.5	142
Band 8	6.0	6	6.6	7	12.6	13
Senior Officer	14.0	14	11.8	12	25.8	26
Maternal and Child Health	0	0	41.4	61	41.4	61
Kindergarten Assistant	2.4	3	97.8	143	100.2	146
Kindergarten Teacher	2.1	3	89.8	112	91.9	115
Pre-School Field Officer	0	0	2.0	3	2.0	3
Grand Total	**350.1**	**475**	**848.0**	**1,235**	**1,198.1**	**1,710**

Note: Senior Officer is defined in S.3(1) of the *Local Government Act* 1989 as:

a. The Chief Executive Officer; or

b. A member of Council staff who has management responsibilities and reports directly to the Chief Executive Officer; or

c. Any other member of Council staff whose total remuneration exceeds $124,000 or a higher threshold amount specified by the Minister in accordance with section 97B.

Other staff matters

Equal Employment Opportunity Program

The organisation recognises and respects the importance of diversity and incorporates the principles of Equal Employment Opportunity (EEO) into recruitment practices.

Employees are expected to undergo awareness training in EEO when they commence employment with the City of Casey.

All employees are given access to information on our intranet in relation to their rights and responsibilities regarding discrimination.

Enterprise Agreement

The 2017 Casey City Council Enterprise Agreement (EA) is in its second year of operation providing terms and conditions of employment for employees to enable the effective delivery of services and outcomes for our customers.

A consultative committee consisting of internal employees and management representatives was established to monitor and review issues and queries arising out of the implementation of the EA.

The first meeting was held on 1 May 2019 with no current or emerging issues identified. A preliminary discussion was also held in May 2019 with all unions regarding enterprise bargaining for the 2020 Enterprise Agreement.

Council received support from each union to commence a consolidation of the existing EA to modernise language and consolidate Parts A, B, C and D into one Part A. This process was commenced with a view to completing the consolidation in late 2019 with buy-in from each union.

Professional Development Programs

Council continued its commitment to developing and maintaining a high performing workforce through a range of programs and organisational initiates.

In December 2018, there were 31 employees who graduated from our internal Aspiring Leaders Program, our largest cohort to go through the program to date. This project provides a platform for the City of Casey's potential leaders to build the skills to lead effectively and acquire a Diploma of Leadership and Management. The participants collectively delivered eight significant organisational projects used for change initiatives and process improvement.

In early 2018, the City of Casey's inaugural mentoring program 'Mentoring@Casey' commenced. There were 118 matched mentor-mentee pairs and the objective of the program was to create more organisational awareness and build relationships. The successful eight-month program finalised in late 2018 and is set to return in late 2019.

Shared leadership

In 2018-19, Council embarked on a programme of introducing a new shared leadership model.

Shared leadership is a leadership philosophy that broadly distributes leadership responsibility, such that people within a team and organisation are empowered to lead each other.

Shared leadership at the City of Casey delivers an environment where everyone does the thinking, everyone takes the initiative and leaders coach and empower.

With a focus on cultural change, we have started engaging with our leaders with an aim of embedding this new leadership philosophy across the organisation.

Health and safety

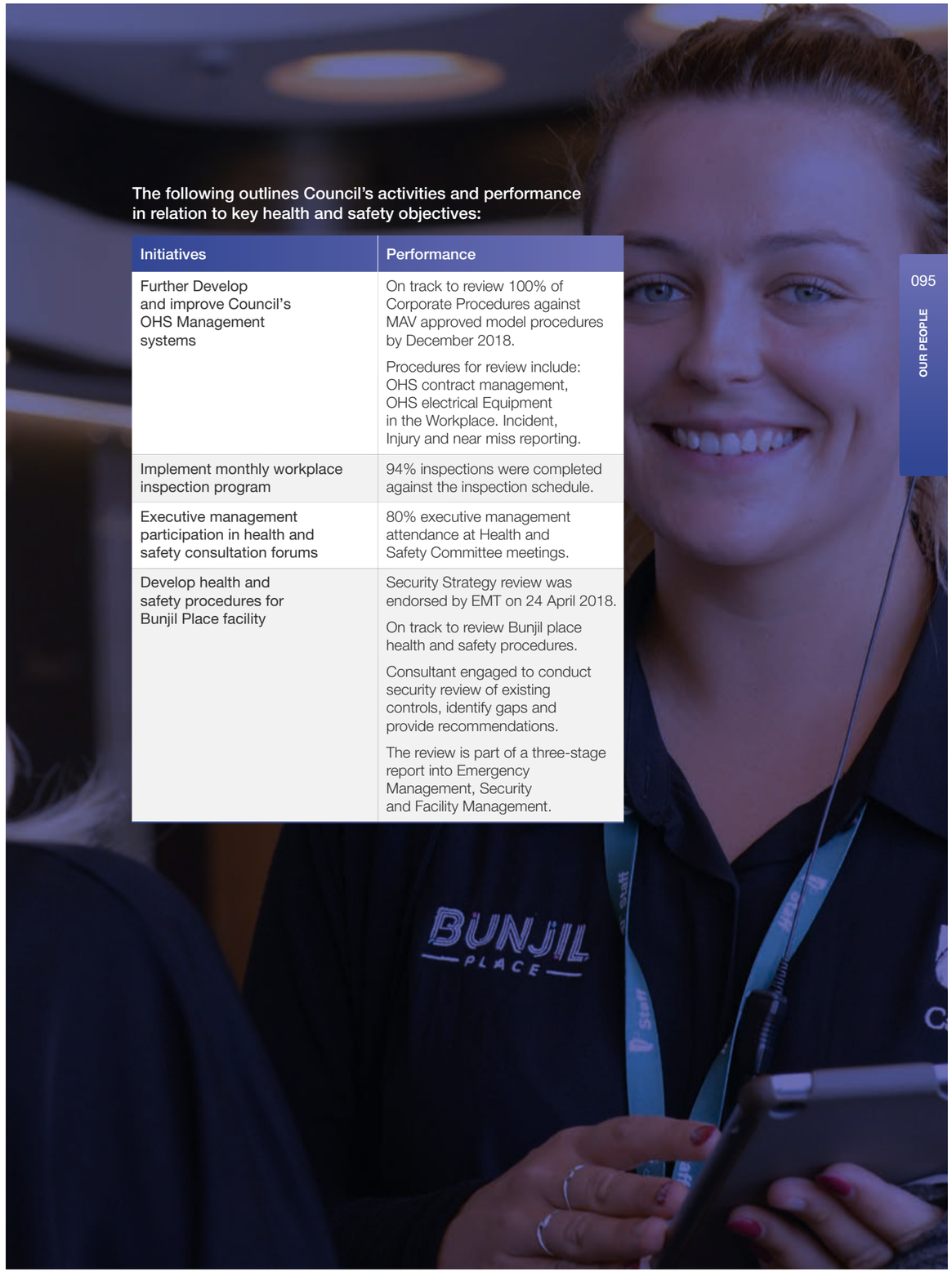
The City of Casey remains committed to its vision in providing a safe working environment for employees, contractors, volunteers and others, so that they may return home safe every day. Council's OHS Strategy contains an action plan which aims to continuously improve Council's health and safety management systems. With support from occupational health and safety representatives within its various workplaces, Council ensured hazards were identified and control measures introduced to reduce the likelihood of injuries to employees.

Health promotion

The City of Casey's commitment to providing its staff with a healthy workplace is evident by the ongoing assistance and benefits available to staff. In 2018-19, these included:

- Employee assistance program
- Provision of health and wellbeing programs
- Providing free Influenza vaccinations to staff
- Negotiated membership rates at Casey ARC / RACE
- Subsidised Social Club.

Early Intervention Program – providing support to allow employees to remain at work if injured.



The following outlines Council's activities and performance in relation to key health and safety objectives:

Initiatives	Performance
Further Develop and improve Council's OHS Management systems	On track to review 100% of Corporate Procedures against MAV approved model procedures by December 2018. Procedures for review include: OHS contract management, OHS electrical Equipment in the Workplace. Incident, Injury and near miss reporting.
Implement monthly workplace inspection program	94% inspections were completed against the inspection schedule.
Executive management participation in health and safety consultation forums	80% executive management attendance at Health and Safety Committee meetings.
Develop health and safety procedures for Bunjil Place facility	Security Strategy review was endorsed by EMT on 24 April 2018. On track to review Bunjil place health and safety procedures. Consultant engaged to conduct security review of existing controls, identify gaps and provide recommendations. The review is part of a three-stage report into Emergency Management, Security and Facility Management.

Governance, management and other information

Governance

The City of Casey is constituted under the *Local Government Act* 1989 to provide leadership for the good governance of the municipal district and the local community. Council has a number of roles including:

- Taking into account the diverse needs of the local community in decision-making
- Providing leadership by establishing strategic objectives and monitoring achievements
- Ensuring that resources are managed in a responsible and accountable manner
- Advocating the interests of the local community to other communities and governments
- Fostering community cohesion and encouraging active participation in civic life.

Council is committed to effective and sustainable forms of democratic and corporate governance as the key to ensuring Council and its administration meet the community's priorities. The community has many opportunities to provide input into Council's decision-making processes including community consultation, public forums such as ward meetings and the ability to make submissions to Special Committees of Council.

Council's formal decision-making processes are conducted through Council meetings and Special Committees of Council. Council delegates the majority of its decision-making to Council staff. These delegations are exercised in accordance with adopted Council policies.

In 2018-19, Council held the following meetings:

23 Ordinary Council meetings

03 Special Council meetings

04 Special Committee (Planning) meetings

Meetings of Council

Council conducts open public meetings on the first and third Tuesday of each month. Members of the community are welcome to attend these meetings and observe from the gallery. A total of 23 Council meetings, three Special Council meetings and four Special Committee meetings were live streamed, with a total community reach of over 28,0000 viewers. Council meetings also provide the opportunity for community members to submit a question to the Council or make a submission.

Meeting attendance

Councillor	Ordinary Council meetings	Special Council meetings	Special Committee (planning)	Total
Ablett	17	3	3	**23**
Aziz	19	3	2	**24**
Crestani	23	3	3	**29**
Flannery	23	3	3	**29**
Gilic	17	3	3	**23**
Jackson	19	3	3	**25**
Rosario	21	3	2	**26**
Rowe	19	3	2	**24**
Serey	20	2	3	**25**
Smith	23	2	3	**28**
Stapledon	22	3	2	**27**

Special Committees

The *Local Government Act* 1989 allows Councils to establish one or more special committees consisting of:

- Councillors
- Council staff
- Other persons
- Any combination of the above.

The Council had two Special Committees during 2018-19. These were the Planning Committee which met on four occasions, and the Team 11 Special Committee which met on one occasion.

The Planning Committee was disbanded by resolution of Council on the 8 November 2018.

The only meeting of the Team 11 Special Committee took place 18 August 2018 in relation to Team 11 activities. Council's proxy delegate, the Acting Chief Executive Officer David Wilkinson, attended this meeting along with delegates from Cardinia Shire Council and Greater Dandenong City Council.

Mayor allowance

From July – November 2018, $8,809 monthly payments; $105,705 per annum (pro rata).

From December 2018 – June 2019, $8,985 monthly payments; $107,819 per annum (pro rata).

Councillor allowances

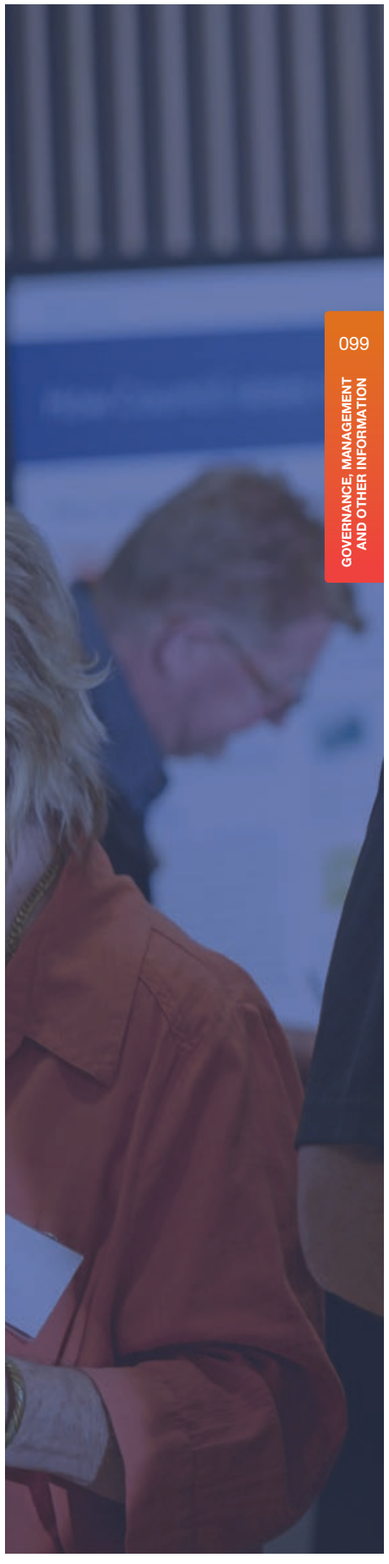
In accordance with Section 74 of the Act, Councillors are entitled to receive an allowance while performing their duty as a Councillor. The Mayor is also entitled to receive a higher allowance.

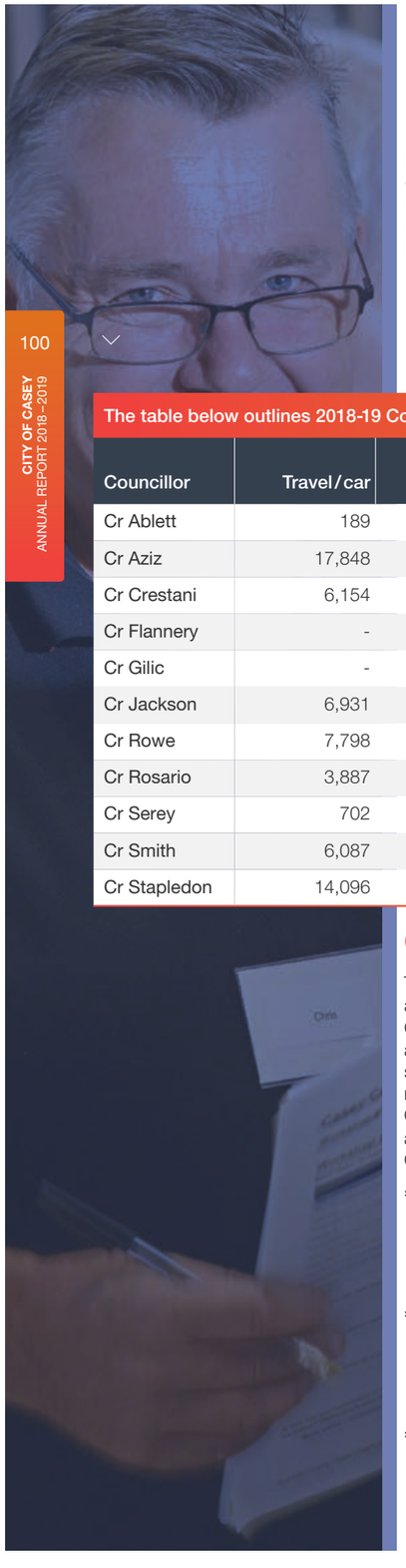
The State Government sets the upper and lower limits for all allowances paid to Councillors and Mayors. Councils are divided into three categories based on income and population of each Council. In this instance, the City of Casey is recognised as a category two Council. The following table contains details of current allowances paid to the Mayor and Councillors during the year 2018-19:

Councillor	Allowance
Cr Stapledon	$89,352
Cr Ablett	$51,298
Cr Aziz	$33,535
Cr Crestani	$33,535
Cr Flannery	$33,535
Cr Gilic	$33,535
Cr Jackson	$33,535
Cr Rowe	$33,535
Cr Rosario	$33,535
Cr Smith	$33,535
Cr Serey	$33,535
Cr Smith	$33,535

Ministerial determination under s.73B of the *Local Government Act* 1989 increased Councillor allowances by 2.0 per cent, effective 1 December 2018.

- From July – November 2018, monthly payments of $2,758 totalling $33,094 per annum (pro rata).
- From December 2018 – June 2019, monthly payments of $2,813, totalling $33,756 per annum (pro rata).





Councillor expenses

In accordance with Section 75 of the Act, Council is required to reimburse a Councillor for expenses incurred while performing his or her duties as a Councillor.

Council is also required to adopt and maintain a policy in relation to the reimbursement of expenses for Councillors. The policy provides guidance for the payment of reimbursements of expenses and the provision of resources, facilities and other support to the Mayor and Councillors to enable them to discharge their duties.

The table below outlines 2018-19 Councillor expenses ($):

Councillor	Travel / car	Carer	IT and communications	Training and education	Total
Cr Ablett	189	-	1,252	5,273	6,714
Cr Aziz	17,848	-	6,526	4,941	29,315
Cr Crestani	6,154	-	1,296	-	7,450
Cr Flannery	-	-	2,284	-	2,284
Cr Gilic	-	-	590	-	590
Cr Jackson	6,931	-	840	-	7,771
Cr Rowe	7,798	-	2,054	1,317	11,169
Cr Rosario	3,887	-	1,242	-	5,129
Cr Serey	702	-	994	4,491	6,187
Cr Smith	6,087	-	4,393	-	10,480
Cr Stapledon	14,096	17,895	6,670	11,492	50,154

Code of conduct

The Act required Council to amend and adopt the Councillor Code of Conduct by resolution at a Special Council meeting held specifically to consider the reviewed Code of Conduct. On 14 February 2017 Council adopted the Councillor Code of Conduct that is designed to:

- Specify the agreed standard of Councillor behaviour required for the ethical and professional performance of duties under the Act
- Foster good working relations between Councillors to enable them to work constructively together in the best interests of the local community
- Mandate Councillor conduct designed to build public confidence in the integrity of local government.

As well as setting out the Councillor Conduct Principles, the Code outlines:

- Key definitions for Council, role of Councillors, role of the Mayor, functions of the Chief Executive Officer
- Dispute and conflict resolution procedures
- Other conduct definitions under the Act, such as those relating to confidentiality
- Improper direction or influence, conflict of interest.

Conflict of interest

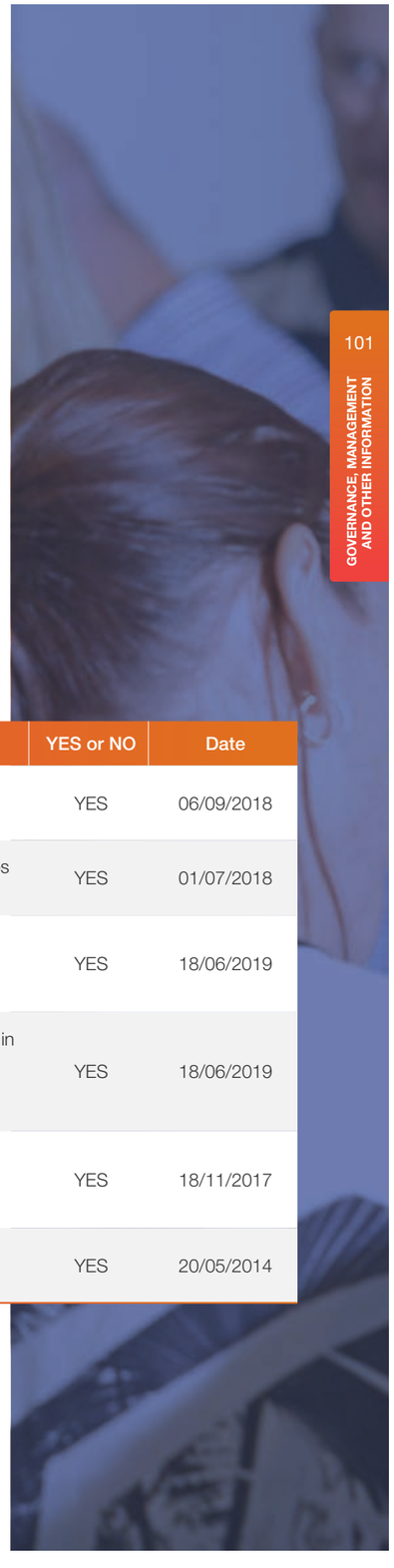
Councillors are elected by the residents and ratepayers to act in the best interests of the community. This is a position of trust that requires Councillors to act in the public interest. When a council delegates its powers to a Council officer or a committee, the committee or officer also needs to act in the public interest. A conflict of interest occurs when personal or private interest might compromise the ability to act in the public interest. A conflict of interest exists even if no improper act results from it.

Council has a comprehensive procedure in place to accommodate the disclosure of a conflict of interest. Declaration of a conflict of interest is a standard agenda item for all Council and Committee meetings. While the procedures vary depending on the particular role and circumstances, in general they involve disclosing the relevant interests in a specific way and then stepping aside from the relevant decision-making process or from the exercise of the public duty. A register is maintained to record all disclosed conflict of interests. During 2018-19, 43 conflicts of interest were declared at Council and Special Committee meetings.

Governance and management checklist

The following are the results in the prescribed form of Council's assessment against the prescribed governance and management checklist.

Governance and management item	Requirement	YES or NO	Date
Community engagement policy (policy outlining Council's commitment to engaging with the community on matters of public interest)	Current policy in operation	YES	06/09/2018
Community engagement guidelines (guidelines to assist staff to determine when and how to engage with the community)	Current guidelines in operation	YES	01/07/2018
Strategic Resource Plan › (plan under section 126 of the Act outlining the financial and non-financial resources required for at least the next 4 financial years)	Plan adopted in accordance with section 126 of the Act	YES	18/06/2019
Annual budget (plan under section 130 of the Act setting out the services to be provided and initiatives to be undertaken over the next 12 months and the funding and other resources required)	Budget adopted in accordance with section 130 of the Act	YES	18/06/2019
Asset management plans (plans that set out the asset maintenance and renewal needs for key infrastructure asset classes for at least the next 10 years)	Current plans in operation	YES	18/11/2017
Rating strategy (strategy setting out the rating structure of Council to levy rates and charges)	Current strategy in operation	YES	20/05/2014



Government and Management Checklist

Governance and management item	Requirement	YES or NO	Date
Risk policy (policy outlining Council's commitment and approach to minimising the risks to Council's operations)	Current policy in operation	YES	28/06/2017
Fraud policy (policy outlining Council's commitment and approach to minimising the risk of fraud)	Current policy in operation	YES	19/03/2018
Municipal emergency management plan (plan under section 20 of the *Emergency Management Act* 1986 for emergency prevention, response and recovery)	Prepared and maintained in accordance with section 20 of the *Emergency Management Act* 1986	YES	17/10/2017
Procurement policy (policy under section 186A of the *Local Government Act* 1989 outlining the matters, practices and procedures that will apply to all purchases of goods, services and works)	Prepared and approved in accordance with section 186A of the Local Government Act	YES	13/04/2017
Business continuity plan (plan setting out the actions that will be taken to ensure that key services continue to operate in the event of a disaster)	Current plan in operation	YES	03/10/2017
Disaster recovery plan (plan setting out the actions that will be undertaken to recover and restore business capability in the event of a disaster)	Current plan in operation	YES	11/07/2017
Risk management framework (framework outlining Council's approach to managing risks to the Council's operations)	Current framework in operation	YES	11/07/2017
Audit Committee (advisory committee of Council under section 139 of the Act whose role is to oversee the integrity of a Council's financial reporting, processes to manage risks to the Council's operations and for compliance with applicable legal, ethical, and regulatory requirements)	Committee established in accordance with section 139 of the Act	YES	17/09/1996
Internal audit (independent accounting professionals engaged by the Council to provide analyses and recommendations aimed at improving Council's governance, risk and management controls)	Internal auditor engaged	YES	17/07/2015

Governance and management item	Requirement	YES or NO	Date
Performance reporting framework (a set of indicators measuring financial and non-financial performance, including the performance indicators referred to in section 131 of the Act)	Current framework in operation	YES	12/12/2017
Council Plan reporting (report reviewing the performance of the Council against the Council Plan, including the results in relation to the strategic indicators, for the first six months of the financial year)	Current report	YES	21/08/2018 20/11/2018 19/02/2019 21/05/2019
Financial reporting (quarterly statements to Council under section 138 of the Act comparing budgeted revenue and expenditure with actual revenue and expenditure)	Quarterly statements presented to Council in accordance with section 138(1) of the Act	YES	16/10/2018 20/11/2018 19/02/2019 21/05/2019
Risk reporting (six-monthly reports of strategic risks to Council's operations, their likelihood and consequences of occurring and risk minimisation strategies)	Reports prepared and presented	YES	21/08/2018 02/04/2019
Performance reporting (six-monthly reports of indicators measuring the results against financial and non-financial performance, including performance indicators referred to in section 131 of the Act)	Reports prepared and presented	YES	13/11/2018
Annual Report (annual report under sections 131, 132 and 133 of the Act to the community containing a report of operations and audited financial performance statements)	Annual report considered at a meeting of Council in accordance with section 134 of the Act	YES	16/10/2018
Councillor Code of Conduct (Code under section 76C of the Act setting out the conduct principles and the dispute resolution processes to be followed by Councillors)	Code of conduct reviewed in accordance with section 76C of the Act	YES	19/02/2017
Delegations (a document setting out the powers, duties and functions of Council and the Chief Executive Officer that have been delegated to members of staff)	Delegations reviewed in accordance with section 98(6) of the Act	YES	23/07/2018 06/03/2019 07/03/2019 28/03/2019 16/04/2019
Meeting procedures (a local law governing the conduct of meetings of Council and special committees)	Meeting procedures local law made in accordance with section 91(1) of the Act	YES	22/09/2016

I certify that this information presents fairly the status of Council's governance and management arrangements.

Glenn Patterson
Chief Executive Officer
Dated: 12 September 2019

Cr Amanda Stapledon
Mayor
Dated: 17 September 2019

Audit and Risk Committee

The Audit and Risk Committee's role is to monitor, review and advise Council on the standard of its financial control, risk management and corporate governance.
The Committee assists Council in carrying out its responsibilities for accountable financial management, good corporate governance, maintaining an effective system of internal control and risk management and fostering an ethical environment. The Audit and Risk Committee consists of three independent members, Mr Robert Bennett (Chair), Mr Simon Mahony, Mr Vincent Philpott, and two Councillors. Independent members are appointed for a three-year term.

Retiring members shall be eligible to reapply for membership, however, they shall not be appointed for more than three consecutive terms. The Chair is elected from amongst the independent members.
The Audit and Risk Committee meet five times a year, with one meeting dedicated to the end-of-year financial and performance statements. The Internal Auditor, Chief Executive Officer, or nominated representative, Chief Financial Officer and Team Leader Integrity and Legal Support attend all Audit and Risk Committee meetings. Other management representatives attend as required to present reports. The external auditors attend twice a year to present the financial and performance statements and audit strategy. Minutes from each Audit and Risk Committee meeting are subsequently reported to and considered by Council.

Internal audit

Council's internal audit function provides independent and objective assurance that the appropriate processes and controls are in place across Council. Internal audit services are provided by an external provider with extensive local government experience. A risk based three-year Internal Audit Plan is revised annually to ensure the audit resources remain focused on the appropriate areas.

The review process considers Council's risk framework, the Council Plan, the impact of any change on operations, systems or the business environment, prior audit coverage and outcomes, and management input. The three-year and annual Audit Plans are reviewed and approved by the Audit and Risk Committee annually. The Internal Auditor attends each Audit and Risk Committee meeting to report on the status of the annual Audit Plan, to provide an update on the implementation of audit recommendations and to present findings of completed reviews.
The responsible managers for each area reviewed are required to attend the Audit and Risk Committee meeting to respond to questions in relation to the reviews. All audit issues identified are risk rated. Recommendations are assigned to the responsible manager and tracked by Council in an appropriate management system. Managers provide regular status updates that are reviewed and reported to the Executive Management Team and the Audit and Risk Committee.
Quality assurance is measured through the annual Audit and Risk Committee self-assessment and completion of the Internal Audit Plan.

External audit

Council is externally audited by the Victorian Auditor-General. For 2018-19, the annual external audit of Council's Financial Statements and Performance Statement was conducted by the Victorian Auditor-General's Audit Service provider, RSM Australia Pty Ltd.

The external auditors attend the April and August Audit and Risk Committee meetings to present the financial statements, audit strategy and the audit reviewed financial statements. The external audit management letter and management responses are also provided to the Audit and Risk Committee.

Risk management

The City of Casey manages its risks to maximise opportunity and minimise loss. Risk management planning is an organisation-wide exercise but is also part of the daily business activities of individual departments. Our Risk Management Policy describes our commitment to managing risks and details the organisation's objectives and key responsibilities

Monitoring of strategic risks is reported regularly to Council's Executive Leadership Team, Audit and Risk Committee and to Council. Council has a comprehensive and mature risk management framework in place and consistently monitors all areas of the organisation to improve the management of risk to achieve best practice.

Council underwent a compliance review in 2018 on its liability exposures from our insurer MAV Liability Mutual. The independent audit process requires Council to demonstrate that it has workable systems in place to ensure reasonable safety is provided to the public. The audit assesses management of roads and footpaths, recreational activities, trees, professional liability and property management. Council scored 94.5 per cent achieving equal third in the state.

Council's Audit and Risk Committee through the internal audit process, audits the risk management framework, prevention of fraud program and business continuity plan on a regular basis. In addition, the development of the three-year Internal Audit Plan links to the operational and strategic risk registers.

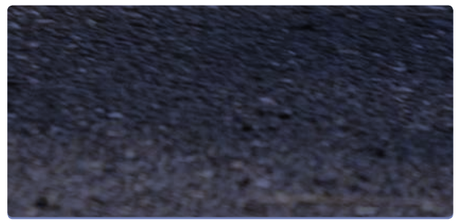
A comprehensive prevention of fraud and corruption program has been in place since 2008 with Council staff trained through a regular online training program on how to recognise and report fraud and corruption. An anonymous fraud reporting hotline is one of the reporting options available to staff.

A desk top exercise of Council's Business Continuity Plan (BCP) and process was carried out in October 2018. Members from the Business Recovery Team (BRT) and various key departmental personnel were involved in the test exercises which involved a potential pandemic event and a loss of access to IT services. The exercises indicate that the Council is in a good position to minimise the impact of a severe interruption event in the immediate term.

Statutory information

In accordance with Part 12 of the *Local Government (General) Regulations* 2015, the following is a list of the prescribed documents that are available for inspection or copies of the documents can be obtained for the purposes of section 222 of the *Local Government Act* 1989.

- **Details of overseas and interstate travel** (with the exception of interstate travel by land for less than three days) undertaken in an official capacity by Councillors or any member of Council staff in the previous 12 months.
- **Agendas for and minutes of ordinary and special meetings of Council** held in the previous 12 months, except if the minutes relate to parts of meetings that have been closed to the public.
- **Minutes of meetings of special committees** held in the previous 12 months except if the minutes relate to parts of meetings that have been closed to members of the public.
- **Details of property, finance and operating leases** involving land, buildings, plant, computer equipment or vehicles entered into by the Council as a lessor or lessee, including the name of the other party to the lease and the terms and value of the lease.
- **A register of delegations** kept under sections 87(1) and 98(4) of the *Local Government Act* 1989, including the date of the last review.
- **A register of authorised officers** appointed under section 224 of the *Local Government Act* 1989.
- **A list of donations and grants** made by the Council during the financial year, including the names of persons or bodies which have received a donation or grant and the amount of each donation or grant.



Statutory information

Contracts

During the year, Council entered into contracts valued at $150,000 or more for works or services of a specific kind as specified in section 186(5)(a) and (c) of the Act. It also entered into the following contracts valued at $150,000 or more for goods, services or works without engaging in a competitive process:

a. Bunjil Place Interface Works

b. Bayview Car Park Earth Works

Accessibility Action Plan

On 19 June 2018, Council endorsed the City of Casey Accessibility Action Plan 2017-2021 (the Plan). This Plan provides a strategic approach in response to Council meeting its obligation to legislative requirements, including the *Disability Discrimination Act* 1992 and the Charter of Human Rights and *Responsibilities Act* 2006. It also ensures compliance with the *Disability Act* 2006 Vic section 38.

Many areas across Council have taken responsibility to implement actions pertaining to the Plan to create a whole of Council approach to accessibility. These actions are in the process of being reviewed and Year two and three actions developed. **Initiatives delivered in 2018-19 included:**

- **Supporting the Chrisalis Foundation to plan and deliver a Gala Ball for All Abilities.** On 20 October 2018, 32 people with a disability participated in the event, with dance classes provided leading up to the event. Outcomes for participants included improved confidence and social skills. Due to the success of the ball, the Chrisalis Foundation have committed to delivering the event again in 2020. Dance classes have continued long after the success of the ball due to popular demand.
- **Delivery of the Culturally and Linguistically Diverse (CALD) Enabling Women with a Disability Program.** Throughout April to November 2018, a 10-week leadership course was delivered, culminating with a graduation ceremony. With the success, some graduates have gone on to employment and securing leadership roles in their respective communities.
- **Planning and delivering** inclusive and accessible playgrounds, infrastructure, communication and community participation initiatives.

Carers Recognition

In accordance with the *Carers Recognition Act* 2012, Council is required to report annually on its care measurement obligations under Section 11 of that *Act*. Council took all practical measures to comply with its responsibilities outlined in the *Carers Recognition Act* 2012. Council has promoted the principles of the Act to people in care relationships who receive **Council services, to people in care relationships and the wider community by:**

- **Distributing printed material** through relevant Council services
- **Providing information** to organisations represented in Council and community networks
- **Council took all practical measures to ensure staff, Council agents and volunteers** working for Council are informed about the principles and obligations of the Act by including information on the care relationship in:
  - Council induction and training programs for staff working in Community Care and disability services
  - Council induction and training programs for staff working in front-line positions with the general community
  - Induction and training programs for volunteers working directly with the community
- **Delivering Carers Day Out on 24 August 2018 in partnership with Uniting Inc.** The event took place at Bunjil Place and aimed to build resilience, acknowledge carers and provide a break for carers from their caring role. Approximately 120 carers attended, providing positive feedback, including that they felt appreciated for the role they play in the community.

Domestic Animal Management Plan

During 2018-19, the City of Casey continued to implement its 2017-2021 Domestic Animal Management Plan, whereby Council focused its priorities on responsible pet ownership education and the value of animal registration within our municipality.

A total of 1,132 dogs and 1,189 cats were collected and impounded, with 34,866 pets registered, and 10 dogs seized, pending court outcomes. A total of 66 matters were prosecuted in Court including minor and serious dog attacks, dog wandering at large, and fail to register charges.

During 2018-19, Council organised animal related events including the annual Pet Expo where approximately 5,000 people attended Wilson Botanic Park with their pets and obtained information on responsible pet ownership. Show bags were handed out to registered pet owners with City of Casey merchandise including a collar, tag, bowl, toy, excrement bag and educational information. The event was a great success and online animal registrations were completed on the day.

Other events include two cat desexing clinics run from Myuna Farm, where 50 cats were desexed over a two-day period and free microchipping and discounted desexing was offered to those owners. Positive feedback was received from cat owners who couldn't afford to desex and microchip their cats and were now able to register their cats to be compliant with *the Act.*

Changes to the *Domestic Animals Act* in 2018/19 have resulted in the auditing of domestic animal business to ensure they are compliant with changes in the legislation.

Council has improved the accuracy of animal registration information through the use of digital services. This includes the City of Casey's website being updated and the option for City of Casey residents to register their dogs and cats online. Online animal registration has also been established with Council' Pound, the Lost Dogs Home, for use following the release of impounded animals.

Use of social media and media releases were used over the peak periods including Christmas and New Year to inform residents about the City of Casey's reunification services. A 54 per cent reduction in animal collections was achieved over the Christmas period, from 46 animals being collected in 2017, to 21 animals in 2018.

Food Act Ministerial Directions

In accordance with Section 7E of the *Food Act* 1984, Council is required to publish a summary of any Ministerial Directions received during the financial year in the Annual Report. No such Ministerial Directions were received by Council during the 2018-19 financial year.

Freedom of Information

In accordance with section 7(4AA) (a) and 7(4AA) (b) of the *Freedom of Information Act* 1982, Council is required to publish certain statements in their annual report or separately such as on its website, concerning its functions and information available.

Council has chosen to publish the statements separately in a document called a Part II Statement which can be found on the Freedom of Information section of our website; however Council provides the following summary of the application and operation of the *Freedom of Information Act* 1982.

The *Freedom of Information Act* 1982 provides members of the community with a legally enforceable right of access to documents held by Council, unless exemptions apply. Common exemptions include documents containing material obtained in confidence (such as the details of complaints about neighbourhood nuisances such as barking dogs), personal information where release would be unreasonable (including the details of an individual's health or financial position) and material of a commercially sensitive nature. Reasons are provided if requests are refused and the applicant is advised of the appeal rights that apply. Requests under the *Freedom of Information Act* 1982 should be directed to:

Freedom of Information Officer
City of Casey
PO Box 1000
Narre Warren 3805
Tel: 9705 5200
Email: caseycc@casey.vic.gov.au

All requests must be in writing giving sufficient information to enable Council to identify the document sought. An application form is available from the Freedom of Information Officer who can also provide advice on the wording of the request or downloaded from Council's website. The application fee is $29.60 from 1 July 2019 and the charge for searching is $22.20 per hour.

There were 65 Freedom of Information requests lodged in 2018-19. For more information contact the Freedom of Information Officer.

Privacy Report

Council is required to comply with the *Privacy and Data Protection Act* 2014 and the *Health Records Act* 2001. Under these Acts, Council is required to be as open as possible in regard to how Council collects, uses, stores and protects the personal and health information it holds.

Council is committed to protecting people's right to privacy and the responsible and fair handling of personal information, consistent with the *Privacy and Data Protection Act* 2014 and the *Health Records Act* 2001. These Acts outline several privacy principles the Council must adhere to when undertaking its statutory functions and activities, so the privacy of individuals can be protected.

Council's Privacy Policy is available from all Council offices and can be viewed on Council's website at casey.vic.gov.au/privacy.

Council has established a process for receiving, logging, actioning and management reporting of requests for information to ensure it meets the requirements of the *Privacy and Data Protection Act* 2014 or other legislation.

The Request for Information document can also be found and downloaded from Council's website at casey.vic.gov.au. Further queries regarding privacy matters and the handling of personal information should be directed to:

Privacy Officer
City of Casey
PO Box 1000
Narre Warren 3805
Tel: 9705 5200
Email: caseycc@casey.vic.gov.au

Protected Disclosure Procedures

Protected Disclosure Act 2012

The *Protected Disclosure Act* 2012 aims to ensure openness and accountability in government by encouraging people to disclose improper conduct within the public sector and provide protection for people who make disclosures.

In accordance with section 70 of the *Protected Disclosure Act* 2012, Council must include in their Annual Report information about how to access the procedures established by the Council under Part 9 of that Act.

Procedures on how to make a disclosure are publicly available on Council's website. Council is also required to provide certain information about the number and types of protected disclosures complaints during the financial year. During the 2018-19 financial year, no disclosures were notified to IBAC under section 21(2) of the *Protected Disclosure Act* 2012.

Road Management Act Ministerial Directions

In accordance with Section 22 of the *Road Management Act* 2004, Council must publish a copy of summary of any Ministerial Direction in its Annual Report.

No such Ministerial Directions were received by Council during the 2018-19 financial year.

Customer Service Commitments 2018-19

The following table outlines the organisation's performance against its Customer Service Commitments for 2018-19.

Area	Commitment	Annual result
Animal Management	We will audit every registered domestic animal business annually to ensure compliance with relevant codes of practice.	142%
	We will initiate investigation into complaints of dog attacks against people or animals within two–24 hours of a report being received.	100%
Arts and Events	We will issue notification of all permits and other requirements necessary to hold a community event in the municipality within 10 working days of receiving all information from applicant(s).	71%
Building Management	We will commence investigation for urgent maintenance requests for council buildings within one working day of a request.	97%
	We will commence investigation for non-urgent maintenance requests for Council buildings within five working days of a request.	97%
Building Services	We will provide property information certificates within five working days of an application being received.	99%
	We will provide copies of building plans and permits within seven working days of an application being received. Copies may not be available for properties over 40 years old.	99%
	We will process applications for dispensations to building regulations within 15 statutory days of a complete application being received.	77%
	We will commence investigations into complaints/concerns relating to dangerous buildings and unfenced pools or spas within two working days of a complaint being received.	100%
	We will assess and initiate appropriate action for complaints/concerns relating to building works/matters within 10 working days.	90%
Community Safety	We will remove/obliterate graffiti within 24 hours from Council owned property or receiving consent from the property owner or occupier.	90%
Construction Supervision	We will inspect and repair hazardous footpaths within 30 working days of a report being received.	96%
	We will inspect and provide advice on vehicle crossing enquiries within five working days.	98%

Area	Commitment	Annual result
Drainage and Cleaning	We will remove dumped rubbish on Council land within five working days of a request being received or if required, undertake an investigation.	93%
	We will remove dead animals from Council roads and paths within one working day of a report being received.	92%
	We will investigate blocked Council owned drains and pits within five working days of a report being received.	74%
	We will inspect and make safe missing or damaged pit lids within 24 hours of a report being received.	84%
Early Parenting Support	Upon notification of birth, all first-time parents will be invited to attend a first-time parent group before their child reaches two months of age.	79%
	We will contact you to discuss your referral to early parenting support within three working days of being received.	76%
	We will follow up with you within 10 working days with a phone call after your first early parenting support home visit to discuss changes implemented since your visit.	100%
Environmental Health	We will investigate public health nuisance concerns that don't pose an immediate health risk within 48 hours of notification.	100%
	We will ensure that business registrations are assessed within 10 working days following receipt of relevant documentation, payment of fees and satisfactory inspection.	102%
	We will collect discarded syringes in public places within two hours of notification during daylight hours and where it is safe to do so.	90%
Family Day Care	Where there are vacancies, we will provide you with contact details for up to three educators within three working days of your enrolment.	100%
Fire Prevention	We will assess permits to burn within 10 working days of a request being received.	98%
	We will undertake property inspections for identified fire hazards within five working days of notification, during the fire danger period.	100%
	We will undertake property inspections for long grass requests during non-fire danger period within 10 working days of notification.	97%

Customer services commitments 2018-19

Area	Commitment	Annual result
Governance	Council minutes will be made available two working days after a Council meeting.	100%
Community Care	We will advise you if you are eligible for Community Care Services within three working days and if eligible an assessment will be arranged with you.	100%
	If we do not provide the Community Care Services you require, you will be referred to other service providers within three working days.	100%
	If we are informed your circumstances have changed, we will contact you to discuss your Community Care Services within five working days.	100%
	In exceptional circumstances, Community Care meals and/or personal care services determined by service delivery as urgent will commence within one to three working days.	100%
	For Community Care Services assessed as non-urgent, we will contact you within five working days to discuss your service commencement.	100%
Kindergarten	We will provide written information about the kindergarten eligibility and enrolment process within 10 working days of a complete kindergarten enrolment application form being received.	100%
Local Laws	We will initiate investigation into customer requests regarding unregistered or abandoned vehicles on public land within 10 working days of a request being made.	69%
	We will initiate investigations into parking related concerns within five (5) working days of a requests being received.	62%
Maternal and Child Health	We will contact you within 10 working days of council being notified that your baby has been born to make a time for a maternal and child health nurse to visit you in your home.	87%
Park Services	We will investigate and action general parks maintenance (non-urgent) requests within 10 working days.	94%
	We will attend to emergency playground requests within 24 hours of a report being received.	97%
Planning	We will undertake initial assessments and request any required further information on your planning application within 28 days of lodgement.	88%
Rates	We will process copies of rates notices within five working days of a request being made.	96%
	We will process standard Land Information Certificates within three working days of an application being received.	99%

Area	Commitment	Annual result
Rates	We will process urgent Land Information Certificates within one working day of an application being received.	100%
Residential Waste Services – Hard Waste	We will collect your hard waste within six days of the date provided to you at the time of booking.	99%
	We will replace missing or unrepairable bins within three working days of a request being received.	76%
	We will provide bins to new residential properties within three working days of occupation when notified by the resident or occupier.	98%
	We will collect missed bin collections due to driver error within one working day of report being received.	92%
Road Maintenance	We will inspect and repair potholes on Council sealed roads within 10 working days of a report being received.	90%
Stormwater Management	Land owners eligible for Shared Cost Fencing will receive confirmation of the amount Council will contribute within 10 working days.	100%
	We will provide standard legal points of discharge information within five working days of an application being received.	99%
Subdivisions	We will refer subdivision applications for certification to external referral authorities within seven days of lodgement.	95%
	We will certify compliant applications within the 49 statutory days.	95%
Traffic and Parking Management	We will allow 21 days for residents and property owners to submit a response when consulting with the community on changes to parking restrictions.	100%
	We will allow 21 days for residents and property owners to submit a response when consulting with the community on proposed Local Traffic Management Schemes.	100%
Trees and Horticulture	We will attend to emergency tree requests on Council land within 24 hours of a report being received.	99%
	We will investigate routine tree maintenance requests on Council land within 10 working days of a request being received.	89%
Youth Support and Counselling	We will make contact within three working days upon receipt of a referral to discuss service availability and commencement details for Youth Counselling and Support.	100%

Development Contributions Plan

Table 1. Total DCP levies financial year

City of Casey	Year approved	DCP	Levies received $
Lyndhurst	2002	DCP003	335
Cranbourne East LSP3	2008	DCP004	549,247
Cranbourne LSP6	1993	DCP005	0
Narre Warren South (Cell Q)	1997	DCP006	4,637
Fountain Gate/Narre Warren	2006	DCP007	0
Berwick South	1998	DCP008	87,694
Ti-Tree Creek	1998	DCP009	546
Cranbourne East	2010	DCP010	3,877,259
Cranbourne North	2011	DCP011	815,125
Cranbourne West	2010	DCP012	3,513,593
Clyde North	2011	DCP013	2,910,492
Botanic Ridge	2012	DCP014	4,128,197
CLYDE	2014	DCP015	25,476,363
Berwick Waterways	2014	DCP018	60,903
Brompton Lodge	2016	DCP019	1,119,384
Total			**42,543,777**

Table 2. DCP land, works, services or facilities accepted as works-in-kind in FYE 2019

Name of DCP	Year app	Project ID	Project description	Item purpose	Project value ($)
Botanic Ridge	2012	DCP14–IN04	Craig Rd Connector C1 Intersection	Road network	1,444,010
Brompton Lodge	2016	DCP19-RD01-L	Ballarto Rd widening	Road network	43,438
Brompton Lodge	2016	DCP19-RD01-C	Ballarto Rd construction	Road network	1,218,857
Brompton Lodge	2016	DCP19-IN01-L	Ballarto Rd/Woodlands Rd	Road network	1,348,500
Brompton Lodge	2016	DCP19-IN01-C	Ballarto Rd/Woodlands Rd construction	Road network	987,458
Brompton Lodge	2016	DCP19-IN06-C	Ballarto Rd/Westerport Hwy construction	Road network	694,863
CLYDE	2014	15RD- 53 -01A L	Thompsons Rd (Berwick-Cranbourne Rd to Smiths La)	Road network	35,400
CLYDE	2014	15RD-54-02A C	Pattersons Rd Berw-Cranb Rd Bells Rd/ east bndry PSP1054	Road network	652,451
CLYDE	2014	15RD-54-02A C	Pattersons Rd Berw-Cranb Rd Bells Rd/ east bndry PSP1054	Road network	461,127
CLYDE	2014	15RD-54-02 L	Pattersons Rd Berw-Cranb Rd Bells Rd/ east bndry PSP1054	Road network	1,080,923
CLYDE	2014	15RD-54-03A C	Tuckers Rd (Ballarto Rd to Hardys Rd)	Road network	465,804
CLYDE	2014	15RD-54-03A C	Tuckers Rd (Ballarto Rd to Hardys Rd)	Road network	465,804
CLYDE	2014	15IN-53-02 C	Thompsons Rd nth-sth connector West Bells Rd and Pound Rd	Road network	3,101,662
CLYDE	2014	15IN-53-02 L	Thompsons Rd nth-sth connector West Bells Rd and Pound Rd	Road network	301,988
CLYDE	2014	15IN-54-07 C	Patterson Rd/North-south (East of Tuckers Rd)	Road network	2,854,254
CLYDE	2014	15IN-54-07 L	Patterson Rd/North-south (East of Tuckers Rd)	Road network	164,175
CLYDE	2014	15IN-54-07 L	Patterson Rd/North-south (East of Tuckers Rd)	Road network	64,077
CLYDE	2014	15IN-54-09 C	Berw-Cranb Rd/East-west (South of Pattersons Rd)	Road network	2,838,391
CLYDE	2014	15IN-54-11 C	Tuckers Rd/Sth connector (active open space LS-54-04)	Road network	1,562,376
CLYDE	2014	15IN-54-11 C	Tuckers Rd/Sth connector (active open space LS-54-04)	Road network	1,562,376
CLYDE	2014	15BR-54-14 C	Tuckers Rd crossing of drainage area	Road network	154,539
CLYDE	2014	15BR-54-14 C	Tuckers Rd crossing of drainage area	Road network	154,539
Clyde North	2011	DCP13–RD19	Intersection flaring 0.02ha	Road network	45,000
Total					**21,702,012**

Table 3. Total DCP contributions received and expended to date (for DCPs approved after 1 June 2016)

Name of DCP	Year approved	Total levies received ($)	Total levies expended ($)	Total work-in-kind accepted ($)	Total DCP Contributions received (levies and work-in-kind) ($)
Brompton Lodge	**2016**	**1,119,384**	**0**	**4,293,115**	**5,412,499**

Table 2. DCP land, works, services or facilities accepted as works-in-kind in FYE 2019

Name of DCP	Year approved	Project ID	Project Description	DCP Fund Expended ($)	Works-in-kind accepted ($)	Councils Contributions ($)	Other Contributions ($)
Lyndhurst	2002	DCP03- PJ04	Land Purchase –520 Evans Rd	1,335,200	0	6,877	
Cranbourne LSP6	1993	DCP05- PJ01	Road construction N&I Glasscocks Rd–Plan and design	326,735	0	476	
N-Warren South Cell Q	1997	DCP06- PJ01	Sports Surf Berwick Springs tennis court	115,118	0	0	
N-Warren South Cell Q	1997	DCP06- PJ01	Rec Berwick Springs Wetlands M'plan Works	781,096	0	0	
Fountain Gate	2006	DCP07- PJ03	Landscape Works N'W Business Pk MW Wetland	10,320	0	0	
Fountain Gate	2006	DCP07- PJ02	Streetscape Works –55-75 Victor Cres	15,154	0	0	
Cranbourne East	2010	DCP10–RD04	Road Construction N&I Heather Grove	350,629	0	0	
Cranbourne East	2010	DCP10–RD14	Rd Const N&I BallartoSGH-ClydeFiveWays	1,160	0	0	
Cranbourne East	2010	DCP10–AR03	Rec Cranbourne East AFL/Cricket/Netball Livingston	243,016	0	46,022	
Cranbourne East	2010	DCP10–AR01	Rec Cranbourne East Soccer/Cricket Selandra	198,843	0	20,517	
Cranbourne East	2010	DCP10–RD09	Rd Const N&I Ballar to SGH–Clyde Fiveways	466,320	0	10,447	
Cranbourne West	2010	DCP12–OS02a	Rec–Alarah Bvld Cranbourne West Rec Res	207,453	0	5,017	
Cranbourne West	2010	DCP12–DI01a	Building N&I Cranbourne West Int Com Ctr	124,750	0	15,000	
Cranbourne West	2010	DCP12–OS02a	Rec Barton Res 3 Soccer 1 Cricket and Pavilion	248,184	0	672,702	
Cranbourne West	2010	DCP12–RD13	Road Construction N&I Missens Rd Thompsons–End	84,391	0	0	
Cranbourne West	2010	DCP12–OS01a	Advanced Designs–Clyde Rec AFL/Cricket/Netball/Tennis	1,800	0	0	
Clyde North	2011	DCP13–CI06	Building N&I–Clyde North New FCC Kilora	2,157,285	0	28,873	
Clyde North	2011	DCP13–AR01	Rec Clyde North AFL/Cricket/Netball Kilora	134,989	0	18,057	
Clyde North	2011	DCP13–RD14	Road Construction N&I Grices Rd B/C-V'grand Dup	54,963	0	0	
Clyde North	2011	DCP13–RD02	Land Purch–Grices Rd Lot 1 TP 883567D	93,128	0	0	
Clyde North	2011	DCP13–RD03	Land Purchase–335 Grices Rd widening	2,000,000	0	0	
Clyde North	2011	DCP13–AR08	Rec Clyde North 3 Soccer 1 Cricket Thompsons Rd	63,947	0	0	
Botanic Ridge	2012	DCP14–RD07A	Land Purchase –41 Craig Rd	2,092	0	0	
Botanic Ridge	2012	DCP14–RD01	Land Purchase –36-38 Craig Rd	3,000	0	0	
Botanic Ridge	2012	DCP14–AR06	Land Purchase –83-85 Browns Rd	9,540,000	0	222,432	
Botanic Ridge	2012	DCP14–RD03	Rd Cons N&I –Craig Rd Bypass	8,600	0	0	
Brompton Lodge	2016	DCP19–LS01 C	Advanced Designs –B'land Greens –AFL/Cricket/Tennis	32,744	0	0	
CLYDE	2014	15IN-53-12 C	Rd Const N&I Hardys /Cranbourne-Tuckers	248,600	0	11,287	
CLYDE	2014	15CO-54-01 C	Building N&I–Clyde Nth New FCC Ramlegh	2,668,573	0	0	
CLYDE	2014	15LS-54-01 C	Rec Clyde North 3 Soccer 2 Cricket Ramlegh	172,406	0	167,030	
CLYDE	2014	15RD-54-07 C	Rd Const N&I Railway Rd Clyde-Valetta	664,871	0	0	
CLYDE	2014	15RD- 53 -03A L	Land Purchase–1455 Pound Rd	364,252	0	196,037	
CLYDE	2014	15RD-54-03A C	Road Const Ramlegh Tuckers Rd widen	1,047,484	0	0	
CLYDE	2014	15IN-53-02 C	Road Const N&I Thompsons Rd top seal	409,264	0	0	
CLYDE	2014	15IN-54-07 L	275 and 285 Pattersons Rd Developer Permit	133,749	0	0	
CLYDE	2014	15RD-54-05 C	Rd Const Valetta Rd (Clyde Township)	866,018	0	0	
CLYDE	2014	15RD-54-06 C	Rd Const Oroya Rd (Clyde Township)	866,018	0	0	
Total				**26,042,152**	**0**	**1,420,773**	

No Infrastructure Contributions were recorded for 2018-19.

Grants to community groups and organisations 2018-19

During 2018-19, Council provided grants to over 240 community groups and organisations, listed below:

Community Group / Organisation name	Grants
1st Cranbourne Scout Group	$1,000.00
ACE Foundation	$3,000.00
Action on Disability within Ethnic Communities	$1,830.00
Afghan Women's Organisation Victoria	$920.00
Akoc Community Association	$2,000.00
Al-Emaan Women's Organisation	$4,440.00
Anxiety Disorders Association of Victoria	$2,200.00
Arts Access Victoria	$10,250.00
Australian Animal Rescue	$1,000.00
Australian Breastfeeding Association, Casey-Cardinia Group	$3,000.00
Australian Humanities Organisation	$1,800.00
Australian Plants Society Wilson Park (Berwick)	$1,000.00
Australian-Filipino Community Services	$3,000.00
Backpacks 4 VIC Kids	$1,495.00
Bakhtar Cultural and Publishing Association	$6,075.00
Balla Balla Community Centre	$1,000.00
BATS Theatre Company	$1,500.00
Bayside Orchid Society	$1,900.00
Berwick Springs Cricket Club	$1,000.00
Berwick Neighbourhood Centre	$500.00
Berwick Amateur Theatre Society	$7,687.50
Berwick and District Folk Club	$5,125.00
Berwick and District Greek Seniors Citizens Club	$1,000.00
Berwick Anglican Church	$1,900.00
Berwick Artists Society	$600.00

Community Group / Organisation name	Grants
Berwick Ayalkoottam	$3,800.00
Berwick Bridge Club	$910.00
Berwick Central Scout Group	$1,000.00
Berwick Church of Christ	$3,000.00
Berwick City Soccer Club	$2,000.00
Berwick Girl Guides	$504.50
Berwick Little Athletics	$4,900.00
Berwick Mechanics' Institute and Free Library	$678.00
Berwick Neighbourhood Centre	$2,500.00
Berwick Netball Club	$4,900.00
Berwick North Junior Football Club	$2,380.00
Berwick Sub Branch Returned and Services League of Australia	$3,136.50
Berwick Toy Library	$685.00
Bipolar Life Victoria	$2,500.00
BK 2 Basics Melbourne	$2,000.00
Blairlogie Living and Learning	$4,000.00
Blind Bight Community Centre	$3,000.00
Blue Hills Bowls Club	$500.00
Boomerang Bags Endeavour Hills	$1,000.00
Brentwood Park Neighbourhood House	$3,395.00
Buddhist Vihara Victoria	$2,000.00
Cairns Road Recreation Reserve Committee of Management	$1,000.00
Cannons Creek Residents Association	$3,850.00
Casey and District Multiple Birth Association	$2,000.00
Casey Basketball Association	$1,000.00
Casey BMX Club	$1,000.00

Community Group / Organisation name	Grants
Casey Cardinia HPV and Cycling Club	$469.00
Casey Cardinia Triathlon Squad	$752.92
Casey Chinese Seniors Support Group	$2,660.00
Casey Choir	$8,200.00
Casey City Church	$11,455.00
Casey Concert Band	$10,147.50
Casey Crusaders Rugby Club	$3,000.00
Casey District Girl Guides	$1,000.00
Casey Life Church	$6,273.00
Casey Malayalee	$3,000.00
Casey North Community Information and Support Service	$800.00
Casey Panthers Soccer Club	$1,000.00
Casey Philharmonic Orchestra	$1,000.00
Casey Seventh-Day Adventist Church	$3,000.00
Casey Softball Association	$2,255.92
Casey Tamil Manram	$4,000.00
Casey Tigersharks Swimming Club	$400.00
Chinese Xinjiang Senior Citizens Association	$3,000.00
Chrisalis Foundation	$3,000.00
Christ Ambassadors Youth	$1,000.00
Christ Church Tooradin Craft and Friendship Group	$3,935.00
Churchill-Waverley Golf and Bowls Club	$980.00
Clyde Tennis Club	$1,000.00
Cook Islands Senior Citizens	$1,200.00
Corona Italian Seniors Club of Casey	$2,000.00

Community Group / Organisation name	Grants
Country Women's Association West Gippsland Group	$2,000.00
Cranbourne Blue Light	$450.00
Cranbourne Casey Men's Shed	$3,966.00
Cranbourne Community House	$540.00
Cranbourne Information and Support Service	$8,000.00
Cranbourne Lawn Bowls	$3,000.00
Cranbourne Lions Choir, Cranbourne Chorale	$7,175.00
Cranbourne Lions Concert Band	$7,175.00
Cranbourne Pony Club	$800.00
Cranbourne Presbyterian Church	$3,000.00
Cranbourne Public Hall and Gardens	$850.00
Cranbourne Regional Uniting Church, The Cranbourne Food Truck	$800.00
Croatian Senior Citizens Group Keysborough	$2,000.00
Cultural Historical Association of Rodriguans and Mauritians in Victoria	$5,511.50
Dandenong Cranbourne RSL Sub Branch	$5,253.50
Devon Meadows Football Club	$1,000.00
Devon Meadows Tennis Club	$769.00
Divine Family Care	$1,000.00
Doveton Neighbourhood Learning Centre	$4,500.00
Doveton Show	$7,318.50
Doveton Tennis Club	$899.70
El Hokamma	$3,100.00
Endeavour Hills Lions Club	$592.00
Endeavour Hills Men's Shed	$3,930.00

Grants to community groups and organisations 2018-19

Community Group / Organisation name	Grants
Endeavour Hills Neighbourhood Centre	$3,000.00
Endeavour Hills Rugby Club	$930.00
Endeavour Hills Sports and Social Club	$500.00
Endeavour Ministries	$8,000.00
Endeavour Sporting Club	$3,119.00
Endeavour United Soccer Club	$1,000.00
Ermha Ltd	$1,000.00
Essense Melbourne	$400.00
Fernlea House	$626.00
Fit to Drive Foundation	$3,000.00
Fountain Gate Cricket Club	$1,000.00
Freedom Christian Church	$1,500.00
Friends of Ermera	$2,800.00
Friends of Wilson Botanic Park Berwick	$3,000.00
Gethsemane Church	$3,000.00
Giggles Cooking Group	$1,000.00
Girl Guides Association of Victoria	$1,550.00
Glendonald Association	$3,750.00
Hallam Community Learning Centre	$660.00
Hampton Park Community House	$1,790.00
Hampton Park Football Netball Club	$4,000.00
Hampton Park Progress Association	$5,227.50
Hampton Park Turkish Seniors Group	$3,000.00
Hampton Park United Sparrows Football Club	$4,000.00
Hampton Park Uniting Church	$8,000.00
Heiaty Samen Al Hojaj	$1,000.00
Impact for Women	$1,000.00
Indian Community Association of Greater Dandenong	$3,000.00
Indian Senior Citizens Association of Casey	$3,276.00
JNU Melbourne Chinese Language and Culture School	$1,000.00
Just Harmony	$4,305.00
Kids' Own Publishing	$10,250.00
Life! Central Ministries	$3,000.00
Lions Club of Balla Balla	$5,227.50
Lions Club of Cranbourne	$2,537.00
Lions Club of Endeavour Hills	$800.00
Lynbrook Residents' Association	$6,010.15
Lynbrook Stingers Netball Club	$1,000.00
Lyndhurst Football and Netball Club	$3,000.00
Lysterfield District Trail Riders	$855.00
Max Pawsey Reserve Committee of Management	$800.00
Melbournaires Barbershop Chorus	$1,000.00
Melbourne Community Support Organisation	$1,000.00
Melbourne Youth Chorale	$11,700.00
Merinda Park Learning and Community Centre	$15,610.00
Narre Community Learning Centre	$1,000.00
Narre North Foxes Football Club	$1,000.00
Narre South Lions Junior Football Club	$1,000.00
Narre Warren and District Family History Group	$830.00
Narre Warren Bowls Club	$1,900.00
Narre Warren Christian Church – Transit Soup Kitchen and Food Support	$4,000.00
Narre Warren Cricket Club	$1,000.00
Narre Warren Football Netball Club	$2,000.00
Narre Warren Junior Football Club	$800.00
Narre Warren North CFA	$1,000.00
Narre Warren North Uniting Church and Community Carols Committee	$3,136.50
Narre Warren Scout Group	$537.00
Narre Warren Senior Citizens Centre	$798.00
Narre Warren South Soccer Club	$1,000.00
Nathdwara Education and Cultural Centre	$1,000.00
National Seniors Australia – Berwick District	$1,000.00
National Servicemen's Association of Australia, South East Vic Sub-Branch	$1,200.00
Noor Cultural and Education Centre	$500.00
Oakgrove Community Centre	$2,000.00
Orchestral Futures	$3,075.00
Our Community Company Limited	$1,000.00
Outer Urban Projects	$10,250.00
OzChild	$400.00
Palliative Care South East	$988.60
PANDA: Perinatal Anxiety and Depression Australia	$3,000.00
Pearcedale Baxter Junior Football Club	$599.00
Pearcedale Public Hall Association	$3,136.50
Pearcedale Rural Fire Brigade	$598.00
Peninsula Community Legal Centre	$30,000.00
Peninsula Netball Club	$400.00
Play It Forward	$3,075.00
Provenance Artists	$4,000.00
Pure Melodics Show Choir	$5,575.00
Rawzana Community Group	$1,000.00
Reading Out of Poverty	$3,000.00
Riding for the Disabled Association of Victoria – Doveton Branch	$3,650.00
Rotary Club of Berwick	$11,932.25
Sankalk Ek Nishchay	$1,000.00
Shamama Association of Australia	$1,000.00
Somali Empowerment Group	$600.00
South East Community Links	$30,000.00
South East Melbourne Netball Club	$1,000.00
South East Volunteers	$20,000.00
South Eastern Christian Centre	$3,000.00
South Sudanese Sub-Community in the City of Casey Association of Australia	$1,950.00
Southern Cross Kids' Camps	$4,000.00
Southern Diamonds Netball Club	$1,500.00
Southern Masters Cycling Club	$1,000.00
Southern Migrant and Refugee Centre	$24,880.00
Sri Lankan Dance Academy of Victoria	$6,150.00
Sri Lankan Elders' Welfare Association	$1,030.00
St Andrews Berwick Uniting Church in Australia	$415.00
St Therese's Saints Basketball Club	$2,262.50
St Vincent de Paul Society, Endeavour Hills Conference	$3,000.00
Swaranjali Musical and Cultural Society	$1,000.00
Talbingo 3-year-old Kindergarten	$1,000.00
The Association of Hazaras in Victoria	$2,190.00
The Berwick Pipers	$1,000.00
The Bridge	$31,000.00
The Edmund Strzelecki Melbourne Polish School	$1,000.00
The Friends of Rowan Park Club	$1,000.00
The Pyjama Foundation	$1,000.00
The Salvation Army – Cranbourne Community Support Services	$7,000.00
The Salvation Army – Doveton Community Support Services	$8,000.00
The Sisterhood Empowerment Campaign	$1,000.00
Theodora's Cheerful Givers	$1,000.00
Timbarra Over 50's Social Group	$1,000.00

Grants to community groups and organisations 2018-19

Community Group / Organisation name	Grants
Tooradin Dalmore Pony Club	$1,000.00
Tooradin Foreshore Committee of Management	$3,136.50
Tree of Life1	$1,000.00
TRY Australia	$1,000.00
TS Bataan USC Doveton	$1,000.00
Turningpoint Church	$1,000.00
TXR Runners	$237.00
U3A Cranbourne	$1,000.00
United Cultural Support	$2,000.00
Valluvar Foundation	$5,100.00
Ventana Hispana	$3,000.00
Victoria Art and Soul	$5,125.00
Victorian Aboriginal Child Care Agency	$8,000.00
Victorian Afghan Associations Network	$2,500.00
Victorian Immigrant and Refugee Women's Coalition	$3,000.00
Victorian Tamil Association	$949.00
Voices of Casey	$2,000.00
Warneet Fishing Club	$610.00
Warneet – Blind Bight CFA	$1,000.00
Warren Opportunity Shop	$599.00
WAYSS	$40,000.00
Wellsprings for Women	$24,000.00
Windmill Theatre Company	$11,542.50
Women with Disabilities Victoria	$3,000.00
Women's Federation for World Peace Victoria	$1,000.00
Women's Housing Limited	$2,500.00
Writers Victoria	$7,805.38
YMCA Community Programming	$3,000.00
Yooralla	$900.00
Young Generation Filipino Senior Citizens Club of the South-East	$249.00
Total	**$822,854.92**

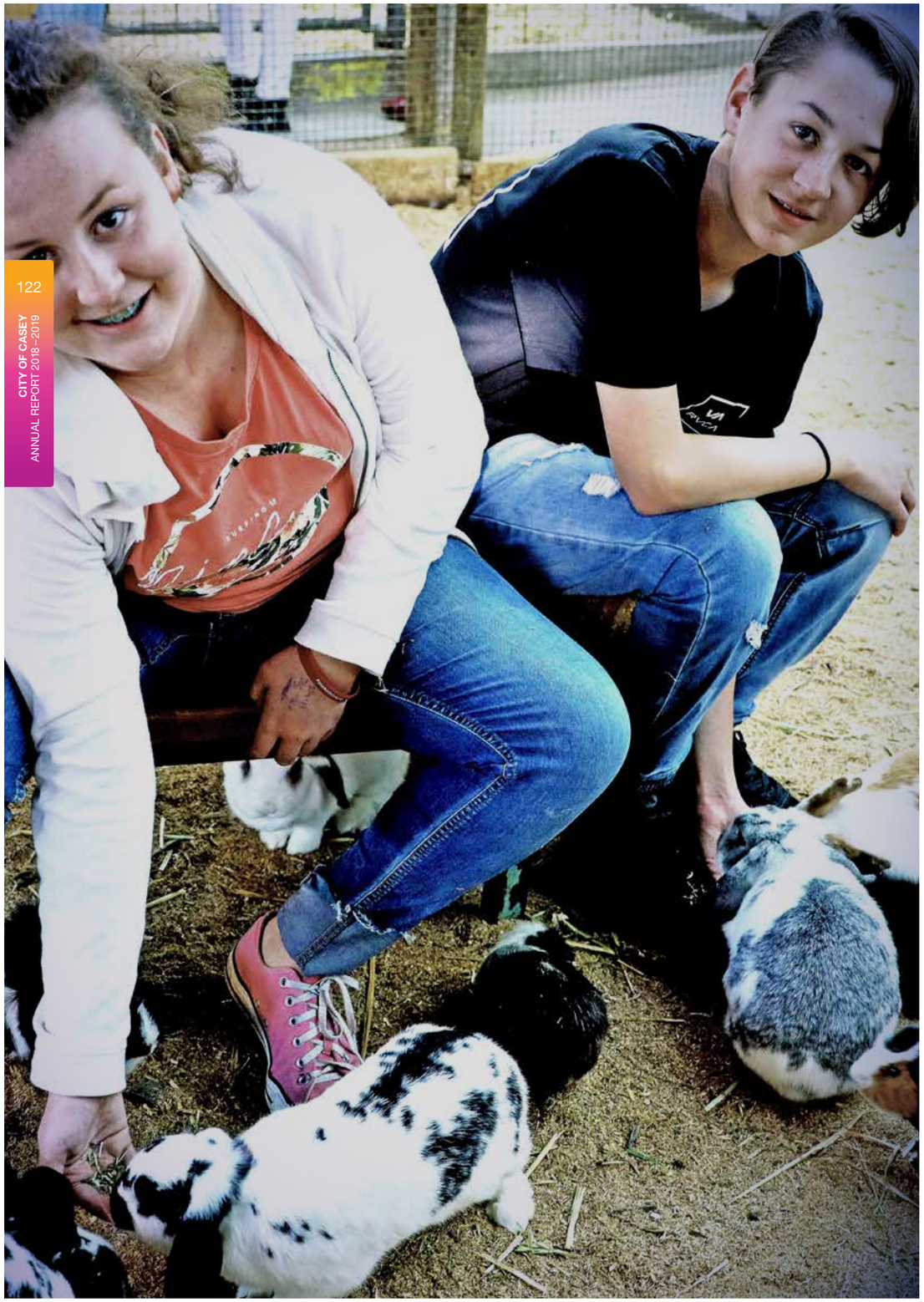
Performance statement

The City of Casey is 410 square kilometres in area and located 35 kilometres south east of Melbourne's central business district. The City of Casey has five distinct geographic regions stretching from the foothills of the Dandenong Ranges to the coastal villages of Western Port Bay.

The City of Casey's suburbs include Beaconsfield (part), Botanic Ridge, Berwick, Blind Bight, Cannons Creek, Clyde, Clyde North, Cranbourne, Cranbourne North, Cranbourne East, Cranbourne South, Cranbourne West, Devon Meadows, Doveton, Endeavour Hills, Eumemmerring, Five Ways, Hallam, Hampton Park, Harkaway, Junction Village, Lynbrook, Lyndhurst, Lysterfield South, Narre Warren, Narre Warren North, Narre Warren South, Pearcedale, Tooradin and Warneet.

Located on the traditional land of the Bunurong and Wurundjeri people, the City of Casey was established in 1994 after most of the City of Berwick, much of the City of Cranbourne, and a small part of the City of Knox were amalgamated. The name 'Casey' was given to the municipality in recognition of the area's links with Lord Richard Casey.

Casey's population is growing. Population and housing forecasts indicate that the number of residents will increase to approximately 549,000, and the number of households will rise to 183,267 by 2041. Casey remains one of the fastest growing regions in Australia with approximately 340,419 residents in 2018. Casey's population currently grows by an average of 10,000 per year. The high rate of births is one of the contributing factors of population growth and in 2018-19 Casey welcomed the birth of 5,358 babies.



Sustainable capacity indicators

	Indicator/ measure	Results 2015/16	2016/17	2017/18	2018/19	Material variations and comments
R15(3) Sch3 R16(1) R17(2)	**Population**					
	Expenses per head of municipal population *[Total expenses / Municipal population]*	$838.52	$813.02	$918.61	$944.40	
	Infrastructure per head of municipal population *[Value of infrastructure / Municipal population]*	$6,067.61	$6,404.66	$6,470.58	$6,711.16	
	Population density per length of road *[Municipal population / Kilometres of local roads]*	186.53	185.05	193.03	192.87	
	Own-source revenue					
	Own-source revenue per head of municipal population *[Own-source revenue / Municipal population]*	$782.27	$787.36	$763.66	$795.48	
	Recurrent grants					
	Recurrent grants per head of municipal population *[Recurrent grants / Municipal population]*	$144.01	$220.27	$188.48	$192.11	
BP	**Disadvantage**					
	Relative Socio Economic Disadvantage *[Index of Relative Socio-Economic Disadvantage by decile]*	7.0	7.0	7.0	7.0	

Sustainable capacity indicators

	Indicator/ measure	Results 2015/16	2016/17	2017/18	2018/19	Material variations and comments
	Definitions › "adjusted underlying revenue" means total income other than: (a) non-recurrent grants used to fund capital expenditure; and (b) non-monetary asset contributions; and (c) contributions to fund capital expenditure from sources other than those referred to above › "infrastructure" means non-current property, plant and equipment excluding land › "local road" means a sealed or unsealed road for which the council is the responsible road authority under the *Road Management Act* 2004 › "population" means the resident population estimated by council › "own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants) › "relative socio-economic disadvantage", in relation to a municipality, means the relative socio-economic disadvantage, expressed as a decile for the relevant financial year, of the area in which the municipality is located according to the Index of Relative Socio-Economic Disadvantage (Catalogue Number 2033.0.55.001) of SEIFA › "SEIFA" means the Socio-Economic Indexes for Areas published from time to time by the Australian Bureau of Statistics on its Internet website › "unrestricted cash" means all cash and cash equivalents other than restricted cash.					
R15(3) Sch3 R16(1) R17(2)	Aquatic facilities					
	Utilisation Utilisation of aquatic facilities *[Number of visits to aquatic facilities / Municipal population]*	6.60	6.40	6.04	6.14	
	Animal management					
	Health and safety Animal management prosecutions *[Number of successful animal management prosecutions]*	31.00	21.00	23.00	63.00	Council's continued focus on providing a safe environment to the community led to the appointment of a Prosecutions Team to specifically manage prosecutions. As a result of this dedicated team, we saw a larger number of animal prosecutions compared to previous years, contributing to a safer environment for Casey's residents and visitors.

	Indicator/ measure	Results 2015/16	2016/17	2017/18	2018/19	Material variations and comments
	Food safety					
	Health and safety Critical and major non-compliance notifications *[Number of critical non-compliance notifications and major non- compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about food premises] x100*	100.00%	100.00%	100.00%	94.12%	Council is committed to ensuring our food premises comply with all standards, so that our community is comfortable knowing the food they buy is prepared in a safe, clean environment. Council has held a 100% follow-up rate on non-compliance for the last few years. However, in 2018/19, there was one notification that was not followed up within the specified timeframe, which was due to the premises being closed for renovations.
	Governance					
	Satisfaction Satisfaction with council decisions *[Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community]*	58.00	57.00	60.00	57.00	Casey received a score of 57/100 in the 2019 Community Satisfaction Survey. This is slightly lower than last year's score of 60, however is higher than the Interface and State Council averages, both of which were 55.
	Libraries					
	Participation Active library members *[Number of active library members / Municipal population] x100*	10.31%	9.70%	9.25%	9.19%	

Sustainable capacity indicators

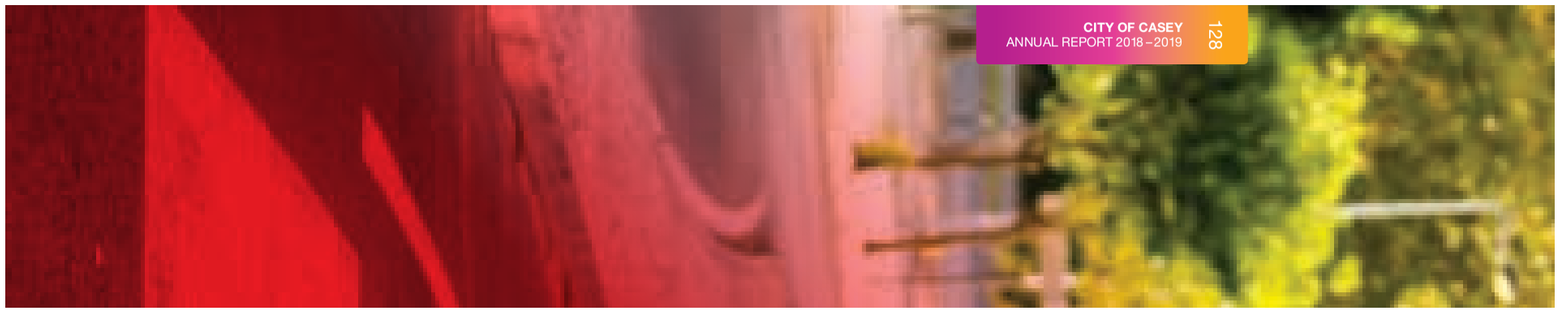
Indicator/ measure	Results 2015/16	2016/17	2017/18	2018/19	Material variations and comments
Maternal and child health					
Participation Participation in the MCH Service *[Number of children who attend the MCH service at least once (in the year) / number of children enrolled in the MCH service] x100*	74.54%	73.28%	72.93%	70.33%	
Participation Participation in the MCH Service by Aboriginal children *[Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100*	51.53%	59.12%	66.46%	67.49%	Casey has continued its commitment to focus work on this area, and as a result has seen continued increases in participation. It is expected that this will continue to increase.
Roads					
Satisfaction Satisfaction with sealed local roads *[Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]*	61.00	64.00	64.00	63.00	Casey received a score of 63/100 in the 2019 Community Satisfaction Survey. This is only 1 point lower than the 2018 score of 64, however is still above the average score for Interface Councils and the state average of 60 and 56 respectively.
Statutory planning					
Decision making Council planning decisions upheld at VCAT *[Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100*	71.43%	55.56%	57.69%	51.85%	Planning decisions upheld at VCAT have remained steady for the past few years. We continue to have a very low number of applications go to VCAT for a decision. In the 2018/2019 period, out of the 1,129 planning decisions made, only 27 (less than 2.5%) went to VCAT, demonstrating a high quality of planning decisions.

Indicator/ measure	Results 2015/16	2016/17	2017/18	2018/19	Material variations and comments
Waste collection					
Waste diversion Kerbside collection waste diverted from landfill *[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100*	51.40%	52.28%	50.85%	47.26%	This year has seen significant issues in the recycling industry that has impacted the overall diversion rate. A contamination audit was conducted in October 2018 on waste going to recycling and it was found that approximately 11% of the waste was contaminated. As a result, the contaminated waste had to be sent back to landfill, reducing the diversion rate.

BP

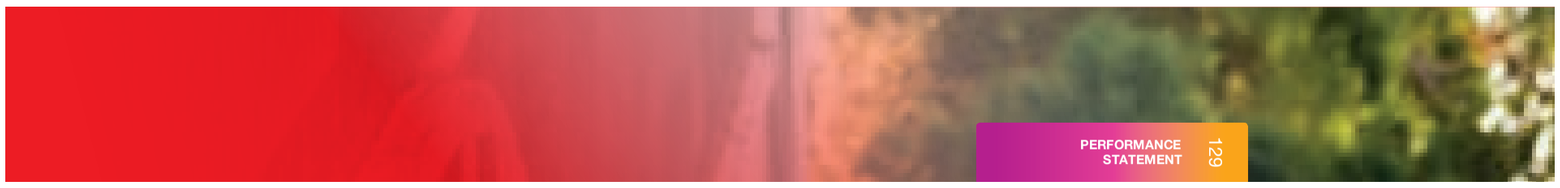
Definitions

- "Aboriginal child" means a child who is an Aboriginal person
- "Aboriginal person" has the same meaning as in the *Aboriginal Heritage Act* 2006
- "active library member" means a member of a library who has borrowed a book from the library
- "annual report" means an annual report prepared by a council under sections 131, 132 and 133 of the Act
- "class 1 food premises" means food premises, within the meaning of the *Food Act* 1984, that have been declared as class 1 food premises under section 19C of that Act
- "class 2 food premises" means food premises, within the meaning of the *Food Act* 1984, that have been declared as class 2 food premises under section 19C of that Act
- "critical non-compliance outcome notification" means a notification received by Council under section 19N(3) or (4) of the *Food Act* 1984 , or advice given to Council by an authorised officer under that Act, of a deficiency that poses an immediate serious threat to public health
- "food premises" has the same meaning as in the *Food Act* 1984
- "local road" means a sealed or unsealed road for which the Council is the responsible road authority under the *Road Management Act* 2004
- "major non-compliance outcome notification" means a notification received by a Council under section 19N(3) or (4) of the *Food Act* 1984, or advice given to Council by an authorised officer under that Act, of a deficiency that does not pose an immediate serious threat to public health but may do so if no remedial action is taken
- "MCH" means the Maternal and Child Health Service provided by a Council to support the health and development of children within the municipality from birth until school age
- "population" means the resident population estimated by council
- "target population" has the same meaning as in the Agreement entered into for the purposes of the *Home and Community Care Act 1985* of the Commonwealth
- "WorkSafe reportable aquatic facility safety incident" means an incident relating to a Council aquatic facility that is required to be notified to the Victorian WorkCover Authority under Part 5 of the *Occupational Health and Safety Act* 2004.



Financial performance indicators

Dimension / Indicator / Measure	Results				Forecasts				Material variations and comments
	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	
Efficiency									
Revenue level Average residential rate per residential property assessment *[Residential rate revenue / Number of residential property assessments]*	$1,672.68	$1,694.47	$1,702.37	$1,742.11	$1,803.91	$1857.20	$1,921.67	$1994.62	
Expenditure level Expenses per property assessment [Total expenses / Number of property assessments]	$2,336.97	$2,166.54	$2,521.30	$2,571.93	$2,693.59	$2,729.27	$2,777.19	$2,843.57	
Workforce turnover Resignations and terminations compared to average staff *[Number of permanent staff resignations and terminations / Average number of permanent staff for the financial year] x100*	8.80%	9.30%	11.29%	14.82%	11.98%	11.98%	12.02%	11.97%	Higher levels of workforce turnover in 2018/19 were affected by resignations and retirements, and organisational redesign during 2018/19. The forecast assumption is that turnover levels will moderate to around 12 per cent per annum.
Liquidity									
Working capital Current assets compared to current liabilities *[Current assets / Current liabilities] x100*	411.16%	441.59%	423.95%	428.35%	342.95%	331.92%	328.67%	352.59%	No material variation in 2018/19. Across the forecast period, there is modest growth in liabilities projected. Casey's 2019/20 budget assumes growth in capital works and resulting fixed assets, with corresponding reduction in financial assets in that year.
Unrestricted cash Unrestricted cash compared to current liabilities *[Unrestricted cash / Current Liabilities] x100*	255.44%	280.90%	265.36%	313.96%	288.52%	279.84%	272.03%	297.80%	Total financial assets have increased during 2018/19 and this is affected by timing issues with the capital works program. Casey's 2019/20 budget assumes a reduction in unrestricted cash by 4 per cent in 2019/20 including to fund capital works.
Obligations									
Asset renewal Asset renewal compared to depreciation *[Asset renewal expense / Asset depreciation x100]*	70.32%	59.95%	55.91%	60.89%	62.82%	54.67%	65.80%	62.08%	Increased asset renewal expenditure in 2018/19 in line with asset management requirements.
Loans and borrowings Loans and borrowings compared to rates *[Interest bearing loans and borrowings / Rate revenue] x100*	6.06%	25.22%	31.81%	26.60%	22.15%	18.07%	14.27%	10.74%	Year on year change is in line with the scheduled repayment of borrowings associated with the Bunjil Place project, whilst rate revenue increases in line with population.



Dimension / Indicator / Measure	Results				Forecasts				Material variations and comments
	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	
Loans and borrowings Loans and borrowings repayments compared to rates *[Interest and principal repayments on interest bearing loans and borrowings / Rate revenue] x100*	7.61%	1.20%	2.80%	4.20%	3.91%	3.69%	3.42%	3.19%	Repayments are higher in 2018/19 following completion of the Bunjil Place project, which was in-part funded from borrowings in 2017/18.
Indebtedness Non-current liabilities compared to own source revenue *[Non-current liabilities / Own source revenue] x100*	19.75%	29.19%	31.36%	26.46%	22.96%	18.85%	15.09%	11.68%	The movement is in line with the scheduled repayment of borrowings and underlying growth in rate revenue in line with population in addition to higher user fees under leisure contracts.
Operating position									
Adjusted underlying result Adjusted underlying surplus (or deficit) *[Adjusted underlying surplus (deficit) / Adjusted underlying revenue] x100*	10.26%	19.90%	21.99%	18.04%	13.83%	13.06%	13.01%	12.24%	The 2018/19 outcome is lower than in 2017/18 and affected by the timing of grant revenue, movements in the provisions held for landfill liabilities (there was a significant, positive movement in 2017/18) and the accounting treatment of capital funded projects.
Stability									
Rates concentration Rates compared to adjusted underlying revenue [Rate revenue / Adjusted underlying revenue] x100	69.74%	65.51%	55.31%	58.38%	60.50%	61.96%	62.45%	63.74%	
Rates effort Rates compared to property values *[Rate revenue / Capital improved value of rateable properties in the municipality] x100*	0.42%	0.36%	0.37%	0.29%	0.30%	0.31%	0.32%	0.33%	Movement in 2018/19 relates to a two-year increase in Casey's total capital improved value in 2018/19 under the previous biennial revaluation process (the 2017/18 valuation was based on 2016 values).

Other information

Basis of preparation

Council is required to prepare and include a performance statement within its Annual Report. The Performance Statement includes the results of the prescribed sustainable capacity, service performance and financial performance indicators and measures together with a description of the municipal district and an explanation of material variations in the results.

This statement has been prepared to meet the requirements of the *Local Government Act* 1989 and *Local Government (Planning and Reporting) Regulations* 2014. Where applicable the results in the Performance Statement have been prepared on accounting bases consistent with those reported in the Financial Statements. The other results are based on information drawn from Council information systems or from third parties (eg. Australian Bureau of Statistics).

The Performance Statement presents the actual results for the current year and for the prescribed financial performance indicators and measures, the results forecast by the Council's Strategic Resource Plan.

The *Local Government (Planning and Reporting) Regulations* 2014 requires explanation of any material variations in the results contained in the Performance Statement. Council has adopted materiality thresholds relevant to each indicator and measure and explanations have not been provided for variations below the materiality thresholds unless the variance is considered to be material because of its nature.

The forecast figures included in the Performance Statement are those adopted by Council in its Strategic Resource Plan on 18 June 2019 and which forms part of the Council Plan. The Strategic Resource Plan includes estimates based on key assumptions about the future that were relevant at the time of adoption and aimed at achieving sustainability over the long term. Detailed information on the actual financial results is contained in the General Purpose Financial Statements. The Strategic Resource Plan can be obtained by contacting Council or through Council's website.

Certification of the Performance Statement

R18(1)
R18(2)

In my opinion, the accompanying performance statement has been prepared in accordance with the Local Government Act 1989 and the Local Government (Planning and Reporting) Regulations 2014.

[redacted]

Principal Accounting Officer
Dated: 3 September 2019
Narre Warren

In our opinion, the accompanying performance statement of the City of Casey for the year ended 30 June 2019 presents fairly the results of council's performance in accordance with the Local Government Act 1989 and the Local Government (Planning and Reporting) Regulations 2014.

The performance statement contains the relevant performance indicators, measures and results in relation to service performance, financial performance and sustainable capacity.

At the date of signing, we are not aware of any circumstances that would render any particulars in the performance statement to be misleading or inaccurate.

We have been authorised by the council and by the Local Government (Planning and Reporting) Regulations 2014 to certify this performance statement in its final form.

[redacted]

Cr Amanda Stapledon
Mayor
Dated: 3 September 2019
Narre Warren

[redacted]

Cr Rosalie Crestani
Deputy Mayor
Dated: 3 September 2019
Narre Warren

[redacted]

Cr Timothy Jackson
Deputy Mayor
Dated: 3 September 2019
Narre Warren

[redacted]

Glenn Patterson
Chief Executive Officer
Dated: 3 September 2019
Narre Warren

Independent Auditor's Report

VAGO
Victorian Auditor-General's Office

To the Councillors of Casey City Council

Opinion

I have audited the accompanying performance statement of Casey City Council (the council) which comprises the:

- description of municipality for the year ended 30 June 2019
- sustainable capacity indicators for the year ended 30 June 2019
- service performance indicators for the year ended 30 June 2019
- financial performance indicators for the year ended 30 June 2019
- notes to the performance statement
- certification of the performance statement.

In my opinion, the performance statement presents fairly, in all material respects, the performance of the council for the year ended 30 June 2019, in accordance with the performance reporting requirements of Part 6 of the *Local Government Act 1989*.

Basis for Opinion

I have conducted my audit in accordance with the *Audit Act 1994* which incorporates the Australian Standards on Assurance Engagements. I further describe my responsibilities under that Act and those standards in the *Auditor's Responsibilities for the Audit of the Performance Statement* section of my report.

My independence is established by the *Constitution Act 1975*. My staff and I are independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the performance statement in Victoria. My staff and I have also fulfilled our other ethical responsibilities in accordance with the Code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Councillors' responsibilities for the performance statement

The Councillors of the council are responsible for the preparation and fair presentation of the performance statement in accordance with the performance reporting requirements of the *Local Government Act 1989*, and for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the statement of performance that is free from material misstatement, whether due to fraud or error.

Auditor's responsibilities for the audit of the performance statement

As required by the *Audit Act 1994*, my responsibility is to express an opinion on the performance statement based on the audit. My objectives for the audit are to obtain reasonable assurance about whether the performance statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Standards on Assurance Engagements will always detect a material misstatement when it exists.

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Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of this performance statement.

As part of an audit in accordance with the Australian Standards on Assurance Engagements, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- identify and assess the risks of material misstatement of the performance statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control
- evaluate the overall presentation, structure and content of the performance statement, including the disclosures, and whether the performance statement represents the underlying events and results in a manner that achieves fair presentation.

I communicate with the Councillors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

[redacted]

MELBOURNE
12 September 2019

Jonathan Kyvelidis
as delegate for the Auditor-General of Victoria

Financial Statements

Certification of the financial statements

Certification of the Financial Statements

In my opinion, the accompanying financial statements have been prepared in accordance with the *Local Government Act 1989*, the *Local Government (Planning and Reporting) Regulations 2014*, the Australian Accounting Standards and other mandatory professional reporting requirements.

[redacted]

Bernard Rohan
Principal Accounting Officer

Date : *3 September 2019*
2 Patrick Northeast Drive, Narre Warren

In our opinion the accompanying financial statements present fairly the financial transactions of Casey City Council for the year ended 30 June 2019 and the financial position of the Council as at that date.

As at the date of signing, we are not aware of any circumstances that would render any particulars in the financial statements to be misleading or inaccurate.

We have been authorised by the Council and by the *Local Government (Planning and Reporting) Regulations 2014* to certify the financial statements in their final form.

[redacted]

Cr Amanda Stapledon
Mayor
Date : *3 September 2019*
2 Patrick Northeast Drive, Narre Warren

[redacted]

Cr Rosalie Crestani
Deputy Mayor

Date : *3 September 2019*
2 Patrick Northeast Drive, Narre Warren

[redacted]

Cr Timothy Jackson
Deputy Mayor

Date : *3 September 2019*
2 Patrick Northeast Drive, Narre Warren

[redacted]

Glenn Patterson
Chief Executive Officer

Date : *3 September 2019*
2 Patrick Northeast Drive, Narre Warren

Independent Auditor's Report

VAGO
Victorian Auditor-General's Office

To the Councillors of Casey City Council

Opinion

I have audited the financial report of Casey City Council (the council) which comprises the:

- balance sheet as at 30 June 2019
- comprehensive income statement for the year then ended
- statement of changes in equity for the year then ended
- statement of cash flows for the year then ended
- statement of capital works for the year then ended
- notes to the financial statements, including significant accounting policies
- certification of the financial report.

In my opinion the financial report presents fairly, in all material respects, the financial position of the council as at 30 June 2019 and its financial performance and cash flows for the year then ended in accordance with the financial reporting requirements of Part 6 of the *Local Government Act 1989* and applicable Australian Accounting Standards.

Basis for Opinion

I have conducted my audit in accordance with the *Audit Act 1994* which incorporates the Australian Auditing Standards. I further describe my responsibilities under that Act and those standards in the *Auditor's Responsibilities for the Audit of the Financial Report* section of my report.

My independence is established by the *Constitution Act 1975*. My staff and I are independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Victoria. My staff and I have also fulfilled our other ethical responsibilities in accordance with the Code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Councillors' responsibilities for the financial report

The Councillors of the council are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and the *Local Government Act 1989*, and for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Councillors are responsible for assessing the council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless it is inappropriate to do so.

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Auditor's responsibilities for the audit of the financial report

As required by the *Audit Act 1994*, my responsibility is to express an opinion on the financial report based on the audit. My objectives for the audit are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control
- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Councillors
- conclude on the appropriateness of the Councillors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the council's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the council to cease to continue as a going concern.
- evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the Councillors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

[redacted]

MELBOURNE
12 September 2019

Jonathan Kyvelidis
as delegate for the Auditor-General of Victoria

Comprehensive Income Statement

For the year ended 30 June 2019

Income	Note	2019 $'000	2018 $'000
Rates and charges	3.1	229,006	214,000
Statutory fees and fines	3.2	13,079	11,559
User fees	3.3	20,644	17,215
Grants – operating	3.4	65,622	59,641
Grants – capital	3.4	19,498	20,016
Contributions – monetary	3.5	53,257	75,297
Contributions – non-monetary	3.5	189,676	134,917
Net gain (or loss) on disposal of property, infrastructure, plant and equipment	3.6	(3,656)	(1,956)
Fair value adjustments for Non-current assets classified as held for sale	6.4	1,374	-
Share of net profits (or loss) of associates and joint ventures	6.3	(321)	(197)
Other income	3.7	10,670	9,190
Total income		**598,849**	**539,682**
Expenses			
Employee costs	4.1	116,216	113,095
Materials and services	4.2	145,709	138,502
Depreciation and amortisation	4.3	48,432	43,669
Bad and doubtful debts	4.4	818	93
Borrowing costs	4.5	2,288	1,888
Other expenses	4.6	8,028	3,292
Total expenses		**321,491**	**300,539**
Surplus (deficit) for the year		**277,358**	**239,143**
Other comprehensive income			
Items that will not be reclassified to surplus or deficit in future periods			
Net asset revaluation increment / (decrement)	6.2	995,462	594,385
Total comprehensive result		**1,272,820**	**833,528**

The above comprehensive income statement should be read in conjunction with the accompanying notes.

Balance Sheet

As at 30 June 2019

Assets	Note	2019 $'000	2018 $'000
Current assets			
Cash and cash equivalents	5.1	15,570	33,464
Trade and other receivables	5.1	29,589	24,887
Other financial assets	5.1	343,214	320,246
Non-current assets classified as held for sale	6.1	2,214	3,450
Other assets	5.2	7,912	7,573
Total current assets		**398,499**	**389,620**
Non-current assets			
Trade and other receivables	5.1	-	15
Other financial assets	5.1	37,000	20,000
Investments in associates, joint arrangements and subsidiaries	6.3	4,276	4,597
Property, infrastructure, plant and equipment	6.2	4,814,198	3,573,250
Total non-current assets		**4,855,474**	**3,597,862**
Total assets		**5,253,972**	**3,987,482**
Liabilities			
Current liabilities			
Trade and other payables	5.3	29,426	29,027
Trust funds and deposits	5.3	32,228	31,918
Provisions	5.5	24,022	23,894
Interest-bearing liabilities	5.4	7,355	7,150
Total current liabilities		**93,030**	**91,989**
Non-current liabilities			
Provisions	5.5	18,094	17,355
Interest-bearing liabilities	5.4	53,560	61,094
Total non-current liabilities		**71,654**	**78,449**
Total liabilities		**164,684**	**170,438**
Net assets		**5,089,288**	**3,817,044**
Equity			
Accumulated surplus		2,129,422	1,885,001
Reserves	9.1	2,959,866	1,932,043
Total equity		**5,089,288**	**3,817,044**

The above balance sheet should be read in conjunction with the accompanying notes.

Statement of Changes in Equity

For the year ended 30 June 2019

	Note	Total	Accumulated surplus	Revaluation reserve	Other reserves
2019		$'000	$'000	$'000	$'000
Balance at beginning of the financial year		3,817,044	1,885,001	1,609,120	322,923
Surplus (deficit) for the year		277,358	277,358	-	-
Net asset revaluation increment/(decrement)	6.2	994,886	(576)	995,462	
Transfers to other reserves	9.1	-	(137,370)	-	137,370
Transfers from other reserves	9.1		105,009	-	(105,009)
Balance at end of the financial year		**5,089,288**	**2,129,422**	**2,604,582**	**355,284**

2018		$'000	$'000	$'000	$'000
Balance at beginning of the financial year		2,983,516	1,693,933	1,014,735	274,848
Surplus/(deficit) for the year		239,143	239,143	-	-
Net asset revaluation increment/(decrement)	6.2	594,385	-	594,385	-
Transfers to other reserves	9.1	-	(148,246)	-	148,246
Transfers from other reserves	9.1	-	100,171	-	(100,171)
Balance at end of the financial year		**3,817,044**	**1,885,001**	**1,609,120**	**322,923**

The above statement of changes in equity should be read in conjunction with the accompanying notes.

Statement of Cash Flows

For the year ended 30 June 2019

	Note	2019 Inflows/ (Outflows)	2018 Inflows/ (Outflows)
		$'000	$'000
Cash flows from operating activities			
Rates and charges		226,623	211,646
Statutory fees and fines		10,904	10,272
User fees		20,029	16,883
Grants – operating		65,575	59,687
Grants – capital		20,304	20,132
Contributions – monetary		53,273	75,297
Interest received		9,124	9,049
Trust funds and deposits taken		76,689	56,665
Net GST refund/payment		11,353	12,561
Employee costs		(115,898)	(111,471)
Materials and services		(157,677)	(166,182)
Trust funds and deposits repaid		(76,379)	(45,330)
Net cash provided by/(used in) operating activities	**9.2**	**143,920**	**149,209**
Cash flows from investing activities			
Payments for property, infrastructure, plant and equipment	6.2	(117,252)	(133,901)
Proceeds from sale of property, infrastructure, plant and equipment		5,031	14,504
(Payments for acquisition) of other financial assets		(39,967)	(28,259)
Net cash provided by/(used in) investing activities		**(152,188)**	**(147,656)**
Cash flows from financing activities			
Finance costs		(2,297)	(1,810)
Proceeds from borrowings		-	21,237
Repayment of borrowings		(7,329)	(3,987)
Net cash provided by/(used in) financing activities		**(9,626)**	**15,440**
Net increase(decrease) in cash and cash equivalents		(17,894)	16,993
Cash and cash equivalents at the beginning of the financial year		33,464	16,471
Cash and cash equivalents at the end of the financial year		**15,570**	**33,464**
Financing arrangements	5.6		
Restrictions on cash assets	5.1		

The above statement of cash flows should be read in conjunction with the accompanying notes.

Statement of Capital Works

For the year ended 30 June 2019

	2019 $'000	2018 $'000
Property		
Land	24,189	43,814
Total land	**24,189**	**43,814**
Buildings	1,312	1,533
Building improvements	331	519
Total buildings	**1,643**	**2,052**
Total property	**25,832**	**45,866**
Plant and equipment		
Plant, machinery and equipment	2,823	3,497
Fixtures, fittings and furniture	29	-
Computers and telecommunications	5,010	2,056
Total plant and equipment	**7,862**	**5,553**
Infrastructure		
Roads	14,837	11,469
Bridges	786	362
Footpaths and cycleways	4,289	3,582
Drainage	815	909
Recreational, leisure and community facilities	68,887	63,050
Parks, open space and streetscapes	5,149	2,388
Off-street car parks	249	545
Other infrastructure	1,057	177
Total infrastructure	**96,069**	**82,482**
Total capital works expenditure	**129,763**	**133,901**
Represented by:		
New asset expenditure	75,180	97,723
Asset renewal expenditure	29,489	24,414
Asset expansion expenditure	3,028	2,522
Asset upgrade expenditure	22,066	9,242
Total capital works expenditure	**129,763**	**133,901**

The above statement of capital works should be read in conjunction with the accompanying notes.

Notes to the Financial Report

For the year ended 30 June 2019

Overview

Introduction

The City of Casey was established by an Order of the Governor in Council on 14 December 1994 and is a body corporate. The Council's main office is located at Bunjil Place, Patrick Northeast Drive, Narre Warren.

Statement of compliance

These financial statements are a general purpose financial report that consists of a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows, Statement of Capital Works and Notes accompanying these financial statements. The general purpose financial report complies with the Australian Accounting Standards (AAS), other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act* 1989, and the *Local Government (Planning and Reporting) Regulations* 2014.

Significant accounting policies

(a) Basis of accounting

TThe accrual basis of accounting has been used in the preparation of these financial statements, whereby assets, liabilities, equity, income and expenses are recognised in the reporting period to which they relate, regardless of when cash is received or paid.

Judgements, estimates and assumptions are required to be made about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated judgements are based on professional judgement derived from historical experience and various other factors that are believed to be reasonable under the circumstances. Actual results may differ from these estimates.

Revisions to accounting estimates are recognised in the period in which the estimate is revised and also in future periods that are affected by the revision. Judgements and assumptions made by management in the application of AAS's that have significant effects on the financial statements and estimates relate to:

- the fair value of land, buildings, infrastructure, plant and equipment (refer to Note 6.2)
- the determination of depreciation for buildings, infrastructure, plant and equipment (refer to Note 6.2)
- the determination of employee provisions (refer to Note 5.5)
- the determination of landfill provisions (refer to Note 5.5)

Unless otherwise stated, all accounting policies are consistent with those applied in the prior year. Where appropriate, comparative figures have been amended to accord with current presentation, and disclosure has been made of any material changes to comparatives.

Notes to the Financial Report

Note 1 – Performance against budget

The performance against budget notes compare Council's financial plan, expressed through its annual budget, with actual performance. *The Local Government (Planning and Reporting) Regulations* 2014 requires explanation of any material variances. Council has adopted a materiality threshold of the lower of 10 per cent or $1M where further explanation is warranted. Explanations have not been provided for variations below the materiality threshold unless the variance is considered to be material because of its nature.

The budget figures detailed below are those adopted by Council on 26 June 2018. The Budget was based on assumptions that were relevant at the time of adoption of the Budget. Council sets guidelines and parameters for income and expense targets in this budget in order to meet Council's planning and financial performance targets for both the short and long-term. The budget did not reflect any changes to equity resulting from asset revaluations, as their impacts were not considered predictable.

These notes are prepared to meet the requirements of the *Local Government Act* 1989 and the *Local Government (Planning and Reporting) Regulations* 2014.

1.1 Income and expenditure

	Budget 2019 $'000	Actual 2019 $'000	Variance 2019 $'000	Variance 2019 %	Ref
Incomes					
Rates and charges	227,684	229,006	1,322	1%	1
Statutory fees and fines	11,727	13,079	1,352	12%	2
User fees	18,623	20,644	2,021	11%	3
Grants – operating	57,479	65,622	8,143	14%	4
Grants – capital	14,032	19,498	5,466	39%	5
Contributions – monetary	39,976	53,257	13,281	33%	6
Contributions – non-monetary	50,000	189,676	139,676	279%	7
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	50	(3,656)	(3,706)	-7412%	8
Fair value adjustments for Non-current assets classified as held for sale	-	1,374	1,374	100%	9
Share of net profits/(losses) of associates and joint ventures	-	(321)	(321)	-100%	
Other income	7,763	10,670	2,907	37%	10
Total income	**427,334**	**598,849**	**171,516**	**40%**	
Expenses					
Employee costs	122,853	116,216	6,638	5%	11
Materials and services	142,288	145,709	(3,421)	-2%	12
Depreciation and amortisation	45,260	48,432	(3,172)	-7%	13
Bad and doubtful debts	15	818	(803)	-5353%	14
Borrowing costs	2,370	2,288	82	3%	
Other expenses	6,167	8,028	(1,862)	-30%	15
Total expenses	318,952	321,491	(2,538)	-1%	
Surplus/(deficit) for the year	**108,381**	**277,358**	**174,053**	**2**	

(i) Explanation of material variations

Variance Ref	Item	Explanation
1	Rates and charges	Rates and charges were higher than budget due to increased levels of supplementary rates, reflecting high levels of development activity.
2	Statutory fees and fines	Statutory fees were higher than budget due to increased levels of development activity, resulting in higher fees for town planning, building services and subdivisions. Fines were also above budget and mainly associated with parking and local laws compliance.
3	User fees	Higher user fees were mainly associated with kindergarten enrolments and the fees applied under leisure contracts as part of updated contract terms.
4	Grants – operating	There were higher operating grants from the Victoria Grants Commission and service delivery program grants. The favourable outcome from the Victorian Grants Commission also included advance funding for 2019/20. Higher than budgeted service delivery program grants were associated with demand and new programs across family day-care, kindergartens, maternal and child health, community care and planning.
5	Grants – capital	Capital grants were higher than budget due to higher than expected capital works grants from the State and Commonwealth governments.
6	Contributions – monetary	Above budget contributions were due to higher than expected levels of development activity. These contributions are placed in reserve and are used to fund approved development contribution plan capital works projects in future years.
7	Contributions – non-monetary	Strong development activity resulted in substantial transfers of assets from new estates and sub-divisions.
8	Net gain/(loss) on disposal of property, infrastructure, plant and equipment	The net loss on disposal of assets was due to losses on disposals/write offs of some infrastructure assets offset by proceeds from the change-over of council vehicle fleet.
9	Fair value adjustments for Non-current assets classified as held for sale	The net increase on fair value adjustments for Non-current assets classified as held for sale is due to revaluation of the assets prior to disposal.
10	Other income	Interest on investments was higher than budget and attributable to the size of Casey's cash reserves, resulting from timing issues with the capital works program.
11	Employee costs	Employee costs were lower than budget and mainly due to vacancies.
12	Materials and services	Materials and services were higher than budget and this was mainly caused by increased utilisation of agency staff to backfill vacancies. Other contributing factors were higher consultant and legal costs, as well as the accounting treatment of works funded under the capital works program, now regarded as operating in nature.
13	Depreciation and amortisation	Depreciation expense was higher than budget and underpinned by the higher than expected levels of contributed assets.
14	Bad and doubtful debts	Higher than budget doubtful debts were associated with fines relating to parking, animal management and general local laws.
15	Other expenses	Other expenses were above budget due to an increase in the provision for landfill rehabilitation, reflecting rising expectations of future costs.

Notes to the Financial Report

1.2 Capital works

	Current Year Budget 2019	Carry-forward Budget 2019	Total Budget 2019	Actual 2019	Variance 2019	Variance 2019	Ref
	$'000	$'000	$'000	$'000	$'000	%	
Property							
Land	32,260	2,021	34,281	24,189	(10,092)	-29%	1
Total land	**32,260**	**2,021**	**34,281**	**24,189**	**(10,092)**	**-29%**	
Buildings	2,838	29	2,867	1,312	(1,555)	-54%	2
Building improvements	361	123	484	331	(153)	-32%	
Total buildings	**3,199**	**153**	**3,352**	**1,643**	**(1,709)**	**-51%**	
Total property	**35,459**	**2,174**	**37,633**	**25,832**	**(11,801)**	**-31%**	
Plant and equipment							
Plant, machinery and equipment	3,237	-	3,237	2,823	(414)	-13%	
Fixtures, fittings and furniture	32	6	38	29	(9)	-24%	
Computers and telecommunications	6,184	3,848	10,032	5,010	(5,022)	-50%	3
Total plant and equipment	**9,453**	**3,854**	**13,307**	**7,862**	**(5,445)**	**-41%**	
Infrastructure							
Roads	22,533	4,994	27,527	14,837	(12,690)	-46%	4
Bridges	523	347	870	786	(84)	-10%	
Footpaths and cycleways	4,218	140	4,358	4,289	(69)	-2%	
Drainage	542	631	1,173	815	(358)	-31%	
Recreational, leisure and community facilities	44,676	29,948	74,624	68,889	(5,735)	-8%	5
Parks, open space and streetscapes	4,701	2,145	6,846	5,149	(1,697)	-25%	6
Off street car parks	159	64	223	249	26	12%	
Other infrastructure	450	784	1,234	1,057	(177)	-14%	
Total infrastructure	**77,802**	**39,053**	**116,855**	**96,071**	**(20,784)**	**-18%**	
Total Capital Works expenditure	**122,714**	**45,081**	**167,795**	**129,765**	**(38,030)**	**-23%**	
Represented by:							
New asset expenditure	70,975	22,763	93,738	75,182	(18,556)	-20%	
Asset renewal expenditure	27,629	9,276	36,905	29,489	(7,416)	-20%	
Asset expansion expenditure	3,310	1,771	5,081	3,028	(2,053)	-40%	
Asset upgrade expenditure	20,800	11,271	32,071	22,066	(10,005)	-31%	
Total Capital Works expenditure	**122,714**	**45,081**	**167,795**	**129,765**	**(38,030)**	**-23%**	

(i) Explanation of material variations

Variance Ref	Item	Explanation
1	Land	Land purchases have been lower than budget, these will be purchased in a later financial period. There projects that are still being negotiated and are expected to be concluded in the future.
2	Buildings	A number of building projects were under budget due to delays of milestones and finalisation of projects. These projects will be finalised in the 2019/20 financial year.
3	Computers and telecommunications	A number of information technology projects were under budget due to delays with scoping and assessment of procurement approaches, completion of milestones and finalisation of projects. These projects will be finalised in the 2019/20 financial year.
4	Roads	The lower than budget expenditure is for a number of large budgeted projects which are delayed due to the projects being contingent upon purchases and approvals from other authorities, which have taken longer than anticipated to be approved or agreed. Other projects are multi year and are yet to commence or complete construction, whilst some projects have been completed for a lower than expected cost. Other projects will continue into the 2019/20 financial year.
5	Recreational, leisure and community facilities	The current variance is a result of various projects which are currently under budget due to delays with the tendering process and negotiations with external stakeholders, changes in scope and projects having multi-year budgets where initial stages have been delayed. Most projects have had tenders awarded, and several major projects will be completed in the 2019/20 financial year.
6	Parks, open space and streetscapes	Several projects were currently under their financial year's budgets due to tendering delays, site issues impacting construction schedules and seasonal impacts postponing tree planting to July. Some projects were completed for less than their estimated budget, and some projects are near completion stage.

Notes to the Financial Report

Note 2 – Analysis of Council results by program / division

Council delivers its functions and activities through the following programs/divisions:

2.1(a) Customer and Business Transformation

The Customer and Business Transformation Division is focused on delivering value to our customers through enabling organisational strategy, improving the way we work, planning for the future and working in partnership with the business to achieve great performance outcomes. Through this the Customer and Business Transformation Division will contribute to the City of Casey being a great place to work, and clear on how we deliver customer centric services to our community. Customer and Business Transformation is comprised of Customer and Digital, Communications and Marketing, Improvement and Innovation, Strategy and Business Intelligence and Technology.

Corporate Services

The Corporate Services Division leads and builds capability enabling effective delivery of services to our community. Corporate Services' functions relate to Property and Procurement, Governance, Finance and Rates, and People and Culture.

Community Life

The Community Life Division works to develop healthy, active, connected and safe communities through the delivery of community facilities, events, experiences and life cycle services from birth to older age.

City Planning and Infrastructure

The City Planning and Infrastructure Division plans, designs, builds and maintains Council infrastructure. This infrastructure covers roads, footpaths, drains and waterways, buildings and open spaces. We also provide approvals for private led construction activity in our City. City Planning and Infrastructure comprises City Presentation, City Design and Construction, Sustainability and Waste, Statutory Planning and Building Services, City and Asset Planning and Growth and Investment.

2.1(b) Summary of revenues, expenses, assets and capital expenses by program

	Income	Expenses	Surplus/ (Deficit)	Grants included in income	Total assets
2019	$'000	$'000	$'000	$'000	$'000
Customer and Business Transformation	-	25,557	(25,556)	-	6,070
Corporate Services	261,539	21,294	240,244	18,391	2,485,984
Community Life	83,301	118,250	(34,949)	63,313	511,531
City Planning and Infrastructure	254,009	156,390	97,619	3,417	2,250,386
Total	**598,849**	**321,491**	**277,358**	**85,120**	**5,253,972**

2018	$'000	$'000	$'000	$'000	$'000
Customer and Business Transformation	-	29,821	(29,821)	-	9,383
Corporate Services	246,702	22,319	224,383	17,834	1,611,650
Community Life	62,507	109,987	(47,480)	48,399	450,256
City Planning and Infrastructure	230,473	138,412	92,061	13,424	1,916,193
Total	**539,682**	**300,539**	**239,143**	**79,658**	**3,987,482**

Note 3 – Funding for the delivery of our services

3.1 Rates and charges

	2019 $'000	2018 $'000
Council uses Capital Improved Value (CIV) as the basis of valuation of all properties within the municipal district. The valuation base used to calculate general rates for 2018/2019 of a property is its Capital Improved Value (CIV).		
The valuation base used to calculate general rates for 2018/19 was $76.25 billion (2017/18 $55.48 billion).		
Residential	168,759	156,425
Commercial	11,310	12,757
Industrial	4,857	5,376
Farm/rural	1,273	1,476
Supplementary rates and rate adjustments	4,711	4,474
Interest on rates and charges	1,486	1,318
Garbage Charge	36,610	32,174
Total rates and charges	**229,006**	**214,000**

The date of the latest general revaluation of land for rating purposes within the municipal district was 1 January 2018, and the valuation was first applied in the rating year commencing 1 July 2018. The next general revaluation of land for rating purposes within the municipal district will be undertaken as at 1 January 2019 and the resulting valuations will be first applied in the rating year commencing 1 July 2019

Annual rates and charges are recognised as revenues when Council issues annual rates notices. Supplementary rates are recognised when a valuation and reassessment is completed and a supplementary rates notice issued.

3.2 Statutory fees and fines

	2019 $'000	2018 $'000
Infringements and costs	1,894	717
Town planning fees	1,733	1,718
Building	706	271
Land information certificates	227	269
Subdivision Fees	5,254	5,350
Animal registration and fines	2,199	1,923
Health registration and fees	1,027	941
Election fines	37	359
Fire management	2	11
Total statutory fees and fines	**13,079**	**11,559**

Statutory fees and fines (including parking fees and fines) are recognised as revenue when the service has been provided, the payment is received, or when the penalty has been applied, whichever first occurs.

3.3 User fees

	2019 $'000	2018 $'000
Client fees – community care	1,314	1,283
Client fees – family day care	2,008	1,681
Leisure centre and recreation	3,990	2,001
Kindergarten fees	3,526	3,015
Hire fees – council facilities	3,152	1,789
Pound release fees	235	210
Building services	718	847
Re-infrastructure/road opening fees	1,407	1,459
Recoveries	2,582	2,100
Reimbursements	1,236	1,880
Other fees and charges	476	950
Total user fees	**20,644**	**17,215**

User fees are recognised as revenue when the service has been provided or council has otherwise earned the income.

3.4 Funding from other levels of government

	2019 $'000	2018 $'000
Grants were received in respect of the following:		
Summary of grants		
Commonwealth funded grants	65,622	39,395
State funded grants	19,498	40,261
Total grants received	**85,120**	**79,656**
(a) Operating grants		
Recurrent – Commonwealth Government		
Financial assistance grants	-	17,726
Connected communities	8,208	7,867
Child youth and family	6,660	5,164
Other	15	15
Recurrent – State Government		
General purpose grants	18,289	-
Child youth and family	23,376	19,885
Connected communities	4,997	4,992
Safer communities	1,279	1,365
Total recurrent operating grants	**62,824**	**57,014**
Non-recurrent – Commonwealth Government		
Safer communities	-	30
Non-recurrent – State Government		
Active communities	123	40
Arts and cultural development	103	98
Child youth and family	1,082	974
City and asset planning	213	248
City presentation	20	12
Connected communities	328	468
Finance and rates	102	108
Growth and investment	390	-
Safer communities	213	120
Statutory planning and guilding	140	-
Waste and landfill	84	529
Total non-recurrent operating grants	**2,798**	**2,627**
Total operating grants	**65,622**	**59,641**
(b) Capital grants		
Recurrent – Commonwealth Government	834	2,206
Roads to recovery		
Recurrent – State Government		
Victorian Grants Commission – Local roads funding	2,570	2,487
Total recurrent capital grants	**3,404**	**4,693**
Non-recurrent – Commonwealth Government		
Buildings	100	3,900
Non-recurrent – State Government		
Community and recreational facilities	15,994	11,423
Total non-recurrent capital grants	**16,094**	**15,323**
Total capital grants	**19,498**	**20,016**
(c) Unspent grants received on condition that they be spent in a specific manner		
Balance at start of year	25,738	21,641
Received during the financial year and remained unspent at balance date	25,834	19,217
Received in prior years and spent during the financial year	(15,265)	(15,120)
Balance at year end	**36,307**	**25,738**

Grant income is recognised when Council obtains control of the contribution. Control is normally obtained upon receipt (or acquittal).

3.5 Contributions

	2019 $'000	2018 $'000
Monetary	3,971	1,477
Monetary – Developer /Capital Works	49,340	73,820
Non-monetary	189,676	134,917
Total contributions	**242,933**	**210,214**

Contributions of non-monetary assets were received in relation to the following asset classes.

Land	84,949	32,388
Buildings	-	176
Roads	64,702	38,212
Other infrastructure	40,025	64,140
Total non-monetary contributions	**189,676**	**134,917**

Monetary and non-monetary contributions are recognised as revenue when Council obtains control over the contributed asset.

3.6 Net gain/(loss) on disposal of property, infrastructure, plant and equipment

	2019 $'000	2018 $'000
Proceeds of sale	5,031	14,504
Written down value of assets disposed	(8,687)	(16,460)
Total net gain/(loss) on disposal of property, infrastructure, plant and equipment	**(3,656)**	**(1,956)**

The profit or loss on sale of an asset is determined when control of the asset has passed to the buyer.

3.7 Other income

	2019 $'000	2018 $'000
Interest	9,835	8,390
Other rent	835	800
Total other income	**10,670**	**9,190**

Interest is recognised as it is earned.

Other income is measured at the fair value of the consideration received or receivable and is recognised when Council gains control over the right to receive the income.

Note 4 – The cost of delivering services

4.1(a) Employee costs

	2019 $'000	2018 $'000
Wages and salaries	100,230	97,294
WorkCover	2,629	2,380
Superannuation	9,350	9,033
Fringe benefits tax	399	429
Other	3,608	3,959
Total employee costs	**116,216**	**113,095**

4.1(b) Superannuation

Council made contributions to the following funds:		
Defined benefit fund		
Employer contributions to Local Authorities Superannuation Fund (Vision Super)	415	516
Employer contributions – other funds	-	-
Total	**415**	**516**
Employer contributions to Local Authorities Superannuation Fund (Vision Super)	-	-
Accumulation funds		
Employer contributions to Local Authorities Superannuation Fund (Vision Super)	5,467	5,414
Employer contributions – other funds	3,469	3,103
Total	**8,936**	**8,517**
Employer contributions payable at reporting date	**706**	**681**

Refer to note 9.3 for further information relating to Council's superannuation obligations.

4.2 Materials and services

	2019 $'000	2018 $'000
Building maintenance	4,533	3,685
General maintenance	45,218	41,898
Utilities	8,250	7,647
Office administration	43,056	41,623
Information technology	4,556	4,410
Insurance	1,942	1,831
Consultants	7,804	9,860
Waste management	30,351	27,548
Total materials and services	**145,709**	**138,502**

4.3 Depreciation and amortisation

	2019 $'000	2018 $'000
Property	13,464	11,695
Plant and equipment	5,445	5,068
Infrastructure	29,523	26,906
Total depreciation	**48,432**	**43,669**
Total depreciation and amortisation	**48,432**	**43,669**

Refer to note 6.2 for a more detailed breakdown of depreciation and amortisation charges and accounting policy.

4.4 Bad and doubtful debts

	2019 $'000	2018 $'000
Parking fine debtors	818	50
Other debtors	-	43
Total bad and doubtful debts	**818**	**93**
Movement in provisions for doubtful debts		
Balance at the beginning of the year	349	253
New Provisions recognised during the year	945	140
Amounts already provided for and written off as uncollectible	(62)	(4)
Amounts provided for but recovered during the year	(130)	(40)
Balance at end of year	**1,102**	**349**

Provision for doubtful debt is recognised based on an expected credit loss model. This model considers both historic and forward-looking information in determining the level of impairment. Bad debts are written off when identified.

4.5 Borrowing costs

	2019 $'000	2018 $'000
Interest – Borrowings	2,288	2,423
Less capitalised borrowing costs on qualifying assets	-	(535)
Total borrowing costs	**2,288**	**1,888**

Borrowing costs are recognised as an expense in the period in which they are incurred, except where they are capitalised as part of a qualifying asset constructed by Council.

4.6 Other expenses

	2019 $'000	2018 $'000
Auditors' remuneration – VAGO – audit of the financial statements, performance statement and grant acquittals	71	60
Auditors' remuneration – Internal	110	161
Councillors' allowances	453	433
Operating lease rentals	247	603
Grants and contributions	5,187	5,851
Increase / (Decrease) in landfill provision	1,960	(4,264)
Net Asset revaluation decrement	-	448
Total other expenses	**8,028**	**3,292**

Note 5 – Our financial position

5.1 Financial assets

	2019 $'000	2018 $'000
(a) Cash and cash equivalents		
Cash on hand	35	37
Cash at bank	3,644	4,120
Term deposits	11,891	29,307
Total cash and cash equivalents	**15,570**	**33,464**
(b) Other Financial assets		
Term deposits – current	343,214	320,246
Term deposits – non-current	37,000	20,000
Total other financial assets	**380,214**	**340,246**
Total financial assets	**395,784**	**373,710**

Council's cash and cash equivalents are subject to external restrictions that limit amounts available for discretionary use. These include:

› Trust funds and deposits (Note 5.3)	32,228	31,918
› Government Grants received in advance to be used for future Capital Works	9,850	10,902
Total restricted funds	**42,078**	**42,820**
Total unrestricted cash and cash equivalents	**(26,508)**	**(9,356)**

Intended allocations

Although not externally restricted the following amounts have been allocated for specific future purposes by Council:

› Developer contributions	227,165	210,557
› General reserves to fund operating activities	35,501	42,331
› Asset reserves to fund capital works program	92,618	70,035
Total funds subject to intended allocations	**355,284**	**322,923**

5.1 Financial assets (cont'd)

	2019 $'000	2018 $'000

Other financial assets are valued at fair value, at balance date. Term deposits are measured at original cost. Any unrealised gains and losses on holdings at balance date are recognised as either a revenue or expense.

(c) Trade and other receivables

Current		
Statutory receivables		
Rates debtors	18,440	15,302
Special rate assessment	71	465
Infringement debtors	1,483	713
Provision for doubtful debts – infringements	(1,080)	(265)
GST Receivable	3,313	3,373
Other receivables	584	274
Non-statutory receivables		
Trade and other receivables	6,800	5,109
Provision for doubtful debts	(22)	(84)
Total trade and other receivables	**29,589**	**24,887**

Short term receivables are carried at invoice amount. A provision for doubtful debts is recognised when there is objective evidence that an impairment has occurred. Long term receivables are carried at amortised cost using the effective interest rate method.

(d) Ageing of receivables

The ageing of the Council's trade & other receivables (excluding statutory receivables) that are not impaired was:

Current (not yet due)	3,168	2,596
Past due by up to 30 days	549	479
Past due between 31 and 180 days	2,032	1,339
Past due between 181 and 365 days	574	314
Past due by more than 1 year	456	297
Total trade and other receivables	**6,778**	**5,025**

5.2 Non-financial assets

	2019 $'000	2018 $'000
(a) Other assets		
Prepayments	1,182	794
Other	6,730	6,794
Total other assets	**7,912**	**7,588**

5.3 Payables

	2019 $'000	2018 $'000
(a) Trade and other payables		
Trade payables	24,900	24,513
Net GST payable	293	305
Accrued expenses	4,233	4,209
Total trade and other payables	**29,426**	**29,027**
(b) Trust funds and deposits		
Refundable deposits	90	109
Fire services levy	258	418
Retention amounts	30,951	30,537
Other refundable deposits	929	854
Total trust funds and deposits	**32,228**	**31,918**

Amounts received as deposits and retention amounts controlled by Council are recognised as trust funds until they are returned, transferred in accordance with the purpose of the receipt, or forfeited. Trust funds that are forfeited, resulting in council gaining control of the funds, are to be recognised as revenue at the time of forfeit.

Purpose and nature of items

Refundable deposits – Deposits are taken by council as a form of surety in a number of circumstances, including in relation to building works, tender deposits, contract deposits and the use of civic facilities.

Fire service levy – Council is the collection agent for fire services levy on behalf of the State Government. Council remits amounts received on a quarterly basis. Amounts disclosed here will be remitted to the state government in line with that process.

Retention amounts – Council has a contractual right to retain certain amounts until a contractor has met certain requirements or a related warrant or defect period has elapsed. Subject to the satisfactory completion of the contractual obligations, or the elapsing of time, these amounts will be paid to the relevant contractor in line with Council's contractual obligations.

5.4 Interest-bearing liabilities

	2019 $'000	2018 $'000
Current		
Borrowings – secured	7,355	7,150
	7,355	**7,150**
Non-current		
Borrowings – secured	53,560	61,094
	53,560	**61,094**
Total	**60,915**	**68,244**

Borrowings are secured by the rates of Council

(a) The maturity profile for Council's borrowings is:

Not later than one year	7,355	7,150
Later than one year and not later than five years	31,055	30,545
Later than five years	22,505	30,549
Total	**60,915**	**68,244**

5.5 Provisions

	Employee	Landfill restoration	Total
2019	$ '000	$ '000	$ '000
Balance at beginning of the financial year	25,166	16,084	41,250
Additional provisions	161	3,144	3,305
Amounts used	(3,500)	(1,508)	(5,008)
Change in the discounted amount arising because of time and the effect of any change in the discount rate	3,753	(1,184)	2,569
Balance at the end of the financial year	**25,580**	**16,536**	**42,116**
2018			
Balance at beginning of the financial year	23,960	22,170	46,130
Additional provisions	4,062	(4,294)	(232)
Amounts used	(2,925)	(1,822)	(4,747)
Change in the discounted amount arising because of time and the effect of any change in the discount rate	69	30	99
Balance at the end of the financial year	**25,166**	**16,084**	**41,250**

(a) Employee provisions

Current provisions expected to be wholly settled within 12 months.

	2019 $'000	2018 $'000
Current provisions expected to be wholly settled within 12 months		
Annual leave	6,691	6,651
Long service leave	1,861	1,849
Retirement gratuity	132	159
	8,683	**8,659**
Current provisions expected to be wholly settled after 12 months		
Annual leave	774	1,627
Long service leave	12,850	11,997
	13,624	**13,624**
Total current employee provisions	**22,307**	**22,283**
Non-current		
Long service leave	3,241	2,852
Annual leave	31	31
Total non-current employee provisions	**3,272**	**2,883**
Aggregate carrying amount of employee provisions:		
Current	22,307	22,283
Non-current	3,272	2,883
Total aggregate carrying amount of employee provisions	**25,579**	**25,166**

The calculation of employee costs and benefits includes all relevant on-costs and are calculated as follows at reporting date.

Wages and salaries and annual leave

Liabilities for wages and salaries, including non-monetary benefits, annual leave and accumulated sick leave expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits in respect of employee services up to the reporting date, classified as current liabilities and measured at their nominal values.

Liabilities that are not expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits as current liabilities, measured at the present value of the amounts expected to be paid when the liabilities are settled using the remuneration rate expected to apply at the time of settlement.

Long service leave

Liability for long service leave (LSL) is recognised in the provision for employee benefits. LSL is measured at present value. Unconditional LSL is disclosed as a current liability. Conditional LSL that has been accrued, where an employee is yet to reach a qualifying term of employment, is disclosed as a non-current liability.

	2019	2018
Key assumptions		
– discount rate	1.32%	2.65%
– index rate	3.25%	3.25%

5.5 Provisions (cont'd)

(b) Landfill restoration

	2019 $'000	2018 $'000
Current	1,715	1,611
Non-current	14,822	14,472
Total	**16,536**	**16,084**

The City of Casey currently has responsibility for 3 former landfill sites.

Stevenson's landfill

The City of Casey is liable for remediation of the Stevenson's Road Closed Landfill (SRCL) site. The total estimated present value of the remaining cost of rehabilitation and on-going site management is over $16.536 million, inclusive of ongoing operational costs of up to $1.715 million per annum for up to 15 years.

A provision of $16.536 million (2017/18 $16.084 million) is provided, based on the net present value of the estimated ongoing site management and monitoring costs over 15 years.

Cemetery Road landfill

Rehabilitation of this site is complete. The council has minor ongoing monitoring and maintenance expenses.

Narre Warren landfill

The landfill rehabilitation is complete and the site has been handed back to Council for ongoing management as a reserve. The Council also manages ongoing monitoring of ground water on behalf of the Narre Warren User Group (NWUG). These expenses are reimbursed to the Council via a fund managed by the City of Whitehorse.

	2019	2018
Key assumptions		
– discount rate	1.18%	2.43%
– index rate	3.00%	3.00%

5.6 Financing arrangements

The Council has the following funding arrangements in place as at 30th June 2019.

	2019 $'000	2018 $'000
Credit card facilities	120	120
Other facilities - Loans	61,493	68,698
Total facilities	61,613	68,818
Used facilities	60,958	68,282
Unused facilities	**656**	**536**

5.7 Commitments

The Council has entered into the following commitments. Commitments are not recognised in the Balance Sheet. Commitments are disclosed at their nominal value and presented inclusive of the GST payable.

2019	Not later than 1 year $'000	Later than 1 year and not later than 2 years $'000	Later than 2 years and not later than 5 years $'000	Later than 5 years $'000	Total $'000
Operating					
Animal Pound Services	990	254	-	-	1,244
Asset Management	2,633	-	-	-	2,633
Auditing Services	130	132	-	-	262
Building Cleansing	1,722	1,764	-	-	3,486
Energy Supply	7,599	3,787	1,860	-	13,246
Environmental Health Services	2,431	2,492	1,278	-	6,201
Equipment	3,820	1,795	8	-	5,623
Facilities Management	3,967	745	-	-	4,712
Graffiti Removal	440	451	462	-	1,353
Home Care Services	105	-	-	-	105
Information Technology	6,806	4,520	1,035	-	12,361
Landfill	9,400	7,381	-	-	16,781
Leisure Centre Management	600	615	954	-	2,169
Open Space Management	15,695	8,802	3,817	-	28,314
Professional Services	8,340	4,610	3,339	-	16,289
Property Valuation	443	462	1,540	-	2,445
Records Management	77	79	68	-	224
Street Cleansing	1,240	318	-	-	1,558
Waste Management	25,767	10,482	19,673	37,568	93,490
Total	**92,205**	**48,689**	**34,034**	**37,568**	**212,496**
Capital					
Buildings	34,369	-	-	-	34,369
Roads	8,311	254	-	-	8,565
Total	**42,680**	**254**	**-**	**-**	**42,934**

5.7 Commitments (cont'd)

2018	Not later than 1 year $'000	Later than 1 year and not later than 2 years $'000	Later than 2 years and not later than 5 years $'000	Later than 5 years $'000	Total $'000
Operating					
Animal Pound services	224	-	-	-	224
Asset Management	5,019	4,978	5,127	-	15,124
Auditing Services	209	216	-	-	425
Building Cleansing	1,980	2,039	4,265	-	8,284
Energy Supply	2,459	2,528	-	-	4,987
Health Services	3,444	2,422	2,495	-	8,361
Equipment	913	503	319	-	1,735
Facilities Management	2,387	2,267	1,570	-	6,224
Graffiti Removal	473	487	-	-	960
Home Care Services	102	106	-	-	208
Information Technology	3,856	2,210	2,421	-	8,487
Landfill	8,871	9,423	7,408	-	25,702
Leisure Centre Management	794	819	842	-	2,455
Open Space Management	10,625	14,913	13,274	-	38,812
Professional Services	3,068	545	430	-	4,043
Property Valuation	462	-	1,870	-	2,332
Records Management	109	182	-	-	291
Street Cleansing	1,034	1,065	1,097	-	3,196
Waste Management	8,721	7,607	23,613	30,672	70,613
Total	**54,750**	**52,310**	**64,731**	**30,672**	**202,463**
Capital					
Buildings	27,135	12,598	-	-	39,733
Roads, footpaths, kerb and channel	10,338	8,038	-	-	18,376
Drainage	**-**	**-**	**3,108**	**-**	**3,108**
Total	**37,473**	**20,636**	**3,108**	**-**	**61,217**

	2019 $'000	2018 $'000
Operating lease commitments		
At the reporting date, the Council had the following obligations under non-cancellable operating leases for the lease of equipment and land and buildings for use within Council's activities (these obligations are not recognised as liabilities):		
Not later than one year	334	239
Later than one year and not later than five years	463	304
Later than five years	7	7
Total	**804**	**550**

Lease payments for operating leases are required by the accounting standard to be recognised on a straight line basis, rather than expensed in the years in which they are incurred.

Note 6 – Assets classified as held for sale

6.1 Non-current assets classified as held for sale

	2019 $'000	2018 $'000
Fair value of non-current asset – held for sale	2,214	3,450
Total non-current assets classified as held for sale	**2,214**	**3,450**

Non-current assets classified as held for sale (including disposal groups) are measured at the lower of its carrying amount and fair value less costs of disposal, and are not subject to depreciation. Non-current assets, disposal groups and related liabilities and assets are treated as current and classified as held for sale if their carrying amount will be recovered through a sale transaction rather than through continuing use. This condition is regarded as met only when the sale is highly probable and the asset's sale (or disposal group sale) is expected to be completed within 12 months from the date of classification.

6.2 Property, infrastructure, plant and equipment

Summary of property, infrastructure, plant and equipment

	At Fair Value 30 June 2018	Additions	Contributions	Revaluation	Depreciation	Disposal	Capital works expensed	Assets held for sale	Transfers	At fair value 30 June 2019
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
Land	1,454,913	-	84,519	963,969		-		(840)	27,030	2,529,591
Buildings	372,154	-	-	31,493	(13,463)	(1,317)			43,089	431,956
Plant and equipment	23,303	-	-	-	(5,445)	(889)			4,602	21,571
Infrastructure	1,667,551	-	105,157	(576)	(29,524)	(3,030)			29,461	1,769,039
Work in progress	55,329	129,763	-	-	-		(18,869)		(104,182)	62,041
Total	**3,573,250**	**129,763**	**189,676**	**994,886**	**(48,432)**	**(5,236)**	**(18,869)**	**(840)**	**-**	**4,814,198**

6.2 Property, infrastructure, plant and equipment (cont'd)

Summary of Works in Progress

	Opening WIP	Additions	Capital works expensed	Transfers	Closing WIP
	$'000	$'000	$'000	$'000	$'000
Property	27,512	64,047	(2,482)	(70,119)	18,958
Plant and equipment	798	7,610	(3,726)	(4,602)	80
Infrastructure	27,019	58,106	(12,661)	(29,461)	43,003
Total	**55,329**	**129,763**	**(18,869)**	**(104,182)**	**62,041**

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Attachment 7.1.1

6.2 Property, infrastructure, plant and equipment (cont'd)

(a) Property

	Land – specialised	Land – non-specialised	Total land and land improvements	Buildings – specialised	Buiding – non-specialised	Total buildings	Work In Progress	Total property
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
At fair value 1 July 2018	1,139,422	315,491	**1,454,913**	563,681	-	**563,681**	27,512	**2,046,106**
Accumulated depreciation at 1 July 2018	-	-	**-**	(191,527)	-	**(191,527)**	-	**(191,527)**
	1,139,422	315,491	**1,454,913**	372,154	-	**372,154**	27,512	**1,854,579**
Movements in fair value								
Additions	-	27,030	27,030	39,776	3,313	43,089	(70,119)	-
Contributions	40,756	43,763	84,519	-	-	-	-	84,519
Revaluation	562,289	401,680	963,969	23,008	14,053	37,061	-	1,001,030
Disposal	-	(840)	(840)	(4,547)	(110)	(4,657)	-	(5,497)
Acquisition of WIP assets at cost	-	-	-	-	-	-	64,047	64,047
Non Capitalisation of prior year WIP	-	-	-	-	-	-	(2,482)	(2,482)
Transfers	(369,135)	369,135	-	(69,972)	69,972	-	-	-
Impairment losses recognised in operating result	-	-	-	-	-	-	-	-
	233,910	840,768	**1,074,678**	(11,735)	87,228	**75,493**	(8,554)	**1,141,617**
Movements in accumulatd depreciation								
Depreciation and amortisation	-	-	-	(11,816)	(1,647)	(13,463)	-	(13,463)
Accumulated depreciation of disposals	-	-	-	3,277	63	3,340	-	3,340
Revaluation increments/decrements	-	-	-	3,746	(9,314)	(5,568)	-	(5,568)
Transfers	-	-	-	37,293	(37,293)	-	-	-
	-	-	**-**	32,500	(48,191)	**(15,691)**	-	**(15,691)**
At fair value 30 June 2019	1,373,332	1,156,259	**2,529,591**	551,946	87,228	**639,174**	18,958	**3,187,723**
Accumulated depreciation at 30 June 2019	-	-	-	(159,027)	(48,191)	(207,218)	-	(207,218)
Total	**1,373,332**	**1,156,259**	**2,529,591**	**392,919**	**39,037**	**431,956**	**18,958**	**2,980,505**

(b) Plant and equipment

	Plant machinery and equipment	Fixtures fittings and furniture	Computers and telecoms	Work in Progress	Total plant and equipment
	$'000	$'000	$'000	$'000	$'000
At fair value 1 July 2018	14,954	13,481	11,981	798	**41,214**
Accumulated depreciation at 1 July 2018	(7,964)	(3,814)	(5,335)	-	**(17,113)**
	6,990	**9,667**	**6,646**	**798**	**24,101**
Movements in fair value					
Additions	2,668	590	1,344	(4,602)	**-**
Disposal	(2,741)	-	-	-	**(2,741)**
Acquisition of WIP assets at cost				7,610	
Non Capitalisation of prior year WIP				(3,726)	
	(73)	**590**	**1,344**	**(718)**	**1,143**
Movements in accumulated depreciation					
Depreciation and amortisation	(2,124)	(1,402)	(1,919)	-	**(5,445)**
Accumulated depreciation of disposals	1,852	-	-	-	**1,852**
	(272)	(1,402)	(1,919)	-	**(3,593)**
At fair value 30 June 2019	14,881	14,071	13,325	80	**42,357**
Accumulated depreciation at 30 June 2019	(8,236)	(5,216)	(7,254)	-	**(20,706)**
Total	**6,645**	**8,855**	**6,071**	**80**	**21,651**

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Attachment 7.1.1

6.2 Property, infrastructure, plant and equipment (cont'd)

(c) Infrastructure

	Roads	Bridges	Footpaths and cycleways	Drainage	Outdoor sports facilities	Waste management	Open spaces & landscapings at community facilities	Off street car parks	Work-In-Progress	Total infrastructure
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
At fair value 1 July 2018	1,075,270	46,505	151,475	605,068	63,302	29,731	89,437	34,545	27,020	2,122,353
Accumulated depreciation at 1 July 2018	(178,945)	(9,620)	(34,596)	(115,423)	(28,159)	(12,557)	(44,076)	(4,406)	-	(427,782)
	896,325	**36,885**	**116,879**	**489,645**	**35,143**	**17,174**	**45,361**	**30,139**	**27,020**	**1,694,571**
Movements in fair value										
Additions	8,256	1,890	3,816	1,508	7,741	68	4,593	1,589	(29,461)	-
Contributions	66,591	-	9,053	28,914	170	-	429	-	-	105,157
Revaluation	(226)	-	-	(11)	(169)	-	(63)	(108)	-	(576)
Disposal	(3,671)	(80)	(438)	(198)	(2,921)	-	(1,477)	(288)	-	(9,073)
Acquisition of WIP assets at cost	-	-	-	-	-	-	-	-	58,106	58,106
Non Capitalisation of prior year WIP	-	-	-	-	-	-	-	-	(12,661)	(12,661)
Transfers	-	-	-	-	505	-	(99)	(406)	-	-
Impairment losses recognised in operating result	-	-	-	-	-	-	-	-	-	-

	Roads	Bridges	Footpaths and cycleways	Drainage	Outdoor sports facilities	Waste management	Open spaces & landscapings at community facilities	Off street car parks	Work-In-Progress	Total infrastructure
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
	70,950	**1,810**	**12,431**	**30,213**	**5,326**	**68**	**3,383**	**787**	**15,984**	**140,952**
Movements in accumulated depreciations										
Depreciation and amortisation	(11,949)	(659)	(2,670)	(6,727)	(1,994)	(1,525)	(3,311)	(689)	-	(29,524)
Accumulated depreciation of disposals	2,841	11	198	10	2,001	-	888	94	-	6,043
Total	**(9,108)**	**(648)**	**(2,472)**	**(6,717)**	**7**	**(1,525)**	**(2,423)**	**(595)**	**-**	**(23,481)**
At fair value 30 June 2019	1,146,220	48,315	163,906	635,281	68,628	29,799	92,820	35,332	43,004	2,263,305
Accumulated depreciation at 30 June 2019	(188,053)	(10,268)	(37,068)	(122,140)	(28,152)	(14,082)	(46,499)	(5,001)	-	(451,263)
Total	**958,167**	**38,047**	**126,838**	**513,141**	**40,476**	**15,717**	**46,321**	**30,331**	**43,004**	**1,812,042**

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Attachment 7.1.1

6.2 Property, infrastructure, plant and equipment (cont'd)

Acquisition

The purchase method of accounting is used for all acquisitions of assets, being the fair value of assets provided as consideration at the date of acquisition plus any incidental costs attributable to the acquisition. Fair value is the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date.

Where assets are constructed by Council, cost includes all materials used in construction, direct labour, borrowing costs incurred during construction, and an appropriate share of directly attributable variable and fixed overheads.

In accordance with Council's policy, the threshold limits have applied when recognising assets within an applicable asset class and unless otherwise stated are consistent with the prior year.

Asset recognitiion thresholds and depreciation periods	Depreciation period	Threshold limit $'000
Land and land improvements		
Land	-	Nil
Buildings		
Buildings and building components	10-200 years	5
Plant and equipment		
Plant, machinery and equipment	2-20 years	2
Fixtures, fittings and furniture	2-10 years	2
Computers and telecommunications	2-5 years	2
Infrastructure		
Road–pavements	25-161 years	10
Road–seals	10-87 years	10
Road - formation and earthworks	-	Nil
Road–kerb, channel and minor culverts and traffic management	8-127 years	10
Car parks	10-80 years	5
Bridges–deck	38-117 years	5
Bridges–structures	38-117 years	5
Footpaths and cycleways	60-78 years	5
Drainage	20-100 years	5
Outdoor sports facilities	9-122 years	5
Waste management	10-50 years	5
Open space and landscaping community facilities	10-100 years	5

Land under roads

Council recognises land under roads it controls at fair value.

Depreciation and amortisation

Buildings, land improvements, plant and equipment, infrastructure, and other assets having limited useful lives are systematically depreciated over their useful lives to the Council in a manner which reflects consumption of the service potential embodied in those assets. Estimates of remaining useful lives and residual values are made on a regular basis with major asset classes reassessed annually. Depreciation rates and methods are reviewed annually.

Where assets have separate identifiable components that are subject to regular replacement, these components are assigned distinct useful lives and residual values and a separate depreciation rate is determined for each component.

Road earthworks are not depreciated on the basis that they are assessed as not having a limited useful life.

Straight line depreciation is charged based on the residual useful life as determined each year.

Depreciation periods used are listed above and are consistent with the prior year unless otherwise stated.

Repairs and maintenance

Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold the cost is capitalised and depreciated. The carrying value of the replaced asset is expensed.

Valuation of land and buildings

Valuation of land and buildings were undertaken by a qualified independent valuer Westlink Consulting. The valuation of land and buildings is at fair value, being market value based on highest and best use permitted by relevant land planning provisions. Where land use is restricted through existing planning provisions the valuation is reduced to reflect this limitation. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement.

Specialised land is valued at fair value using site values adjusted for englobo (undeveloped and/or unserviced) characteristics, access rights and private interests of other parties and entitlements of infrastructure assets and services. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement.

Any significant movements in the unobservable inputs for land and land under roads will have a significant impact on the fair value of these assets.

The date of the current valuation is detailed in the following table. A full revaluation was done for Land and Building in 2018/19 and for Infrastructure assets will be conducted in 2019/20.

Details of the Council's land and buildings and information about the fair value hierarchy as at 30 June 2019 are as follows:

	Level 1 $'000	Level 2 $'000	Level 3 $'000	Date of valuation
Non-specialised land	-	1,156,259	-	June 2019
Specialised land	-	-	1,373,332	June 2019
Specialised buildings	-	-	392,919	June 2019
Non-specialised buildings	-	39,036	-	June 2019
Total	**-**	**1,195,295**	**1,766,251**	

6.2 Property, infrastructure, plant and equipment (cont'd)

Valuation of infrastructure

Valuation of infrastructure assets has been determined in accordance with an valuation under the direction of Eric Van Toor, Team Leader Asset Management, whose professional qualifications are Bachelor of Engineering (BE).

The date of the current valuation is detailed in the following table. A full revaluation of these assets was conducted in 2017-18.

The valuation is at fair value based on replacement cost less accumulated depreciation as at the date of valuation.

Details of the Council's infrastructure and information about the fair value hierarchy as at 30 June 2019 are as follows:

	Level 1	Level 2	Level 3	Date of valuation
	$'000	$'000	$'000	
Roads	-	-	958,167	June 2018
Bridges	-	-	38,047	June 2018
Footpaths and cycleways	-	-	126,838	June 2018
Drainage	-	-	513,141	June 2018
Recreational, leisure and community facilities	-	-	40,476	June 2018
Waste management	-	-	15,717	June 2018
Parks, open space and streetscapes	-	-	46,321	June 2018
Other infrastructure	-	-	30,332	June 2018
Total	**-**	**-**	**1,769,039**	

Description of significant unobservable inputs into level 3 valuations

Specialised land and land under roads is valued using a market based direct comparison technique. Significant unobservable inputs include the extent and impact of restriction of use and the market cost of land per square metre. The extent and impact of restrictions on use varies and results in a reduction to surrounding land values between 20% and 95%. The market value of land varies significantly depending on the location of the land and the current market conditions. Currently land values range between $1 and $3,000 per square metre.

Specialised buildings are valued using a depreciated replacement cost technique. Significant unobservable inputs include the current replacement cost and remaining useful lives of buildings. Current replacement costs is calculated on a square metre basis and ranges from $300 to $5,000 per square metre. The total useful lives of buildings are determined on the basis of the current condition of buildings and vary from 10 years to 200 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of buildings are sensitive to changes in expectations or requirements that could either shorten or extend the useful lives of buildings.

Infrastructure assets are generally not bought or sold in their entirety, so are valued based on the depreciated replacement cost. Significant unobservable inputs include the current replacement cost and remaining useful lives of infrastructure. Replacements costs are determined from rates provided for recent subdivision development within the municipality and extracted from contract schedules for recent capital projects. Where limited data on current local rate is available, rates are estimated using:

- rates for similar projects from other authorities
- construction cost guides and/or
- adjusted historical costs

The total useful lives of infrastructure assets take into account the current condition of the asset and vary from 9 years to 161 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of infrastructure are sensitive to change in use, expectations or requirements that could either or extend the useful lives of infrastructure assets.

	2019 $'000	2018 $'000
Reconciliation of specialised land		
Land under road	487,963	259,827
Parks and reserves	833,802	857,280
Community facilities	47,241	20,336
Corporate	4,326	1,980
Total specialised land	**1,373,332**	**1,139,423**

6.3 Investments in associates, joint arrangements and subsidiaries

	2019 $'000	2018 $'000
(a) Investments in associates		
Investments in associates accounted for by the equity method are:		
Casey Cardinia Library	3,942	4,263
Narre Warren User Group	335	334
Total	**4,276**	**4,597**

Casey Cardinia Corporation

Background

The Casey Cardinia Library Corporation (the Corporation) is owned by the City of Casey and Cardinia Shire Council. The City of Casey owns the properties where the Corporation operates the Libraries within the City of Casey and is entitled to 74.72% of its net financial result (2017/18, 73.50%).

Fair value of Council's investment in Casey Cardinia Library Corporation	**3,943**	**4,263**
Council's share of accumulated surplus/(deficit)		
Council's share of accumulated surplus (deficit) at start of year	4,263	4,449
Reported (deficit) for year	(322)	(186)
Council's share of accumulated surplus (deficit) at end of year	**3,942**	**4,263**
Council's share of expenditure commitments		
Operating commitments	221	231
Council's share of expenditure commitments	**221**	**231**

Significant restrictions

The Casey Cardinia Library Corporation (CCLC) operates under a Regional Library Agreement that has been prepared in accordance with s.196 of the Local Government Act, approved by the Minister for Local Government and executed by Casey and Cardinia Councils. The CCLC exists as an independent Local Government entity, subject to most of the same requirements of a Council under the Local Government Act. The CCLC is governed by a Board of Councillors and Officers from member Councils, and is managed by a board appointed Chief Executive Officer. The Regional Library Agreement does not allow for the payment of dividends to the Member Councils and only considers the transfer of assets (and liabilities) in the case of the dissolution of the agreement or exit of one of the parties.

6.3 Investments in associates (cont'd)

Committees of management

Council's policy is to seek all Committees of Management to incorporate pursuant to the *Associations Incorporation Reform Act* 2012. The adopted incorporated Committee of Management structure provides committees with the power and autonomy to effectively manage and plan for the long term future of the facility they utilise.

The operations of the Committees of Management are not material to the overall operations of the Council and their revenues and expenses are excluded from this Financial report. However, all land and buildings managed by Committees of Management are owned by Council and have been brought to account as assets of Council.

	2019 $'000	2018 $'000
(b) Investments in associates		
Narre Warren User Group	**335**	**334**
Background		
The City of Casey holds 17.96% in Narre Warren User Group (NWUG). The principal activity of NWUG is to monitor the closed landfill that was previously used by Council at Narre Warren. The contributions by the Council to NWUG during the period totalled Nil (2017/2018 NIL). The Whitehorse City Council holds the cash investment for NWUG and the surplus is generated from interest income less monitoring costs. The cash investment is managed by Whitehorse City Council who holds a 48.88% interest in NWUG.		
Council's share of accumulated surplus/(deficit)	335	334
Council's share of accumulated surplus at start of year	334	345
Reported surplus/(deficit) for year	1	(11)
Transfers (to) from reserves	-	-
Distributions for the year	-	-
Council's share of accumulated surplus at end of year	**335**	**334**
Council's share of reserves		
Council's share of reserves at start of year	-	-
Transfers (to) from reserves	-	-
Council's share of reserves at end of year	-	-
Movement in carrying value of specific investment		
Carrying value of investment at start of year	334	345
Share of surplus /(deficit) for year	1	(11)
Share of asset revaluation	-	-
Distributions received	-	-
Carrying value of investment at end of year	**335**	**334**
Council's share of expenditure commitments		
Operating commitments	-	-
Capital commitments	-	-
Council's share of expenditure commitments	-	-
Net increase/ (decrease) in cash and cash equivalents	**-**	**-**

Significant restrictions

The NWUG operates under a User Group Agreement, that has been agreed by all of the participating Councils. There is no clause in the agreement that allows for the return of funds to the participating Councils. The current funds are held to meet commitments for the site contained within the EPA issued Pollution Abatement Notice (PAN). There is no current agreement between the participating Councils on the distribution of assets or liabilities of the User Group when the commitments of the PAN have been satisfied.

Notes to the Financial Report

Note 7 – People and relationship

7.1 Council and key management remuneration

	2019	2018
a) Related Parties		
Subsidiaries and Associates		
Interests in subsidiaries and associates are detailed in Note 6.3.		
(b) Key Management Personnel		
Details of persons holding the position of Councillor or other members of key management personnel at any time during the year are:		
Councillors		
› Cr Amanda Stapledon – (Mayor - 29 October 2018 to 30 June 2019)		
› Cr Geoff Ablett (Mayor – 1 July 2018 to 29 October 2019)		
› Cr Sam Aziz		
› Cr Rosalie Crestani		
› Cr Rex Flannery		
› Cr Milla Gilic		
› Cr Tim Jackson		
› Cr Damien Rosario		
› Cr Gary Rowe		
› Cr Susan Serey		
› Cr Wayne Smith JP		
Executive Leadership Team		
› Chief Executive Officer, Mr Glenn Patterson, from 17 September 2018		
› Chief Executive Officer, Mr Steve Dalton, to 16 September 2018		
› Director, Community Life, Mr Steve Coldham		
› Director, Corporate Services, Ms Sheena Frost		
› Director, City Planning and Infrastructure, Mr Peter Fitchett		
› Strategic Director, Customer Focus and Innovation, Mr James Rouse, to 10 October 2018		
› Director, Customer and Business Transformation, Ms Jen Bednar – from 21 November 2018		
› Acting Strategic Director, Customer Focus and Innovation, Mr Wayne Mack, from 11 October 2018 to 20 November 2018		
Total number of Councillors	11	11
Chief Executive Officer and other key management personnel	8	11
Total key management personnel	**19**	**22**

(c) Remuneration of key management personnel

	2019 $'000	2018 $'000
Total remuneration of key management personnel was as follows:		
Short-term benefits (Salary, vehicle and annual leave)	1,827	2,188
Post-employment benefits (superannuation)	139	188
Long-term benefits (accrued long service leave)	33	42
Termination benefits	198	302
Total	**2,196**	**2,720**

	2019	2018
The numbers of key management personnel whose total remuneration from Council and any related entities, fall within the following bands:		
$20,000 - $29,999	1	1
$30,000 - $39,999	9	11
$50,000 - $59,999	1	2
$80,000 - $89,999	-	1
$90,000 - $99,999	1	-
$100,000 - $109,999	1	-
$110,000 - $119,999	1	-
$140,000 - $149,999	-	1
$240,000 - $249,999	-	1
$270,000 - $279,999	1	1
$280,000 - $289,999	1	1
$290,000 - $299,999	-	1
$300,000 - $309,999	1	1
$310,000 - $319,999	1	-
$320,000 - $329,999	1	-
$570,000 - $579,999	-	1
Total	**19**	**22**

7.1 Council and key management remuneration

(d) Senior Officer Remuneration

A Senior Officer is an officer of Council, other than Key Management Personnel, who:
a) has management responsibilities and reports directly to the Chief Executive; or
b) whose total annual remuneration exceeds $148,000

The number of Senior Officers are shown below in their relevant income bands:

	2019	2018
<$147,999	5	9
$148,000 - $149,999	2	2
$150,000 - $159,999	9	8
$160,000 - $169,999	6	6
$170,000 - $179,999	2	6
$180,000 - $189,999	4	4
$190,000 - $199,999	3	5
$200,000 - $209,999	5	2
$210,000 - $219,999	1	1
$230,000 - $239,999	1	-
$250,000 - $259,999	1	-
$270,000 - $279,999	-	1
$280,000 - $289,999	2	-
Total	**41**	**44**

	2019 $'000	2018 $'000
Total Remuneration for the reporting year for Senior Officers included above, amounted to	**7,108**	**7,225**

7.2 Related party disclosure

	2019 $'000	2018 $'000
(a) Transactions with related parties		
During the period Council entered into the following transactions with related parties.		
Provision of Library Services by the Casey Cardinia Library Corporation, in accordance with the Regional Library Agreement	6,400	6,315
Provision of financial services to the Casey Cardinia Library Corporation	(34)	(33)
Provision of seconded staff to the Casey Cardinia Library Corporation	(96)	(107)
Rental of a Council building by the Casey Cardinia Library Corporation	-	(45)
Total	**6,270**	**6,130**
Procurement Australia		
Conference Attendance fees	1	-
Power Purchasing fees	17	-
Total	**18**	**-**

(b) Outstanding balances with related parties

There were no outstanding balances with related parties that required disclosure during the 2018-19 or 2017-18 reporting years.

(c) Loans to / from related parties

No loans have been made, guaranteed, or secured by Council to related parties during the 2018-19 or 2017-18 reporting years.

(d) Commitments to / from related parties

No commitments have been made, guaranteed, or secured by Council to related parties during the 2018-19 or 2017-18 reporting years.

Notes to the Financial Report

Note 8 – Managing uncertainties

8.1 Contingent assets and liabilities

(a) Contingent assets

Land and infrastructure assets to be transferred to Council in respect of subdivisions under development have an estimated value of $42,975,970 (2018 $38,315,518) and the amount receivable in cash $Nil (2018 $Nil).

Operating lease receivables

The Council has entered into commercial property leases on its investment property, consisting of surplus freehold office complexes. These properties held under operating leases have remaining non-cancellable lease terms of between 1 and 10 years. All leases include a CPI based revision of the rental charge annually.

Future minimum rentals receivable under non-cancellable operating leases are as follows:

	2019 $'000	2018 $'000
Future minimum rentals receivable under non-cancellable operating leases are as follows:		
Not later than one year	950	823
Later than one year and not later than five years	1,387	1,745
Later than five years	1,091	1,260
Total	**3,428**	**3,828**

(b) Contingent liabilities

Superannuation

Council has obligations under a defined benefit superannuation scheme that may result in the need to make additional contributions to the scheme, matters relating to this potential obligation are outlined below. As a result of the volatility in financial markets the likelihood of making such contributions in future periods exists.

Future superannuation contributions

In addition to the disclosed contributions, there were NIL contributions outstanding and NIL loans issued from or to the above schemes as at 30 June 2019. The expected contributions to be paid to the Defined Benefit category of Vision Super for the year ending 30 June 2020 are $391K.

Contingent assets and contingent liabilities are not recognised in the Balance Sheet, but are disclosed and if quantifiable, are measured at nominal value. Contingent assets and liabilities are presented inclusive of GST receivable or payable, respectively.

Liability Mutual Insurance

Council is a participant of the MAV Liability Mutual Insurance (LMI) Scheme. The LMI scheme provides public liability and professional indemnity insurance cover. The LMI scheme states that each participant will remain liable to make further contributions to the scheme in respect of any insurance year in which it was a participant to the extent of its participant's share of any shortfall in the provision set aside in respect of that insurance year, and such liability will continue whether or not the participant remains a participant in future insurance years.

(c) Guarantees for loans to other entities

The City of Casey has guaranteed a loan of up to $150k for the Narre Warren Football Netball Club.

8.2 Change in accounting standards

The following new AAS's have been issued that are not mandatory for the 30 June 2019 reporting period. Council has assessed these pending standards and has identified the following potential impacts will flow from the application of these standards in future reporting periods.

Revenue from contracts with customers (AASB 15) (applies 2019-20 for LG sector)

The standard shifts the focus from the transaction-level to a contract-based approach. Recognition is determined based on what the customer expects to be entitled to (rights and obligations), while measurement encompasses estimation by the entity of the amount expected to be entitled for performing under the contract. The full impact of this standard is not known however it is most likely to impact where contracts extend over time, where there are rights and obligations that may vary the timing or amount of the consideration, or where there are multiple performance elements. The transition to the new standard coupled with AASB 1058 will have a $60M a year potential to impact on the recognition of certain grant and Developer Contribution income.

Amendments to Australian Accounting Standards – Deferral of AASB 15 for Not-for-Profit Entities (AASB 2016-7) (applies 2019/20)

This Standard defers the mandatory effective date of AASB 15 for not-for-profit entities from 1 January 2018 to 1 January 2019.

Leases (AASB 16) (applies 2019/20)

The classification of leases as either finance leases or operating leases is eliminated for lessees. Leases will be recognised in the Balance Sheet by capitalising the present value of the minimum lease payments and showing a 'right-of-use' asset, while future lease payments will be recognised as a financial liability. The nature of the expense recognised in the profit or loss will change. Rather than being shown as rent, or as leasing costs, it will be recognised as depreciation on the 'right-of-use' asset, and an interest charge on the lease liability. The interest charge will be calculated using the effective interest method, which will result in a gradual reduction of interest expense over the lease term.

Council has elected to adopt the modified retrospective approach to the transition to the new lease standard. This will mean that only existing operating leases for non-low value assets, with remaining terms greater than 12 months, will be recognised on transition (1 July 2019). Based on our current lease commitments and an assumption of a continuation of the current leasing arrangements Council expects that the transition to the new standard will see the initial recognition of $680,087 in lease related assets and an equivalent liability,

Income of Not-for-Profit Entities (AASB 1058) (applies 2019/20)

This standard is expected to apply to certain transactions currently accounted for under AASB 1004 Contributions and establishes revenue recognition principles for transactions where the consideration to acquire an asset is significantly less than fair value to enable a not-for-profit entity to further its objectives. The transition to the new standard coupled with AASB 15 will have a $60M a year potential to impact on the recognition of certain grant and Developer Contribution income.

Council is currently reviewing the impact of the AASB1058 and AASB15 on the treatment of Developer Contributions Reserves.

8.3 Financial instruments

(a) Objectives and policies

The Council's principal financial instruments comprise cash assets, term deposits, receivables (excluding statutory receivables), payables (excluding statutory payables) and bank borrowings. Details of the significant accounting policies and methods adopted, including the criteria for recognition, the basis of measurement and the basis on which income and expenses are recognised, in respect of each class of financial asset, financial liability and equity instrument is disclosed in the notes of the financial statements.
Risk management is carried out by senior management under policies approved by the Council. These policies include identification and analysis of the risk exposure to Council and appropriate procedures, controls and risk minimisation.

(b) Market risk

Market risk is the risk that the fair value or future cash flows of council financial instruments will fluctuate because of changes in market prices. The Council's exposure to market risk is primarily through interest rate risk with only insignificant exposure to other price risks and no exposure to foreign currency risk.

Interest rate risk

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. Council's interest rate liability risk arises primarily from long term loans and borrowings at fixed rates which exposes council to fair value interest rate risk / Council does not hold any interest bearing financial instruments that are measured at fair value, and therefore has no exposure to fair value interest rate risk. Cash flow interest rate risk is the risk that the future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Council has minimal exposure to cash flow interest rate risk through its cash and deposits that are at floating rates.

Investment of surplus funds is made with approved financial institutions under the Local Government Act 1989. Council manages interest rate risk by adopting an investment policy that ensures:

- diversification of investment product
- monitoring of return on investment
- benchmarking of returns and comparison with budget.

There has been no significant change in the Council's exposure, or its objectives, policies and processes for managing interest rate risk or the methods used to measure this risk from the previous reporting period.

Interest rate movements have not been sufficiently significant during the year to have an impact on the Council's year end result.

(c) Credit risk

Credit risk is the risk that a contracting entity will not complete its obligations under a financial instrument and cause Council to make a financial loss. Council have exposure to credit risk on some financial assets included in the balance sheet. Particularly significant areas of credit risk exist in relation to outstanding fees and fines as well as loans and receivables from sporting clubs and associations. To help manage this risk:

- council have a policy for establishing credit limits for the entities council deal with
- council may require collateral where appropriate
- council only invest surplus funds with financial institutions which have a recognised credit rating specified in council's investment policy.

Receivables consist of a large number of customers, spread across the ratepayer, business and government sectors. Credit risk associated with the council's financial assets is minimal because the main debtor is secured by a charge over the rateable property.

There are no material financial assets which are individually determined to be impaired.

Council may also be subject to credit risk for transactions which are not included in the balance sheet, such as when council provide a guarantee for another party. Details of our contingent liabilities are disclosed in Note 8.1(b).

The maximum exposure to credit risk at the reporting date to recognised financial assets is the carrying amount, net of any provisions for impairment of those assets, as disclosed in the balance sheet and notes to the financial statements. Council does not hold any collateral.

(d) Liquidity risk

Liquidity risk includes the risk that, as a result of council's operational liquidity requirements it will not have sufficient funds to settle a transaction when required or will be forced to sell a financial asset at below value or may be unable to settle or recover a financial asset.

To help reduce these risks Council:

- have a liquidity policy which targets a minimum and average level of cash and cash equivalents to be maintained
- have readily accessible standby facilities and other funding arrangements in place
- have a liquidity portfolio structure that requires surplus funds to be invested within various bands of liquid instruments
- monitor budget to actual performance on a regular basis
- set limits on borrowings relating to the percentage of loans to rate revenue and percentage of loan principal repayments to rate revenue.

The Council's maximum exposure to liquidity risk is the carrying amounts of financial liabilities as disclosed on the face of the balance sheet and the amounts related to financial guarantees disclosed in Note 8.1(c), and is deemed insignificant based on prior periods' data and current assessment of risk.

There has been no significant change in Council's exposure, or its objectives, policies and processes for managing liquidity risk or the methods used to measure this risk from the previous reporting period.

With the exception of borrowings, all financial liabilities are expected to be settled within normal terms of trade. Details of the maturity profile for borrowings are disclosed at Note 5.4.

Unless otherwise stated, the carrying amounts of financial instruments reflect their fair value.

(e) Sensitivity disclosure analysis

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, Council believes the following movements are 'reasonably possible' over the next 12 months:

- A parallel shift of + 1.0% and -1.0% in market interest rates (AUD) from year-end rates of 1.00% to 5.00%.

These movements will not have a material impact on the valuation of Council's financial assets and liabilities, nor will they have a material impact on the results of Council's operations.

8.4 Fair value measurement

Fair value hierarchy

Council's financial assets and liabilities are not valued in accordance with the fair value hierarchy, Council's financial assets and liabilities are measured at amortised cost.

Council measures certain assets and liabilities at fair value where required or permitted by Australian Accounting Standards. AASB 13 Fair value measurement, aims to improve consistency and reduce complexity by providing a definition of fair value and a single source of fair value measurement and disclosure requirements for use across Australian Accounting Standards.

AASB 13 defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Fair value under AASB 13 is an exit price regardless of whether that price is directly observable or estimated using another valuation technique.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within a fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

Level 1 – Quoted (unadjusted) market prices in active markets for identical assets or liabilities

Level 2 – Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable; and

Level 3 – Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable.

For the purpose of fair value disclosures, Council has determined classes of assets and liabilities on the basis of the nature, characteristics and risks of the asset or liability and the level of the fair value hierarchy as explained above.

In addition, Council determines whether transfers have occurred between levels in the hierarchy by re-assessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

Revaluation

Subsequent to the initial recognition of assets, non-current physical assets, other than plant and equipment, are measured at their fair value, being the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date. At balance date, the Council reviewed the carrying value of the individual classes of assets measured at fair value to ensure that each asset materially approximated its fair value. Where the carrying value materially differed from the fair value at balance date, the class of asset was revalued.

Fair value valuations are determined in accordance with a valuation hierarchy. Changes to the valuation hierarchy will only occur if an external change in the restrictions or limitations of use of an asset result in changes to the permissible or practical highest and best use of the asset. In addition, Council undertakes a formal revaluation of land, buildings, and infrastructure assets on a regular basis ranging from one to three years.
The valuation is performed either by experienced council officers or independent experts.

Where the assets are revalued, the revaluation increments are credited directly to the asset revaluation reserve except to the extent that an increment reverses a prior year decrement for that class of asset that had been recognised as an expense in which case the increment is recognised as revenue up to the amount of the expense. Revaluation decrements are recognised as an expense except where prior increments are included in the asset revaluation reserve for that class of asset in which case the decrement is taken to the reserve to the extent of the remaining increments. Within the same class of assets, revaluation increments and decrements within the year are offset.

Impairment of assets

At each reporting date, the Council reviews the carrying value of its assets to determine whether there is any indication that these assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs of disposal and value in use, is compared to the assets carrying value. Any excess of the assets carrying value over its recoverable amount is expensed to the comprehensive income statement, unless the asset is carried at the revalued amount in which case, the impairment loss is recognised directly against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset.

8.5 Events occurring after balance date

SKM Industries was contracted by the City of Casey for the receipt and processing of recyclable materials collected from City of Casey households during the reporting period. In 2019, SKM Industries has been subject to non-compliance notices by the Environmental Protection Authority and this has affected SKM Industries' capacity to provide services to Casey. On 2 August 2019, an associate of SKM Industries – SKM Corporate Pty Ltd – was placed into receivership by the Supreme Court of Victoria. On 9 August 2019, Council entered into a separate and limited arrangement with Polytrade Recycling to accept and process Casey recyclable materials instead of sending it all to landfill. Council is continuing to work closely with Metropolitan Waste and Resource Recovery Group, the Municipal Association of Victoria, the State Government and other affected Councils, on ensuring continued recycling services for the City of Casey.

Note 9 – Other matters

9.1 Reserves

(a) Asset revaluation reserves

2019	Balance at beginning of reporting period $'000	Increment (decrement) $'000	Balance at end of reporting period $'000
Property			
Land and land improvements	1,012,976	963,969	1,976,945
Buildings	135,555	31,493	167,048
	1,148,531	**995,462**	**2,143,993**
Infrastructure			
Roads	217,938	-	217,938
Bridges	17,019	-	17,019
Footpaths and cycleways	-	-	-
Drainage	190,967	-	190,967
Recreational, leisure and community facilities	17,758	-	17,758
Waste management	926	-	926
Parks, open space and streetscapes	11,202	-	11,202
Off-street car parks	4,779	-	4,779
Other infrastructure	-	-	-
	460,589	**-**	**460,589**
Total asset revaluation reserves	**1,609,120**	**995,462**	**2,604,582**

2018	$'000	$'000	$'000
Property			
Land and land improvements	436,711	576,265	1,012,976
Buildings	172,217	(36,662)	135,555
	608,928	**539,603**	**1,148,531**
Infrastructure			
Roads	182,240	35,698	217,938
Bridges	17,328	(309)	17,019
Footpaths and cycleways	4,571	(4,571)	-
Drainage	173,366	17,601	190,967
Recreational, leisure and community facilities	16,512	1,246	17,758
Waste management	481	445	926
Parks, open space and streetscapes	8,630	2,572	11,202
Off-street car parks	2,679	2,100	4,779
Other infrastructure	-	-	-
	405,807	**54,782**	**460,589**
Total asset revaluation reserves	**1,014,735**	**594,385**	**1,609,120**

The asset revaluation reserve is used to record the increased (net) value of Council's assets over time.

9.1 Reserves (cont'd)

(b) Other reserves

	Balance at beginning of reporting period	Transfer from accumulated surplus	Transfer to accumulated surplus	Balance at end of reporting period
2019	$'000	$'000	$'000	$'000
Asset reserve	70,035	(28,258)	50,841	92,618
Developer reserve	210,557	(45,700)	62,308	227,165
General reserve	42,331	(31,051)	24,221	35,501
Total other reserves	**322,923**	**(105,009)**	**137,370**	**355,284**

2018	$'000	$'000	$'000	$'000
Asset reserve	51,102	(23,663)	42,596	70,035
Developer reserve	184,489	(52,280)	78,348	210,557
General reserve	39,257	(24,228)	27,302	42,331
Total other reserves	**274,848**	**(100,171)**	**148,246**	**322,923**

9.2 Reconciliation of cash flows from operating activities to surplus/(deficit)

	2019	2018
Reconciliation of cash flows from operating activities to surplus/(deficit)	$'000	$'000
Surplus/(deficit) for the year	1,272,820	833,528
Depreciation/amortisation	48,432	43,669
Profit/(loss) on disposal of property, infrastructure, plant and equipment	3,656	1,956
Fair value adjustment–Assets held for sale	(1,374)	-
Finance costs	2,297	1,820
Decrement on revaluation of asset	-	448
Share of net profits of associates and joint ventures –accounted by equity method	321	197
Contributions–Non-monetary assets	(189,676)	(134,917)
Prior year capital works expensed	6,358	2,351
Net assets revaluation increment/decrement	(995,462)	(594,385)
Change in assets and liabilities:		
(Increase)/decrease in trade and other receivables	(4,703)	(3,102)
(Increase)/decrease in interest receivable	(711)	(660)
(Increase)/decrease in prepayment	387	(2,791)
(Increase)/decreasein trade and other payables	400	(5,360)
(Decrease)/increase in trust funds	309	11,334
(Increase)/decreasein provisions	866	(4,880)
Net cash provided by/(used in) operating activities	**143,920**	**149,209**

9.3 Superannuation

Council makes the majority of its employer superannuation contributions in respect of its employees to the Local Authorities Superannuation Fund (the Fund). This Fund has two categories of membership, accumulation and defined benefit, each of which is funded differently.

Accumulation

The Fund's accumulation categories receive both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings (for the year ended 30 June 2019, this was 9.5% as required under Superannuation Guarantee legislation).

Defined benefit

Council does not use defined benefit accounting for its defined benefit obligations under the Fund's Defined Benefit category. This is because the Fund's Defined Benefit category is a pooled multi-employer sponsored plan. Council makes employer contributions to the Defined Benefit category of the Fund at rates determined by the Trustee on the advice of the Fund Actuary. For the year ended 30 June 2019, this rate was 9.5% of members' salaries (9.5% in 2017/2018).

As at 30 June 2017, a full triennial actuarial investigation was completed. The vested benefit index (VBI) of the Defined Benefit category of which Council is a contributing employer was 103.1%. To determine the VBI, the Fund Actuary used the following long-term assumptions:

- Net investment returns 6.5% pa
- Salary information 3.5% pa
- Price inflation (CPI) 2.5% pa

Vision Super has advised that the actual VBI at 30 June 2019 was 107.1%.

The VBI is to be used as the primary funding indicator. Because the VBI was above 100%, the 30 June 2017 actuarial investigation determined the Defined Benefit category was in a satisfactory financial position and that no change was necessary to the Defined Benefit category's funding arrangements from prior years.

Defined benefit 2017 triennial actuarial investigation surplus amounts

The Fund's triennial investigation as at 30 June 2017 identified the following in the defined benefit category of which Council is a contributing employer:

- A VBI surplus of $69.8 million
- A total service liability surplus of $193.5 million
- A discounted accrued benefits surplus of $228.8 million.

The VBI surplus means that the market value of the fund's assets supporting the defined benefit obligations exceed the vested benefits that the defined benefit members would have been entitled to if they had all exited on 30 June 2017. Council was notified of the 30 June 2017 VBI during August 2017.

An interim actuarial investigation was conducted for the Fund's position as at 30 June 2019. It is anticipated that this actuarial investigation will be completed in December 2019.

Officers' Reports

Black Spot Program 2019 Report — ITEM: 7.2

City Planning and Infrastructure
City Asset and Planning
Keri New
Ward: NA

Purpose of Report:	**To update Council on the outcome of the Black Spot Program 2019/20 funding application and the submission made for the 2020/21 program.**

Council Plan Reference

1. People Driven
1.3 A City with an accessible and well-connected transport network}

Executive Summary

- The report provides an update on the successful blackspot funded project for 2019/20 and the recent submission made for the 2020/21 Black Spot Program.
- VicRoads have advised Council officers that the project proposal for Power Road and Churchill Park Drive was successful in receiving funding.

Background

Each year Council submits through VicRoads, as an agent for the Federal Government, an application for funding of proposed treatments at identified accident Black Spot locations across the municipality. A Black Spot is typically defined as a location having at least three casualty collisions over the preceding five-year period. In addition, sections of road with a spread of accidents, known as Black Lengths, with a minimum crash history of 0.2 casualty crashes per kilometre per year over the same five-year period are also considered as part of the application process.

Update on Funding Submission made for 2019/20

In September 2018 Council officers submitted one site to VicRoads for consideration under the 2019/20 Federal Government Infrastructure Investment Black Spot Program. The proposed project was:

- Power Road & Churchill Park Drive, Endeavour Hills – installation of six solar powered flashing lit vehicle activated kangaroo warning signs.

VicRoads advised Council officers in October 2018 that the project proposal was approved by the Region for consideration on a state-wide basis and subsequently notified by VicRoads that it had been successful in securing $81,564 of funding for the project.

Project delivery has now commenced and the contractor for the works will soon be appointed with the expectation that the project will be delivered on time and within budget this financial year.

Funding Submission made for 2020/21

In June 2019 VicRoads invited Black Spot funding applications from the City of Casey for the 2020/21 Infrastructure Investment Black Spot Program. Applications for funding in the 2020/21 program were considered using injury collision data for the five-year period up to 31 December 2018, as required under the application guidelines.

There are currently 16 Black Spots and 14 Black Lengths on Council managed roads that were considered as part of the application process. Of these locations, various improvements have been undertaken in recent years at the majority of current Black Spot and Black Length locations using funding approved through previous Federal Government funded programs, including the Black Spot Program, as well as funding via the New and Improved Roads Program in Council's Capital Works Program. Furthermore, matched funding has been secured from the State Government's Safe Travel in Local Streets program to implement street wide traffic management treatments this financial year along Frawley Road in Hallam and Eumemmerring and Kidds Road, Doveton.

It is noted that following improvement works, a location will still be considered a Black Spot or Black Length based on the historical injury collision data, until such time as the expected improvement in injury collision trends flow through for the respective five-year period. For example, 14 of the current 16 sites are listed as Black Spots due to historical injury collisions and these sites will gradually be removed from the list as the accident trend decreases.

Through the Black Spot and Black Length assessment process, officers identified one potential project with a viable treatment though a relatively low Benefit Cost Ratio (BCR) for consideration for funding submission to the 2020/21 program. The project, as detailed below, would involve the installation of guardrail along both sides of North Road (between East Road and Maywood Road), to cover the extents of the Melbourne Water channel, Langwarrin Creek, within the clear zone of the road.

Location	Accident History	Proposed Treatment	Est. Cost & BCR
North Road, Cranbourne South (between Pearcedale Road & #765 North Road)	4 injury accidents including 2 run-off road, 1 rear end collision and 1 head on collision	Installation of guardrail on both sides of North Road (East Road to Maywood Road) to address the deep open drainage channel within the clear zone	$200,000 BCR 3.6

A draft submission of the proposed project was discussed with VicRoads who advised that the proposal was not supported as the guardrail would not address all four crash types on this section of road. Therefore, at this time, the project has been listed for consideration in Council's Grey Spot program.

The broadening of the eligibility criteria now permits proposals with a minimum BCR of 2.0 to be submitted for consideration. Funding constraints however mean that successful projects typically have quite high BCR's of greater than 4.0. Proposals are assessed for viability by a Committee, based on their BCR and effectiveness to solve the specific accident history.

Proposals that are too costly or are not envisaged to solve the specific accident history are unlikely to receive funding through this program. The higher the BCR, generally the better chance of funding and recent experience has shown that projects with a minimum BCR of 4.0 have the best chance of funding.

In addition to the above eligibility criteria, VicRoads recently informed of some changes to the Black Spot Program. From next year, sites with less than three injury collisions involving fatal or serious injuries can now be considered for funding submissions if they are supported with a Road Safety Audit. Furthermore, area

wide treatments can also be considered, not just isolated black spots or black lengths. A Road Safety Audit has not been undertaken for the aforementioned project as this would not be relevant in this instance.

Noting this analysis, it is not proposed to submit any applications to the 2020/21 Federal Government Infrastructure Investment Black Spot Program.

Financial Implications

Council's 2019/20 Minor Traffic budget can accommodate any overspend of the blackspot project to be delivered this financial year on Power Road and Churchill Park Drive.

Officer Direct or Indirect Interest

No Council officers involved in the preparation of this report have a direct or indirect interest in matters for consideration.

Conclusion

Council has been advised that the proposed Black Spot project on Power Road and Churchill Park Drive has been successful in obtaining funding from the 2019/20 Federal Government Infrastructure Investment Black Spot Program and project delivery has now commenced.

A review of the most recent injury collision data identified one possible candidate project (North Road, Cranbourne South) for consideration under the Federal Government Infrastructure Investment Black Spot Program for 2020/21. VicRoads have advised that the proposed candidate project, to install guardrail on both sides of North Road between East Road and Maywood Road would not be supported as the proposed treatment would not address all previous crash types on this section of North Road. This identified project has subsequently been listed for consideration in Council's Grey Spot Program and no application will be made to the Black Spot Program for 2020/21.

Attachments

Nil

Recommendation
That the report be noted.

Officers' Reports

2018/19 Budget Outcome

ITEM: 7.3.

Corporate Services
Ward: NA
Finance & Rates
Bernard Rohan

Purpose of Report: **To advise Council on the 2018/19 budget outcome**

Council Plan Reference

3. A High Performing Organisation
3.2 An efficient and effective customer focused Council with sufficient resources to meet priorities

Executive Summary

The City of Casey is committed to sound financial management, and the sustainable allocation of resources. A rates surplus from 2018/19 of $3.6 million currently remains unallocated and is associated with non-recurring items. Priority works have been identified by officers for Council's consideration.

Background

The City of Casey's 2018/19 budget settings included a balanced year-end result, with total budgeted receipts of $374 million matching total budgeted payments of $374 million. On 3 September 2019 Council approved in-principle the draft audited results from 2018/19, which was subsequently signed-off by the Victorian Auditor-General's Office on an unqualified basis 12 September 2019. Resolution of the audit outcome has allowed council officers to finalise the 2018/19 budget outcomes that are tabled in Attachment 1, which is a remaining rates surplus of $3.6 million.

As discussed further below, it is recommended that the rates surplus be primarily invested in additional assets and approved service provision improvements for the community, with remaining levels referred to the 2020/21 budget process.

As part of the year-end analysis, officers have conducted a reconciliation of the Capital Works Program and required funds to complete approved projects where $60.1 million has been identified as necessary to be carried over the 2019/20 financial year to complete project delivery. This is summarised in Attachment 2.

2018/19 Rates Surplus

For the City of Casey's 2018/19 results, a Rates Statement has been prepared that highlights the Rates' Surplus for 2018/19. The surplus is $10.7 million which is primarily caused by:

- $25.3 million higher than budgeted receipts from developer contributions, service delivery (fees, charges and fines), interest revenue, owing to the profile of Council's funds held for investment being higher than expected, additional supplementary rates revenue reflecting development activity; and offset by
- $14.6 million in higher payments service including with respect to transfers to reserves (particularly for Developer Contributions), and the profile of service delivery operating expenditure.

Of this surplus, $7.1 million was identified in the Mid Year Budget and applied by Council for investment in the 2019/20 Budget settings (Edwin Flack Reserve, Chestnut Drive Local Traffic Management Scheme,

AFLW Pavilion, Casey Fields and Frog Hollow Reserve new rugby pavilion). **The remaining surplus for 2018/19 is $3.6 million.**

The remaining surplus of $3.6 million is less than 1 per cent of the total rates statement. Council officers are currently tracking the 2019/20 budget parameters to assess the potential recurrence of an equivalent surplus this year, and note 2019/20 budget parameters include:

- tighter employment budget settings
- increased allocations to the Capital Works Program
- mobilisation of available reserves, with corresponding moderation in interest income.

The 2019/20 budget settings will be actively monitored and Council will be advised of progress throughout the year and as part of the midyear budget process and the 2020/21 budget setting process.

Allocation of the 2018/19 Rates Surplus

It is proposed that this surplus be primarily invested in additional assets and service provision improvements for the community.

Item	Amount
Surplus 2018/19	**$3,624,810**
Casey North Community Information and Support Service, Council Decision, 3 September 2019:	$419,987
Unallocated Surplus	**$3,204,823**
Recommendations:	
Remaining CISS pressures (Cranbourne), in line with previous advice	$1,384,140
Urgent Works - Casey Fields Drainage Works and VFL Oval Resurfacing	$320,000
Narre Warren Sth P-12 Synthetic Soccer	$34,500
Building Renewal James Cook Kinder	$126,019
Grant to remediate former Cranbourne Pool site	$66,666
Training and Equipment Grant Increase	$25,000
	$1,956,325
Unallocated Surplus if Recommendations accepted by Council	**$1,248,498**

Cranbourne Pool site costs and required Council contribution to be confirmed by Officers, if required.

2019/20 Capital Works Program Carry Forward

As noted by Council in the 2018/19 financial statements, Council delivered total capital works of $129.8 million in 2018/19, which was 78 per cent of the budget and carry forward from 2017/18 ($167.8 million).

Total recommended carry forward of the capital works program is $60.1 million and relates to the projects described in Attachment 2 and is associated with timing issues and challenges experienced with project delivery. Approval of the carry-forward recommits budgeted funds from previous Council decisions and prior budgets. Work on these projects has continued into 2019/20 to enable project completion.

Financial Implications

Approval of this paper confirms $60.1 million in capital works carry-forward and allocated $1.9 million of 2018/19 rates surplus to the listed items, above.

Officer Direct or Indirect Interest

No Council officers involved in the preparation of this report have a direct or indirect interest in matters for consideration.

Conclusion

A number of options were considered for the application of the identified surplus, however, it is recommended that Council's 2018/19 rates result surplus of $3.6 million be allocated to the identified priority projects, with the unallocated $1.2 million preserved for future budget decision by Council.

Attachments

1. 1 Rates Statement [**7.3.1** - 1 page]
2. Recommended 2018-19 Carry Over Projects [**7.3.2** - 5 pages]

Recommendation

1. That Council's 2018/19 remaining rates surplus of $3.6 million be allocated as follows:

- **Casey North Community Information and Support Service (Council Decision, 3 September 2019) - $419,987**
- **Remaining CISS pressures (Cranbourne), in line with previous advice - $1,384,140**
- **Urgent Works - Casey Fields Drainage Works and VFL Oval Resurfacing - $320,000**
- **Narre Warren Sth P-12 Synthetic Soccer - $34,500**
- **Building Renewal James Cook Kinder - $126,019**
- **Grant to remediate former Cranbourne Pool site - $66,666**
- **Training and Equipment Grant Increase - $25,000**

2. That Council approve $60.1 million of carry forward from 2018/19 into 2019/20 for the capital works program as per Attachment 2.

Attachment 1 – Rates Statement

($'000)	2018/19 Budget	2018/19 Actual	Variance	Comment
Receipts				
Rates and Charges	226,384.00	227,519.33	1,135.33	Additional Supplementary Rates ($1.1m)
Grants Commission	17,005.06	17,694.08	689.02	Additional Grant Revenue
Asset Sales	6,792.00	5,166.20	-1,625.80	Lower the originally expected property sales
Interest on Investments	6,950.00	9,835.00	2,885.00	Higher interest associated with reserve balances
Developers Contributions	38,000.00	49,322.00	11,322.00	Higher than expected DCP
Service Delivery	78,470.00	89,326.00	10,856.00	Higher revenue from charges, fees and fines
Reserve Transfer - Waste Charge	600.00	600	0.00	
	374,201.06	**399,462.61**	25,261.55	
Payments				
Service Delivery	258,529.00	263,375.00	4,846.00	Includes carry-forward ($8.4m)
Loan	9,636.00	9,617.00	-19.00	
Reserves Transfers	54,918.00	64,622.00	9,704.00	Proceeds from DCPs, asset sales and directed-transfers for CILC/ARC/RACE
Capital Works Program	51,118.06	51,173.80	55.74	Confirmed
	374,201.06	**388,787.80**	14,586.74	
Surplus		**10,674.81**		
MYBR Committed Surplus		7,050.00		
Remaining Surplus		**3,624.81**		

2018/19 Capital Works Program - Recommended Carry Over Projects **Attachment 2**

Capital Works Child Number	Project Manager	Project Sponsor	Description	Adopted Annual Budget	Variations	Total Annual Budget	Actual	Variance	Commitments	Total Actual + Commitments	Total Budget Variation	Carry Over	Estimated Finish (Month-End)
19078	SKING	MJANSEN	Bushland Res - 210 Harkaway Rd	50,000	39,200	89,200	55,000	-5,000	16,965	71,965	0	34,200	Jul-19
19298	SHILL	CPATTIE	Rec Myuna Farm Informal open spaces	154,000	0	154,000	112,713	41,287	0	112,713	0	41,287	Jul-19
18193	MENRIGHT	KNEW	Landscape Wks N'W Business Pk MW Wetland	296,047	0	296,047	10,320	285,727	3,943	14,263	0	285,727	Jul-19
18376	RJESURAJ	KNEW	Road Const N&I BallartoSGH-ClydeFiveWays	146,700	0	146,700	1,160	145,540	13,550	14,710	0	145,540	Jul-19
18522	SDEWIT	BROHAN	Casey RACE Replace Floor & Balustrade	75,576	26,000	101,576	25,799	49,777	254,207	280,006	-178,430	254,207	Jul-19
18563	RJESURAJ	KNEW	Drainage Works N&I High St Peel to Neil	100,000	0	100,000	9,050	90,950	8,900	17,950	0	90,950	Jul-19
19039	SROBERTS	CPATTIE	Building Renewal Hallam Rec Res Hall 2/2	53,100	0	53,100	13,957	39,143	0	13,957	0	39,143	Jul-19
19041	SROBERTS	CPATTIE	Building Renewal - Chalcot Lodge	786,500	0	786,500	755,651	30,849	0	755,651	0	30,849	Jul-19
19193	SROBERTS	CPATTIE	MCW - Bunjil Place	258,900	0	258,900	272,344	-13,444	25,150	297,494	-38,594	25,150	Jul-19
19283	MENRIGHT	KNEW	Rec Berwick Springs Wetlands M'planWorks	859,700	0	859,700	781,096	78,604	191,430	972,526	-113,776	192,380	Jul-19
19455	SSMITHER	CHEATH	Land Purchase - 85 Hardys Road	0	207,700	207,700	0	0	0	0	0	207,700	Jul-19
19456	SSMITHER	CHEATH	Land Purchase - 125 Hardys Road	0	569,158	569,158	0	0	0	0	0	569,158	Jul-19
19472	SDEWIT	CPATTIE	Clyde Public Hall - Kitchen Upgrade	0	120,000	120,000	36,734	-36,734	0	36,734	0	83,266	Jul-19
Sub Total for end of July 2019												**1,999,557**	
17287	KPOLE	CPATTIE	Rec Old Cheese Factory Pottery Room	29,500	0	29,500	26,915	2,585	0	26,915	0	2,585	Aug-19
18078	SROBERTS	CPATTIE	Minor Structures Jack Thomas Res TBox	3,000	0	3,000	0	3,000	0	0	0	3,000	Aug-19
18085	SROBERTS	CPATTIE	Minor Structures Robinson Res CoachesBox	4,000	0	4,000	0	4,000	13,220	13,220	0	4,000	Aug-19
18187	PRIDGWAY	CPATTIE	Landscape Wks Wilson Botanic Park	48,930	0	48,930	17,800	31,130	34,787	52,587	-3,657	34,787	Aug-19
18515	APERESSO	CPATTIE	Rec Kalora Park Rec Res - Pavilion Exten	0	200,000	200,000	150,000	-150,000	0	150,000	0	50,000	Aug-19
18534	RJESURAJ	CPATTIE	Narre Warren Sth P-12 Synthetic Soccer	1,498,000	261,176	1,759,176	1,680,667	-182,667	81,005	1,761,672	-2,496	81,005	Aug-19
19023	SROBERTS	CPATTIE	Building N&I - Marriott Waters FCC - Ext	1,185,800	0	1,185,800	968,283	217,517	6,196	974,479	185,800	31,717	Aug-19
19028	PRIDGWAY	CPATTIE	Building N&I -Wilson Botanic Pk Security	45,100	0	45,100	30,116	14,984	12,000	42,116	0	14,984	Aug-19
19311	DEDMUNDS	CPATTIE	Oval Flood Lights - Various - Renewal	106,200	0	106,200	62,184	44,016	5,739	67,923	0	44,016	Aug-19
18035	SDEWIT	CPATTIE	Building Renewal Doveton Swimming Pool	19,060	240,000	259,060	27,021	-7,961	119,303	146,324	-6,566	238,605	Aug-19
19063	SROBERTS	CPATTIE	Minor Park Str - Kalora Park Nball Stand	15,000	0	15,000	3,440	11,560	0	3,440	0	11,560	Aug-19
19080	SKING	MJANSEN	Bushland Res - Brookland Greens Reserve	10,000	-3,700	6,300	5,400	4,600	2,520	7,920	0	900	Aug-19
19090	RJESURAJ	KNEW	Drainage Renewal FMW Rutland Rd Design	7,500	0	7,500	3,626	3,874	0	3,626	0	3,874	Aug-19
19092	RJESURAJ	KNEW	Drainage Renewal FMW Brookvale Cl Design	3,000	0	3,000	223	2,777	0	223	0	2,777	Aug-19
19099	SDEWIT	MJANSEN	Emissions M'ment - Plumbing Retrofitting	53,100	0	53,100	8,586	44,514	13,014	21,600	18,487	26,027	Aug-19
19128	SGUNASEK	CALLSOP	IT - Personal Productivity Tools	1,252,900	0	1,252,900	972,172	280,728	269,247	1,241,419	0	280,728	Aug-19
19132	MENRIGHT	KNEW	Landscape Wks -River Gum Ck St 2 Walkway	37,200	0	37,200	0	37,200	0	0	0	37,200	Aug-19
19133	MENRIGHT	KNEW	Landscape Wks - Blackburne Sq - Carpark	159,300	0	159,300	49,750	109,550	9,478	59,228	0	109,550	Aug-19
19179	SDEWIT	KNEW	Tooradin Rec Res MCW Netball Scoreboards	15,900	0	15,900	0	15,900	18,803	18,803	-2,903	18,803	Aug-19
19190	APERESSO	CPATTIE	MCW - Community Ctrs N'hood Houses Halls	85,000	0	85,000	63,970	21,030	25,514	89,484	0	21,030	Aug-19
19278	MENRIGHT	CPATTIE	Rec Banjo Paterson Res Exercise Stations	53,100	0	53,100	0	53,100	50,250	50,250	0	53,100	Aug-19
19305	SROBERTS	CPATTIE	Rec Sweeney Res Soccer PavilionExtension	42,400	0	42,400	4,166	38,234	0	4,166	0	38,234	Aug-19
19414	RJESURAJ	TGRIFFIN	LTM Program Various Designs	30,800	0	30,800	27,888	2,912	5,855	33,743	-2,943	5,855	Aug-19
19416	AAJAY	TGRIFFIN	Traffic Works - Minor - Various	276,000	4,150	280,150	377,159	-101,159	14,950	392,109	-111,959	14,950	Aug-19
19437	SMERKUS	CPATTIE	Casey Stadium (CILC) - Audio Upgrade	0	50,000	50,000	32,910	-32,910	0	32,910	0	17,090	Aug-19
19467	SHAMILTO	KNEW	Road Const N&I Railway Valetta-Ballarto	0	75,000	75,000	0	0	92,443	92,443	-61,058	136,058	Aug-19
19469	CHEATH	KSEIRLIS	Land Purchase - Ramlegh Tuckers Rd widen	0	1,750,000	1,750,000	1,047,484	-1,047,484	698,323	1,745,807	4,193	698,323	Aug-19
19477	MENRIGHT	VLLOYD	Gwendoline Kinder - Sensory Garden	0	134,290	134,290	125,360	-125,360	1,950	127,310	0	8,930	Aug-19
19483	SDEWIT	DROOTH	Tooradin Public Hall - Renew Toilet Door	0	8,000	8,000	0	0	0	0	0	8,000	Aug-19
19485	HBOWES	KNEW	91i Everlasting Blvd Clarinda Park Pmt	0	442,444	442,444	0	0	442,444	442,444	0	442,444	Aug-19
19486	MMCGUIRE	CBELL	Solar Light Installation - Webb St	0	29,785	29,785	0	0	29,785	29,785	0	29,785	Aug-19
Sub Total for end of August 2019												**2,469,917**	
14392	MAPPS	KNEW	Greaves Rd Declaration	78,274	0	78,274	99,355	-21,081	0	99,355	-41,726	20,645	Sep-19
17023	SDEWIT	CPATTIE	Building Renewal Casey RACE AMP Works	740,345	0	740,345	39,663	700,682	21,824	61,487	390,345	310,337	Sep-19
17067	RJESURAJ	KNEW	Drainage Works N&I Corandirk Street	30,500	0	30,500	19,500	11,000	0	19,500	0	11,000	Sep-19
17069	RJESURAJ	KNEW	Drainage Works N&I Jennifer Street	28,800	0	28,800	3,750	25,050	0	3,750	0	25,050	Sep-19
17317	SHAMILTO	KNEW	Road Const N&I Glasscocks Rd SGH-NWC Rd	94,998	0	94,998	2,360	92,638	94,999	97,359	-2,361	94,999	Sep-19
17465	SGUNASEK	CALLSOP	IT - ICT Infrastructure Program	349,450	80,000	429,450	354,387	-4,937	33,627	388,013	0	75,063	Sep-19
17467	MENRIGHT	CBELL	Narre Warren Village Safety Improvements	30,215	0	30,215	12,148	18,067	23,865	36,012	0	18,067	Sep-19

Capital Works Child Number	Project Manager	Project Sponsor	Description	Adopted Annual Budget	Variations	Total Annual Budget	Actual	Variance	Commitments	Total Actual + Commitments	Total Budget Variation	Carry Over	Estimated Finish (Month-End)
17469	RJESURAJ	KNEW	Berwick Springs Ti-Tree Ck Bridges/Path	0	300,000	300,000	164,305	-164,305	166,182	330,487	-30,487	166,182	Sep-19
17475	MENRIGHT	CPATTIE	Lawson Poole Res - Cricket Shade Struct	22,818	0	22,818	8,240	14,578	0	8,240	0	14,578	Sep-19
17514	JSCHMEDE	KNEW	Narre/ FGCBD Comm Facilities Audit	121,145	0	121,145	75,047	46,098	8,940	83,987	0	46,098	Sep-19
18018	SROBERTS	CPATTIE	Building N&I Cranbourne West Int Com Ctr	350,335	0	350,335	139,750	210,585	87,700	227,450	0	210,585	Sep-19
18027	SROBERTS	VLLOYD	Building N&I - Livingston (Eliburn) F&CC	762,980	-596,830	166,150	58,662	704,318	10,200	68,862	0	107,488	Sep-19
18136	ABRICKNE	CWATKINS	IT - All Media Agent & Q'M'ment Software	96,681	0	96,681	43,994	52,687	43,994	87,989	0	52,687	Sep-19
18171	SSMITHER	CHEATH	Land Purchase - 660 Berwick-Cran Rd	27,611	0	27,611	0	27,611	0	0	0	27,611	Sep-19
18172	SSMITHER	CHEATH	Land Purchase - 7-23 Hardys Road	24,879	0	24,879	0	24,879	0	0	0	24,879	Sep-19
18202	SROBERTS	DROOTH	Casey Fields - MCW - Ovals 2&3 Shelter	11,765	0	11,765	0	11,765	0	0	0	11,765	Sep-19
18340	SROBERTS	CPATTIE	Rec Old Cheese Factory Woodworkers Bldg	793,356	0	793,356	762,905	30,451	71,046	833,951	-40,595	71,046	Sep-19
18351	SMERKUS	CPATTIE	Rec Myuna Farm Signage 2017/18	26,501	0	26,501	24,770	1,731	9,720	34,490	-7,989	9,720	Sep-19
18361	SROBERTS	CPATTIE	Rec Jack Thomas Res Soccer Pavilion	253,237	0	253,237	5,715	247,522	0	5,715	0	247,522	Sep-19
18366	RJESURAJ	CPATTIE	Oval Floodlights J&P Cam Res	31,431	0	31,431	22,873	8,558	3,000	25,873	5,558	3,000	Sep-19
18367	RJESURAJ	CPATTIE	Oval Floodlights Lawson Poole Res	322,370	0	322,370	267,009	55,361	69,360	336,369	-13,999	69,360	Sep-19
18375	SHAMILTO	KNEW	Road Const N&I Hardys B/C'bourne-Tuckers	248,600	0	248,600	259,887	-11,287	184,227	444,115	-50,000	38,713	Sep-19
18377	MRAHMAN	KNEW	Road Const N&I Missens Rd Thompsons-End	149,902	0	149,902	84,381	65,521	120,718	205,099	-62,042	127,563	Sep-19
18379	SLOKUGAM	KNEW	Road Const N&I Grices/G'cocks/Clyde-Int	335,500	0	335,500	138,470	197,030	12,400	150,870	0	197,030	Sep-19
18475	RJESURAJ	CPATTIE	Rec Casey Fields Regional Soccer	227,026	8,000,000	8,227,026	7,496,096	-7,269,070	4,178,102	11,674,197	0	730,930	Sep-19
18540	MAPPS	TGRIFFIN	LTM Program Settlers Run Speed Humps	27,580	0	27,580	28,635	-1,055	5,740	34,375	-6,795	5,740	Sep-19
18555	MENRIGHT	KNEW	Camms Rd Streetscape Improvements	177,045	0	177,045	163,777	13,268	11,845	175,622	0	13,268	Sep-19
19006	MAPPS	DRICHARD	Bridge Renewal - Grices Road - BR078	106,200	0	106,200	91,413	14,787	6,600	98,013	0	14,787	Sep-19
19018	SROBERTS	CPATTIE	Building N&I - Autumn Pl Kinder New FCC	1,422,700	0	1,422,700	814,421	608,279	11,332	825,753	358,279	250,000	Sep-19
19022	SROBERTS	CPATTIE	Building N&I - Hunt Club FCC - Extension	963,300	1,000,000	1,963,300	1,692,357	-729,057	149,451	1,841,809	0	270,943	Sep-19
19030	SDEWIT	CPATTIE	Building Renewal - Casey ARC - AMP	414,400	0	414,400	188,903	225,497	609,343	798,246	-401,026	626,523	Sep-19
19031	SDEWIT	CPATTIE	Building Renewal - Casey ARC Rev Osmosis	207,200	0	207,200	6,132	201,068	10,369	16,501	-92,800	293,868	Sep-19
19035	SDEWIT	DRICHARD	Building Renewal - Mechanical Equipment	106,200	0	106,200	46,930	59,270	30,547	77,477	4,571	54,699	Sep-19
19043	SROBERTS	CPATTIE	Building Renewal - Merinda Park Kinder	21,200	0	21,200	5,857	15,343	0	5,857	0	15,343	Sep-19
19044	SROBERTS	VLLOYD	Building Renewal -Timbarra Childrens Ctr	21,200	0	21,200	32,269	-11,069	2,255	34,524	-13,324	2,255	Sep-19
19055	SROBERTS	CPATTIE	Building Renewal Max Pawsey Tennis Pav	21,200	0	21,200	15,170	6,030	0	15,170	0	6,030	Sep-19
19075	SKING	MJANSEN	Bushland Res N&I - Entrance Signage	53,100	0	53,100	21,060	32,040	23,280	44,340	0	32,040	Sep-19
19100	SDEWIT	MJANSEN	Emissions M'ment - Casey RACE EMP Bauer	148,600	0	148,600	11,816	136,784	13,182	24,998	0	136,784	Sep-19
19114	MAPPS	KNEW	Horse Trails Baxter-Tooradin Rd Connect	21,200	0	21,200	108	21,092	0	108	0	21,092	Sep-19
19135	PRIDGWAY	CPATTIE	Landscape Wks - Wilson Botanic Pk B'Rept	53,100	0	53,100	1,520	51,580	23,947	25,468	0	51,580	Sep-19
19145	SROBERTS	DROOTH	Blind Bight C'Ctr MCW New Storage Room	61,600	0	61,600	8,200	53,400	54,170	62,370	0	53,400	Sep-19
19173	SROBERTS	DROOTH	Sydney Pargeter Res MCW Petanque Shade	42,900	0	42,900	4,977	37,923	31,218	36,195	0	37,923	Sep-19
19218	SROBERTS	CPATTIE	M'Scoreboards/shelters Arch Brown Res	39,600	0	39,600	225	39,375	0	225	0	39,375	Sep-19
19219	SROBERTS	CPATTIE	M'Scoreboards/shelters Carlisle Park	40,000	0	40,000	225	39,775	0	225	0	39,775	Sep-19
19220	SROBERTS	CPATTIE	Electronic Scoreboards Frog Hollow Res	42,500	0	42,500	225	42,275	0	225	0	42,275	Sep-19
19221	SROBERTS	CPATTIE	Electronic Scoreboards Jack Thomas Res	42,500	18,182	60,682	225	42,275	59,960	60,185	0	60,457	Sep-19
19222	SROBERTS	CPATTIE	Electronic Scoreboards Reema Reserve	42,500	0	42,500	225	42,275	0	225	0	42,275	Sep-19
19223	SROBERTS	CPATTIE	Electronic Scoreboards Strathaird Res	42,400	71,480	113,880	225	42,175	60,950	61,175	0	113,655	Sep-19
19224	SROBERTS	CPATTIE	Electronic Scoreboards Waratah Reserv	42,500	0	42,500	225	42,275	0	225	0	42,275	Sep-19
19280	SROBERTS	CPATTIE	Rec Barry Simon ResFoot/Cricket Pavilion	942,600	0	942,600	561,636	380,964	315,936	877,572	0	380,964	Sep-19
19296	SROBERTS	CPATTIE	Rec Jack Thomas Res New Soccer Pavilion	4,081,400	0	4,081,400	3,678,938	402,462	180,359	3,859,297	0	402,462	Sep-19
19297	SROBERTS	CPATTIE	Rec Lawson Poole Res Pav Upgde for S/C/F	3,133,200	0	3,133,200	172,268	2,960,932	27,205	199,473	749,143	2,211,789	Sep-19
Sub Total for end of September 2019												**7,973,495**	
18112	WSMITH	KNEW	Drainage Renewal Water Sens Urban Design	106,270	0	106,270	73,484	32,786	32,787	106,270	0	32,786	Oct-19
19058	SROBERTS	CPATTIE	Building Renewal Sweeney R Soft/Base Pav	2,515,500	0	2,515,500	1,819,857	695,643	290,555	2,110,412	0	695,643	Oct-19
19263	BLANGE	CPATTIE	Playgrounds N&I Lawson Poole P'Gnd Shade	42,400	0	42,400	4,482	37,918	37,470	41,952	0	37,918	Oct-19
19286	SROBERTS	CPATTIE	Rec Casey Fields Criterium / BMX Shed	138,100	7,922	146,022	64,906	73,194	60,192	125,098	0	81,116	Oct-19
19302	SROBERTS	CPATTIE	Rec Old Cheese Factory Workshop Nursery	222,900	0	222,900	27,630	195,270	15,813	43,444	0	195,270	Oct-19
19460	SSMITHER	CHEATH	Land Purchase - 1095 Glasscocks Rd	0	439,200	439,200	0	0	0	0	0	439,200	Oct-19
19466	RJESURAJ	TGRIFFIN	N&I Roads -Central Road Const DesignWork	0	180,000	180,000	0	0	168,904	168,904	0	180,000	Oct-19
16509	RJESURAJ	KNEW	Road Const Unsealed Smiths Lane	685,311	0	685,311	131,368	553,943	292,241	423,609	0	553,943	Oct-19

Capital Works Child Number	Project Manager	Project Sponsor	Description	Adopted Annual Budget	Variations	Total Annual Budget	Actual	Variance	Commitments	Total Actual + Commitments	Total Budget Variation	Carry Over	Estimated Finish (Month-End)
18224	SDEWIT	DROOTH	NWNorth Scout Hall - MCW - Hall Stage 2	39,710	0	39,710	31,768	7,942	0	31,768	0	7,942	Oct-19
19032	SDEWIT	CPATTIE	Building Renewal - Casey RACE - AMP	414,400	0	414,400	277,088	137,312	19,082	296,170	88,628	48,684	Oct-19
19061	SROBERTS	CPATTIE	Minor Park Str - Frog Hollow Res	17,000	0	17,000	0	17,000	0	0	0	17,000	Oct-19
19064	SROBERTS	CPATTIE	Minor Park Str - Ivens Reserve Shed	20,000	0	20,000	8,259	11,741	0	8,259	0	11,741	Oct-19
19073	SROBERTS	CPATTIE	Minor Park Str - Various MinorStructures	38,500	0	38,500	0	38,500	21,360	21,360	0	38,500	Oct-19
19088	WSMITH	KNEW	Drainage Renewal WSUD - Locations TBA	467,200	0	467,200	451,215	15,985	0	451,215	0	15,985	Oct-19
19136	MENRIGHT	CPATTIE	Landscape Wks - Wilson Botanic Park Lake	31,900	0	31,900	0	31,900	0	0	0	31,900	Oct-19
19159	SDEWIT	KNEW	Glover Rec Res MCW Netball E'Scoreboard	4,900	0	4,900	71	4,829	11,880	11,951	-7,051	11,880	Oct-19
19237	MENRIGHT	KNEW	Park L'scaping - Timbarra Park F&G	23,400	0	23,400	0	23,400	0	0	0	23,400	Oct-19
19250	MENRIGHT	KNEW	Rec Paths (MTN) B'Ridge Settlers-Botanic	103,600	0	103,600	0	103,600	0	0	0	103,600	Oct-19
19264	MENRIGHT	CPATTIE	Playgrounds N&I Marriott WatersLivvisSt2	265,500	0	265,500	4,482	261,018	3,449	7,931	0	261,018	Oct-19
19290	RJESURAJ	KNEW	Rec Clyde North AFL/Crick/N'ball Kilora	214,089	0	214,089	153,046	61,043	79,362	232,408	-18,319	79,362	Oct-19
19291	RJESURAJ	KNEW	Rec Clyde North 3Soccer 2Cricket Ramlegh	251,806	0	251,806	339,436	-87,630	105,815	445,251	-219,841	132,211	Oct-19
19292	RJESURAJ	KNEW	Rec Cranbourne East AFL/C/N Livingston	261,475	0	261,475	289,039	-27,564	2,500	291,539	-30,064	2,500	Oct-19
19293	RJESURAJ	KNEW	Rec Cranbourne East Soccer/C'ketSelandra	251,806	0	251,806	219,360	32,446	70,450	289,810	-48,554	81,000	Oct-19
19294	MENRIGHT	KNEW	Rec Gunns Road Res Dog Friendly Spaces	69,800	0	69,800	40,305	29,495	0	40,305	0	29,495	Oct-19
19295	SROBERTS	CPATTIE	Rec Hunt Club Estate AFL/Cricket Yr 2/2	2,533,900	0	2,533,900	2,132,535	401,365	203,430	2,335,966	261,365	140,000	Oct-19
19304	MENRIGHT	KNEW	Rec Seebeck Dr Dog Friendly Spaces	74,300	0	74,300	37,120	37,180	0	37,120	0	37,180	Oct-19
19308	RJESURAJ	CPATTIE	Oval Flood Lights - J&P Cam Rec Res	169,800	0	169,800	115,648	54,152	14,890	130,538	0	54,152	Oct-19
19315	SLOKUGAM	KNEW	Road Const N&I Grices Rd B/C-V'grand Dup	168,300	0	168,300	54,964	113,336	56,080	111,044	0	113,336	Oct-19
19392	RJESURAJ	CPATTIE	Sports Surf - Olive Res Outdoor Netball	781,300	0	781,300	19,640	761,660	0	19,640	0	761,660	Oct-19
19400	AAJAY	TGRIFFIN	Street Lighting Various New - Upgrade	91,300	0	91,300	53,790	37,510	27,016	80,805	10,495	27,015	Oct-19
19451	DEDMUNDS	CPATTIE	Rec Reema Reserve Floodlighting Upgrade	0	153,643	153,643	33,453	-33,453	100,452	133,905	0	120,190	Oct-19
19461	SSMITHER	CHEATH	Land Purchase - 410 Clyde-Five Ways Rd	0	601,072	601,072	7,465	-7,465	0	7,465	0	593,607	Oct-19
19478	RJESURAJ	CPATTIE	Rec Clyde North 3Socc 1Cric Thompsons Rd	0	200,000	200,000	63,947	-63,947	81,074	145,020	0	136,053	Oct-19
19480	RJESURAJ	KNEW	Rec N&I - Brookland Greens AFL Crick Ten	0	50,000	50,000	32,744	-32,744	62,383	95,127	-51,657	68,913	Oct-19
19481	RJESURAJ	KNEW	Rec N&I - Cran West - AFL Cric NetTen	0	50,000	50,000	0	0	0	0	0	50,000	Oct-19
19482	RJESURAJ	KNEW	Rec N&I - Clyde Rec AFL Cric NetTennis	0	50,000	50,000	1,800	-1,800	0	1,800	0	48,200	Oct-19
19491	MAPPS	KNEW	Road Rehab - Ernst Wanke Road	0	100,000	100,000	36,895	-36,895	0	36,895	43,014	20,091	Oct-19
18488	MENRIGHT	KNEW	Streetscapes Tooradin Township S'G'H'way	50,000	0	50,000	0	50,000	0	0	0	50,000	Oct-19
Sub Total for end of October 2019												**5,332,491**	
17071	RJESURAJ	KNEW	Drainage Works N&I Springfield Drive	41,696	0	41,696	0	41,696	41,696	41,696	0	41,696	Nov-19
19127	SGUNASEK	CALLSOP	IT - Network and Infrastructure	318,500	0	318,500	408,168	-89,668	6,795	414,964	-96,464	6,796	Nov-19
19306	DEDMUNDS	CPATTIE	Rec Sweeney Res Soft/BaseballFloodlights	53,100	0	53,100	48,555	4,545	12,225	60,780	-7,680	12,225	Nov-19
19459	SSMITHER	CHEATH	Land Purchase - 785 Cbourne Frankston Rd	0	1,000,000	1,000,000	9,856	-9,856	0	9,856	0	990,144	Nov-19
Sub Total for end of November 2019												**1,050,861**	
15473	SSMITHER	CHEATH	Land Sale - Heatherton Rd Reserve	31,838	0	31,838	0	31,838	0	0	0	31,838	Dec-19
17318	SLOKUGAM	KNEW	Road Const N&I Ballarto Rd SGH-C'Fields	50,395	0	50,395	43,240	7,155	33,285	76,525	-26,130	33,285	Dec-19
18003	TGRIFFIN	TGRIFFIN	Advanced Designs - Various	234,419	0	234,419	59,384	175,035	19,710	79,094	0	175,035	Dec-19
18007	MAPPS	DRICHARD	Bridge Renewal - Manks Rd Tooradin BR107	106,915	0	106,915	12,222	94,693	0	12,222	0	94,693	Dec-19
18111	WSMITH	KNEW	Drainage Renewal 2 suburbs Flood Mapping	146,000	0	146,000	114,288	31,712	0	114,288	0	31,712	Dec-19
18168	SSMITHER	CHEATH	Land Purchase - 5 Hardys Road	196,581	0	196,581	8,000	188,581	0	8,000	0	188,581	Dec-19
18191	MENRIGHT	CPATTIE	Landscape Wks Junction Village Rec Res	85,081	0	85,081	30,167	54,914	17,732	47,899	0	54,914	Dec-19
18194	MENRIGHT	KNEW	Landscape Wks Old Narre Warren Landfill	351,571	0	351,571	555,881	-204,310	24,299	580,180	-228,609	24,299	Dec-19
18308	RJESURAJ	KNEW	Linking Paths Austin 6Fullard Ped bridge	20,750	0	20,750	0	20,750	16,850	16,850	0	20,750	Dec-19
18356	CGOODRIC	CPATTIE	Rec Barry Simon Res Masterplan & Pav Des	24,760	-750	24,010	22,843	1,918	0	22,843	-750	1,917	Dec-19
18364	CGOODRIC	KNEW	Rec Various - Aquatics Strategy	18,800	0	18,800	0	18,800	15,164	15,164	0	18,800	Dec-19
18368	RJESURAJ	CPATTIE	Oval Floodlights Kalora Park Oval	71,731	0	71,731	30,997	40,734	35,981	66,978	0	40,734	Dec-19
18474	MAPPS	CPATTIE	Sports Surf Edwin Flack Bowls #1 Synth'c	153,925	0	153,925	109,300	44,625	25,655	134,956	0	44,625	Dec-19
18523	CGOODRIC	CPATTIE	Casey Fields Masterplan Implementation	59,375	-20,800	38,575	6,400	52,975	28,504	34,904	0	32,175	Dec-19
18537	SSMITHER	CHEATH	Land Purchase - 1910 Ballarto Rd	42,642	0	42,642	0	42,642	0	0	-7,358	50,000	Dec-19
18558	SSMITHER	CHEATH	Land Purchase - Alisma Boulevard	15,925	0	15,925	7,000	8,925	0	7,000	0	8,925	Dec-19
18567	SSMITHER	CHEATH	Land Purchase - 1980 Ballarto Rd	50,000	0	50,000	0	50,000	0	0	0	50,000	Dec-19
19003	TGRIFFIN	TGRIFFIN	Advanced Designs - Various 18/19	450,300	0	450,300	391,960	58,340	159,566	551,526	0	58,340	Dec-19

Capital Works Child Number	Project Manager	Project Sponsor	Description	Adopted Annual Budget	Variations	Total Annual Budget	Actual	Variance	Commitments	Total Actual + Commitments	Total Budget Variation	Carry Over	Estimated Finish (Month-End)
19014	APERESSO	CPATTIE	Building N&I - Merinda Pk L&CC -Portable	170,000	0	170,000	17,101	152,899	123,415	140,516	0	152,899	Dec-19
19015	SDEWIT	DRICHARD	Building N&I - Access Improvement P'gram	71,600	80,000	151,600	60,479	11,121	57,082	117,561	0	91,121	Dec-19
19025	SROBERTS	CPATTIE	Building N&I - Bunjil Place Office St 2	2,487,100	0	2,487,100	934,933	1,552,167	1,835,926	2,770,860	0	1,552,167	Dec-19
19026	SROBERTS	KNEW	Building N&I - Linden Place New Toilet	159,300	0	159,300	2,324	156,976	34,861	37,185	0	156,976	Dec-19
19027	SROBERTS	KNEW	Building N&I - River Gum Ck Toilet, BBQ	185,800	0	185,800	33,479	152,321	0	33,479	0	152,321	Dec-19
19034	SROBERTS	CPATTIE	Building Renewal Doveton Senior Citizens	212,400	0	212,400	15,320	197,080	0	15,320	0	197,080	Dec-19
19051	SROBERTS	CPATTIE	Rec Frog Hollow Reserve - New Pavilion	213,200	0	213,200	84,356	128,844	7,500	91,856	0	128,844	Dec-19
19089	WSMITH	KNEW	Drainage Renewal Endeavour Hills Catch't	47,800	0	47,800	0	47,800	0	0	0	47,800	Dec-19
19119	MGREIG	CALLSOP	IT - Enterprise Architecture Transformtn	2,123,400	0	2,123,400	453,194	1,670,206	0	453,194	-79,588	1,749,794	Dec-19
19122	CALLSOP	CALLSOP	IT - Smart City Innovation ConnectedCity	615,000	0	615,000	158,504	456,496	5,511	164,015	0	456,496	Dec-19
19139	DEDMUNDS	KNEW	Arch Brown Res MCW Court 6 LED Lights	25,500	0	25,500	0	25,500	0	0	0	25,500	Dec-19
19140	DEDMUNDS	KNEW	Arch Brown Res MCW Court3,4,5 LED Lights	51,500	0	51,500	0	51,500	71,400	71,400	0	51,500	Dec-19
19150	DEDMUNDS	KNEW	Cranbourne Bowls Club MCW Shade Shelters	29,800	0	29,800	22,570	7,230	0	22,570	0	7,230	Dec-19
19217	DEDMUNDS	CPATTIE	Minor Park Str Charles Green Res R'Wall	48,800	0	48,800	32,040	16,760	0	32,040	0	16,760	Dec-19
19255	MAPPS	TGRIFFIN	Pedestrian Crossing - Morison Rd	106,200	20,772	126,972	119,177	-12,977	16,586	135,763	-12,531	20,326	Dec-19
19265	MENRIGHT	CPATTIE	Playgrounds N&I Wilson Botanic Park	143,400	0	143,400	20,982	122,418	0	20,982	0	122,418	Dec-19
19300	SROBERTS	CPATTIE	Rec Olive Res Indoor Netball Des &Resurf	42,400	0	42,400	451	41,949	0	451	0	41,949	Dec-19
19398	DEDMUNDS	CPATTIE	Sports Surf Sweeney Res Cricket P'Wicket	45,000	0	45,000	51,171	-6,171	0	51,171	-70,485	64,314	Dec-19
19424	SSMITHER	CHEATH	Land Purch - 225 Muddy Gates Lane	0	4,025,000	4,025,000	1,140	-1,140	0	1,140	-5,000	4,028,860	Dec-19
19426	SSMITHER	CHEATH	Land Purch - 32-34 Craig Road	0	970,000	970,000	0	0	0	0	-5,000	975,000	Dec-19
19428	SSMITHER	CHEATH	Land Purch - 83-85 Browns Road (RF)	0	7,135,000	7,135,000	9,762,432	-9,762,432	0	9,762,432	-2,637,432	10,000	Dec-19
19429	SSMITHER	CHEATH	Land Purch - 95l Grices Road	0	495,000	495,000	8,000	-8,000	0	8,000	-5,000	492,000	Dec-19
19430	SSMITHER	CHEATH	Land Purch - 97 Grices Road	0	495,000	495,000	0	0	0	0	-5,000	500,000	Dec-19
19431	SSMITHER	CHEATH	Land Purch - 97R Grices Road	0	45,000	45,000	0	0	0	0	0	45,000	Dec-19
19445	SSMITHER	CHEATH	Land Sale - 1P Glen Vista Drive	0	15,600	15,600	9,870	-9,870	0	9,870	0	5,730	Dec-19
19446	SSMITHER	CHEATH	Land Sale - Glen Vista West Vista Splays	0	17,750	17,750	7,625	-7,625	0	7,625	0	10,125	Dec-19
19447	SSMITHER	CHEATH	Land Sale - 13i Brookvale Close	0	15,000	15,000	5,342	-5,342	0	5,342	0	9,658	Dec-19
19448	SSMITHER	CHEATH	Land Sale - 70-72 Nettle Drive	0	56,800	56,800	31,220	-31,220	0	31,220	0	25,580	Dec-19
19454	SSMITHER	CHEATH	Land Purchase - 80 Hardys Road	0	695,171	695,171	0	0	0	0	0	695,171	Dec-19
19457	SSMITHER	CHEATH	Land Purchase - Missens/Volk Road	0	1,259,960	1,259,960	11,081	-11,081	0	11,081	0	1,248,879	Dec-19
19476	DEDMUNDS	CPATTIE	Berwick Springs Res - Cricket Net Works	0	19,500	19,500	0	0	0	0	-10,000	29,500	Dec-19
19479	RJESURAJ	KNEW	Rec N&I -Botanic Ridge Soccer Cricket	0	50,000	50,000	0	0	0	0	0	50,000	Dec-19
19487	RJESURAJ	KNEW	Ferdinand Dr Extn Rivercrest CC Frontage	0	50,000	50,000	0	0	69,182	69,182	-45,850	95,850	Dec-19
19489	SROBERTS	CPATTIE	Building N&I -Bunjil Pace Airlock & Cafe	0	800,000	800,000	3,600	-3,600	26,812	30,412	0	796,400	Dec-19
19121	SGUNASEK	CALLSOP	IT - Security Program	159,300	0	159,300	32,228	127,072	0	32,228	0	127,072	Dec-19
19126	SGUNASEK	CALLSOP	IT - Application Replacemts & Improvemts	212,400	0	212,400	81,035	131,365	97,760	178,795	0	131,365	Dec-19
19403	MENRIGHT	KNEW	Streetscape Cranbourne Town Ctre Design	185,800	0	185,800	98,500	87,300	0	98,500	0	87,300	Dec-19
19404	MENRIGHT	KNEW	Streetscape Tooradin T'ship SGH Renewal	883,700	0	883,700	577,346	306,354	17,080	594,426	0	306,354	Dec-19
19443	MMCGUIRE	CBELL	Casey RACE & Casey Stadium Outside light	0	190,971	190,971	0	0	176,788	176,788	0	190,971	Dec-19
19463	MENRIGHT	CPATTIE	Endeavour Hills Skate Centre - Stage 2	0	1,500,000	1,500,000	1,318,017	-1,318,017	1,630,758	2,948,775	0	181,983	Dec-19
19464	MAPPS	KNEW	Horse Trails - Muddy Gates to Langtree	0	57,000	57,000	15,626	-15,626	0	15,626	0	41,374	Dec-19
19465	MAPPS	KNEW	Horse Trails - Baxter-Tooradin Crossing	0	25,000	25,000	5,603	-5,603	0	5,603	0	19,397	Dec-19
Sub Total for end of December 2019												**16,099,687**	
18026	SROBERTS	VLLOYD	Building N&I - Clyde N/East FCC (Kilora)	311,661	0	311,661	36,960	274,701	15,522	52,482	0	274,701	Jan-20
19077	SKING	MJANSEN	Bushland Res - Walsdorf Creek Reserve	57,400	0	57,400	20,980	36,420	12,750	33,730	0	36,420	Jan-20
Sub Total for end of January 2020												**311,121**	
19288	SROBERTS	CPATTIE	Rec Casey Fields VFL Pavilion/Oval AFLW	828,700	3,000,000	3,828,700	422,334	406,366	625,383	1,047,718	0	3,406,366	Feb-20
19123	MNIDO	CWATKINS	IT - Smart City - Website Migrations	1,025,000	0	1,025,000	356,949	668,051	0	356,949	0	668,051	Feb-20
19301	MAPPS	CPATTIE	Rec Olive Res St2 Outdoor NetballRenewal	1,029,800	0	1,029,800	489,884	539,916	440,311	930,195	0	539,916	Feb-20
19450	RJESURAJ	KNEW	Road Cons N&I - Craig Road Bypass	0	10,000	10,000	8,600	-8,600	253,592	262,192	-252,192	253,592	Feb-20
Sub Total for end of February 2020												**4,867,925**	
19020	SROBERTS	CPATTIE	Building N&I - Clyde N/East FCC (Kilora)	3,728,900	0	3,728,900	2,186,157	1,542,743	3,906,736	6,092,894	0	1,542,743	Mar-20
19453	MENRIGHT	CPATTIE	Wilson Botanic Park - Community Cafe	0	151,000	151,000	10,694	-10,694	24,952	35,645	0	140,306	Mar-20
Sub Total for end of March 2020												**1,683,049**	

Capital Works Child Number	Project Manager	Project Sponsor	Description	Adopted Annual Budget	Variations	Total Annual Budget	Actual	Variance	Commitments	Total Actual + Commitments	Total Budget Variation	Carry Over	Estimated Finish (Month-End)
17113	MLANE	CMCMAHON	IT - Booking System, Venue	346,842	0	346,842	70,745	276,097	2,767	73,511	0	276,097	Jun-20
17121	tbc	WBABINGT	IT - Transform IM at Casey	205,000	0	205,000	56,520	148,480	10,300	66,820	0	148,480	Jun-20
18130	MAPPS	CPATTIE	Horse Trails Mossgiel Park Dr	15,000	55,000	70,000	0	15,000	0	0	0	70,000	Jun-20
18144	ARINGE	WBABINGT	IT - MDM Software	505,387	0	505,387	131,623	373,764	100,960	232,583	0	373,764	Jun-20
18146	MLANE	CMCMAHON	IT - Booking Systems Ticketing	110,000	0	110,000	0	110,000	0	0	0	110,000	Jun-20
18153	tbc	WBABINGT	IT - Transform IM at Casey	98,668	0	98,668	0	98,668	0	0	0	98,668	Jun-20
18504	PRIDGWAY	DRICHARD	Trees - Various - Reserves - New	191,443	0	191,443	170,430	21,013	17,553	187,983	3,460	17,553	Jun-20
18559	SHAMILTO	KNEW	Road Const. Hardys Berwick Cran Rd Int	350,000	0	350,000	0	350,000	2,298	2,298	0	350,000	Jun-20
19005	MAPPS	DRICHARD	Bridge Renewal - Frawley Road BR071	135,900	0	135,900	1,689	134,211	0	1,689	0	134,211	Jun-20
19007	MAPPS	DRICHARD	Bridge Renewal - Lynes Rd Tooradin BR103	125,300	0	125,300	1,689	123,611	0	1,689	0	123,611	Jun-20
19021	SROBERTS	CPATTIE	Building N&I - Clyde Nth New FCC Ramlegh	3,107,400	596,830	3,704,230	2,668,573	438,827	3,225,746	5,894,319	0	1,035,657	Jun-20
19120	LBASSETT	WBABINGT	IT - GIS Improvement Program	244,200	0	244,200	37,341	206,859	0	37,341	0	206,859	Jun-20
19134	MENRIGHT	KNEW	Landscape Wks - Narre Warren Landfill	530,800	0	530,800	196,869	333,932	10,913	207,781	0	333,931	Jun-20
19251	MAPPS	KNEW	Rec Paths (MTN) Troups Ck PHE-Saffron	520,067	0	520,067	112,227	407,840	162,414	274,641	0	407,840	Jun-20
19279	MENRIGHT	CPATTIE	Rec Banjo Paterson Res Local Skate Park	264,500	0	264,500	0	264,500	0	0	0	264,500	Jun-20
19287	CGOODRIC	CPATTIE	Rec Casey Fields Masterplan Works	159,300	0	159,300	0	159,300	0	0	0	159,300	Jun-20
19313	MAPPS	KNEW	Road Const N&I BallartoSGH-ClydeFiveWays	4,169,200	40,800	4,210,000	476,767	3,692,433	3,378,192	3,854,958	0	3,733,233	Jun-20
19314	SHAMILTO	KNEW	Road Const N&I Glasscocks Rd SGH-NWC Rd	6,995,700	-1,343,868	5,651,832	327,210	6,668,490	2,820,334	3,147,544	0	5,324,622	Jun-20
19318	MAPPS	KNEW	Road Const Unsld Smiths La North-Browns	3,780,327	0	3,780,327	54,283	3,726,044	1,284,909	1,339,192	1,179,642	2,546,402	Jun-20
19418	PRIDGWAY	DRICHARD	Tree M'ment - Reserve Tree Planting	424,700	0	424,700	418,434	6,266	126,540	544,974	-120,274	126,540	Jun-20
19420	PRIDGWAY	TGRIFFIN	Tree M'ment L'scaping & Tree Planting	286,700	0	286,700	159,781	126,919	136,119	295,901	0	126,919	Jun-20
19421	PRIDGWAY	TGRIFFIN	Tree M'ment Various Street Tree Planting	403,400	0	403,400	189,387	214,013	87,853	277,241	126,159	87,854	Jun-20
19422	PRIDGWAY	DRICHARD	Tree M'ment Street Tree Replanting RdWks	286,700	0	286,700	276,267	10,433	47,613	323,880	-37,180	47,613	Jun-20
19462	SROBERTS	CPATTIE	Rec Cranbourne Rec Res -Soccer Pav Exten	0	250,000	250,000	4,305	-4,305	0	4,305	0	245,695	Jun-20
19468	SSMITHER	KSEIRLIS	Land Purchase 1425 Pound Rd to widen Rd	0	2,000,000	2,000,000	0	0	2,000,000	2,000,000	0	2,000,000	Jun-20
19488	SROBERTS	CPATTIE	Edwin Flack -Football Netball PavUpgrade	0	10,000	10,000	0	0	0	0	0	10,000	Jun-20
Sub Total for end of June 2020												**18,359,349**	
Grand Total for all Carry Over Projects												**60,147,452**	

Officers' Reports

Casey Community Local Law 2018

ITEM: 7.4.

Community Life
Ward: NA
Safer Communities
Caroline Bell

Purpose of Report:	**To consider submissions from the community in relation to proposed amendments to the Casey Community Local Law 2018.**

Council Plan Reference

1. People Driven
1.1 An inclusive, safe and connected community
1.2 A council whose services and facilities are driven by community needs

Background

Pursuant to Sections *119* and *223 of the Local Government Act 1989* (Act), at its meeting on 4 June 2019, Casey City Council (Council) resolved to give notice of its intention, pursuant to Part 5 of the Act, to make the:

Casey Council Community Local Law 2018 (Amendment) Local Law.

The purpose of *Casey Community Local Law 2018 (Amendment) Local Law* is to:

- provide for the peace, order and good government of the municipal district;
- promote a physical and social environment free from hazards to health, in which the residents of the municipal district can enjoy a quality of life that meets the general expectations of the community; and
- prevent and suppress nuisances which adversely affect the enjoyment of life within the municipal district or the health, safety and welfare of persons within the municipal district.

These objectives are achieved by:

- regulating and controlling the activities of people within the municipal district which may be dangerous, unsafe or detrimental to the quality of life of other people in, or in the environment of, the municipal district; and
- providing standards and conditions for specific activities to protect the safety and welfare of people within, and the environment of, the municipal district.

The general purpose of the proposed *Community Local Law 2018 (Amendment) Local Law* is to:

Insert Clause 17A relating to:

Dilapidated Building, providing:

- that a person who owns or occupies land must not allow a building on that land to become dilapidated;
- that a person who owns or occupies land must not fail to maintain any building on that land in a state of good repair; and
- the owner of a vacant building must take all reasonable steps to secure the building from unauthorised access.

For the purposes of the above clauses, a building is dilapidated if it is in a state of disrepair or has deteriorated or fallen into a state of partial ruin as a result of age, neglect, or poor maintenance or misuse.

In addition, penalties are to be fixed for Infringement Notices under the Local Law as outlined in Schedule 1.

Delete Clause 47(1) relating to:

The use of Drones on Private Property.

'A person must not, except with a permit, launch or land a drone on or from any private property'.

Deletion of this clause will action an earlier resolution of Council, taken following extensive consultation with the local community on this issue.

Delete the following words in Clause 19 (1) to correct an error:

'Use permit'

Section 119 of the *Local Government Act 1989* sets out the procedures that a Council must follow to make a local law, which are:

119(2) The Council must give a notice in the Government Gazette and a public notice stating:

(a) the purpose and general purport of the proposed local law;

(b) that a copy of the proposed local law and any explanatory document can be obtained from the Council office; and

(c) that any person affected by the proposed local law may make a submission relating to the proposed local law under section 223.

119(2A) The Council must ensure that:

(a) a copy of the proposed local law; and

(b) an explanatory document setting out prescribed details in relation to the local law is available for inspection at, and obtainable from, the Council office during ordinary business hours.

In compliance with the Act, a public notice was placed in the Government Gazette dated 5 September 2019 (refer Attachment 1). In addition, copies of the proposed Local Law and a Community Impact Assessment, were made available at Council's Customer Service Centres from 5 September and on the Council website.

Any person affected by the proposed Local Law amendment may make a submission. Written submissions were to be submitted to the Council under Section 223 of the Act and must have been received by Council by 5 pm on 4 October 2019. In addition, any person who has made a written submission under Section 223 of the Act to Council and has requested to be heard in support of their written submission is entitled to appear in person, or to be represented by a person specified in the submission

The advertisement also outlined that any submissions received in relation to the Local Law amendment would be considered at the Council meeting on 15 October 2019, with the adoption of the amended Local Law to occur at the Council meeting of 7 November 2019, after any submissions had been considered.

To encourage community engagement a dedicated section was established on the Casey Conversations portal. This allowed residents to view both the proposed Local Law and the associated Community Impact Assessment.

Whilst there were 23 visits to the Casey Conversations webpage and 2 downloads of the proposed Local Law and Community Impact Assessment, no written submissions were received as at the submission closure date of 4 October 2019. Therefore, the draft amended Casey Community Local Law 2018 (refer Attachment 2) will be presented to Council at its meeting on 7 November 2019 for adoption.

Financial Implications

At its meeting on 2 February 2019, Council resolved to note an over expenditure of $81,500 to cover the cost of investigating the proposed amendments relating to dilapidated buildings and the statutory process for amending the Local Law.

Approx. $25,000 was spent in 2018/19 and 2019/20 for salary costs to undertake the investigation, a further $1,468.50 for legal fees to cover the drafting of Clause 17A and approx. $1,000 for advertising in the Government Gazette and Public Notices totalling approx. $27,500

An additional amount of $1,000 will be spent in November to advertise the adopted amended Local Law following which no further funds will be required.

Officer Direct or Indirect Interest

No Council officers involved in the preparation of this report have a direct or indirect interest in matters for consideration.

Further Action

Should Council move to make the new *Casey Community Local Law 2018 (Amendment) Local Law,* the following processes are required to be implemented pursuant to Section 119(3) & (4) of the L*ocal Government Act 1989,* stipulating that:

1. Council must give a notice in the Government Gazette and a public notice specifying:
    i. the title of the Local Law;
    ii. the purpose and general purport of the Local Law; and
    iii. that a copy of the Local Law may be inspected at the Council Office.
2. Council must send a copy to the Minister.

Conclusion

Council has complied with section 119(2) of the *Local Government Act 1989* and advertised the draft *Casey Community Local Law 2018 (Amendment) Local Law* in the Government Gazette, Council website and through the Casey Conversations community engagement portal. No submissions were received from members of the community. Therefore, the draft *Casey Community Local Law 2018 (Amendment) Local Law* will be presented to Council on 7 November 2019 for adoption.

Attachments

1. Gazette - 5 September 2019 [**7.4.1** - 44 pages]
2. Casey Community Local Law 2018 - Council Meeting - Public consultation [**7.4.2** - 31 pages]

Recommendation

That Council note the report and refer the amended Casey Community Local Law 2018 to the next Council meeting for adoption.

Victoria Government Gazette

By Authority of Victorian Government Printer

No. G 36 Thursday 5 September 2019

www.gazette.vic.gov.au

GENERAL

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As from 5 September 2019

The last Special Gazette was No. 354 dated 4 September 2019.

The last Periodical Gazette was No. 1 dated 29 May 2019.

How To Submit Copy

- See our webpage www.gazette.vic.gov.au
- or contact our office on 8523 4601 between 8.30 am and 5.30 pm Monday to Friday

2019 AFL GRAND FINAL PUBLIC HOLIDAY

Grand Final Friday

The Friday before the Australian Football League (AFL) Grand Final was declared a public holiday and published in Special Gazette S229 dated 19 August 2015. The 2019 public holiday will fall on Friday 27 September 2019.

Please Note: this office will be closed on Friday 27 September 2019.

The Victoria Government Gazette (General) for GRAND FINAL FRIDAY week (G40/19) will be published on **Thursday 3 October 2019.**

Copy deadlines:

Private Advertisements	**9.30 am on Monday 30 September 2019**
Government and Outer Budget Sector Agencies Notices	**9.30 am on Tuesday 1 October 2019**

Office Hours:

The Victoria Government Gazette Office is open normal office hours during that week, i.e. 8.30 am to 5.30 pm **Monday** to **Thursday**, excluding the public holiday.

Where urgent gazettal is required after hours, arrangements should be made with the Government Gazette Officer on 0419 327 321.

JENNY NOAKES
Government Gazette Officer

PRIVATE ADVERTISEMENTS

MARGARET ROSE TERBOS, late of Unit 4, 7 Houston Street, Epping 3076, in the State of Victoria, pensioner, deceased.

Creditors, next-of-kin and others having claims in respect of the estate of the deceased, who died on 5 June 2019, are required by the executrix, Wendy Joy Rowe, care of Arthur J. Dines & Co., solicitors, 2 Enterprise Drive, Bundoora, in the said State, to send particulars to her by 4 November 2019, after which date the executrix may convey or distribute the assets, having regards only to claims to which she has notice.

Dated 29 August 2019

ARTHUR J. DINES & CO., solicitors,
2 Enterprise Drive, Bundoora 3083.

STEPHEN HOWARD MILLER, late of 21 Westley Street, Ferntree Gully, Victoria, accountant, deceased.

Creditors, next-of-kin and others having claims in respect of the estate of the deceased, who died on 11 February 2019, are required by Australian Unity Trustees Limited, ACN 162 061 556, of 15/271 Spring Street, Melbourne, Victoria, having been duly authorised by the administrator, Raymond Miller, being the only sibling of the deceased, to send particulars to it by 6 November 2019, after which date it may convey or distribute the assets, having regard only to the claims of which it then has notice.

AUSTRALIAN UNITY TRUSTEES
LEGAL SERVICES,
15/271 Spring Street, Melbourne, Victoria 3000.

Re: The estate of JOAN BARBARA BRETT, late of 23 Woff Street, Beaumaris, Victoria.

Creditors, next-of-kin and others having claims in respect of the estate of the deceased, who died on 30 June 2019, are required by the executors, Anne Brett-Ivany and Kaye Brett, to send particulars to them, care of the undersigned solicitors, by a date not later than two months from the date of publication hereof, after which date the trustees may convey or distribute the assets, having regard only to the claims of which the trustees then have notice.

BEAUMARIS LAW, legal practitioners,
6/1 North Concourse, Beaumaris 3193.

Re: LAMBERTUS FREDERICK HAZELHOFF, late of 6 Durham Road, Kilsyth, Victoria, builder.

Creditors, next-of-kin and others having claims in respect of the estate of the deceased, who died on 3 June 2019, are required by the personal representatives, Martin Conrad Hazelhoff and Regina Margareth McInnes, care of the undermentioned lawyers, to send particulars to the personal representatives by a date not later than two months from the date of publication hereof, after which date the personal representatives may convey or distribute the assets, having regard only to the claims of which the personal representatives then have notice.

CETROLA LEGAL,
Suite G1, 63 Stead Street, South Melbourne,
Victoria 3205.

RICHARD KELVIN FREEMAN, late of 1 Lightfoot Street, Mont Albert, Victoria, retired, deceased.

Creditors, next-of-kin and others having claims in respect of the estate of the deceased, who died on 19 July 2018, are required by the executors, Janine Noel Browne and Perpetual Trustee Company, to send particulars of their claims to them, care of the undermentioned solicitors, by 11 November 2019, after which date the executors will distribute the estate, having regard only to claims of which they have notice.

COLE (NATALIE) LAWYERS,
Level 1, 75 Doncaster Road, Balwyn North,
Victoria 3104.

Re: ARTHUR NORMAN WORCESTER, late of 16 Ellimata Court, Strathdale, Victoria, retired toolmaker, deceased.

Creditors, next-of-kin and others having claims in respect of the estate of the deceased, who died on 24 March 2019, are required by the executor, Equity Trustees Wealth Services Limited, ACN 006 132 332, of Level 1, 575 Bourke Street, Melbourne, Victoria, to send particulars to it, care of the undermentioned

lawyers, by 5 November 2019, after which date it may convey or distribute the assets, having regard only to the claims of which it then has notice.

DAVID DAVIS & ASSOCIATES,
Suite 2, 733 High Street, Thornbury,
Victoria 3071.
anna@ddavis.com.au

Re: CAROL MARGARET ANDREW, late of 3/3 North Street, Preston, Victoria, mental health nurse, deceased.

Creditors, next-of-kin and others having claims in respect of the estate of the deceased, who died on 6 June 2019, are required by the trustees, Trevor Alan Andrew and Ian Robert Andrew, to send particulars to the trustees, care of the undermentioned solicitors, within 60 days from the publication hereof, after which date the trustees may convey or distribute the assets, having regard only to the claims of which the trustees have notice.

DE MARCO LAWYERS,
794A Pascoe Vale Road, Glenroy 3046.

Re: SHIRLEY MILLICENT SATCHELL, late of 126/16–24 Box Forest Road, Glenroy, Victoria, nurse, deceased.

Creditors, next-of-kin and others having claims in respect of the estate of the deceased, who died on 20 April 2019, are required by the trustee, Katalin Szacsuri, to send particulars to the trustee, care of the undermentioned solicitors, within 60 days from the publication hereof, after which date the trustee may convey or distribute the assets, having regard only to the claims of which the trustee has notice.

DE MARCO LAWYERS,
794A Pascoe Vale Road, Glenroy 3046.

ALISON GWEN LEWIS, late of Room 43, 1st Floor, Ruckers Hill Aged Care Facility, 14–24 Pearl Street, Northcote, Victoria, retired, deceased.

Creditors, next-of-kin and others having claims in respect of the estate of the deceased, who died on 5 August 2019, are required by the executors, Marcia Ann Lewis and Eleanor Jane Lewis, to send particulars of their claims to the undermentioned solicitors, within 60 days from the date of publication of this notice, after which date the executors may convey or distribute the assets, having regard only to the claims of which the executors then have notice.

DEVENISH, lawyers,
23 Ringwood Street, Ringwood, Victoria 3134.

Re: ANTHONY SNOWDEN ALLEN, late of 2 Benbrook Avenue, Mont Albert North, Victoria 3129 (the deceased).

Creditors, next-of-kin and others having claims in respect of the estate of the deceased, who died on 29 June 2019, are required by the personal representative of the estate of the deceased, Christopher Raymond Long, care of the undermentioned lawyers, to send particulars to him by 5 November 2019, after which date the trustee may convey or distribute the assets, having regard only to the claims of which he then has notice.

EASTERN BRIDGE,
Suite 1, 123 Whitehorse Road, Balwyn,
Victoria 3103.
pwere@easternbridge.com.au
Tel: (03) 9006 5800.

Re: Estate of WENDY CHRISTINE BENNETT-TEAGUE.

Creditors, next-of-kin or others having claims in respect of the estate of WENDY CHRISTINE BENNETT-TEAGUE, late of 15A Naretha Street, Swan Hill, in the State of Victoria, nurse, deceased, who died on 27 July 2019, are to send particulars of their claim to the executors, care of the undermentioned legal practitioners, by 11 November 2019, after which the executors will distribute the assets, having regard only to the claims of which they then have notice.

JOLIMAN LAWYERS,
Beveridge Dome, 194–208 Beveridge Street,
Swan Hill 3585.

Creditors, next-of-kin and others having claims in respect of the estate of ARTHUR FREDERICK JOHN MEGNA, also known as Arthur Frederick Megna, also known as Fred Megna, late of 10 Boston Road, Lalor, Victoria 3075, process worker, deceased, who died on 3 April 2019, are required by the executor,

Rosemaree J. Megna, also known as Rose Maree Megna, care of the undermentioned solicitors, to send particulars of their claims by 15 November 2019, after which date the executor may convey or distribute the assets and distribute the estate, having regard only to the claims of which they then have notice. Probate was granted in Victoria on 12 August 2019.

Dated 29 August 2019

KAROLIDIS AND CO.,
Shop 2 and 3, 785 Pascoe Vale Road, Glenroy, Victoria 3046.
PO Box 526, Glenroy, Victoria 3046.
DX 94706 Glenroy. Ph: (03) 9942 7790.
NK:VM:19/0947. Contact Nick Karolidis.

Re: DEB KUMAR CHAUDHURI, late of 11 Octantis Street, Doncaster East, Victoria, deceased.

Creditors, next-of-kin and others having claims in respect of the estate of the abovenamed deceased, who died on 7 June 2019, are required by the trustee, Helen Indrani Chaudhuri, to send particulars of their claims, care of the undermentioned solicitors, by 11 November 2019, after which date the trustee may convey or distribute the assets, having regard only to the claims of which the trustee then has notice.

KATHY WILSON LEGAL,
113 Whitehorse Road, Deepdene, Victoria 3103.

JENNIFER ANN WIGHT, deceased, late of Unit 65, 89 Galloway Drive, Mernda, Victoria 3754.

Creditors, next-of-kin and all others having claims on the estate of the abovenamed deceased, who died on 20 November 2018, are required by the executors, Ian John Axford and Suzanne Gay Gavel, to send particulars of their claims to them, care of their lawyers, Novatsis & Alexander of 980 High Street, Reservoir, Victoria, within two months from the date of publication of this notice, after which the executors will distribute the estate, having regard only to claims of which they have notice.

NOVATSIS & ALEXANDER, lawyers,
980 High Street, Reservoir 3073.

Creditors, next-of-kin and others having claims in respect to the estate of ANNA BROSZKO-ZAJAC, late of 31 Hampstead Road, Maidstone, pensioner, deceased, who died on 2 June 2019, are required to send particulars of such claims to the executor, care of the undermentioned solicitors, by 7 November 2019, after which date the executor will convey or distribute the assets, having regard only to the claims of which the executor then has notice.

PIETRZAK SOLICITORS,
832 High Street, Kew East, Victoria 3102.

Creditors, next-of-kin and others having claims in respect to the estate of GIOVINA DE LUTIIS, also known as Giovanna De Luttis, late of 26 Sherlowe Crescent, Viewbank, retired, deceased, who died on 19 June 2019, are required to send particulars of such claims to the executor, care of the undermentioned solicitors, by 7 November 2019, after which date the executor will convey or distribute the assets, having regard only to the claims of which the executor then has notice.

PIETRZAK SOLICITORS,
832 High Street, Kew East, Victoria 3102.

Re: JANICE HOPE ESTELLE HAIG, late of 3 Regent Parade, Cheltenham, Victoria 3192, home duties, deceased.

Creditors, next-of-kin and others having claims in respect of the estate of the deceased, who died 7 July 2019, are required by the executors, Wayne Robert Haig, Garry Robert Haig and Leanne Joy Corrigan, to send particulars to them, care of the undermentioned solicitors, by 8 November 2019, after which date the executors may convey and distribute the assets, having regard only to the claims of which they then have notice.

TRAGEAR & HARRIS LAWYERS,
1/23 Melrose Street, Sandringham 3191.

Estate of ANNE VASSALLO LA ROSA, late of Apartment 9, 130 King Street, Doncaster East, Victoria 3109, widowed, deceased.

Creditors, next-of-kin and others having claims in respect of the estate of the deceased, who died on 9 February 2018, are required by the executors, Gerard Vincent Vassallo La Rosa and Raymond Vassallo La Rosa, care of PO Box 575, Greensborough, Victoria 3088, to send particulars to them by 31 October 2019, after which date the executors may convey or distribute the assets, having regard only to the claims of which they then have notice.

ADVERTISEMENT OF AUCTION BY THE SHERIFF

On Thursday 10 October 2019 at 1.30 pm, at Level 6, 446 Collins Street, Melbourne (unless process is stayed or satisfied), all the estate and interest (if any) of the person(s) named below, in the land described below, will be auctioned by the Sheriff:

Charles Nover Thomas and Charlotte Nover Thomas of Unit 1, 250–254 Sunshine Avenue, Kealba 3021, as shown on Certificate of Title as Charles Nover Thomas and Charlote Nover Thomas, joint proprietors of an estate in fee simple in the land described on Certificate of Title Volume 10756 Folio 659 upon which is erected a unit and known as Unit 1, 250–254 Sunshine Avenue, Kealba 3021.

The following recordings in the Register affect or may affect the land as at 28 June 2019:

- Registered Mortgage (Dealing Number AG446475N),
- Registered Caveat (Dealing Number AJ824248S),
- Registered Caveat (Dealing Number AL190441L),
- Owners Corporation Plan No. PS447990P,
- Agreement Section 173 Planning and Environment Act 1987 T643745E 18/04/1995.

The Sheriff is unable to provide access to this property. Refer to the advertisement on realestate.com.au for further information.

Terms: 10% deposit on the fall of the hammer. Balance within 14 days unless as stated in particulars of sale in contract of sale. Payment is by cheque only.

Please visit the Sheriff's Office Victoria Real Estate Section website at www.justice.vic.gov.au/sheriffrealestate for an information sheet on Sheriff's Auctions, a contract of sale and further information. Alternately, you can contact the Sheriff's Office Victoria Real Estate Section at realestatesection@justice.vic.gov.au

SHERIFF OF VICTORIA

ADVERTISEMENT OF AUCTION BY THE SHERIFF

On Thursday 10 October 2019 at 1.30 pm, at Level 6, 446 Collins Street, Melbourne (unless process is stayed or satisfied), all the estate and interest (if any) of the person(s) named below, in the land described below, will be auctioned by the Sheriff:

Flavio Rinvenuto of 50 Lamberth Street, Kensington 3031, as shown on Certificate of Title as Flavio Gabriele Rinvenuto, sole proprietor of an estate in fee simple in the land described on Certificate of Title Volume 6319 Folio 609 upon which is erected a dwelling and known as 50 Lamberth Street, Kensington 3031.

The following recordings in the Register affect or may affect the land as at 2 September 2019:

- Registered Mortgage (Dealing Number AD496338S),
- Registered Caveat (Dealing Number AF884094P),
- Registered Caveat (Dealing Number AG920622K),
- Registered Caveat (Dealing Number AJ151550T),
- Registered Caveat (Dealing Number AJ186877M).

The Sheriff is unable to provide access to this property. Refer to the advertisement on realestate.com.au for further information.

Terms: 10% deposit on the fall of the hammer. Balance within 14 days unless as stated in particulars of sale in contract of sale. Payment is by cheque only.

Please visit the Sheriff's Office Victoria Real Estate Section website at www.justice.vic.gov.au/sheriffrealestate for an information sheet on Sheriff's Auctions, a contract of sale and further information. Alternately, you can contact the Sheriff's Office Victoria Real Estate Section at realestatesection@justice.vic.gov.au

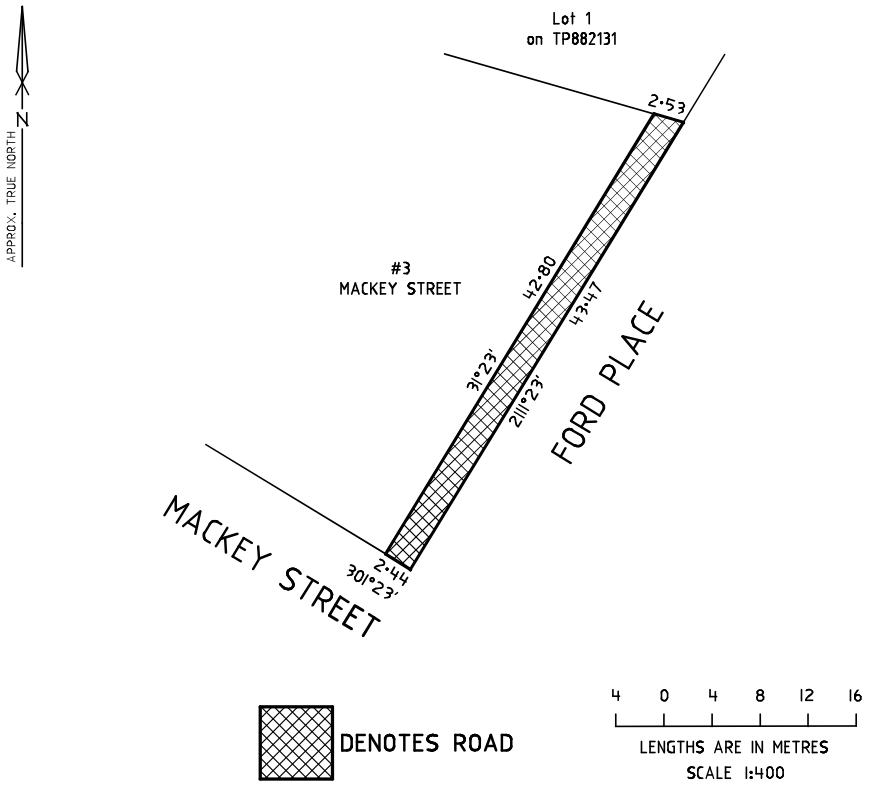
SHERIFF OF VICTORIA

GOVERNMENT AND OUTER BUDGET SECTOR AGENCIES NOTICES

BAW BAW SHIRE COUNCIL

ROAD DECLARATION

Pursuant to section 11 and Clause 2(a) of the **Road Management Act 2004**, and under delegation from Baw Baw Shire Council, I authorise that the area shown on the plan below Volume 9173 Folio 185 to be declared as Road.



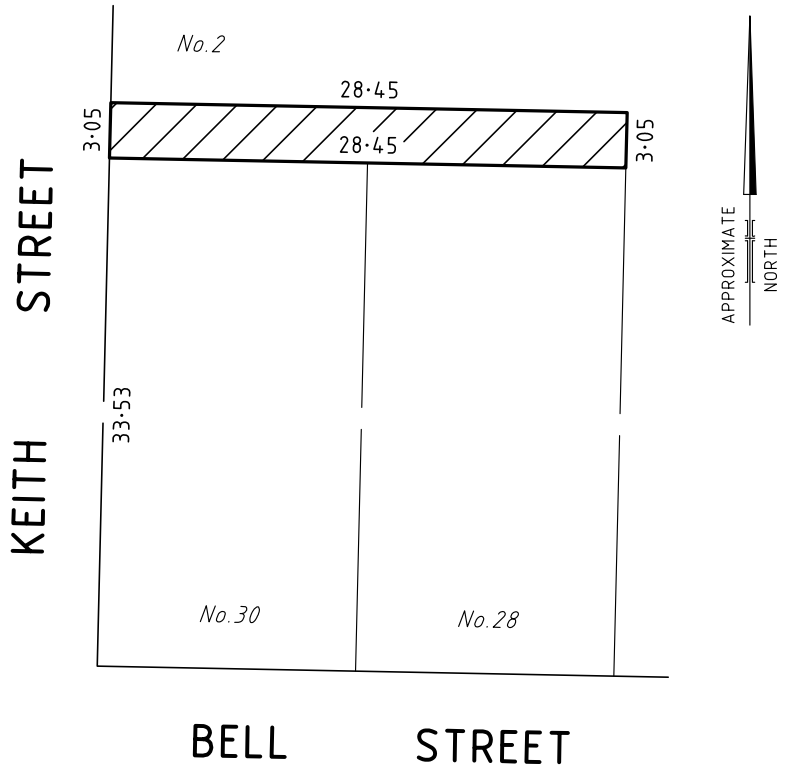
COHEN VAN DER VELDE
Director Community Infrastructure

MORELAND CITY COUNCIL

Road Discontinuance

Pursuant to section 206 and Schedule 10, Clause 3 of the **Local Government Act 1989**, the Moreland City Council, at its ordinary meeting held on 10 July 2019, resolved to discontinue the road at the rear of 28 and 30 Bell Street, Coburg, shown by hatching on the plan below, and to sell the land from the road by private treaty to the abutting property owners.

The land from the road is to be sold subject to the right, power or interest held by Yarra Valley Water in the road in connection with any sewers, drains or pipes under the control of that authority in or near the road.



GRANT THORNE
Acting Chief Executive Officer

CITY OF CASEY

Proposed Local Law (Amendment)

Notice is given pursuant to sections 119 and 223 of the **Local Government Act 1989** (Act) that, at its ordinary council meeting on 4 June 2019, Casey City Council (Council) resolved to give notice of its intention, pursuant to Part 5 of the Act, to make the City of Casey Council Community Local Law 2018 (Amendment) Local Law.

The purpose of City of Casey Community Local Law 2018 (Amendment) Local Law is to:

a. provide for the peace, order and good government of the **municipal district**;

b. promote a physical and social environment free from hazards to health, in which the residents of the **municipal district** can enjoy a quality of life that meets the general expectations of the community; and

c. prevents and suppresses **nuisance** which adversely affect the enjoyment of life within the **municipal district** or the health, safety and welfare of persons within the **municipal district**.

These objectives are achieved by:

a. regulating and controlling activities of people within the **municipal district** which may be **dangerous**, unsafe or detrimental to the quality of life of other people in, or in the **environment** of, the **municipal district**; and

b. providing standards and conditions for specific activities to protect the safety and welfare of people within, and the **environment** of, the **municipal district**.

The general purpose of the proposed City of Casey Community Local Law 2018 (Amendment) Local Law is to:

- **Insert** a clause relating to:

  Dilapidated Building, providing:

  – that a person who owns or occupies land must not allow a building on that land to become dilapidated;

  – must not fail to maintain any building on that land in a state of good repair; and

  – the owner of a vacant building must take all reasonable steps to secure the building from unauthorised access.

  For the purposes of the above clauses, a building is dilapidated if it is in a state of disrepair or has deteriorated or fallen into a state of partial ruin as a result of age, neglect, or poor maintenance or misuse.

  In addition, penalties are to be fixed for Infringement Notices under the Local Law.

- **Delete** a clause relating to:

  The use of **Drones on Private Property**.

  'A person must not, except with a permit, launch or land a drone on or from any private property'.

  Deletion of this clause will action an earlier decision of Council and taken following extensive consultation with the local community on this issue.

- **Delete** the following words in Clause 19 (1) to correct an error:

  'Use permit'.

A copy of the proposed Local Law, and the accompanying Community Impact Statements are available for inspection, and may be obtained, during office hours at the Casey City Council Office, Bunjil Place, 2 Patrick Northeast Drive, Narre Warren, or Cranbourne Customer Service Centre, Cranbourne Park Shopping Centre, Shop 156, South Gippsland Highway, Cranbourne.

These documents are also available on Council's website at www.casey.vic.gov.au

Any person affected by the proposed Local Law may make a submission relating to the proposed Local Law (Amendment) under section 223 of the Act. Any submissions may be included in an agenda for a meeting of the Council or for a meeting of a Committee of the Whole Council, that will be made available to the public.

Written submissions to be submitted to the Council under section 223 of the Act must be received by Council by 5.00 pm on 4 October 2019. NOTE: NOT LESS THAN 28 DAYS AFTER DATE ON WHICH NOTICE IS PUBLISHED.

Submissions regarding the proposed Local Law (Amendment) must be in writing and should be marked 'Local Law 2018 (Amendment) Review Submission' and addressed to the Chief Executive Officer, PO Box 1000, Narre Warren, Victoria 3805.

Council will consider any written submission relating to the proposed Local Law in accordance with section 223 of the Act.

Any person who has made a written submission under section 223 of the Act to Council and has requested to be heard in support of their written submission is entitled to appear in person, or to be represented by a person specified in the submission, at a meeting of Council to be held in the Function Centre, Bunjil Place, Narre Warren, on 15 October 2019 commencing at 6.30 pm.

All submissions will be handled as authorised or required by law including under the **Privacy and Data Protection Act 2014**. Submitters should note that all submissions received (including any personal information contained therein) are included within the official Council Agenda and Minutes, which are permanent public documents, which are available on Council's website. If you do not wish to be identified in Agendas and Minutes, please indicate this in your submission.

Any person requiring further information concerning the proposed Local Law should, in the first instance, contact Council's Service Centre on 9705 5200.

MACEDON RANGES SHIRE COUNCIL

Notice of Adopted Local Law –
General Purposes and Amenity (Amendment) Local Law No. 13 of 2019

Notice is given pursuant to section 119(3) of the **Local Government Act 1989** that Macedon Ranges Shire Council, at its Ordinary Council Meeting held on 24 July 2019, resolved to amend the General Purposes and Amenity Local Law No. 10 of 2013 (Local Law No. 10) by adopting the General Purposes and Amenity (Amendment) Local Law No. 13 of 2019 (Local Law No. 13).

Local Law No. 13 is effective from 24 July 2019, except for the substituted clause 8(1)(d) in clause 7 which will come into operation on 1 July 2020.

The purposes and general purport of Local Law No. 13 are to:

- make technical amendments to Local Law No. 10 applying to the use of Council land or roads for trading purposes; and
- provide greater clarity about how standards set out in Council policies and other incorporated documents apply to trading related uses, activities and equipment on Council land or roads; and
- insert new definitions for trading and mobile trading; and
- eliminate any duplication where Council's planning scheme requirements could apply.

A copy of Local Law No. 13 can be viewed at Council service centres during office hours or online at mrsc.vic.gov.au

MARGOT STORK
Chief Executive Officer

Planning and Environment Act 1987

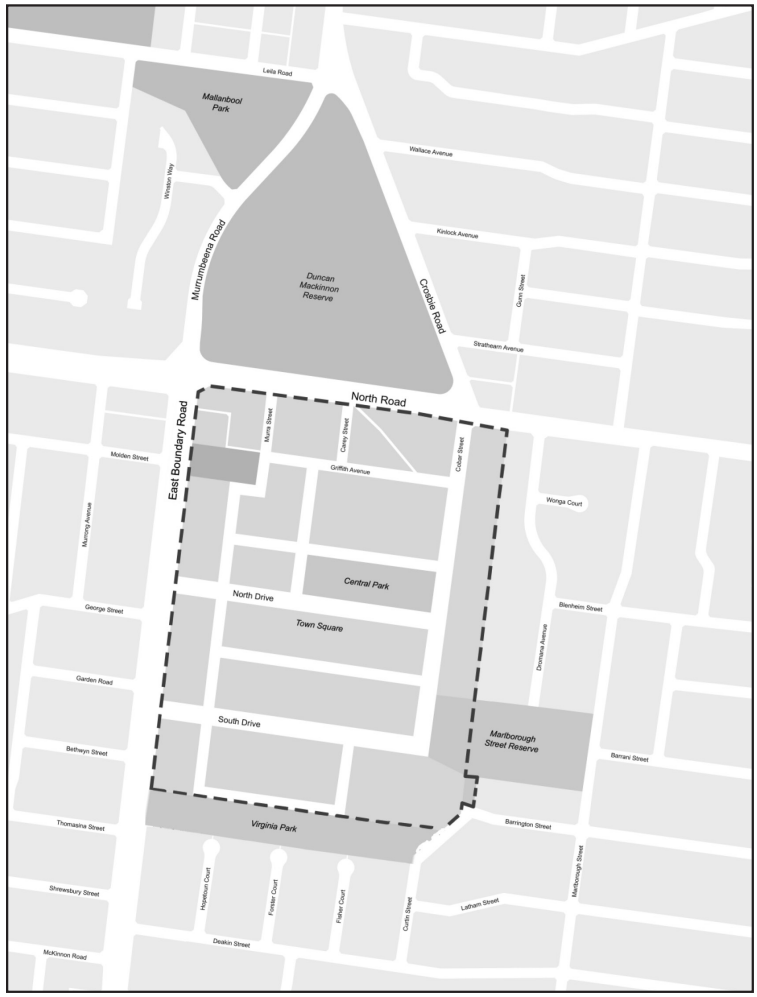
GLEN EIRA PLANNING SCHEME

Notice of the Preparation of an Amendment

Amendment C155

The land affected by the Amendment is the land described within the East Village Comprehensive Development Plan, December 2018 (the CDP), shown in Map 1 below and known as East Village. The CDP affects approximately 25 hectares of predominately industrial/commercial land, bounded by North Road (north), East Boundary Road (west), Virginia Park (south) and existing residential development (east), in Bentleigh East. Seven residential-zoned properties are included within the CDP.

Map 1 Amendment area



The Amendment proposes to:

- amend the Municipal Strategic Statement (MSS) at Clause 21.01 and Clause 21.03 to remove reference to Virginia Park Industrial Estate and Virginia Park Business Centre as forming the base of industry in Glen Eira and being the municipality's largest industrial area;
- amend the Local Planning Policy Framework at Clause 21.06 – Business and 21.07 – Industry to remove reference to Virginia Park Industrial Estate and Virginia Park Business Centre, removes reference to rezoning land to Commercial 1 Zone, Business 2 Zone, Business 3 Zone and Industrial 1 Zone, and inserts reference to East Village;
- incorporate two new documents into the Planning Scheme by listing the documents in the Schedule to Clause 72.04 as:
  - East Village Comprehensive Development Plan, December 2018;
  - East Village Development Contributions Plan, October 2018;
- insert Schedule 2 to Clause 37.02 Comprehensive Development Zone (CDZ2) into the Scheme;
- insert Map 4CDZ and rezones the land to CDZ2;
- insert Clause 45.06 – Development Contributions Plan Overlay (DCPO) into the Scheme;
- insert Schedule 1 to Clause 45.06 into the Scheme;
- insert Map 4DCPO and applies the Development Contributions Plan Overlay – Schedule 1 (DCPO1) to the land within the CDP area;
- amend Map 4EAO to apply the Environmental Audit Overlay (EAO) to land within the CDP area previously zoned Industrial 1 Zone (IN1Z);
- delete Map 4DPO (Development Plan Overlay) from the planning scheme maps;
- update the schedule to Clause 53.01 to require subdivision within the Commercial North sub precinct, Commercial west sub precinct and Commercial north (subject to drainage control) sub precinct to provide a contribution towards open space of 5.7%. All other land within the precinct will be required to provide a contribution of 11.4%;
- update the schedule to Clause 72.03 to reflect mapping changes; and
- update the Schedule to Clause 72.08 Background Documents – to include East Village Structure Plan 2018–2031 as a background document to Amendment C155.

You may inspect the Amendment, the explanatory report about the Amendment, and any documents that support the Amendment, free of charge, at the following locations: during office hours, at the office of the planning authority, corner of Hawthorn Road, and Glen Eira Road, Caulfield; at Council's website, www.gleneira.vic.gov.au/east-village; at VPA's website, www.vpa.vic.gov.au; or at the Department of Environment, Land, Water and Planning website, www.delwp.vic.gov.au/public-inspection

Any person who may be affected by the Amendment may make a submission to the planning authority about the Amendment. Submissions must be made in writing giving the submitter's name and contact address, clearly stating the grounds on which the Amendment is supported or opposed and indicating what changes (if any) the submitter wishes to make.

Name and contact details of submitters are required for Council to consider submissions and to notify such persons of the opportunity to attend Council meetings and any public hearing held to consider submissions.

The closing date for submissions is 9 October 2019. A submission must be lodged online or sent to Glen Eira Council, PO Box 42, Caulfield 3162.

The planning authority must make a copy of every submission available at its office for any person to inspect, free of charge, until the end of the two months after the Amendment comes into operation or lapses.

AIDAN MULLEN
Manager City Futures

Mildura Rural City Council

Planning and Environment Act 1987

MILDURA PLANNING SCHEME

Notice of the Preparation of Amendment

Amendment C106mild

Mallee CMA Flood Mapping Update – Public Exhibition

Mildura Rural City Council has prepared Amendment C106mild to the Mildura Planning Scheme.

The land affected by the Amendment includes various parcels of public and privately owned land along the Murray River and its tributaries in the municipality. The land is generally located between Hattah and the South Australian border.

The Amendment proposes to implement the results of accurate flood modelling following receipt of high quality Light Detection and Ranging (LiDAR) data by the Mallee Catchment Management Authority (MCMA). The data has provided increased accuracy of the existing flood controls within the planning scheme. The improved data therefore updates the boundaries of the Land Subject to Inundation Overlay (LSIO) and Flood Overlay (FO).

You may inspect the Amendment, any documents that support the Amendment and the explanatory report about the Amendment, free of charge, during office hours at the following locations: Council's Service Centres; and Mildura, Merbein and Red Cliffs Libraries.

The Amendment can also be inspected, free of charge, at the Department of Environment, Land, Water and Planning website at www.delwp.vic.gov.au/public-inspection from date of gazettal.

Information providing assistance to view the Amendment details is available on Council's website, www.mildura.vic.gov.au/mildura-floodmapping

Drop in sessions for residents to find out more about the proposed changes and speak to Council and MCMA staff will be held from 3 pm–7 pm as follows:

- Merbein: Monday 16 September 2019 at the White Cliffs Room, Merbein Community Hub
- Lake Cullulleraine: Tuesday 17 September 2019 at the Function Room, Cullulleraine Sporting Complex
- Nangiloc: Wednesday 18 September 2019 at the Public Hall, Nangiloc
- Red Cliffs: Thursday 19 September 2019 at AS Kenyon Library, Jamieson Avenue.

Any person who may be affected by the Amendment may make a submission to the planning authority about the Amendment. Submissions must be made in writing giving the submitter's name and postal contact address, clearly stating the grounds on which the Amendment is supported or opposed and indicating what changes (if any) the submitter wishes to make.

Name and postal contact details of submitters are required for Council to consider submissions and to notify such persons of the opportunity to attend any public hearing held to consider submissions.

Submissions provided are considered public documents and issues/matters raised therein (including authorship) may be reported to Council in an open Council meeting Agenda. Enquiries regarding confidential submissions may be directed to the Coordinator Strategic Planning on (03) 5018 8419.

The closing date for submissions is Friday 25 October 2019. A submission must be sent to: Peter Douglas, Coordinator Strategic Planning, Mildura Rural City Council, PO Box 105, Mildura, Victoria 3502, or floodmapping@mildura.vic.gov.au

The planning authority must make a copy of every submission available at its office for any person to inspect, free of charge, for two months after the Amendment comes into operation or lapses.

SARAH PHILPOTT
Chief Executive Officer

Planning and Environment Act 1987

MITCHELL PLANNING SCHEME

Notice of the Preparation of an Amendment

Amendment C106mith

The Victorian Planning Authority has prepared Amendment C106mith to the Mitchell Planning Scheme.

The land affected by the Amendment is bounded by the Hume Freeway to the east, Camerons Lane to the south, Old Sydney Road to the west and Hadfield Road reservation to the north.

The Amendment proposes to incorporate a new document into the Mitchell Planning Scheme titled *Beveridge North West Precinct Structure Plan, August 2019*.

You may inspect Amendment C106mith to the Mitchell Planning Scheme, any documents that support the Amendment and the explanatory report about the Amendment, free of charge, at the following locations: during office hours, at the office of the planning authority, Victorian Planning Authority, Level 25, 35 Collins Street, Melbourne, or at any time on the VPA website, www.vpa.vic.gov.au; during office hours at the office of Mitchell Shire Council, Level 1, 61 High Street, Wallan; and at any time at the Department of Environment, Land, Water and Planning website, www.delwp.vic.gov.au/public-inspection

Two public information sessions regarding the Amendment will be held on:

- 19 September 2019 between 4.00 pm–8.00 pm at the Greater Beveridge Community Centre at the corner of Lithgow Street and Mandalay Circuit, Beveridge; or
- 25 September 2019 between 4.00 pm–8.00 pm at the Greater Beveridge Community Centre at the corner of Lithgow Street and Mandalay Circuit, Beveridge.

Any person who may be affected by the Amendment may make a submission to the planning authority about the Amendment. Submissions must be made in writing giving the submitter's name and contact address, clearly stating the grounds on which the Amendment is supported or opposed and indicating what changes (if any) the submitter wishes to make.

Name and contact details of submitters are required for the planning authority to consider submissions and to notify such persons of the opportunity to attend any public hearing held to consider submissions.

The closing date for submissions is 7 October 2019. A submission must be made at www.vpa.vic.gov.au/bnwfeedback/, sent to the Victorian Planning Authority, Level 25, 35 Collins Street, Melbourne, Victoria 3000, or via email to amendments@vpa.vic.gov.au

The planning authority must make a copy of every submission available at its office for any person to inspect, free of charge, until the end of the of two months after the Amendment comes into operation or lapses.

For more information visit www.vpa.vic.gov.au or call Tony Marks, Strategic Planning Manager or Morris Edwards, Senior Planner, on (03) 9651 9600.

STUART MOSELEY
Chief Executive Officer

Creditors, next-of-kin and others having claims against the estate of any of the undermentioned deceased persons are required to send particulars of their claims to State Trustees Limited, ABN 68 064 593 148, of 1 McNab Avenue, Footscray, Victoria 3011, the personal representative, on or before 4 November 2019, after which date State Trustees Limited may convey or distribute the assets, having regard only to the claims of which State Trustees Limited then has notice.

JANKOVIC, Joseph, late of Bupa Greensborough, 264 Diamond Creek Road, Greensborough, Victoria 3088, deceased, who died on 18 August 2018.

KRIMPELBEIN, Jakob, late of 6 Satinwood Court, Langwarrin, Victoria 3910, deceased, who died on 21 May 2019. Date of Grant 21 August 2019.

MANUELPILLAI, Dilip Pius Inpakumar, late of 25 Lomond Drive, Glen Waverley, Victoria 3150, deceased, who died on 27 March 2019.

POPE, Brian Charles, late of 598 Thompson Road, Norlane, Victoria 3214, deceased, who died on 15 May 2019.

WHITELEY, Graham Wilson, late of Rosebud Regis, 1 Wyuna Street, Capel Sound, Victoria 3940, deceased, who died on 22 March 2019.

Dated 27 August 2019

Creditors, next-of-kin and others having claims against the estate of any of the undermentioned deceased persons are required to send particulars of their claims to State Trustees Limited, ABN 68 064 593 148, of 1 McNab Avenue, Footscray, Victoria 3011, the personal representative, on or before 6 November 2019, after which date State Trustees Limited may convey or distribute the assets, having regard only to the claims of which State Trustees Limited then has notice.

BAKER, Barry John, late of Namarra Nursing Home, 294 Kooyong Road, Caulfield, Victoria 3162, deceased, who died on 28 June 2019.

FINTA, Elizabeth, late of Wantirna Health, 251 Mountain Highway, Wantirna, Victoria 3152, deceased, who died on 16 July 2019.

HIGHAM, Eva May, late of Unit 250, Fiddlers Green Retirement Village, 57 Gloucester Avenue, Berwick, Victoria 3806, deceased, who died on 27 April 2019.

MARSHALL, John Wayne, late of Lyndoch Living, 10 Hopkins Road, Warrnambool, Victoria 3280, deceased, who died on 14 March 2019.

MARTINESZ, Irvine Brian, late of 12 Glenelg Avenue, Frankston, Victoria 3199, deceased, who died on 22 February 2019.

PLANE, Darrell Frank, late of Sumner House, 128 Fitzroy Street, Fitzroy, Victoria 3065, deceased, who died on 3 July 2019.

SETTI, Umberto, late of Sandy Lodge SRS, 38–40 Station Street, Aspendale, Victoria 3195, deceased, who died on 24 May 2019.

SHARPE, Bryan, late of Nagambie Health Independant Living Units, 22 Church Street, Nagambie, Victoria 3608, deceased, who died on 20 June 2018.

SHIVA, Nathan, late of Unit 9, 54 Narong Road, Caulfield North, Victoria 3161, deceased, who died on 27 June 2019.

SULLIVAN, Olive Ronda, late of Room 16, Willow Wood Aged Care, 135 Duff Street, Cranbourne, Victoria 3977, deceased, who died on 10 August 2019.

ZHUGAILO, Sabina, late of Scared Heart Mission, 101 Grey Street, St Kilda, Victoria 3182, deceased, who died on 3 February 2019.

Dated 28 August 2019

INTERIM EXEMPTION

Application No. H234/2019

The King David School applied to the Victorian Civil and Administrative Tribunal under section 89 of the **Equal Opportunity Act 2010** (the Act) for an interim exemption to enable the applicant to, from time to time, for the purpose of achieving gender balance as far as possible:

(a) advertise for prospective male or female students to enrol;

(b) structure its waiting lists so prospective male or female students are favoured;

(c) allocate student placements so male or female students are favoured; and

(d) offer bursaries, scholarships and enrolments targeted at prospective and existing male or female students (the exempt conduct).

Upon reading the material filed in support of this application, including the affidavit of enrolments officer Adina Cavallaro and hearing evidence from her and the principal Marc Light, the Tribunal is satisfied that it is appropriate to grant an interim exemption from sections 38, 44, 107 and 182 of the Act to enable the applicant to engage in the exempt conduct until the application is finally heard and determined.

In granting this interim exemption, the Tribunal noted:

- this is the first exemption sought by the School;
- the hearing of the exemption is currently listed for 4 November 2019;
- the school aims to provide a genuine co-educational experience for its students;
- in 2019 at one year level, 68% of students are male;
- the Tribunal is not currently satisfied that an exception applies to the exempt conduct. Accordingly, in the absence of an exemption the exempt conduct would amount to prohibited discrimination;

- when making decisions about exemptions, the Tribunal is required to give proper consideration to relevant human rights as set out in the **Charter of Human Rights and Responsibilities Act 2006** (Charter). Arguably, this exemption limits the right to equality and in particular the right to equal and effective protection against discrimination of students who would wish to be offered a place at the school on the sole basis of their place on a waiting list or obtain a scholarship or bursary based on gender neutral criteria. I am satisfied that for the purposes of this interim exemption, the limit imposed by this exemption is reasonable and justified under the Charter.

The Tribunal hereby grants an interim exemption from the operation of sections 38, 44, 107 and 182 of the Act to enable the applicant to engage in the exempt conduct.

This interim exemption is to remain in force from the day on which notice of the interim exemption is published in the Government Gazette until 30 November 2019.

Dated 27 August 2019

B. STEELE
Senior Member

Cemeteries and Crematoria Act 2003

SECTION 41(1)

Notice of Approval of Cemetery Trust Fees and Charges

I, Bryan Crampton as Delegate of the Secretary to the Department of Health and Human Services for the purposes of section 40(2) of the **Cemeteries and Crematoria Act 2003**, give notice that I have approved the scales of fees and charges fixed by the following cemetery trusts.

The approved scales of fees and charges will take effect from the date of publication of this notice in the Victoria Government Gazette and will be published on the internet.

The fees will be published on the internet at http://www.health.vic.gov.au/cemeteries

The Leongatha Cemetery Trust

The Linton Cemetery Trust

The Noradjuha Cemetery Trust

The Warracknabeal Cemetery Trust

Dated 27 August 2019

BRYAN CRAMPTON
Manager
Cemetery Sector Governance Support Program

Co-operatives National Law (Victoria)

BORONIA PRIMARY SCHOOL CO-OPERATIVE LTD

On application under section 601AA of the **Corporations Act 2001** (the Act), notice is hereby given under section 601AA(4A) of the Act, as applied by section 453(a) of the **Co-operatives National Law (Victoria)**, that, at the expiration of two months from the date of this notice, the name of the co-operative listed above will, unless cause is shown to the contrary, be removed from the register of co-operatives and its registration will be dissolved.

Dated at Melbourne 5 September 2019

DAVID JOYNER
Deputy Registrar of Cooperatives

Dangerous Goods Act 1985

DANGEROUS GOODS (TRANSPORT BY ROAD AND RAIL) REGULATIONS 2018

Exemption

This exemption from compliance with provisions of the Dangerous Goods (Transport by Road or Rail) Regulations 2018 (DG Transport Regulations) is granted by the Victorian WorkCover Authority in accordance with regulation 169.

Purpose:

To exempt Linfox Australia Pty Ltd (ABN 72 092 352 228) from transporting dangerous goods within Victoria in a manner that is not in full compliance with the requirements of the DG Transport Regulations.

Granted to:

Linfox Australia Pty Ltd (ABN 72 092 352 228), 55 English Street, Essendon Fields, Victoria 3041, as the Prime contractor; their drivers and loaders.

Regulations exempted from:

DG Transport Regulations
Regulations 109, 110, 111 and 113 of those Regulations.

In accordance with regulation 169(2) of the DG Transport Regulations, the Victorian WorkCover Authority is satisfied that:

(a) it is not reasonably practicable for Linfox Australia Pty Ltd (ABN 72 092 352 228) to comply with the relevant provisions;

(b) issuing the exemption is not likely to create a risk of death or injury to a person, or harm to the environment or to property, greater than would be the case if Linfox Australia Pty Ltd (ABN 72 092 352 228) were required to comply with the above regulations; and

(c) the exemption will not cause unnecessary administrative or enforcement difficulties.

This exemption is subject to the conditions listed below.

Conditions:

1. All jellybeans are to be transported in sealed plastic within a sealed tamperproof tin.
2. Class 6.1 dangerous goods are not to be transported on the same pallet as the jellybeans.
3. The food packages must be clearly marked to differentiate them from dangerous goods.
4. Any issue relating to the contamination of food product must be reported to the Victorian WorkCover Authority or corresponding local Dangerous Goods Transport Authority as soon as is practicable.
5. A copy of this exemption shall be carried with the documentation for each consignment to which it applies.
6. This exemption has effect only when all the conditions are complied with in full.
7. All other applicable requirements of the DG Transport Regulations shall be observed.

This exemption starts on 9 August 2019 and is valid until 29 February 2020.

Note: This exemption applies in Victoria and by virtue of Part 15 – Mutual Recognition of the Model Subordinate Law is applicable in all participating Jurisdictions.

MICHAEL COFFEY
Head of Hazardous Industries and Industry Practice
Authorised Officer
Victorian WorkCover Authority (trading as WorkSafe Victoria)

Domestic Animals Act 1994

DECLARATION BY MINISTER OF A DECLARED BIRD ORGANISATION

I, Jaclyn Symes, Minister for Agriculture –

(a) being satisfied –

(i) under section 58T(1)(b) of the **Domestic Animals Act 1994** ('the Act') that the Victorian Lizard Canary Society Inc. represents members with an interest in –

(A) birds and bird keeping; and

(B) the promotion of aviculture; and

(C) the wellbeing of birds, whether in captivity or in the wild; and

(ii) under section 58T(1)(c) of the Act that the Victorian Lizard Canary Society Inc. has processes in place to educate its members about, and to ensure its members comply with the *Code of Practice for the Housing of Caged Birds* (made pursuant to section 7 of the **Prevention of Cruelty to Animals Act 1986**) –

declare under section 58T(1) of the Act the Victorian Lizard Canary Society Inc. as a declared bird organisation; and

This declaration remains in force until 31 August 2024.

Dated 26 August 2019

JACLYN SYMES
Minister for Agriculture

Domestic Animals Act 1994

DECLARATION BY MINISTER OF A DECLARED BIRD ORGANISATION

I, Jaclyn Symes, Minister for Agriculture –

(a) being satisfied –

(i) under section 58T(1)(b) of the **Domestic Animals Act 1994** ('the Act') that the Geelong & District 'All Breeds' Pigeon Club Inc. represents members with an interest in –

(A) birds and bird keeping; and

(B) the promotion of aviculture; and

(C) the wellbeing of birds, whether in captivity or in the wild; and

(ii) under section 58T(1)(c) of the Act that the Geelong & District 'All Breeds' Pigeon Club Inc. has processes in place to educate its members about, and to ensure its members comply with the *Code of Practice for Bird Sales* published by the Victorian Avicultural Council Inc., Revision February 2017, which is available at http://www.victorianaviculturalcouncil.com/uploads/9/5/6/4/95642650/code_of_practice_for_bird_sales_feb_2017__1_.pdf –

declare under section 58T(1) of the Act the Geelong & District 'All Breeds' Pigeon Club Inc. as a declared bird organisation.

This declaration remains in force until 31 August 2024.

Dated 19 August 2019

JACLYN SYMES
Minister for Agriculture

Judicial Entitlements Act 2015

CERTIFICATE PURSUANT TO SECTION 35

Certificate 1/2019

I certify that, pursuant to section 35 of the **Judicial Entitlements Act 2015**, the conditions of service set out in the attached schedules are authorised. Unless otherwise provided, the conditions take effect from 1 July 2019.

Dated 26 August 2019

HON. JILL HENNESSY MP
Attorney-General
Minister for Workplace Safety

Schedule 1	
Condition of service	**Entitlement**
Transfer of accrued annual leave – Supreme and County Court judges	(1) A judge of the Supreme Court or the County Court is entitled to have unused annual leave transferred from an immediately prior Victorian public office, if that prior office is pensionable.
Definitions	(2) For the purposes of this schedule: (a) an office is **pensionable** if the holder of that office can, under a relevant Act, become eligible for a pension upon retirement or resignation as a result of service in that office; (b) **relevant Act** has the same meaning as in section 16A of the **State Superannuation Act 1988**; (c) leave is **unused** if the leave has accrued, and has not been paid out, taken or cancelled; and (d) a **Victorian public office** includes a Victorian judicial office. (3) This schedule applies to judges of the Supreme Court or the County Court who hold that office on or after 1 July 2019.

Note to Schedule 1:

1. A reference in this schedule to a judge:
   a. in relation to the Supreme Court, includes the Chief Justice, the President of the Court of Appeal and a Judge of Appeal;
   b. in relation to the County Court, includes the Chief Judge;
   c. does not include an associate judge of the Supreme or County Court; and
   d. does not include a reserve judge or reserve associate judge of the Supreme or County Court.

Schedule 2	
Condition of service	**Entitlement**
Long service leave – associate judges of the Supreme Court	(1) An associate judge of the Supreme Court is entitled to long service leave. (2) An associate judge of the Supreme Court: (a) accrues and may access six months of long service leave after seven years of service, one month of which can be accessed after five years of service; and (b) accrues and may access 6/7th of one month of long service leave for each completed year of service after seven years of service. (3) If a person is an associate judge of the Supreme Court on 1 July 2019, clause (2) applies to that person from the date that the person was appointed as an associate judge or master of the Supreme Court. (4) This schedule: (a) supersedes the entitlements in schedule 2 to Certificate 1/2018, in relation to an associate judge of the Supreme Court, who: i. holds office on 1 July 2019; or ii. is appointed on or after 1 July 2019; (b) does not affect the entitlements of an associate judge of the Supreme Court who ceased to hold office before 1 July 2019; and (c) does not affect the entitlements of an associate judge of the County Court or a magistrate.
Definitions	(5) For the purpose of this schedule: (a) **Certificate 1/2018** means the certificate issued pursuant to section 35 of the **Judicial Entitlements Act 2015** and signed by the Attorney-General on 8 January 2018.

Note to Schedule 2:

1. The long service leave balance of an associate judge of the Supreme Court after 1 July 2019 must be calculated to include a deduction of all long service leave that was taken by, or paid out to, the associate judge, before and after 1 July 2019.

Schedule 3	
Condition of service	**Entitlement**
Public transport – a judge or associate judge of the Supreme Court and a judge of the County Court	(1) A judge of the Supreme Court, an associate judge of the Supreme Court and a judge of the County Court are entitled to travel on Victorian public transport (trains, trams and buses) at no personal cost. (2) The reference to 'gold pass', in the condition of service entitled 'Acting Judges' in schedule 1 to the 2007 Certificate, is amended to read 'public transport'; (3) This schedule: (a) supersedes the condition of service entitled 'gold pass' in schedule 1 to the 2007 Certificate; and (b) takes effect on 1 July 2019.
Definitions	(4) For the purposes of this schedule: **(a) 2007 Certificate** means the certificate signed by the Attorney-General on 19 July 2007, under section 15 of the **Judicial Remuneration Tribunal Act 1995**.

Notes to Schedule 3:

1. Section 43 of the **Judicial Entitlements Act 2015** provides that any certificate issued under section 15 of the **Judicial Remuneration Tribunal Act 1995**, as in force immediately before its repeal, is taken to be an entitlement certificate under the **Judicial Entitlements Act 2015**.
2. Until the issue of this certificate, the entitlement to free travel on public transport for a judge of the Supreme or County Court was provided under the certificate signed by the Attorney-General on 19 July 2007, under section 15 of the **Judicial Remuneration Tribunal Act 1995**. That certificate referred to a 'Gold Pass', which is an obsolete historical reference.
3. This certificate expands the class of judicial officers who are entitled to this public transport condition of service to include associate judges of the Supreme Court. The certificate signed by the Attorney-General on 19 July 2007, under section 15 of the **Judicial Remuneration Tribunal Act 1995**, did not provide this entitlement to associate judges of the Supreme Court.
4. The entitlement to free travel on public transport includes V/Line services, but does not include taxis.

Schedule 4	
Condition of service	**Entitlement**
Long service leave – reserve judges of the Supreme and County Courts	(1) A reserve judge is entitled to long service leave. (2) The long service leave entitlement of a reserve judge accrues at the following rates: (a) six months of long service leave after the completion of seven years of service, one month of which can be accessed after five years of service; and (b) after the completion of seven years of service, 6/7ths of one month of long service leave for each completed year of service after seven years of service. (3) For the purpose of clause (2), a reserve judge: (a) only accrues long service leave: i. on or after 6 February 2019; and ii. when the reserve judge is engaged to undertake the duties of a judge of the court on a full-time basis; (b) does not accrue any long service leave: i. when he or she is engaged to undertake the duties of a judge of the court on a sessional basis; or ii. when he or she is not engaged to undertake the duties of a judge of the court; and (c) does not accrue any long service leave for service that was undertaken before 6 February 2019, which was undertaken when he or she was a reserve judge. (4) A reserve judge may, if there is any long service leave that has accrued and is accessible, take or be paid out long service leave in the following manner: (a) the reserve judge may, with the approval of the relevant head of jurisdiction (i.e. the Chief Justice or Chief Judge, as applicable), take long service leave while the reserve judge is engaged to undertake the duties of a judge of the court on a full-time basis; (b) the reserve judge may take long service leave while the reserve judge is engaged to undertake the duties of a judge of the court on a sessional basis; and (c) the reserve judge may be paid long service leave at any time that the reserve judge is not engaged to undertake the duties of a judge of the court. (5) If, at the time that a person ceases being a reserve judge, there is any long service leave that has accrued and is accessible, the person is entitled to be paid out at the cessation of the person's appointment as a reserve judge.

Schedule 4	
Condition of service	**Entitlement**
	(6) The payment under clause 4(c) and (5) is based on: (a) if the person is a reserve judge of the Supreme Court, the salary that would be payable if the judge were engaged, on a full-time basis, to undertake the duties of a Judge of the Court (other than a Judge of Appeal); or (b) if the person is a reserve judge of the County Court, the salary that would be payable if the judge were engaged on a full-time basis to undertake the duties of a judge of the County Court. (7) If a reserve judge, immediately prior to appointment to that office, served as a judge of the Supreme Court, a judge of the County Court, an interstate judge, a reserve judge or the Chief Magistrate: (a) the years of service in the prior office are recognised as if they had been served as a reserve judge; and (b) the balance of any long service/sabbatical leave entitlement accrued or accruing in the prior office (other than entitlements accrued as an interstate judge) (which has not been taken or paid out) can be carried over to the office of reserve judge. (8) A person who was appointed as a reserve judge shortly after the commencement of the **Courts Legislation Amendment (Reserve Judicial Officers) Act 2013** is taken, for the purposes of this schedule, to have served as a judge of the Supreme Court immediately prior to their appointment as a reserve judge. (9) This schedule takes effect on 6 February 2019.
Definitions	For the purposes of this schedule: (10) A reserve judge is not **engaged to undertake the duties of a judge of the court** when the person is: (a) engaged under section 81GA of the **Constitution Act 1975**; or (b) engaged under section 12H of the **County Court Act 1958**; or (c) a serving judge of a court of another State, the Northern Territory or the Australian Capital Territory or of the Commonwealth, who receives a salary in relation to his or her office in that other State or Territory or the Commonwealth; or (d) not otherwise paid a Victorian salary for their service as a reserve judge of the Supreme Court or reserve judge of the County Court.

Schedule 4	
Condition of service	**Entitlement**
	(11) A **reserve judge:** (a) is a reserve judge of the Supreme Court or a reserve judge of the County Court; and (b) is not a reserve associate judge of the Supreme Court or a reserve associate judge of the County Court.

Notes to Schedule 4:

1. If a reserve judge takes the one month of long service leave under clause (2), after five years of service, the reserve judge will only be able to access five months of long service leave if the reserve judge completes seven years of service.
2. The reference to 'immediately prior' in clause (7) reflects the wording in Certificate 2/2014, which was issued pursuant to section 35 of the **Judicial Entitlements Act 2015** and signed by the Attorney-General on 30 June 2014. Consistently with the examples in Certificate 2/2014:
   a. the requirement for the previous position to be immediately prior would permit a short interval between the end of the appointment as a tenured judge and the start of the appointment as a reserve judge, but the service periods must not be disjointed in time by the holding of another office or position or unreasonably lengthy amount of time; and
   b. examples of circumstances in which an acceptable interval between appointments might occur would be to enable leave to be taken, travel for personal purposes, or where there was a delay in the reserve appointment occurring.

   An interval between appointments that would not meet the requirement of 'immediately prior' would be where:
   - the person worked in a non-judicial role during the interval, such as in private legal practice; or
   - there was a significant period between the ending of the former appointment and the commencement of the appointment of reserve judge, even if no other office or position was held during that period.

Examples for Schedule 4:

Example 1:

- Dr Ng served four years and nine months as a tenured judge before retiring.
- Dr Ng retires after 6 February 2019, when schedule 4 of this certificate takes effect.
- Dr Ng is immediately appointed as a reserve judge.
- After the two years service as a reserve judge, Dr Ng takes one month of LSL (when engaged on a full-time basis – with the approval of the head of jurisdiction).
- Dr Ng then serves an additional:
  - three months of service as a reserve judge (engaged on a full-time basis)
  - five months as a reserve judge (engaged on a sessional basis).
- In total, as a reserve judge, Dr Ng serves a total of two years and four months (engaged on a full-time basis).
- Applying the terms of this schedule:
  - When Dr Ng retired as a tenured judge, she was not entitled to any LSL (because she served less than 5 years)
  - The **four years and nine months** of service as a tenured judge are counted as service, for LSL purposes, as a reserve judge

- The **two years** (engaged on a full-time basis) as a reserve judge are counted as service for LSL purposes
- Dr Ng is able to take the one month of LSL, whilst engaged on a full-time basis, because:
  - Dr Ng was, at that stage, taken to have undertaken six years and nine months service for LSL purposes (and can therefore access one month of service)
  - the head of jurisdiction approved the taking of LSL during an engagement on a full-time basis
- Dr Ng is taken to be undertaking one month's service for LSL purposes during the period that she took LSL (i.e. LSL accrued whilst Dr Ng took LSL, since she was engaged on a full-time basis during that month)
- The **additional three months** of service as a reserve judge (engaged on a full-time basis) also counts as service for LSL purposes
- The **five months** of service as a reserve judge (engaged on a sessional basis) are **not** counted as service for LSL, because a reserve judge does not accrue LSL when he or she is engaged on a sessional basis
- At the expiration of the term as a reserve judge, Dr Ng is taken to have served **seven years and one month** and is entitled to be paid out **five months of LSL** (i.e. six months after seven years, less the one month that has already been taken).

Example 2:

- Ms Smith, served three years as a tenured judge before retiring.
- Ms Smith is immediately appointed as a reserve judge, two years prior to 6 February 2019, when schedule 4 of this certificate takes effect.
- Ms Smith completes two years of full-time engagement as a reserve judge, after 6 February 2019.
- Ms Smith's first appointment as a reserve judge expires.
- Ms Smith is appointed (for the second time) as a reserve judge.
- During the second term as a reserve judge, Ms Smith serves a further two years of full-time engagement.
- Ms Smith does not take any LSL during either of her appointments as a reserve judge.
- Applying the terms of this schedule:
  - When Ms Smith retired as a tenured judge, she was not entitled to any LSL
  - The **three** years of service as a tenured judge are counted as service for LSL as a reserve judge
  - Any service as a reserve judge that occurred before 6 February 2019, when schedule 4 of this certificate takes effect, does **not** count as service for LSL
  - The **two years** of service as a reserve judge that occurred after 6 February 2019, when schedule 4 of this certificate takes effect, are counted as service for LSL purposes
  - At the expiration of the first term as a reserve judge, Ms Smith is taken to have served **five years** and is entitled to access one month of long service leave. Ms Smith is paid out one month of LSL
  - The **five years** of prior service (as a tenured judge and a reserve judge) are recognised for the purposes of Ms Smith's second term as a reserve judge
  - The **further two years** of service as a reserve judge count as service for LSL purposes
  - At the expiration of the second term as a reserve judge, Ms Smith is taken to have served seven years and is entitled to be paid out **five months of LSL** (i.e. six months after seven years, less the one month that has already been paid out).

Example 3:

- Mr Ali served 12 years and 4 months as a tenured judge before retiring.
- At the time of Mr Ali's retirement, all the accessible LSL is paid out (i.e. Mr Ali has taken or been paid out (6 + (6 x 6/7) months).
- Mr Ali is immediately appointed as a reserve judge, which occurs after 6 February 2019, when schedule 4 of this certificate takes effect.
- Mr Ali undertakes nine months of service as a reserve judge (engaged on a full-time basis).
- Applying the terms of this schedule:
  - Mr Ali's 12 years and 4 months of service as a tenured judge are counted as service for LSL as a reserve judge
  - Mr Ali has served an additional nine months of service as a reserve judge for LSL purposes
  - At the expiration of his term as a reserve judge:
    - Mr Ali is taken to have served 13 years and one month
    - the LSL associated with 12 of those years was paid out or taken when Mr Ali was a tenured judge, or upon his retirement as a tenured judge
    - the LSL for the additional 12 months of service (i.e. 6/7 of one month LSL) is paid out.

<table>
<tr><td colspan="3">Schedule 5</td></tr>
<tr><td>Condition of service</td><td colspan="2">Entitlement</td></tr>
<tr><td>Professional development allowance</td><td colspan="2">(1) A judicial officer who is specified in column 1 of the table in clause (4) below, is entitled to a professional development allowance.
(2) The professional development allowance of a Supreme Court judge is, immediately before 1 July 2019, $10,347 per annum.
(3) The professional development allowance is to increase annually (on 1 July of each year, including 1 July 2019) in accordance with the Consumer Price Index (All Groups Melbourne), comparing the relevant June quarters.
(4) A judicial officer who is specified in Column 1 of the following table is entitled to the percentage of the professional development allowance of a judge of the Supreme Court, specified in Column 2 of the following table:</td></tr>
<tr><td></td><td>Column 1</td><td>Column 2</td></tr>
<tr><td></td><td>Supreme Court judge (including the Chief Justice, the President of the Court of Appeal, a Judge of Appeal, and the Chief Judge (where the Chief Judge is a dual commission holder))</td><td>100.00%</td></tr>
<tr><td></td><td>Associate judge of the Supreme Court who is the Senior Master</td><td>89.00%</td></tr>
<tr><td></td><td>Associate judge of the Supreme Court who is a Specialist Supreme Court Master</td><td>80.50%</td></tr>
<tr><td></td><td>Associate judge of the Supreme Court (other than an Associate Judge referred to in item 2 or 3 of this table)</td><td>84.65%</td></tr>
<tr><td></td><td>Judge of the County Court (including the Chief Judge (where the Chief Judge is not a dual commission holder))</td><td>86.64%</td></tr>
<tr><td></td><td>Magistrate (including the Chief Magistrate, a Deputy Chief Magistrate, and the Deputy State Coroner)</td><td>69.29%</td></tr>
<tr><td></td><td colspan="2">(5) The professional development allowance may be used for:
(a) the purchase of books and periodicals;
(b) the cost of acquiring and maintaining electronic facilities for official purposes;
(c) the subscription costs to relevant online resources; and
(d) the cost of attending professional conferences, courses, tuition, or other activities that are similarly directed towards the professional development of the judicial officer.
(6) An activity to which clause (5)(d) applies, must be:
(a) directly relevant to the duties, or the proposed duties, of the judicial officer; and
(b) approved by the head of jurisdiction of the judicial officer.</td></tr>
</table>

Schedule 5	
Condition of service	**Entitlement**
	(7) A judicial officer must seek prior written approval from the head of jurisdiction of the judicial officer to use the professional development allowance for the cost of an activity to which clause (5)(d) applies. (8) When determining whether to approve a request to use the professional development allowance for the cost of an activity to which clause (5)(d) applies, the head of jurisdiction of the judicial officer must consider: (a) whether the professional development activity represents value for money, having regard to the needs of the court; (b) whether a comparable professional development activity is offered by the Judicial College of Victoria and, if so, whether there are special reasons to justify why the similar activity offered by the Judicial College of Victoria is not to be chosen; and (c) if the professional development activity is to take place overseas, whether there are special circumstances to justify attendance at the activity overseas. (9) The reference to 'judicial library allowance', in the condition of service entitled 'Acting Judges' in schedule 1 to the 2007 Certificate, is amended to read 'judicial professional development allowance'. (10) This schedule: (a) commences on 1 July 2019; (b) supersedes the entitlement entitled 'Library Allowance' in schedule 1 to the 2007 Certificate; and (c) does not affect the entitlements of an associate judge of the County Court.
Definitions	For the purposes of this schedule, **2007 Certificate** means the certificate signed by the Attorney-General on 19 July 2007, under section 15 of the **Judicial Remuneration Tribunal Act 1995**.

Notes to Schedule 5:

1. Section 43 of the **Judicial Entitlements Act 2015** provides that any certificate issued under section 15 of the **Judicial Remuneration Tribunal Act 1995**, as in force immediately before its repeal, is taken to be an entitlement certificate under the **Judicial Entitlements Act 2015**.

Explanatory notes for the certificate

1. This certificate implements Recommendations 1 to 8 of the *Judicial Entitlements Panel Own Motion Recommendations to the Attorney-General August 2018 Report* (Panel Report) as accepted or varied by the Attorney-General in her Recommendation Statement (made pursuant to section 34 of the **Judicial Entitlements Act 2015** and laid before both Houses of Parliament on 6 February 2019).
2. This certificate:
   (a) Introduces a new entitlement for a person appointed to the office of judge of the Supreme Court or County court to transfer the unused annual leave that the person accrued in a prior, pensionable, Victorian public office.
   (b) Introduces a new entitlement for an associate judge of the Supreme Court who is engaged on a full-time basis to potentially receive long service leave.
   (c) Introduces a new entitlement for an associate judge of the Supreme Court to receive the same public transport travel entitlement as a judge of the Supreme or County Court.
   (d) Restates the entitlement of a judge of the Supreme or County Court to free travel on public transport as a means of clarifying the reference to a 'Gold Pass' in the certificate that was signed by the Attorney-General on 19 July 2007.
   (e) For the purposes of judges, associate judges and reserve judges of the Supreme Court, judges and reserve judges of the County Court and magistrates – replaces the library allowance provided under the certificate signed by the Attorney-General on 19 July 2007 with a professional development allowance. The professional development allowance:
      (i) retains all uses to which the library allowance could have been put and provides for an additional use, which is professional development activities. Professional development activities might be, for example, conferences and seminars;
      (ii) abolishes the condition of the library allowance that the allowance only covered 80 per cent of the cost of a purchase – and required the judicial officer to pay for 20 per cent of the cost. Under the new terms, the allowance will cover 100 per cent of the cost up to the annual limit on the allowance, provided the requirements of the allowance are met; and
      (iii) retains the quantum of the library allowance for Supreme Court judges (including the Chief Justice, the President of the Court of Appeal, and a Judge of Appeal) and provides that the amount that all other entitled judicial officers receive is a specified percentages of the quantum a Supreme Court judge is to receive.
3. As a result of clause (2) of schedule 3 and clause (9) of schedule 5 of this Certificate, the condition of service entitled 'Acting Judges' in schedule 1 to the 2007 Certificate, should now be read as follows:

   '*Acting/reserve Judges of the Supreme and County Courts continue to receive the benefits of office available on a pro-rata basis (where appropriate) as set out below:*

   - *motor vehicle;*
   - *judicial professional development allowance;*
   - *travel allowances;*
   - *travel card; and*
   - *public transport.*'

Land Acquisition and Compensation Act 1986

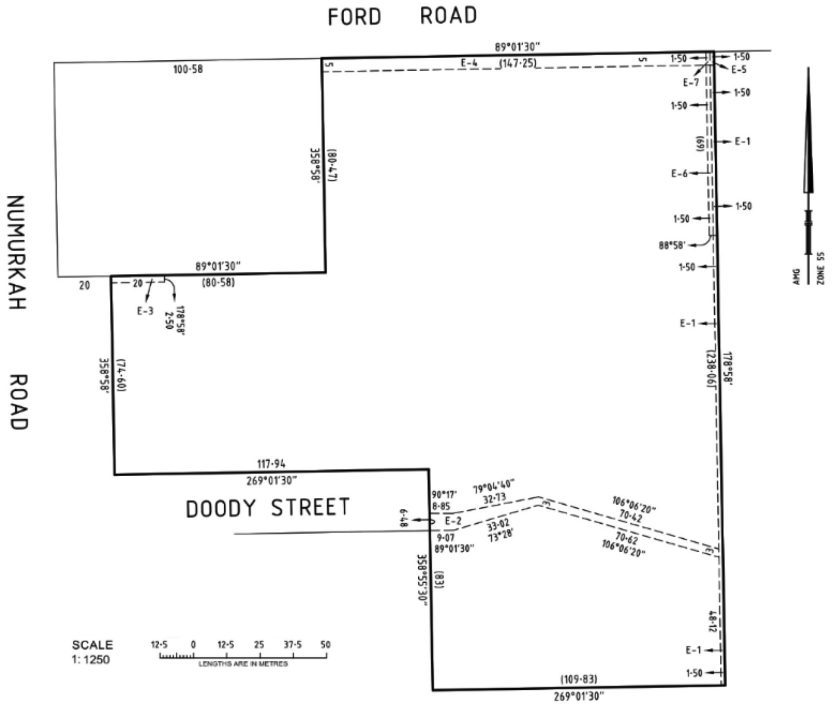
FORM 7

Sch. 2
S. 21(a)
Reg. 16

Notice of Acquisition

Compulsory Acquisition of Interest in Land

The Greater Shepparton City Council declares that by this notice it acquires the following interests in part of Lot S2 on Plan of Subdivision 527826J being part of the land contained in Certificate of Title Volume 10944 Folio 702, shown as easements 'E-6' and 'E-7' on the below plan.



Interest(s) acquired: That of McCamish Properties Pty Ltd (ACN 006 879 152), North Shepparton Commercial Pty Ltd (ACN 607 221 929) and all other interests.

Published with the authority of the Greater Shepparton City Council.

For and on behalf of the Greater Shepparton City Council

Signed Kaye Elizabeth Thomson

Name Kaye Elizabeth Thomson, Acting Chief Executive Officer

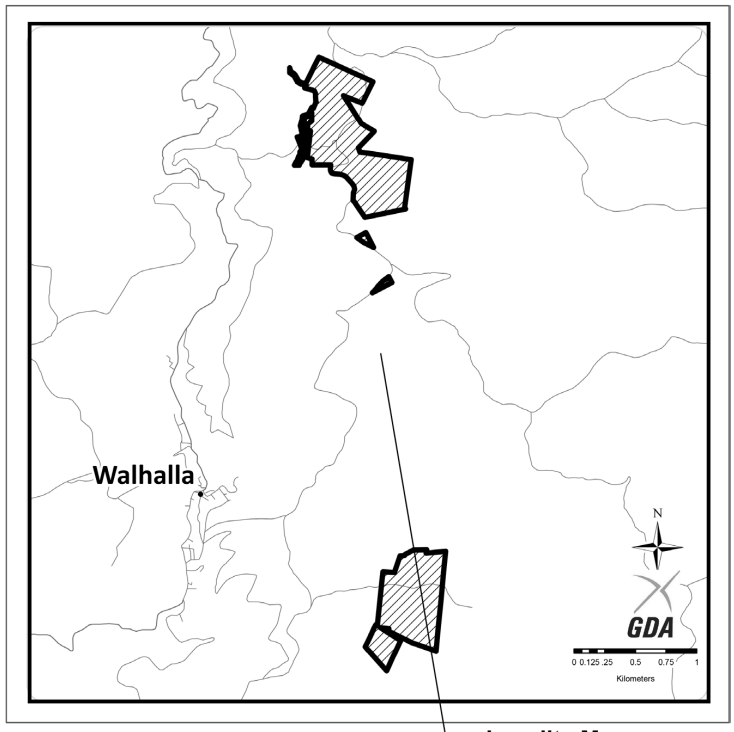
Dated 4 September 2019

Mineral Resources (Sustainable Development) Act 1990

EXEMPTION OF LAND FROM A LICENCE

I, Anthony Hurst, Executive Director, Earth Resources Regulation, pursuant to section 7 of the **Mineral Resources (Sustainable Development) Act 1990** (the 'Act') and acting under delegation from the Minister for Resources dated 23 January 2017, hereby exempt all that land situated within the boundaries of the hatched area on attached Schedule A, from being subject to any and all licences under the Act.

Schedule A



Dated 29 August 2019

ANTHONY HURST
Executive Director, Earth Resources Regulation

Major Transport Projects Facilitation Act 2009

DECISION TO DISCONTINUE PART OF ROAD

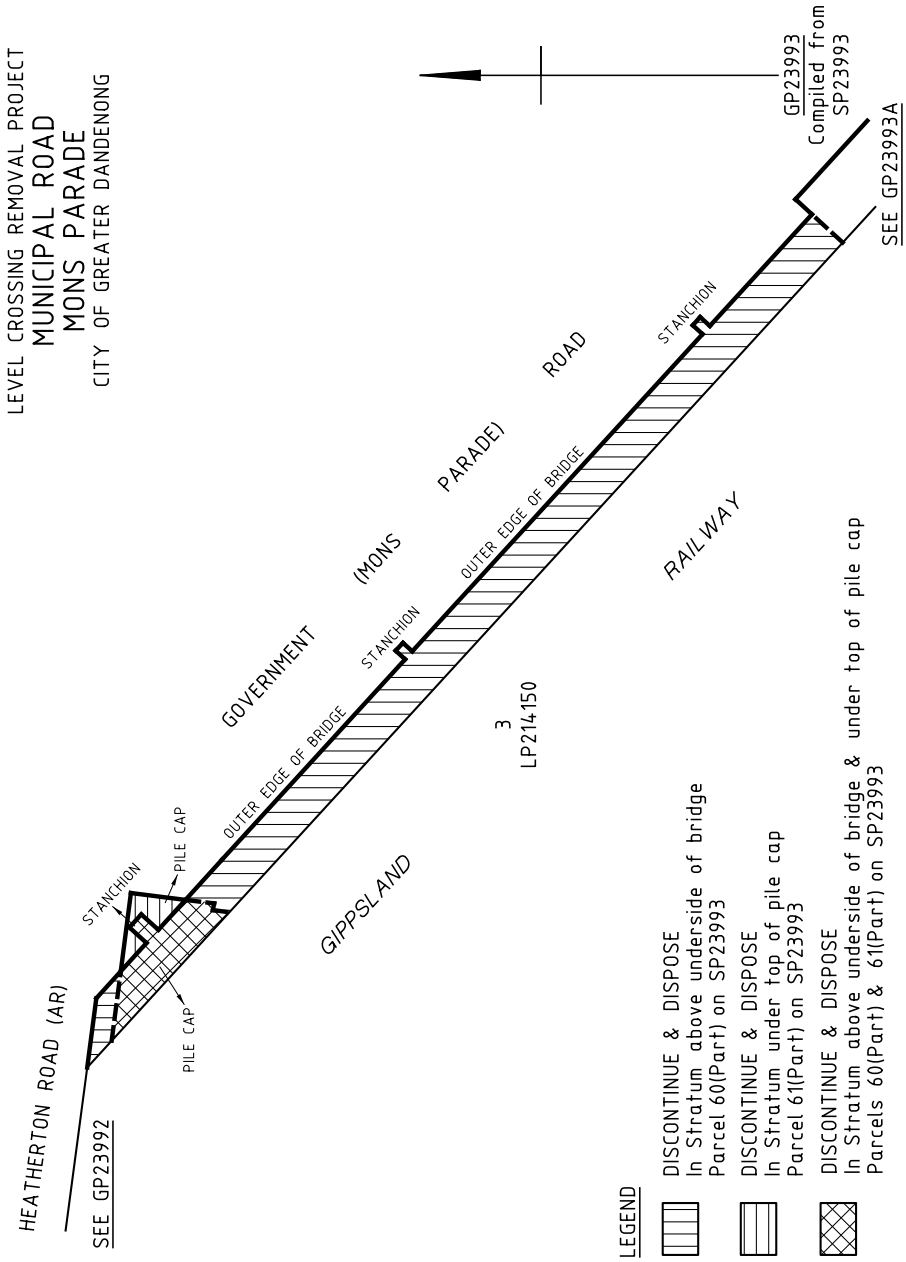
Portion of Mons Parade, Noble Park

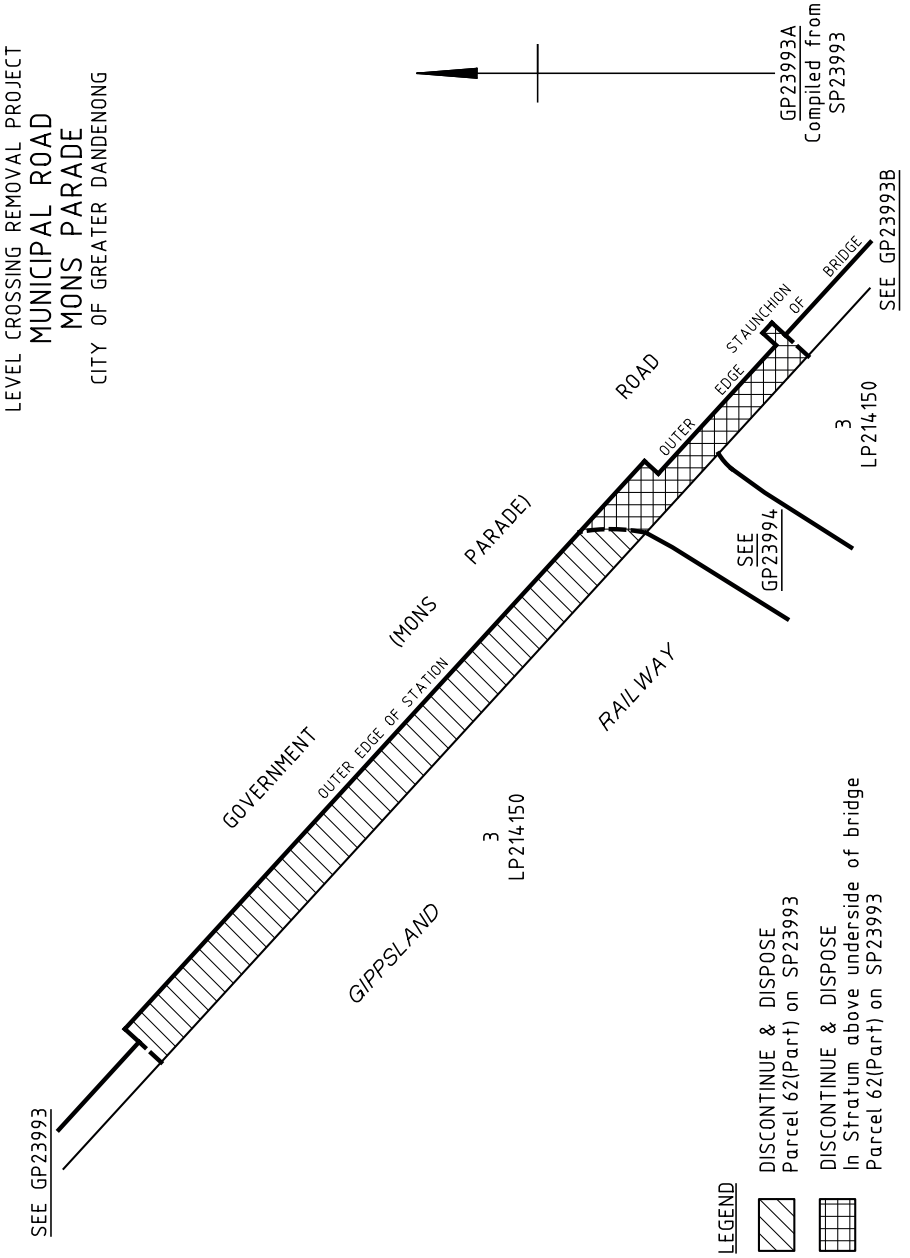
Under section 186 of the **Major Transport Projects Facilitation Act 2009** (Act), the Chief Executive Officer, Level Crossing Removal Project, as delegate of the project authority for the Caulfield Dandenong Rail Upgrade Project (Project) determines that the parts of the road as shown on the attached gazettal plans GP 23993, GP 23993A, GP 23993B and GP 23993C shall be discontinued from the date of publication in accordance with section 189 of the Act for the purposes of the Project.

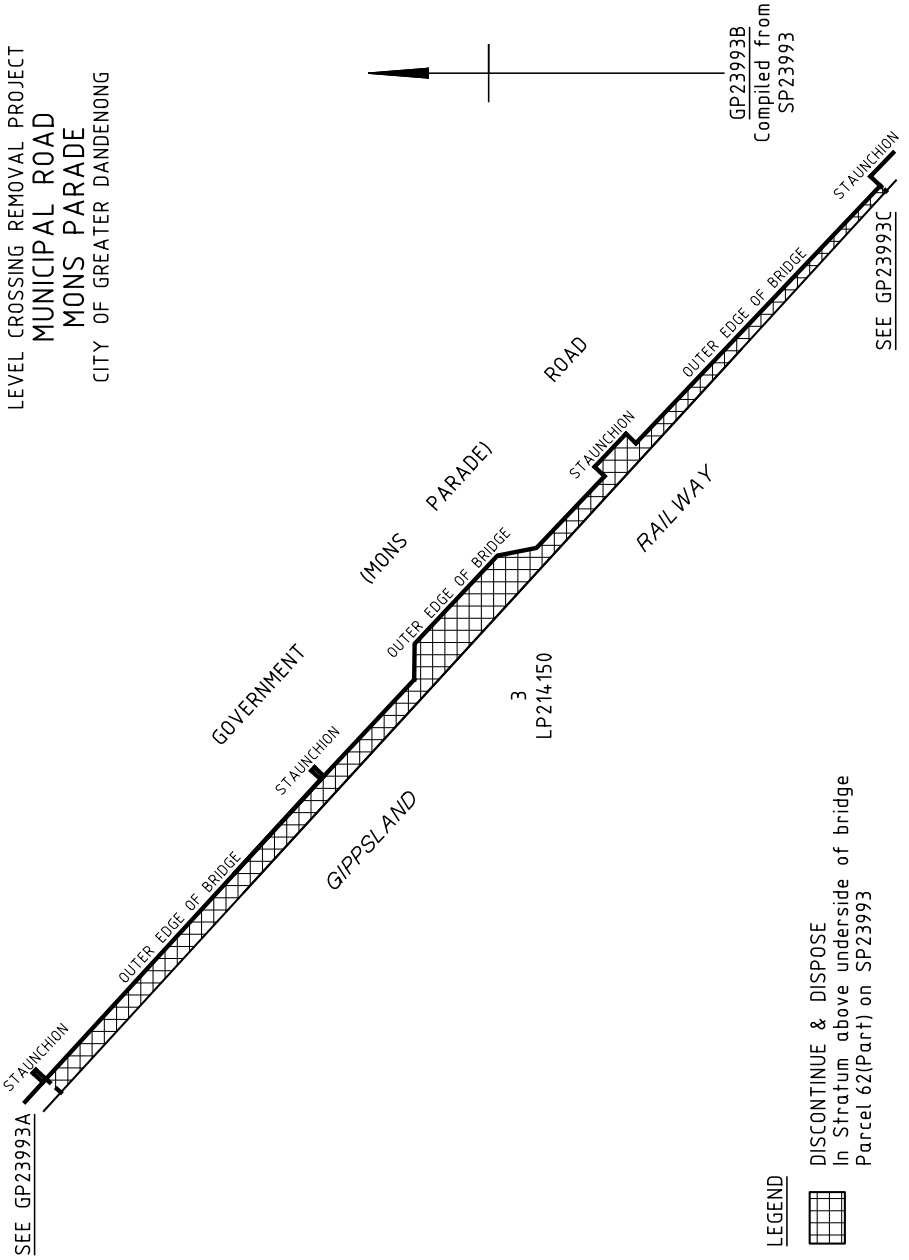
The decision to discontinue the parts of the road identified on the plans takes effect upon publication of this notice under section 189(1) of the Act and the land is taken to be unalienated land of the Crown free and discharged from all trusts, limitations, reservations, restrictions, encumbrances, estates and interests.

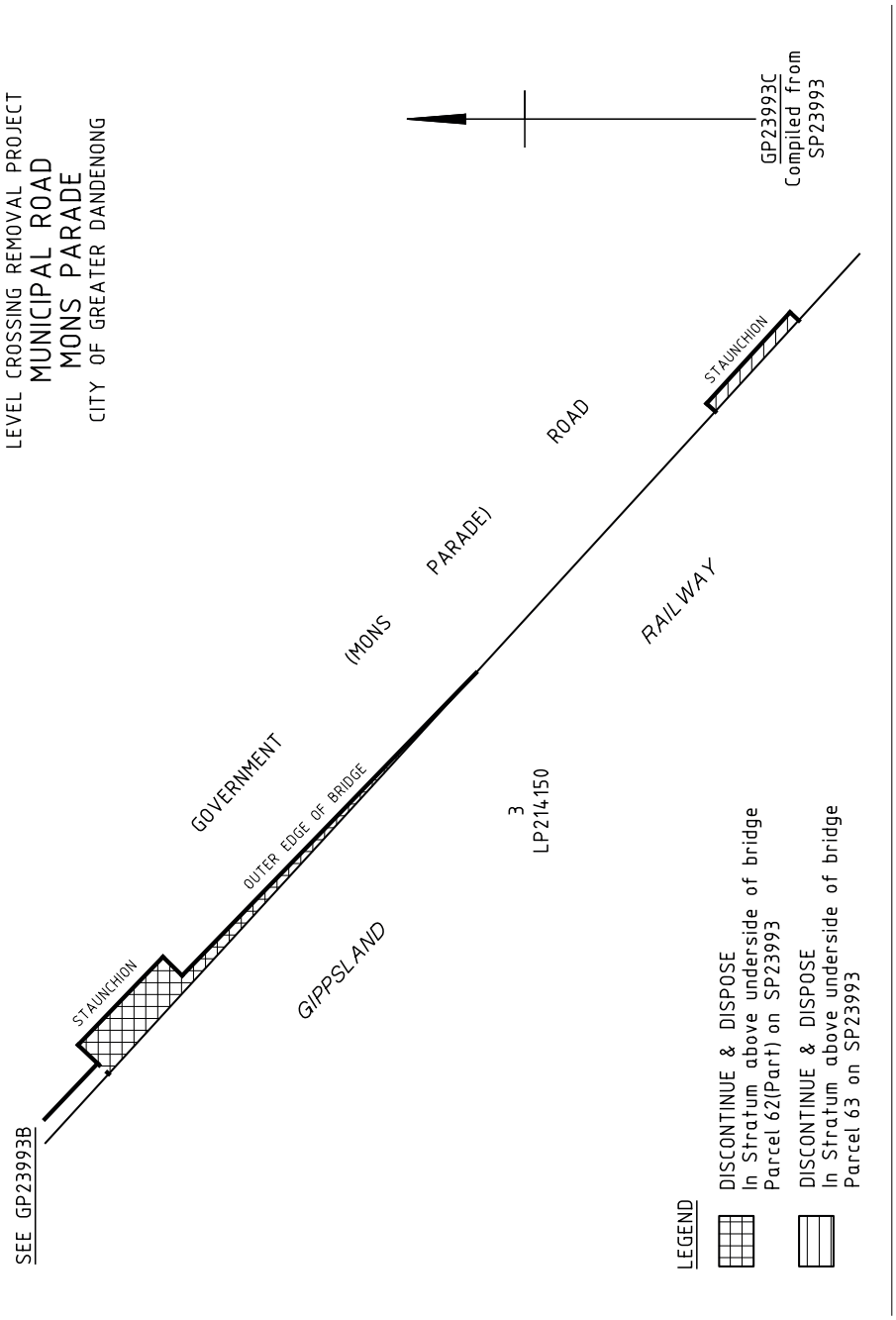
Dated 23 August 2019

signed by KEVIN DEVLIN
Chief Executive Officer
Level Crossing Removal Project


LEVEL CROSSING REMOVAL PROJECT
MUNICIPAL ROAD
MONS PARADE
CITY OF GREATER DANDENONG
GP23993
Compiled from
SP23993
SEE GP23993A
STANCHION
ROAD
(MONS PARADE)
GOVERNMENT
OUTER EDGE OF BRIDGE
STANCHION
OUTER EDGE OF BRIDGE
RAILWAY
3
LP214150
GIPPSLAND
STANCHION
PILE CAP
PILE CAP
HEATHERTON ROAD (AR)
SEE GP23992
LEGEND
DISCONTINUE & DISPOSE
In Stratum above underside of bridge
Parcel 60(Part) on SP23993
DISCONTINUE & DISPOSE
In Stratum under top of pile cap
Parcel 61(Part) on SP23993
DISCONTINUE & DISPOSE
In Stratum above underside of bridge & under top of pile cap
Parcels 60(Part) & 61(Part) on SP23993


LEVEL CROSSING REMOVAL PROJECT
MUNICIPAL ROAD
MONS PARADE
CITY OF GREATER DANDENONG
GP23993A
Compiled from
SP23993
SEE GP23993B
SEE GP23993
GOVERNMENT
(MONS PARADE)
ROAD
OUTER EDGE OF STATION
OUTER EDGE OF STAUNCHION OF BRIDGE
RAILWAY
GIPPSLAND
3
LP214150
3
LP214150
SEE
GP23994
LEGEND
DISCONTINUE & DISPOSE
Parcel 62(Part) on SP23993
DISCONTINUE & DISPOSE
In Stratum above underside of bridge
Parcel 62(Part) on SP23993


LEVEL CROSSING REMOVAL PROJECT
MUNICIPAL ROAD
MONS PARADE
CITY OF GREATER DANDENONG
GP23993B
Compiled from
SP23993
SEE GP23993A
STAUNCHION
OUTER EDGE OF BRIDGE
GIPPSLAND
RAILWAY
(MONS PARADE)
ROAD
GOVERNMENT
3
LP214150
SEE GP23993C
LEGEND
DISCONTINUE & DISPOSE
In Stratum above underside of bridge
Parcel 62(Part) on SP23993


LEVEL CROSSING REMOVAL PROJECT
MUNICIPAL ROAD
MONS PARADE
CITY OF GREATER DANDENONG
GP23993C
Compiled from
SP23993
SEE GP23993B
STAUNCHION
OUTER EDGE OF BRIDGE
GOVERNMENT
(MONS PARADE)
ROAD
STAUNCHION
RAILWAY
GIPPSLAND
3
LP214150
LEGEND
DISCONTINUE & DISPOSE
In Stratum above underside of bridge
Parcel 62(Part) on SP23993
DISCONTINUE & DISPOSE
In Stratum above underside of bridge
Parcel 63 on SP23993

HERITAGE VICTORIA HERITAGE VICTORIA HERITAGE VICTORIA

Heritage Act 2017

NOTICE UNDER SECTION 137 OF THE **HERITAGE ACT 2017** REGARDING COVENANT PURSUANT TO SECTION 134 OF THE **HERITAGE ACT 2017**

HERITAGE PLACE NO. H2306

Former Melford Motors,
615–645 Elizabeth Street, Melbourne

Heritage Council of Victoria has entered into a Covenant pursuant to section 134(1) of the **Heritage Act 2017** in relation to the above Heritage Place with VG Property Holdings No. 4 Pty Ltd, the owner of the above Heritage Place.

The Covenant binds the owner of the above Heritage Place to the development, use or conservation of the Heritage Place in accordance with the terms of the Covenant.

H2306 Former Melford Motors,
615–645 Elizabeth Street, Melbourne.
Under the **Heritage Act 2017**.
Date of covenant: 5 August 2019
VG Property Holdings No. 4 Pty Ltd and the Heritage Council

Agreement:

Implement the approved Heritage Audit Management Plan for the place which provides for the future erection of the reconstructed 'Melford Sign' and a regime for the ongoing conservation, maintenance and interpretation of the place.

The form of the Covenant is viewable at the offices of Heritage Victoria, Level 7, 8 Nicholson Street, East Melbourne, telephone (03) 9938 6894, during business hours.

Any person wishing to make a written submission in response to the Covenant should write to the Executive Director, Heritage Victoria, care of the above address within 28 days of the publication of this notice.

STEVEN AVERY
Executive Director

Public Holidays Act 1993

I, Adem Somyurek, Minister for Small Business, under section 8 of the **Public Holidays Act 1993**, declare –

- Tuesday 5 November 2019 is not a public holiday in all areas of the municipal district of Golden Plains Shire.
- Friday 8 November 2019 is appointed a full-day public holiday for all areas in the municipal district of Golden Plains Shire west of Wingeel Road, Gumley–Mt Mercer Road and Meredith–Mt Mercer Road to celebrate the Ballarat Show.
- Friday 18 October 2019 is appointed a full-day public holiday for all areas in the municipal district of Golden Plains Shire east of Wingeel Road, Gumley–Mt Mercer Road and Meredith–Mt Mercer Road to celebrate the Royal Geelong Show.

Dated 12 August 2019

HON. ADEM SOMYUREK MP
Minister for Small Business

Water Act 1989

GOULBURN–MURRAY WATER CONNECTIONS PROJECT

Notice of Adoption of a Reconfiguration Plan

CG09 RP01

TO23 RP10

TO32 RP03

On 27 August 2019, the Connections Reconfiguration Committee, being a committee established by Goulburn–Murray Water under the **Water Act 1989**, determined to adopt Reconfiguration Plan CG09 RP01, Reconfiguration Plan TO23 RP10 and Reconfiguration Plan TO32 RP03.

A copy of each Reconfiguration Plan map can be inspected, free of charge, at the Goulburn–Murray Water website at www.connectionsproject.com.au and free of charge, during office hours, at the offices of the Goulburn–Murray Water Connections Project, 55 Welsford Street, Shepparton.

FRANK FISSELER
Project Director
Connections Project
Goulburn–Murray Water

Planning and Environment Act 1987

CASEY PLANNING SCHEME

Notice of Approval of Amendment

Amendment C192case

The Minister for Planning has approved Amendment C192case to the Casey Planning Scheme.

The Amendment comes into operation on the date this notice is published in the Victoria Government Gazette.

The Amendment revises the curtilage of the Heritage Overlay (HO110) applying to 31–35 Robinson Road, Narre Warren North and introduces the *Treeby Incorporated Plan, August 2019*.

A copy of the Amendment can be inspected, free of charge, at the Department of Environment, Land, Water and Planning website at www.planning.vic.gov.au/public-inspection and free of charge, during office hours, at the offices of the Casey City Council, 2 Patrick NE Drive, Narre Warren, Victoria 3085.

STUART MENZIES
Director
State Planning Services
Department of Environment, Land, Water and Planning

Planning and Environment Act 1987

GOLDEN PLAINS PLANNING SCHEME

Notice of Approval of Amendment

Amendment C80gpla

The Minister for Planning has approved Amendment C80gpla to the Golden Plains Planning Scheme.

The Amendment comes into operation on the date this notice is published in the Victoria Government Gazette.

The Amendment implements the recommendations of the Flood Risk Management Study Barwon Rivers at Inverleigh (Water Technology Pty Ltd, 2018) by making revisions to existing Land Subject to Inundation Overlay (LSIO) and Floodway Overlay (FO) mapping, makes changes to the Local Planning Policy Framework at Clause 22.11 (Floodplain Management), and introducing new schedules to the LSIO and FO to provide permit exemptions for specified buildings and works.

A copy of the Amendment can be inspected, free of charge, at the Department of Environment, Land, Water and Planning website at www.planning.vic.gov.au/public-inspection and free of charge, during office hours, at the offices of the Golden Plains Shire Council, 2 Pope Street, Bannockburn, Victoria 3311.

STUART MENZIES
Director
State Planning Services
Department of Environment, Land, Water and Planning

Planning and Environment Act 1987

MITCHELL PLANNING SCHEME

Notice of Approval of Amendment

Amendment C143mith

The Minister for Planning has approved Amendment C143mith to the Mitchell Planning Scheme.

The Amendment comes into operation on the date this notice is published in the Victoria Government Gazette.

The Amendment introduces the interim *Beveridge Central Infrastructure Contributions Plan, July 2019* by applying the Infrastructure Contributions Overlay Schedule 2 (ICO2) to land within the Beveridge Central precinct.

A copy of the Amendment can be inspected, free of charge, at the Department of Environment, Land, Water and Planning website at www.planning.vic.gov.au/public-inspection and free of charge, during office hours, at the offices of the Mitchell Shire Council, 113 High Street, Broadford, or the offices of the Victorian Planning Authority, Level 25, 35 Collins Street, Melbourne, Victoria.

STUART MENZIES
Director
State Planning Services
Department of Environment, Land, Water and Planning

Planning and Environment Act 1987

YARRIAMBIACK PLANNING SCHEME

Notice of Approval of Amendment

Amendment C22yari

The Minister for Planning has approved Amendment C22yari to the Yarriambiack Planning Scheme.

The Amendment comes into operation on the date this notice is published in the Victoria Government Gazette.

The Amendment corrects specific zoning anomalies by rezoning three privately owned sites in Murtoa from Public Use Zone to Township Zone.

A copy of the Amendment can be inspected, free of charge, at the Department of Environment, Land, Water and Planning website at www.planning.vic.gov.au/public-inspection and free of charge, during office hours, at the offices of the Yarriambiack Shire Council, 36 Lyle Street, Warracknabeal.

STUART MENZIES
Director
State Planning Services
Department of Environment, Land, Water and Planning

SUBORDINATE LEGISLATION ACT 1994 NOTICE THAT STATUTORY RULES ARE OBTAINABLE

Notice is hereby given under section 17(3) of the **Subordinate Legislation Act 1994** that the following Statutory Rules were first obtainable from TIMG Bookshop, Level 10, 575 Bourke Street, Melbourne 3000, on the date specified:

73.	*Statutory Rule*:	Supreme Court (Court of Appeal E-Filing and Other Amendments) Rules 2019
	Authorising Act:	Supreme Court Act 1986
	Date first obtainable:	4 September 2019
	Code B	
74.	*Statutory Rule*:	Parliamentary Salaries, Allowances and Superannuation (Provision of Motor Vehicles) Regulations 2019
	Authorising Act:	Parliamentary Salaries, Allowances and Superannuation Act 1968
	Date first obtainable:	4 September 2019
	Code A	
75.	*Statutory Rule*:	Children, Youth and Families Amendment (Remission of Sentences) Regulations 2019
	Authorising Act:	Children, Youth and Families Act 2005
	Date first obtainable:	4 September 2019
	Code A	

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Casey Community Local Law 2018

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PART 1 PRELIMINARY

1. Title

This Local Law is known as the Casey Community Local Law 2018.

2. Purposes of the Local Law

The purpose of this Local Law is to:

(1) provide for the peace, order and good government of the ***municipal district***;

(2) promote a physical and social environment free from hazards to health, in which the residents of the ***municipal district*** can enjoy a quality of life that meets the general expectations of the community; and

(3) prevent and suppress nuisances which may adversely affect the enjoyment of life within the ***municipal district*** or the health, safety and welfare of persons within the ***municipal district***;

and to achieve these objectives by:

(4) regulating and controlling activities of people within the ***municipal district*** which may be ***dangerous***, unsafe or detrimental to the quality of life of other people in, or the environment of, the ***municipal district***; and

(5) providing standards and conditions for specified activities to protect the safety and the welfare of people within, and the environment of, the ***municipal district***.

3. Date of Commencement

This Local Law comes into operation on 1 January 2018.

4. Area of Operation

This Local Law applies throughout the entire municipal district.

5. Cessation Date

Unless earlier revoked, this Local Law ceases to operate on 31 December 2027.

6. Authorising Provision

This Local Law is made under the provisions of section 111(1) of the *Local Government Act 1989*.

7. Revocation of Previous Local Laws

Upon this Local Law coming into operation, the following Local Law is revoked:

City of Casey Community Local Law No. 2/ 2010.

8. Application of Local Law

(1) This Local Law does not apply where any act or thing is authorised by any Act, Rule, Regulation or Planning Scheme.

PART 2 DEFINITIONS

9. Definitions

(1) In this Local Law:

Act	means the *Local Government Act 1989*.
accessible to the public	means accessible to any member of the public without assistance from a person described in clause 48(3) or an employee or agent of such person.
animal	includes every living thing except for plants and human beings. This includes, but is not limited to all species of mammal, marsupial, bird, fish and reptile.
Applicable Breeding Establishment	means an enterprise that is run, regardless if profit is made or not, which carries out the breeding of **dogs** or **cats** where: (a) The enterprise has 3 or more fertile female animals of either or both species; or (b) The enterprise has 10 or more fertile female animals of either or both species and is a member of an Applicable Organisation.
Applicable Organisation	means an organisation that is declared by the relevant Minister to be an applicable organisation under Section 5A of the *Domestic Animals Act 1994*.
Authorised Officer	means a person appointed pursuant to Section 224 of the **Act** as an Authorised Officer for the purposes of this Local Law.
barbeque	means any structure or device, erected or fixed outdoors, portable or mobile, which has as its primary purpose the cooking of food for human consumption.
building site	means land on which building works are being undertaken.
building works	includes works associated with the construction, demolition or removal of a building, and includes road making and drainage works.
bulk rubbish container	is a container having a greater capacity than one cubic metre used for the containment of rubbish and waste materials.
Bunjil Place	is the area shown in Schedule 2.
busk	play music in the street for voluntary donations.
cat	is a cat over the age of 3 months.
Chief Executive Officer	means the Chief Executive Officer of ***Council***.

chimney	means a vertical channel conducting smoke or combustion gases etc. up and away from a fire, furnace or engine.
clothing bin	is a container for the reception of used clothing.
Code of Practice	any Code of Practice published by the Department of Environment Land Water and Planning or the Bureau of Animal Welfare and includes but is not limited to the following: (a) The Code of Practice for the housing of caged birds; or (b) The Code of Practice for the private keeping of dogs; or (c) The Code of Practice for the private keeping of cats.
commercial activity	includes any activity conducted for the purpose of financial gain or run for profit and includes but is not limited to: (a) any business; or (b) any street trading; or (c) all stakeholders involved in filming or recording for television, radio, feature films, advertising, student film projects, documentaries, and music videos.
Council	means Casey City Council.
Council land	is land owned, controlled, managed by or vested in ***Council*** but excludes a ***road***.
dangerous	means able to or likely to cause harm or injury.
desexed	is an animal which has been castrated (male) or spayed (female). This involves the removal of an animal's reproductive organs to prevent breeding.
dog	is a dog over the age of 3 months.
driver	is a person in control of a vehicle or as defined in the *Road Safety Act 1986*.
drone	is a remote-controlled pilotless aircraft.
environment	as defined in the *Environment Protection Act 1970*.
emergency services agency	as defined in the *Emergency Management Act 1986* and includes a member or officer of a ***fire brigade***.
EPA	means the Environment Protection Authority.

extinguish	means to put out any flame or ember so that any flame or ember cannot continue or reignite in the future. The method used to extinguish must be a method recommended by either an ***Authorised Officer***, a ***fire prevention officer***, a member or officer of Victoria Police or an ***emergency services agency***.
farm land	has the same meaning as in the *Valuation of Land Act 1960*.
fire	means a chemical reaction involving heat, oxygen and fuel resulting in flames and smoke; and for the purpose of this Local Law, does not include: (a) a fire lit by a member or Officer of a ***Fire Brigade*** acting in that capacity; or (b) any fire that is lawful under the *Country Fire Authority Act 1958* or *Summary Offences Act 1966*.
fire brigade	means the Country Fire Authority, the Metropolitan Fire Brigade or the Emergency Services Board and includes the Royal Botanic Gardens, Parks Victoria, Department of Environment Land Water and Planning and any other corporate body established by legislation to assume the responsibilities of those agencies.
fire break	means for land of less than 20,000 square metres, a minimum strip of land, 10 metres wide around the entire external perimeter of the property; or for land of 20,000 square metres or more, a minimum strip of land, 20 metres wide, around the entire external perimeter of the property. A ***fire break*** can be maintained on that land by: (a) cutting all grass, weeds or undergrowth inside the ***fire break***; or (b) keep grazing ***animals*** or ***livestock*** inside the ***fire break*** to strip graze (the ***animals*** eat the grass, weeds or undergrowth and keep the grass, weeds or undergrowth below the required height).
fire hazard	is any ***fire*** that has the potential to harm the health or safety of a person or people, or has the potential to damage or destroy ***property*** or ***livestock***.
fire prevention officer	has the same meaning as in the *Country Fire Authority Act 1958.*
fodder	means grass grown for the production of food for grazing ***animals*** or ***livestock*** either by grazing ***animals*** directly on the land, or for the production of hay.

footpath	means land set aside for use by pedestrians.
incinerator	means an apparatus for incinerating waste material, which is not a ***barbeque***.
land	includes any ***private property***, ***Council land***, ***reserve*** or ***road***.
large bird	means any pigeon, cockatoo or other bird of similar or larger size of any age but does not include ***poultry***.
liquor	means a beverage with an alcoholic content greater than 0.5% by volume at a temperature of 20o Celsius.
livestock	has the same meaning as the Impounding of *Livestock Act 1994*. (Note - At the time of making the Local Law ***livestock*** was defined as *an animal (including a bird) of any species used in connection with primary production or kept or used for recreational purposes or for the purposes of recreational sport, other than a dog or cat.)*
municipal district	means the municipal district of ***Council***.
Notice of impounding	means a notice in the form specified by ***Council***.
noxious weed	has the same meaning set out in the *Catchment and Land Protection Act 1994*.
nuisance	includes any behaviour or condition which is liable to be dangerous to health, offensive or injurious to personal comfort.
owner	of a ***vehicle*** includes the last registered owner recorded with ***VicRoads*** or any other relevant authority.
permit	is a permit in writing issued by ***Council*** under this Local Law which may include specific permit conditions.
person in charge	means in Part 3 of this Local Law: 1. a person in charge of a building site or land where there is the carrying out of building works; 2. a person who carries out or causes the carrying out of building works on any land; 3. the builder named in any building permit for the building works; 4. where the builder in sub-clause 3 above is a corporation, each director of the corporation and the registered building practitioner responsible for the building works; or 5. the owner of the land on which the building works are being carried out, or on which the building site is situated.

playground	an outdoor area set aside for recreation and play, especially one containing equipment such as but not limited to, seesaws and swings.
poultry	means ducks, geese, peacock, pheasant, turkey, guinea fowl, female chicken, and other edible birds over the age of 12 weeks, but does not include a ***rooster***.
private property	means any ***land*** which is not owned or occupied or under the control or management of a public body (including ***Council***).
property	means any building or other structure, wall, fence, hoarding, gate, ***road***, pavement, bridge or like thing.
public holiday	means a public holiday within the meaning of the *Public Holidays Act 1993*, applying in the ***municipal district.***
public place	has same meaning as in the *Summary Offences Act 1966*, but does not include a Council owned or managed public/community hall.
recreational vehicle	means any mini bike, motor bike, motor scooter, go-kart or other vehicle propelled by an internal combustion engine or motor which is used for recreational purposes.
reserve	means any ***land*** which is owned, leased, occupied, managed or controlled by ***Council*** and dedicated or used for recreation, conservation, horticulture, cultural, sporting or entertainment purposes.
residential area	means any area zoned as residential or predominantly residential under an applicable Planning Scheme.
residential purposes	means where a person lives or resides or if a domestic electrical power supply is connected.
retailer	means a person who sells goods by retail.
road	has the same meaning as in the *Local Government Act 1989*; or has the same meaning as in the *Road Safety Act 1986*; and includes: (a) a street; or (b) a footpath; or (c) nature strip; or (d) a public road under the *Road Management Act 2004*; or (e) a right of way; or (f) a bicycle path; or (g) a carriageway; or (h) any land reserved or proclaimed as a street or road under the *Crown Land (Reserves) Act 1978* or the *Land Act 1958*; or (i) any culvert or curbing or other land or works forming part of the road.

roadworthy	means a ***vehicle*** which is in its current condition, meets all of the requirements for a certificate of roadworthiness under the Road Safety (Vehicles) Regulations 2009.
rooster	means a male chicken of any age.
rubbish container	means a lidded waste container of sufficient size which prevents the escape of its contents.
sign	means any placard, board, card, banner poster, A-boards or A-frames whether portable or affixed or attached to any land or building used to advertise goods, services, events, competitions or to provide any other information.
site fencing	means a fence around the entire perimeter of a building site at the commencement and for the duration of the building works: (a) at a height not less than 1500 millimetres; and (b) so as to be capable of preventing litter from being transported from the site by wind; and (c) having not more than one access opening which: (i) has a width not greater than 3000 millimetres; and (ii) is fitted with a 1500 millimetres high gate or gates which prevents or prevent litter from being transported from a building site when closed; and (iii) is located to correspond with the ***vehicle crossing*** referable to the ***building site***; and (iv) opens inwards into the ***building site.***
site identification	means a sign which is at least 300 millimetres in height and 400 millimetres in width, erected at the entrance to the building site and clearly visible from the road, and includes: (a) the lot number, as described on the Certificate of Title relevant to the ***land***; and (b) the name of the person undertaking ***building works***; and (c) the 24-hour contact telephone number(s) for the person undertaking the ***building works***.
small bird	means any budgerigar, canary, finch or other similar size or smaller bird.
store	means keep for future use for a continuous period of two (2) months.
temporary structure or dwelling	means a tent, shanty, lean-to, or other semi-permanent structure constructed of a combination of metal, wood, plastic or other organic material.

toilet	means a functioning toilet or a functioning water closet type facility.
unsightly	includes land which contains one or more of the following features but is not limited to: (a) excessive unconstrained rubbish such as paper, cardboard, plastic bags, styrene, domestic garbage, second hand containers; and/or (b) storing of excessive second-hand timber or second-hand building material; and/or (c) discarded, rejected, surplus or abandoned solid or liquid materials; and/or (d) graffiti on exterior walls or fences; and/or (e) excessive machinery, machinery parts or similar; and/or (f) anything being built which is left incomplete and constitutes a detriment to the appearance of the surrounding area; and/or (g) any other thing making the land visually repugnant.
vehicle	has the same meaning as in the *Road Safety Act 1986* and includes a conveyance that is designed to be propelled or drawn by any means, whether or not capable of being so propelled or drawn, and includes bicycle or other pedal- powered vehicle, trailer, tram-car and air-cushion vehicle but does not include railway locomotive or railway rolling stock.
vehicle assistance provider	means any authorised person or organisation that provides emergency roadside assistance including tow truck and roadside assistance personnel for the purpose of moving the ***vehicle*** to another location.
vehicle crossing	means a constructed area that provides for the passage of ***vehicles*** from a ***road*** to ***private property*** and includes the kerb, channel, nature strip and ***footpath***.
VicRoads	means the Roads Corporation as defined in the *Road Safety Act 1986* and established by Section 15 of the *Transport Act 1983*.
windblown refuse	means any refuse capable of being blown away by winds.

(2) Introductions to Parts, headings and notes are explanatory only and do not form part of this Local Law. They are provided to assist understanding.

PART 3 COMMUNITY PROTECTION

ANIMALS

10. Animal Litter

(1) A person who is in charge or control of any ***dog, cat, livestock*** or ***animal*** in or on a ***public place***:

(2) must have in his or her possession a bag or other receptacle for the purpose of removing from the ***public place*** excrement from that ***dog, cat, livestock*** or ***animal*** deposited in or on the ***public place***; and

(3) must not permit excrement of any ***dog, cat, livestock*** or ***animal*** under his or her care or control, or of which he or she is in charge to remain in or on a ***public place***; and

(4) must remove from a ***public place*** any excrement of a ***dog, cat, livestock*** or ***animal*** under his or her care or control, or of which he or she is in charge, if directed to do so by an ***Authorised Officer***.

11. Animal Numbers

(1) A person who owns or occupies land of:

(a) less than 4000 square metres must not, except with a ***permit***, keep more than;

(i) 5 ***large birds***; and/or
(ii) 20 ***small birds***; and/or
(iii) 6 ***poultry***; and/or
(iv) 5 rabbits; and/or
(v) 8 guinea pigs or ferrets; and/or
(vi) 2 ***dogs*** and 2 ***cats***.

(b) greater than 4,000 square metres or more must not, except with a ***permit***, keep more than;

(i) 4 ***dogs***; and/or
(ii) 4 ***cats***.

(2) A person who owns or occupies land of less than 4,000 square metres must not, except with a ***permit***, keep any livestock on that land.

12. Animals in a public place

(1) A person must not, except with a ***permit***, keep or feed any ***animal***, in or on any ***public place*** or ***Council land***.

13. Animal Keeping

(1) A person who owns or occupies ***land*** must not keep any ***animal*** on that ***land*** unless each individual is kept in accordance with all relevant ***Code of Practice.***

(2) A person who owns or occupies ***land*** on which any ***animal*** is kept must ensure that the ***land*** is adequately secured to the satisfaction of ***Council*** or an ***Authorised Officer*** to prevent any ***animal*** from escaping from that ***land***.

(3) A person who owns or occupies ***land*** must ensure that any ***structure*** on the ***land*** used for housing any ***animal*** is:

(a) designed and ***constructed*** in a manner approved by ***Council;*** and
(b) not less than six metres from the frontage of the ***land***; and
(c) not less than 1.2 metres from any boundary of the ***land***; and
(d) not less than three metres from any dwelling on adjoining ***land***.
(e) sub-clause (d) does not apply to any ***dog*** kennel, ***cat*** enclosure or a bird aviary used to house ***small birds***.

(4) A person who owns or occupies ***land*** must ensure that any structure on that ***land*** used for housing any ***animal***, and the area within three metres of such structure, is maintained:

(a) in a clean, inoffensive and sanitary condition; and
(b) so it does not cause any nuisance; and to the satisfaction of ***Council*** or an ***Authorised Officer***.

14. Animal Nuisance

(1) A person who owns or occupies ***land*** on which any ***animal*** is kept must not allow any noise or smell from any ***animal*** to emanate which interferes with the reasonable comfort or convenience of persons who occupy adjacent or nearby land.

15. Responsible Breeding of Cats

(1) A person must not sell or give to any person, or allow to be sold or given to any person, a ***cat*** that has not been ***desexed*** except:

(a) in accordance with a ***permit***; or
(b) where a ***cat*** is 10 years of age or older; or
(c) where the person is the proprietor of an ***Applicable Breeding Establishment*** and sells or gives away, or permits to be sold or given away, the ***cat*** in the course of the business of the ***Applicable Breeding Establishment***; or
(d) where the person is a member of an ***Applicable Organisation*** with which the ***cat*** is registered.

BUILDING

16. Building Works on Private Land

(1) The ***person in charge*** must not undertake ***building works*** on a ***building site*** unless ***the building site*** is provided with:

(a) a ***toilet;*** and
(b) a ***rubbish container***; and
(c) ***site fencing;*** and
(d) ***site identification;***

to the satisfaction of an ***Authorised Officer,*** and the ***person in charge*** complies with any Building Code of Practice adopted by ***Council***.

(2) The ***person in charge*** of ***building works*** must ensure that

(a) all refuse is placed in a ***rubbish container*** referred to in sub-clause (1)(b);
(b) all refuse and other material for, or from the ***building site*** is contained within the boundaries of the ***building site***; and

(c) the ***rubbish container*** referred to in sub-clause (1)(b) is not placed on any ***Council land*** or ***road*** without a **permit**.

(3) The ***person in charge*** of ***building works*** must ensure that any toilet and rubbish container is removed from a building site by the person who undertook the building works within three (3) working days of the completion of the building works or issue of an occupancy permit, whichever occurs last.

PROPERTY AMENITY

17. Unsightly and Dangerous Premises

(1) A person who owns or occupies ***land*** must not allow that land to be kept in a manner which is considered by an ***Authorised Officer*** *to be*:

(a) ***unsightly***; or
(b) ***dangerous***; or
(c) detrimental to the general amenity of the neighbourhood in which it is located.

(2) A person who owns or occupies ***land*** must not allow any grass, weeds or undergrowth on that ***land***, except that which is grown for ***fodder***, to exceed 30 centimetres in height.

(3) Further to sub-clause (2), if grass, weeds or undergrowth on land is used for ***fodder,*** a person who owns or occupies ***land***, must not allow any grass, weeds or undergrowth to exceed 10 centimetres in height within a ***fire break***.

(4) A person who owns or occupies ***land*** must not, except with a ***permit***, keep on any ***land*** in a ***residential area*** a shipping container.

17A. Dilapidated Buildings

(1) A person who owns or occupies land:

(a) must not allow a building located on that land to:
(b) become dilapidated; or
(c) become further dilapidated; or

(b) must not fail to maintain any building on that land in a state of good repair.

(2) The owner of a vacant building must take all reasonable steps to secure the building from unauthorised access.

(3) For the purposes of sub-clause (1)(a), a building is dilapidated if it is in a state of disrepair or has deteriorated or fallen into a state of partial ruin as a result of age, neglect, poor maintenance or misuse.

(4) If a person has been found guilty or convicted of an offence in sub-clause (1), that person is liable to a further penalty of not more than 2 penalty units for each day that the contravention continues after being found guilty or convicted.

18. Noxious Weeds

(1) A person who owns or occupies ***land*** must not allow any ***noxious weed*** to be present on that ***land***.

19. Temporary Dwellings on Private Property

(1) A person who owns or occupies ***land*** must not, except with a ***permit*** ~~use ***permit***~~, use or allow to be used for ***residential purposes*** on that ***land***:

(a) a caravan; and/or
(b) mobile home; and/or
(c) moveable dwelling; and/or
(d) tent or swag; and/or
(e) ***vehicle*** used for ***residential purposes***; and/or
(f) shipping container; and/or
(g) shed; and/or
(h) other ***temporary structure or dwelling***;

for more than 14 days in any 60-day period.

20. Temporary Dwellings on Public Place, Reserve or Road

(1) A person must not, except with a ***permit***, camp, erect, place or occupy a:

(a) caravan; and/or
(b) mobile home; and/or
(c) moveable dwelling; and/or
(d) tent or swag; and/or
(e) ***vehicle*** used for ***residential purposes***; and/or
(f) shipping container; and/or
(g) shed; and/or
(h) other ***temporary structure or dwelling***;

in or on any ***public place***, ***reserve*** or ***road***.

NOISE and ALARMS

21. Nuisances and Noise

A person must not cause or allow any ***noise*** or ***nuisanc***e to exist on any land which

(1) interferes with the:

(a) reasonable comfort of a person on the land or any adjoining land; or
(b) reasonable enjoyment of any part of the land by any person; or

(2) in the case of ***noise*** is:

(a) annoying;
(b) objectionable; or
(c) unreasonable.

(3) For the purposes of clause 21 (2), in assessing whether noise is annoying, objectionable or unreasonable regard must be had to:

(a) its volume, intensity or duration; and
(b) the time when, place where and other circumstances in which it is emitted.

22. Noise and Nuisance from Audible Alarms

(1) An owner or occupier of ***land*** must not:

(a) install;
(b) allow to be installed; or
(c) cause to be retained and active

on the ***land*** any form of intruder alarm which emits a noise audible beyond the boundary of the ***land*** unless the alarm is so constructed or regulated as to ensure that:

(d) whenever a detection device is activated, the alarm is automatically rendered inaudible beyond the boundary of the ***land*** within five (5) minutes of being activated; and
(e) the alarm cannot reactivate following the operation of that single detection device until the alarm condition has been manually reset.

OBSTRUCTIONS

23. Obstructions to Roads

(1) A person must not, except with a ***permit***, construct or place anything on a ***road*** pertaining to a nature strip, other than:

(a) receptacles for domestic waste or recyclable materials; or
(b) other waste for which arrangements have been made with ***Council*** for collection.

(2) Any receptacle for domestic waste or recyclable materials must be placed on a ***road*** pertaining to a nature strip;

(a) not more than 24 hours before collection; and
(b) must be removed not more than 24 hours after collection.

(3) A person must not, except with a ***permit***, place anything on ***Council land***, in a ***public place*** or on a ***road*** which:

(a) encroaches on or is likely to encroach on or obstructs or is likely to obstruct a ***road****;* or
(b) endangers any person or is likely to endanger any person, or damages any ***property*** or is likely to damage any ***property***.

24. Vegetation at roads

(1) A person who owns or occupies ***land*** that adjoins a ***road****,* must not allow any vegetation located on that ***land*** to grow in a manner that obstructs the clear view or passage of:

(a) a ***driver*** of any ***vehicle***; or
(b) a pedestrian; or
(c) signs or signals installed to control, direct, guide, regulate or warn drivers.

(2) A person who owns or occupies ***land*** must not allow vegetation on that ***land*** to overhang a ***road*** at any height of less than three metres from the surface of the ***road***.

BULK RUBBISH CONTAINERS, CLOTHING BINS, HARD RUBBISH INTERFERENCE

25. Bulk Rubbish Containers/Clothing Bins

(1) A person must not, except with a ***permit***, place a ***bulk rubbish container*** or ***clothing bin*** in or on any ***public place*** or ***road***.

26. Waste

(1) A person must not:

(a) without the consent of the relevant occupier, deposit waste or other matter in any receptacle supplied to any ***land*** on which he or she does not reside; or
(b) without the consent of ***Council*** or an ***Authorised Officer***, remove or interfere with any waste placed out for collection in a receptacle or any hard rubbish placed out for collection in accordance with ***Council's*** hard waste collection service.

SIGNS

27. Signage

(1) A person must not, except with a ***permit***, display or permit to be displayed a ***sign*** on any ***road*** or ***Council land.***

28. Council Signs

(1) A person must not, except with a ***permit***, do anything contrary to any sign erected by or on behalf of ***Council*** in or on any ***public place, reserve*** or ***road*** which prohibits such a thing.

29. Property Numbers

(1) A person who owns ***private property*** must display on that ***private property*** the number allocated to the private property by ***Council***, so that the ***Council*** allocated number is clearly visible from:

(a) the street or road to which the number applies; and where also applicable
(b) the nearest ***road*** frontage of that ***private property.***

FIRE/SMOKE/INCINERATORS/CHIMNEYS

30. Fire

(1) A person must not, except with a ***permit***, light a ***fire*** or allow a ***fire*** to remain alight in the open air on any ***land*** except:

(a) if the ***fire*** is lit on ***private property*** by a person and the ***fire*** is contained in a ***barbeque*** for the purpose of cooking food for human consumption; or
(b) if the ***fire*** is lit on ***private property*** by a person and the ***fire*** is in a brazier or chiminea for the purposes of heating; or
(c) if the ***fire*** is on a ***reserve*** and is contained in either;

(i) a ***barbeque*** provided by ***Council;*** or
(ii) a portable liquefied gas ***barbeque***.

(2) A person must not, on any ***land***, light a ***fire*** and burn or allow to be burned in the open air any rubber, plastic, petroleum oil, chemicals, food wastes to such an extent that it becomes a public nuisance, or is ***dangerous*** or is likely to be ***dangerous*** to the health and safety of any person or animal, or is harming or is likely to be harmful to the ***environment***.

(3) A person who has lit a ***fire*** or allowed a ***fire*** to remain alight must ***extinguish*** that ***fire*** upon being directed to do so by:

(a) an ***Authorised Officer;*** or
(b) a member or officer of an ***emergency services agency***; or
(c) a member of Victoria Police.

(4) A person must not erect, construct, install, use or allow to be used an ***incinerator*** on any ***land***.

Note: *The following are further clauses relating to* ***fire*** *under this Local Law:*
17. *Unsightly and Dangerous Premises*
31. *Discharge from Chimneys*

31. Discharge from Chimneys

(1) A person who owns or occupies ***land*** used for ***residential purposes*** must not allow any ***chimney*** on that ***land*** to discharge ash, smoke or dust to such an extent that it:

(a) becomes a nuisance; or
(b) is ***dangerous*** or is likely to be ***dangerous*** to the health and safety of any person or ***animal***; or
(c) is harming or is likely to be harmful to the ***environment***.

VEHICLES

32. Vehicles in a public place

(1) A person must not, except with a ***permit***, park, drive or ride a registered or unregistered ***vehicle*** or ***recreational vehicle*** in or on a ***public place***, ***road***, ***reserve*** or ***Council land*** unless that ***public place***, ***road***, ***reserve*** or ***Council land*** has been designed or developed for the purpose of parking, riding or driving a ***vehicle*** or ***recreational vehicle.***

(2) A person must not, except with a ***permit***, ***store*** on any road or Council land for a continuous period of more than 2 months;

(a) a ***caravan***; or
(b) a trailer; or
(c) ***a boat;*** or
(d) ***a vehicle***, whether registered or not, which an Authorised Officer of ***VicRoads*** or a member of Victoria Police has determined is not ***roadworthy***.

(3) A person must not, except with a ***permit***, conduct or undertake any repairs or maintenance on a ***vehicle*** *or* ***recreational vehicle*** in or on any ***public place****,* ***road****,* ***reserve*** or ***Council land*** unless the person is a ***vehicle assistance provider*** or emergency repairs are required.

(4) The parent or guardian of a person under the age of 17 years who uses a ***vehicle*** or ***recreational vehicle*** in contravention of clause 32 (1) or clause 32 (3) is guilty of an offence.

33. Vehicle Crossings

(1) A person must not, except with a ***permit***, allow any ***vehicle*** or ***recreational vehicle*** to enter or leave any ***land*** except by a ***Council*** approved ***vehicle crossing***.

(2) A person who owns land, must ensure that each point of vehicular access from a ***road*** to the ***land*** has an appropriately constructed ***vehicle crossing*** approved by ***Council***.

(3) A person must not, without a ***permit***, construct, install, remove or alter a ***vehicle crossing***.

34. Vehicles on private property

(1) A person who owns or occupies ***private property*** must not, except with a ***permit***, keep on that ***private property*** more than two ***vehicle***s which are not currently registered with or have a permit from ***VicRoads*** or any other relevant authority (if it is of a class which requires to be or is usually registered under the *Road Safety Act 1986*).

(2) A person who owns or occupies ***private property*** must not, except with a ***permit***, keep on that ***private property*** more than 1 ***vehicle*** which is not currently registered with or have a permit from ***VicRoads*** or any other authority, if the ***property*** is 1000 square metres or less.

(3) Under Sub section (2) such ***vehicle*** would not be permitted in an area where it may be visible from any adjoining ***road***. This does not include a paved/formed/concreted or in some way identifiable area that is used as a driveway and is generally used to ***store*** vehicles.

(4) A person who owns or occupies ***land*** in a ***residential area*** must not, except with a ***permit***, keep on that ***land*** any vehicle which is greater than 7.5 metres in length or has a Gross Vehicle Mass (GVM) of 4.5 tonnes or greater, except a registered vehicle under the *Road Safety* Act 1986 that is a motor home, caravan or boat trailer.

35. Recreational Vehicles

(1) A person must not, except with a ***permit***, use a ***recreational vehicle*** on any ***private property***.

BEHAVIOUR IN A PUBLIC PLACE FOR FINANCIAL GAIN

36. Street Trading

(1) A person must not, except with a ***permit***, in or on any ***public place***, ***reserve*** or ***road***;

(a) sell, barter, exchange, display or offer for sale any goods or services; or
(b) occupy for the purpose of serving food and or drink to people; or
(c) place any item or thing including any ***sign***, tables and or chairs, umbrellas, planters, screens, heaters or any other items associated with a ***commercial activity***; or

(d) construct or erect any structure or anything; or
(e) remove or interfere with any structure or thing.

37. Street Collection

(1) A person must not, except with a ***permit***, solicit to collect in or on any ***public place*** or ***road*** any gifts or subscriptions for any purpose or cause or authorise another person to do so.

38. Busking

(1) A person must not, except with a ***permit***, ***busk*** in or on any ***road***, ***public place*** or ***reserve*** with the object, or apparent object, of collecting money.

39. Commercial Activity

(1) A person must not, except with a ***permit***, conduct any ***commercial activity*** if the ***commercial activity***;

(a) occurs on or in ***Council land***, a ***public place, road***, or any owned or managed venue or facility of ***Council***; or
(b) is held on or in ***private property,*** and buildings where there are temporary structures or buildings erected or used for the ***commercial activity*** unless permitted to do so under a Planning Scheme applicable to the land.

FESTIVALS AND ALCOHOL

40. Street Parties, Festivals and Processions

(1) A person must not, except with a permit or some other form of written approval from Council, organise, hold or participate in or on any road, public place or reserve any:

(a) street party; or
(b) procession; or
(c) circus; or
(d) wedding; or
(e) festival; or
(f) event; or
(g) other public gathering.

41. Alcohol

(1) A person must not in or on any ***reserve*** or ***road***, except with a ***permit*** or under a lease granted by ***Council,*** have in his or her possession any ***liquor*** in an unsealed container.

If an ***Authorised Officer*** avers that any liquid is or may be liquor, the averment is evidence that the liquid is liquor.

(2) Sub-clause (1) does not apply to a person who is at a function or venue where a licence under the *Liquor Control Reform Act* 1998 has been issued.

COUNCIL LAND AND RESERVES

42. Interfering with Vegetation

(1) A person must not, except with a ***permit***, destroy, damage or interfere with or remove any vegetation on any ***Council land***, ***public place*** or ***road***.

(2) Sub-clause (1) does not apply to a person employed or engaged by ***Council*** while acting in the course of his or her duties.

43. Municipal Reserves

(1) A person must not, except with a ***permit***, in or on a ***reserve***;

(a) enter upon or remain on an area set aside as a playing ground during the course of an authorised sporting match or gathering unless that person is a player, official or competitor in or at a sporting match or gathering; or

(b) climb or jump on any wall, fence, gate, seat or other structure; or

(c) intentionally roll or throw any stone or missile that is ***dangerous*** or is likely to be ***dangerous*** to any person or ***animal*** or has caused or is likely to cause any damage; or

(d) use any children's playground equipment other than for the purpose for which it is provided; or

(e) play, engage in or practise any activity, game or sport, whether or not in accordance with a ***permit*** issued under this Local Law, in a manner that is;

(i) ***dangerous*** to any other person in the ***reserve***; or
(ii) likely to interfere with the reasonable use or enjoyment of the *reserve* by any other person; or

(f) play or practise golf other than in a ***reserve*** designated or set aside as a golf course; or

(g) ride or drive a ***vehicle*** or ***animal*** in a manner or in a place which is likely to damage any grassed area or turf surface or otherwise interfere with the use of the ***reserve*** by another person; or

(h) play, organise, practise or engage in any organised competitive sport or game; or

(i) destroy, damage or interfere with any flora; or

(j) use an amplifier; or

(k) walk on any plot, bed, border or any other area set aside for vegetation.

Note: The following is a list of further clauses relating to the use of a ***reserve*** under this Local Law

20. Temporary Dwellings on *public place*, *reserve* or *road*
27. Signage
28. *Council* Signs
30. *Fire*
32. Vehicles in a *public place*
36. Street Trading

38. Busking
40. Street Parties, Festivals and Processions

44. Smoking on Council Land

(1) A person must not smoke;

(a) inside a building on ***Council Land****;*
(b) within 10 metres of the entrance to a building on ***Council Land****;*
(c) within 10 metres of a building on a ***reserve*** located on ***Council Land****;*
(d) within 10 metres of a ***playground*** on any ***Council Land;***

except where indicated in a designated smoking area.

SHOPPING TROLLEYS

45. Shopping Trolleys

(1) A person must not leave a shopping trolley in or on a ***public place*** or ***road*** except in an area designated for that purpose.

(2) A retailer must not make available for use or allow to be used a shopping trolley which does not have a system in operation to deter removal of the trolley from the area designated for the purpose, to the satisfaction of an ***Authorised Officer.***

(3) Sub-clause (2) does not apply when a retailer makes available for use or allows to be used 25 shopping trolleys or less.

AIRBORNE DEVICES

46. Discharge of Fireworks on Private Land

(1) A person must not, except with a ***permit****,* discharge any fireworks on or from any ***private property****.*

Note: Public land is covered by *Section 4(j) of the Summary Offences Act 1966.* Firework/s discharged during the CFA declared fire danger period is regulated under Section 110 (1)(Z) of the *Country Fire Authority Act 1958.* Fireworks are regulated under the *Dangerous Goods (Explosives) Regulations* 2000.

~~**47. Use of Drones on Private Land**~~

~~(1) A person must not, except with a ***permit***, launch or land a ***drone*** on or from any private property.~~

GRAFFITI

48. Prohibition on Graffiti

(1) A person must not:

(a) write on; or
(b) paint; or
(c) draw any inscription, figure or mark on; the exterior of any ***property*** without the prior consent of the:

(i) ***owner*** of the property; or
(ii) an agent of the ***owner***;

for the purpose of affecting the visual amenity of the ***property*** or the area in which it is located.

49. Aerosol Spray Paint Containers

(1) A person must not, on any land, possess an aerosol spray paint container unless:

(a) he or she has the consent of the ***owner*** or occupier of the ***land***; or
(b) he or she has a lawful excuse for the possession of the aerosol spray paint container.

(2) sub-clause (1) does not apply if the person is in possession of an aerosol spray paint container in the course of engaging in, or carrying out any functions in relation to his or her employment, occupation, business, trade or profession.

(3) A person who:
(a) offers for sale any aerosol spray paint container; or
(b) owns, operates or manages a ***commercial activity*** from premises on which an aerosol spray paint container is offered for sale must not:

(i) ***store*** or display; or
(ii) cause to be ***stored*** or displayed; or
(iii) allow to be ***stored*** or displayed;

any aerosol spray paint container in an area which is accessible to the public.

(4) A person must not:

(a) sell; or
(b) deliver; or
(c) give; or
(d) cause to be sold, delivered or given to a person who is under the age of 18 years; any aerosol spray paint container unless:
(e) the first mentioned person is:

(i) a parent and the second mentioned person is his or her child; or
(ii) a guardian and the second mentioned person is his or her ward; or
(iii) an employer and the second mentioned person is his or her employee; or
(iv) the agent of an employer and the second mentioned person is the employee of that employer; or
(v) a teacher and the second mentioned person is his or her pupil; or
(vi) the first mentioned person sells the aerosol spray paint container to the second mentioned person and the sale is permitted under section 10 (2) of the *Graffiti Prevention Act 2007*.

BUNJIL PLACE

50. Bunjil Place and this Local Law

(1) For ease of reading, the provisions described in this clause will apply in ***Bunjil Place***.

(2) This clause does not limit the application or effect of this Local Law in ***Bunjil Place*** or elsewhere.

51. No Smoking in Bunjil Place

(1) A person must not smoke in ***Bunjil Place***.

PART 4 PROCEDURES

52. Permits

(1) An applicant for a ***permit*** must:

(a) make an application to ***Council*** in writing and include all information necessary for the consideration of the **permit** applied for; and
(b) provide such information as ***Council*** or the ***Authorised Officer*** requires; and
(c) pay to ***Council*** a non-refundable application fee determined by ***Council*** either generally or under special conditions or specified circumstances.

(2) ***Council*** or an ***Authorised Officer*** may require the applicant to give notice to any person who may be materially affected by the granting of a ***permit*** and invite such a person to make a written submission to ***Council*** within 14 days (or such other period as ***Council*** or the ***Authorised Officer*** determines) of a specified date.

(3) ***Council*** or an ***Authorised Officer*** may give notice to any person who may be materially affected by the granting of a **permit** and invite such a person to make a written submission to ***Council*** within 14 days (or such other period as ***Council*** or the ***Authorised Officer*** determines) of a specified date.

(4) ***Council*** or an ***Authorised Officer*** may, after taking into account any written submission received from a person described in sub- clause (2) and (3):

(a) grant a ***permit***; or
(b) refuse to grant a ***permit***.

(5) A ***permit*** will have a specified end date as determined by ***Council***.

(6) Any person to whom a ***permit*** is issued must comply with any conditions specified in that ***permit***.

(7) A ***permit*** may be revoked for non- compliance with any ***permit*** condition or if the ***permit*** was issued based on false representation.

53. False Representation

(1) A person must not obtain or attempt to obtain a ***permit*** by wilfully making or causing to be made any false representation.

(2) A person must not wilfully make or cause to be made a false report to an ***Authorised Officer***.

54. Review of Decisions

(1) Any person who is aggrieved by a decision made in the administration or enforcement of this Local Law may apply for a review of that decision. All persons who may be so affected shall be advised of this right.

(2) Requests for review must, in the first instance, be made in writing. Submissions in

support of the request may be made in writing or orally.

(3) The right given by this clause does not in any way remove that person's obligation to act in accordance with any directions or notices which are applicable under the Local Law.

(4) In reviewing any decisions, regard must be given to any policy, standards, guidelines or Codes of Practice adopted by Council.

55. Correction of Permits

(1) Council may correct any ***permit*** issued under this Local Law if the ***permit*** contains:

(a) a clerical error or an error arising from an accidental slip or omission; or
(b) an evident and material miscalculation of figures or a material mistake in the description of a person, thing or property referred to in the permit.

(2) Council must give written notice of the correction to the ***permit***-holder.

56. Exemptions from Permits

(1) An ***Authorised Officer*** may, with the agreement of the ***Chief Executive Officer***, grant an exemption from any requirement to obtain a ***permit***.

57. Notices to Comply/Directions

(1) An ***Authorised Officer*** may serve a Notice to Comply on any person who breaches this Local Law instructing them to remedy a situation.

(2) In the event that a Notice to Comply is not complied with, an ***Authorised Officer*** may undertake any works required to be carried out to ensure compliance and recover any costs incurred.

(3) A person must remedy any breach of this Local Law in accordance with all requirements of a Notice to Comply.

(4) A person must comply with any reasonable direction, instruction or signal of an ***Authorised Officer***, member of Victoria Police or member or Officer of an ***emergency services agency*** lawfully given in connection with this Local Law.

58. Penalty

Except where otherwise indicated the penalty for breach of any provision of this Local Law is 20 penalty units.

59. Infringement Notices

(1) As an alternative to prosecution an ***Authorised Officer*** may serve an infringement notice.

(2) The fixed penalty for infringement notice purposes is the amount set out in Schedule 1.

(3) Payments for infringement notices are to be paid to ***Council*** in the manner prescribed on a notice.

(4) To avoid prosecution, the penalty indicated must be paid in accordance with the *Infringements Act 2006*.

60. Impounding

(1) An ***Authorised Officer*** may seize and impound any ***animal***, ***small bird***, ***large bird***, ***poultry***, ***livestock***, ***vehicle***, ***recreational vehicle***, ***sign*** or item, where there has been a contravention of this Local Law.

(2) As soon as possible after impounding any ***animal***, ***small bird***, ***large bird***, ***poultry***, ***livestock***, ***vehicle***, ***recreational vehicle***, ***sign*** or item, the ***Authorised Officer*** must, if the name and address of its owner is known, serve a ***Notice of Impounding*** to the owner.

(3) Any impounded ***animal***, ***small bird***, ***large bird***, ***poultry***, ***livestock***, ***vehicle***, ***recreational vehicle***, ***sign*** or item may be claimed by its owner after the payment of the prescribed fees.

(4) If the identity or whereabouts of the ***owner*** of any ***animal***, ***small bird***, ***large bird***, ***poultry***, ***livestock***, ***vehicle***, ***recreational vehicle***, ***sign*** or item, impounded under this Local Law are unknown, ***Council*** must take reasonable steps to ascertain the owner's identity and/or whereabouts prior to exercising its powers under clause 60 (5) of this Local Law.

(5) If any impounded ***animal***, ***small bird***, ***large bird***, ***poultry***, ***livestock***, ***vehicle***, ***recreational vehicle***, ***sign*** or item, has been impounded and either:

(a) the owner of the ***animal***, ***small bird***, ***large bird***, ***poultry***, ***livestock***, ***vehicle***, ***recreational vehicle***, ***sign*** or item, has not paid the prescribed fee and claimed the ***animal***, ***small bird***, ***large bird***, ***poultry***, ***livestock***, ***vehicle***, ***recreational vehicle***, ***sign*** or item within the time specified on the ***Notice of Impounding*** (or within 14 days of the impounding, if no other period is specified); or

(b) despite taking the steps required under clause 60 (4) of this Local Law, ***Council*** has not been able to ascertain the owner's identity and/or whereabouts, then ***Council*** may deal with the impounded ***animal***, ***small bird***, ***large bird***, ***poultry***, ***livestock***, ***vehicle***, ***recreational vehicle***, ***sign*** or item by:

(c) selling, destroying, disposing of, recycling, or otherwise dealing with the impounded ***animal***, ***small bird***, ***large bird***, ***poultry***, ***livestock***, ***vehicle***, ***recreational vehicle***, ***sign*** or item; or

(d) using or applying the impounded ***animal***, ***small bird***, ***large bird***, ***poultry***, ***livestock***, ***vehicle***, ***recreational vehicle***, ***sign*** or item as ***Council*** thinks fit.

61. Savings Clause

(1) The ***Chief Executive Officer*** may exempt any person from the operation of this Local Law (or any provision contained in this Local Law) whether in whole or in part.

This resolution for making this Local Law was agreed to by Casey City Council on _____.

This Local Law was published in the *Victoria Government Gazette* on _____.

SCHEDULE 1 - PENALTIES FIXED FOR INFRINGEMENT NOTICES

Note: Section 110 of *the Sentencing Act 1991* describes **one penalty unit** as **$100**

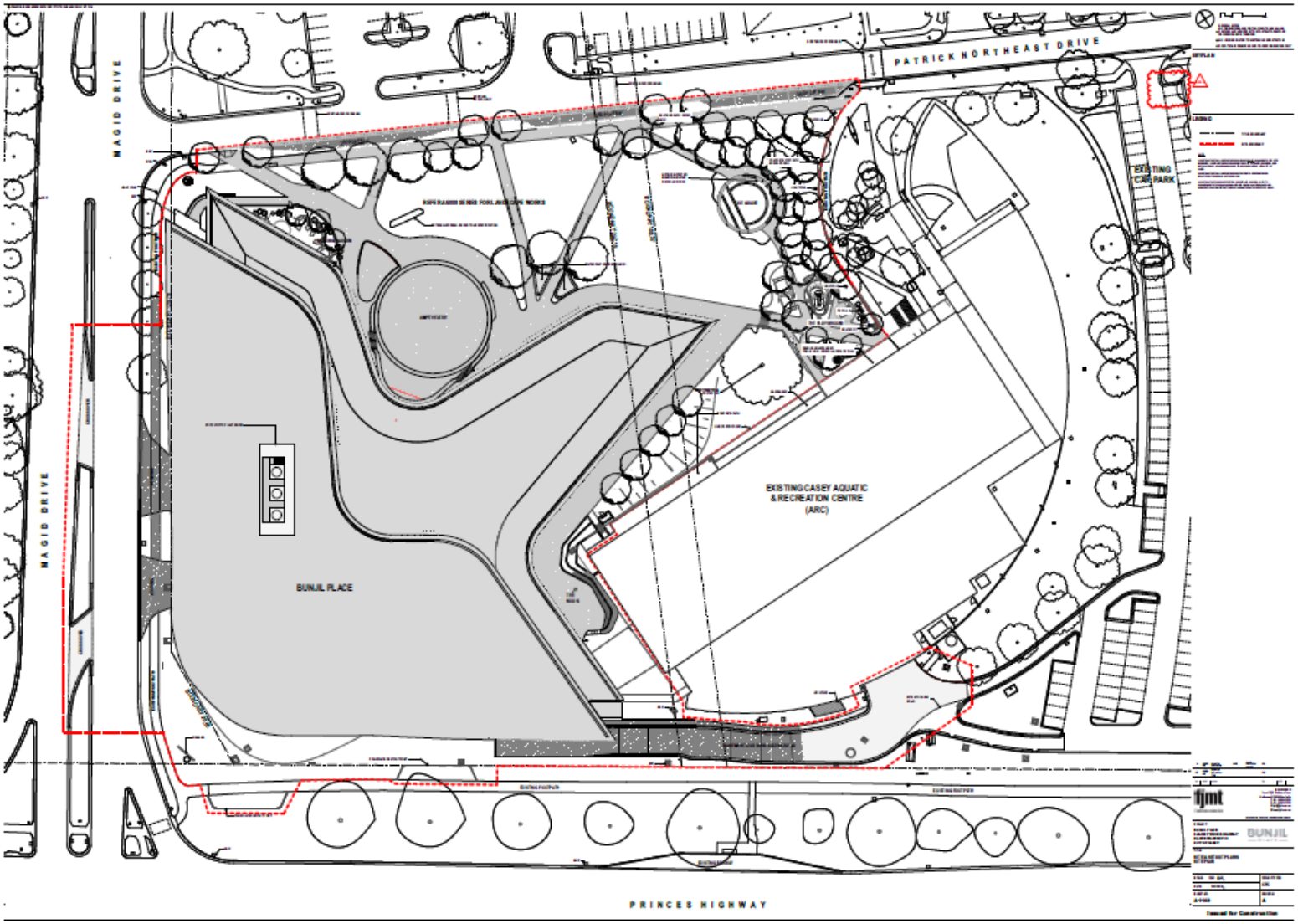
Provision	Offence	Penalty Units
ANIMALS		
10(1)	Failing to have in possession a bag to remove dog or ***animal*** excrement from a ***public place***	2
10(2)	Permitting ***animal*** excrement to remain in a ***public place***	5
10(3)	Failing to comply with direction to remove ***animal*** excrement	5
11(1)	Keeping ***animal*** in excess of permitted numbers	3
11(2)	Keep ***livestock*** on land less than 4,000 square metres	3
12(1)	Keep or feed ***animal*** or ***livestock*** in or on a ***public place*** or ***Council land***	3
13(1)	Failing to keep ***animal*** in accordance with ***Code of Practice***	5
13(2)	Failing to secure ***animal***	3
13(3)	Failing to house ***animal*** in a structure or an area specified	3
13(4)	Failing to maintain adequate housing for ***animal***	3
14(1)	Allowing an ***animal*** to make unreasonable noise or smell	3
15(1)	Provide person with a ***cat*** that is not ***desexed***	2
BUILDING		
16(1)	Failing to provide required facilities at a ***building site*** or fail to comply with Building Code of Practice	3
16(2)	Failing to manage ***refuse***	3
16(3)	Failing to remove required facilities at the completion of ***building***	3
PROPERTY AMENITY		
17(1)	Allowing ***land*** to be kept in an ***unsightly, dangerous*** or detrimental manner	3
17(2)	Allowing grass or undergrowth to exceed the prescribed height	3
17(3)	Allow ***fire break*** area to exceed prescribed height	3
17(4)	Allow shipping container to be kept on ***land*** in ***residential area***	3
17A (1)	Allow a building on ***land*** to become dilapidated or further dilapidated (natural person)	5
17A (1)	Allow a building on ***land*** to become dilapidated or further dilapidated (corporation)	10
17A (2)	Fail to secure a vacant building from unauthorised access (natural person)	5
17A (2)	Fail to secure a vacant building from unauthorised access (corporation)	10
17A (4)	Continue contravention of sub-clause 17A(1) following finding of guilt or conviction	2

Provision	Offence	Penalty Units
18(1)	Allow ***noxious weed*** to be present on ***land***	3
19(1)	Use a temporary structure or dwelling for ***residential purposes***	3
20(1)	Camp, erect, place or occupy a temporary structure or dwelling in or on a ***public place, reserve*** or ***road***	3
NOISE		
21(1)	Allow noise or nuisance on any land	3
22(1)	Allow noise from audible alarm	3
OBSTRUCTIONS		
23(1)	Construct or place anything on a ***road*** pertaining to a nature strip	2
23(2)	Place receptacle on a ***road*** pertaining to a nature strip outside permitted time	2
23(3)	Place anything on ***Council land***, in a ***public place*** or on a ***road*** which encroaches or obstructs or endangers	2
24(1)	Allow vegetation to obstruct the clear view or passage	2
24(2)	Allow vegetation to overhang a ***road***	2
BULK RUBBISH CONTAINERS, CLOTHING BINS, HARD RUBBISH INTERFERENCE		
25(1)	Placing a ***bulk rubbish container*** or ***clothing bin*** on a ***road*** or ***Council land***	5
26(1)	Depositing waste or interfere with hard rubbish	2
SIGNS		
27(1)	Display a ***sign*** on any ***road, reserve*** or ***public place***	2
28(1)	Fail to comply with a ***Council sign*** in any ***public place, reserve*** or ***road***	3
29(1)	Failing to display property number on ***private property***	1
FIRE/SMOKE/INCINERATORS/CHIMNEYS		
30(1)	Light a ***fire*** or allow a ***fire*** to remain alight on any ***land***	5
30(2)	Light a ***fire*** and burn prohibited items	5
30(3)	Fail to ***extinguish*** a **fire** when directed to do so	5
30(4)	Erect, construct, install, use or allow to be used an ***incinerator***	5
31(1)	Allow matter to discharge from ***chimney***	2
VEHICLES		
32(1)	Park, drive or ride a ***vehicle*** or ***recreational vehicle*** in a ***public place, road, reserve*** or ***Council land*** contrary to the purpose offence	3
32(2)	***Store*** a caravan, trailer, boat or ***vehicle*** that is not ***roadworthy*** on any ***road*** or ***Council land***	2
32(3)	Conduct repair or ***vehicle*** maintenance on a ***vehicle*** in ***public place***, ***road***, ***reserve*** or ***Council land***	2

Provision	Offence	Penalty Units
32(4)	Parent or guardian of a person under the age of 17 years who uses a ***vehicle*** or ***recreational vehicle*** in breach of clause 32(1) or 32(3)	3
33(1)	Fail to use a ***Council*** approved ***vehicle crossing***	5
33(2)	Fail to ensure that each point of vehicular access has an appropriately constructed ***vehicle*** crossing approved by ***Council***	2
33(3)	Construct, install, remove or alter a ***vehicle crossing***	5
34(1)	Keep more than two unregistered ***vehicle***s on ***private property***	2
34(2)	Keep more than one unregistered ***vehicle*** on ***private property*** *of 1000 square metres or less*	3
34(4)	Keep long or heavy ***vehicle*** on ***private property***	3
35(1)	Use a ***recreational vehicle*** on ***private property***	3
BEHAVIOUR IN A PUBLIC PLACE FOR FINANCIAL GAIN		
36(1)(a)	Sell, barter, exchange display or offer goods for sale in or on a ***public place, reserve*** or ***road***	2
36(1)(b)	Occupy for the purpose of serving food and or drink to people in or on a ***public place, reserve*** or ***road***	2
36(1)(c)	Place item or thing associated with a ***commercial activity*** in or on a ***public place, reserve*** or ***road***	2
36(1)(d)	Construct or erect any structure or anything in or on a ***public place, reserve*** or ***road***	2
36(1)(e)	Remove or interfere with any structure or thing in or on a ***public place, reserve*** or ***road***	2
37(1)	Solicit to conduct street collection	2
38(1)	***Busk*** in or on any ***road***, ***public place*** or ***reserve***	2
39(1)	Conduct ***commercial activity*** contrary to the Local Law	5
FESTIVALS		
40(1)	Organise, hold or participate in a public gathering on or in a ***road***, ***public place*** or ***reserve***	5
41(1)	Consume or possess ***liquor*** on any ***reserve or road***	2
COUNCIL LAND AND RESERVES		
42(1)	Destroy, damage, interfere with or remove vegetation on any ***Council land***, ***public place*** or ***road***	5
43(1)	Engage in a prohibited activity in a ***reserve***	2
44(1)	Smoke on Council Land	1
SHOPPING TROLLEYS		
45(1)	Leave a shopping trolley in a ***public place*** or on a ***road***	2
45(2)	Fail to make available for use a shopping trolley with system to deter removal	2
AIRBORNE DEVICES		

Provision	Offence	Penalty Units
46(1)	Discharge fireworks on ***private property***	5
~~47(1)~~	~~Launch or land a drone on or from any ***private property***~~	~~3~~
GRAFFITI		
48(1)	Write, paint or draw any inscription, figure or mark on the exterior of any ***property*** without prior consent	5
49(1)	Possess aerosol spray paint container on ***land*** without consent	5
49(3)	Fail to appropriately ***store*** or display aerosol spray paint container	3
49(4)	Sell aerosol spray paint container to person under the age of 18 years	5
BUNJIL PLACE		
51(1)	Smoking in ***Bunjil Place***	1
PERMITS		
52(6)	Fail to comply with the conditions of a ***permit***	5
53(1)	Wilfully make false representation to obtain a ***permit***	5
53(2)	Wilfully make or cause to be made a false report to an ***Authorised Office***	5
57(3)	Fail to comply with a Notice to Comply	5
57(4)	Fail to comply with a direction of an ***Authorised Officer***	5

SCHEDULE 2 – BUNJIL PLACE



Officers' Reports

2019-2020 Community Selection Panellists

ITEM:7.5.

Community Life
Ward: NA
Active Communities
Callum Pattie

Purpose of Report:	**To endorse membership of the Community Selection Panel Pool to form selection panels during 2019-2020**

Council Plan Reference

1. People Driven
1.1 An inclusive, safe and connected community
1.2 A council whose services and facilities are driven by community needs

Background

At its meeting on 21 January 2014, in considering Closed Council Item 2 'Review of Committee Membership', Council resolved:

That community representatives of Council advisory committees, sub committees and steering groups come before Council for endorsement prior to appointment.

Council invites residents to participate in the assessment and recommendation of community grant applications and nominations for the Casey Australia Day Awards and Casey Volunteer Awards through a Community Selection Panel Pool. At present there are at least six selection panels convened per year.

Under Council's Advisory Committee Policy, award and grant specific panels are regarded as Advisory Committees and Council endorsement is sought prior to appointment.

Council endorsed the last pool of community selection panellists on 17 October 2017 for the period November 2017 to October 2019. The use of this pool enabled officers to fill panel positions within program timelines based on people's varying experience and to cover late vacancies when people became unavailable at short notice. Pool members from Lynbrook, Hampton Park, Lyndhurst and Cranbourne were specifically recruited to participate on a new panel in 2018 for the dispersal of funds from the Lynbrook Hotel Community Contributions Fund.

An online Expression of Interest process was held over a five-week period during August and September this year to recruit a new pool of community selection panellists for the period 1 November 2019 to 31 October 2020. A total of 46 eligible Expressions of Interest were received from which 35 members have been chosen to be representative of Casey's diverse community. The total number was capped at 35 in order to provide every member of the pool with at least one panel experience during this 12-month period. Priority was given in the selection process to ensuring representation of a broad cross section of the Casey community in terms of gender, age, community involvement, cultural background and residential location and to providing an opportunity for new residents to participate.

Financial Implications

There are no financial implications associated with this report.

Officer Direct or Indirect Interest

No Council officers involved in the preparation of this report have a direct or indirect interest in matters for consideration.

Conclusion

The 35 volunteers recommended for the Community Selection Panel Pool in Confidential Attachment 1 represent a broad cross section of the Casey community in gender, age, community involvement, cultural background and residential location. They will form community selection panels from 1 November 2019 to 31 October 2020 for the City of Casey Australia Day Awards, Casey Volunteer Awards, Lynbrook Hotel Community Contributions Fund, Community Grants Program and any other panels that may arise.

The City of Casey is fortunate to have many dedicated and knowledgeable volunteers in the community prepared to share their time and experience to advise Council. Outgoing members will be thanked for their contribution and incoming members will participate in an induction session later in the year.

Attachments

1. Confidential Attachment - Recommendations for the Community Selection Panel Pool 2019-2020 [**7.5.1** - 1 page]

Recommendation

That Council endorse the 35 community volunteers recommended for membership of the Community Selection Panel Pool (see Confidential Attachment 1).

Confidential Attachment

ITEM: 7.5.

In accordance with section 77 (2)(c), the information in this attachment has been deemed confidential information by the Chief Executive Officer under section 89(2)h of the Local Government Act 1989 as it contains any other matter which the Council or special committee considers would prejudice the Council or any person

Officers' Reports

Narre Warren Village Urban Design Framework

ITEM:7.6.

City Planning and Infrastructure
Ward: Springfield
City Design & Construction
Trevor Griffin

Purpose of Report:	**To report on feedback to the Draft Narre Warren Village Urban Design Framework and seek Council adoption of the Framework.**

Council Plan Reference

2. A Place to Prosper
2.1 The destination for arts, culture, sport and leisure that attracts visitors and brings communities together

Executive Summary

- On 7 August 2018 Council endorsed formal exhibition of the Draft Narre Warren Village Urban Design Framework (UDF).
- The draft UDF was on public exhibition for 28 days from 13 August to 10 September 2018. A total of 23 submissions were received through Casey Conversations, popup consultation and external authorities.
- Melbourne Water, Transport for Victoria and VicTrack have then been consulted and made submissions. They all support the strategic intent of the UDF with some recommendations.
- There was overall very strong support for the concept plan and most of the respondents from the survey agreed that the UDF has addressed their concerns and issues. The key concerns raised were regarding the existing poor conditions of the street atmosphere, car parking and traffic issues.
- The document has been updated by adding a number of images to explain the main principles of the Framework.

Background

Narre Warren Village is a designated precinct within the Fountain Gate Narre Warren Metropolitan Activity Centre located adjacent to Narre Warren rail station, positioning it as having strategic and state-level significance. The Narre Warren Village UDF proposes a visionary plan for the revitalisation of the centre through investment attraction and focused advocacy.

The UDF consists of a design framework plan with guiding design principles that enables Council to assess development proposals and to initiate and facilitate potential major developments in the Village on public and private land (see attachment 1).

On 7 August 2018 Council endorsed for formal public exhibition of the Draft Narre Warren UDF. The Draft Narre Warren UDF was exhibited from 13 August 2018 to 10 September 2018.

Public Exhibition and submissions

Public Exhibition was conducted through the Casey Conversations portal. Promotions occurred through several channels including:

- Popup consultation with formal submission forms
- Hand out of information postcards within the centre and during peak commuter periods around the station
- Traders consultation.

A total of 23 responses were received through Casey Conversations, formal submission form and public authorities:

- 5 responses via the Casey Conversations online portal
- 15 submissions via pop up consultation
- 3 responses from external authorities (Melbourne Water, Transport for Victoria, VicTrack).

There was overwhelming support for the Draft UDF with respondents indicating that the concept plan output would enhance the village and entice them to use it more. Comments included support for:

- improved Webb Street Precinct
- overall idea and concept for the proposed development
- new connection to Narre Warren Cranbourne Road
- enhanced village atmosphere
- higher density
- alfresco dining and town square
- more retail and cafes
- street enhancement
- mixed use development.

The table below shows the most common key issues raised by the residents and officer's response to them.

Number of Submitters	Key Issues Raised	Proposed UDF Response and Comment
7	Traffic congestion near the entrance of Webb Street	**Supported – Updated to reinforce traffic priorities** The UDF proposes to realign through traffic to both behind Webb Street shops and onto Narre Warren Cranbourne Road
5	Lack of Car Parking areas near the train station	**Supported – Updated** Support State and Federal Government for delivery of multideck commuter carpark on northern side of train line.
2	Traffic congestion near the junction of Narre Warren Cranbourne Road and Golf Links Road	**No Change** Not relevant to the study area of the UDF. Current recommendation of further investigation of reducing 'through' traffic would be complimentary to this feedback.
8	Issue of safety at night as lack of lighting, along with drugs and rubbish issues along lane ways	**Supported - No Change** The UDF encourages a range of land uses which will provide ground floor activation improving safety issues and enriching the public spaces
9	Poor Streetscape and shopping environment	**Supported – Updated to reinforce amenity**

		The Urban Design framework plan focuses on 8 main Principles which will ensure to create a dynamic mixed-use precinct enhancing the user experience

A summary of the submissions is provided in Attachment 2.

Melbourne Water, Transport for Victoria and VicTrack generally support the overall strategic intent of the UDF. Melbourne Water had concerns regarding conversion of the open drainage channel to underground pipe/box culvert. After consulting and explaining them the concept and intent behind the plan, Melbourne Water are supportive of the plan in-principle however there is need for further investigation through the implementation stage.

Some minor modifications have been made to the Narre Warren Village UDF by adding a number of images to explain the main principles of the Framework. Some text has also been modified.

Commuter carparking was of significant concern. Council advocated through the federal election for increased parking and $15 million was committed to Narre Warren Station for up to an additional 200 parks.

Council officers have been in discussions with VicTrack and Transport for Victoria concerning the construction of this carparking and the advice is that the State has started discussions with the Commonwealth regarding car parking commitments and other initiatives in the area. Officers will continue to advocate and work with other levels of government to ensure this has strong community benefits.

Following on from the encouraging and validating outcome of the consultation, it is recommended that Council adopt the Narre Warren Village UDF.

Financial Implications

The UDF has been designed to give guidance for the development and decision-making process rather than require development. Hence, the Council does not have any direct financial implications.

In order to progress funding for identified projects, it is recommended that detailed studies be carried out for access and movement, landscaping and signage and wayfinding. Further investigation is required for the proposed east-west road connection in the village, prioritization of traffic onto Fullard Road from Shrives Road and conversion of the open drainage channel to a large underground pipe/box culvert allowing for land reclamation to an open space corridor. These funds will be sought through normal budget deliberations and funding applications to state and federal governments where appropriate.

Officer Direct or Indirect Interest

No Council officers involved in the preparation of this report have a direct or indirect interest in matters for consideration.

Conclusion

The Draft Narre Warren Village UDF was on public exhibition for 28 days, from 13 August to 10 September 2018. A total of 24 submissions were received through Casey Conversations, popup consultation and external authorities. There was overwhelming support for the Draft UDF.

Some minor modifications have been made to the Narre Warren Village UDF addressing the concerns raised by the external authorities.

It is recommended that Narre Warren Village UDF be adopted.

Attachments

1. Narre Warren Village Urban Design Framework [**7.6.1** - 18 pages]
2. Narre Warren Village Urban Design Framework - Summary Report on Community Engagement [**7.6.2** - 7 pages]

Recommendation

That Council adopts the Narre Warren Village Urban Design Framework in accordance with Attachment 1.

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City of Casey

Narre Warren Village

URBAN DESIGN FRAMEWORK

July 2019

Version 8

Document Control

Council policy documents change from time to time and it is recommended that you consult the electronic reference copy at www.casey.vic.gov.au/policiesstrategies to ensure that you have the current version. Alternatively you may contact Customer Service on 9705 5200.

Responsible Department – City Design & Construction

Adopted by Council on XX of June 2018 as an approved Urban Design Framework Plan for the affected land under the Casey Planning Scheme

Review Period – 5 years

Electronic reference library version 4.1

Preamble

In accordance with a resolution of Council on 21 June 2005 to include definitions of Council, Councillors and Council officers in all Council policy documents, the following definitions are provided:

Council – means Casey City Council, being a body corporate constituted as a municipal Council under the Local Government Act 1989

Councillors – means the individuals holding the office of a member of Casey City Council

Council officers – means the Chief Executive Officer and staff of Council appointed by the Chief Executive Officer.

Administrative Updates

It is recognised that, from time to time, circumstances may change leading to the need for minor administrative changes to this document. Where an update does not materially alter this document, such a change may be made administratively. Examples include a change to the name of a Council department, a change to the name of a Federal or State Government department, and a minor update to legislation which does not have a material impact. However, any change or update which materially alters this document must be by resolution of Council.

Acknowledgement

The City of Casey would like to acknowledge the Bunurong and Wurundjeri people as Traditional Owners of the land and would like to pay their respects to their Elders, past and present.

This Draft Urban Design Framework prepared by the City of Casey's City Design & Construction department is in conjunction and collaboration with City Planning, City Economy, Connected Communities, Safer Communities, Child, Youth and Family, Active Communities, Property and Procurement and Communications and Customer Service.

Officers from the City of Casey would like to acknowledge and thank Global South Pty Ltd (Urban Design), McMahon and Nerlich Architects, Co-Design Studio, NAVIRE and Distilled Wisdom for the preparation of this UDF, and Alexander Urbanism, SJB Urban, Urbis and Fisher & Fisher for their input into the backgaround studies.

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What is an "Urban Design Framework"?

Urban Design Frameworks (UDF) are strategic planning tools that set out an integrated design vision for the desired future development of urban places. UDFs provide direction for interventions that shape open space, buildings and landscape. Unlike a master plan, which only gives a final vision for how an area will develop, an UDF provides fexibility by identfying key principles rather than finite solutons. It includes a design vision for how a place might develop and provides sufficient detail at key locatons so that the vision can be tested for economic and functonal viability. Also an UDF allows room for continuous review of detailed actions within the strategic frame, and enables councils to assess development proposals.

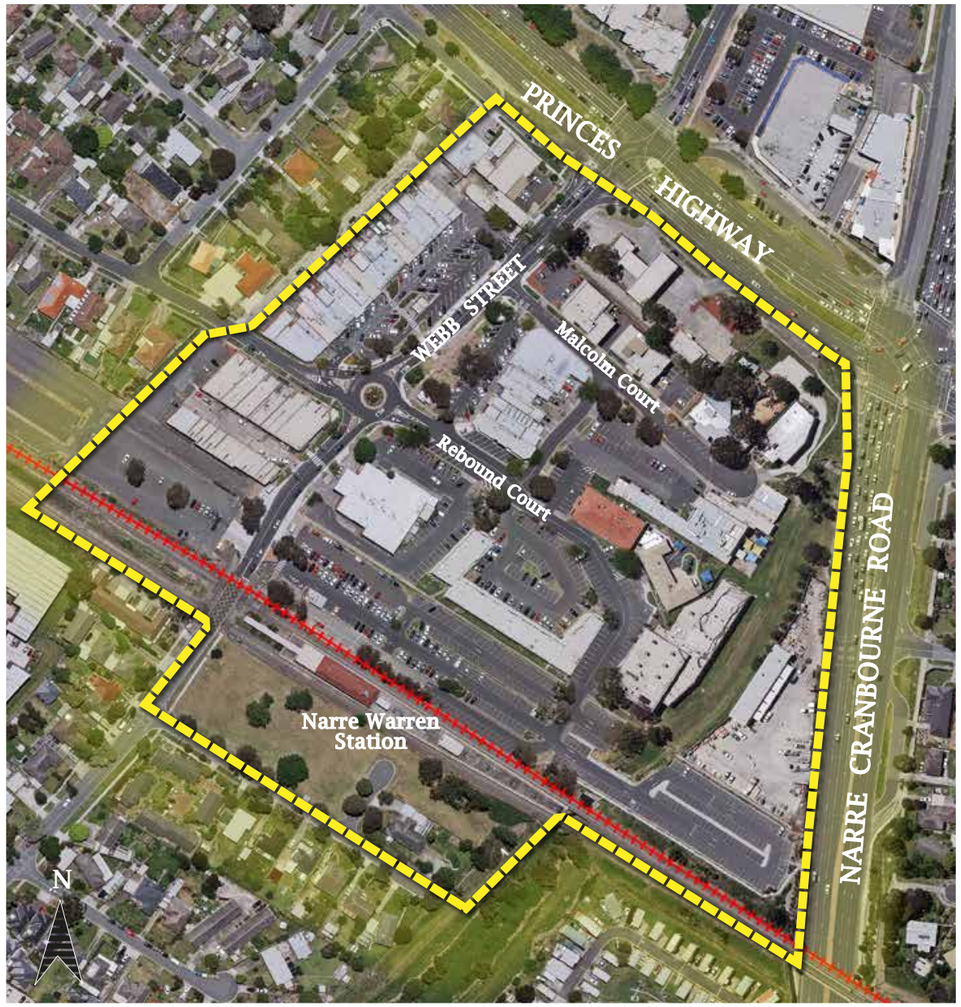
1.0 Introduction

Urban Design Framework for Narre Warren Village sets out an integrated design vision for the desired future development of Narre Village.

It builds upon, and should be read in conjunction with, a range of background studies of Narre Warren Village, prepared previously, including:

- Narre Warren Fountain Gate Structure Plan 2018
- Urban Design Principles Paper for Narre Warren Fountain Gate ACZ
- Public Realm Analysis (Alexander Urbanism)
- Places Audit (SJB Urban)
- Baseline Economic Assessment (Urbis)
- Fountain Gate Narre Warren Integrated Water Management Plan (Fisher & Fisher)

MAP 2: NARRE WARREN VILLAGE PRECINCT BOUNDARY



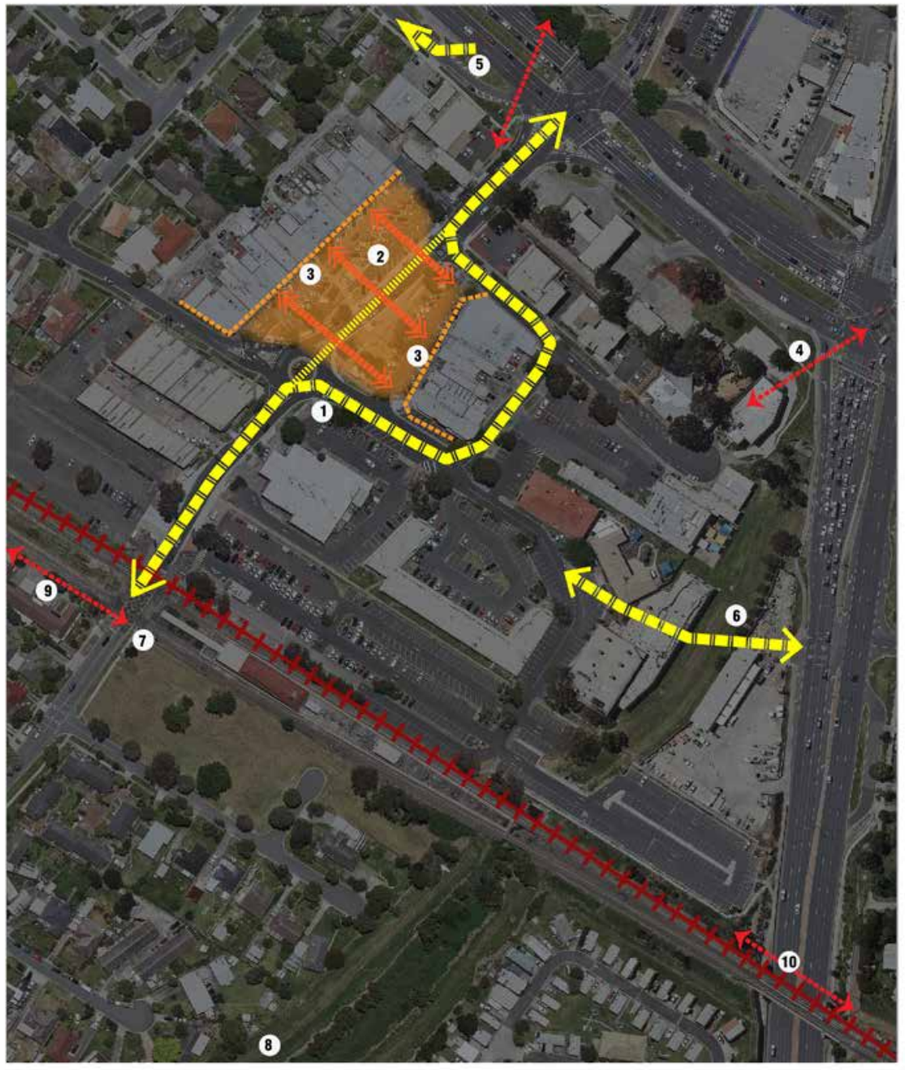
2.0 PRECINCT OPPPORTUNITIES& CONSTRAINTS

Opportunities

2.1 Mobility and access

1. Realign through traffic behind Webb Street shops and strengthen connection between Princes Highway and railway crossing. Remove central roundabout.
2. Introduce a Village heart/ town square in the middle of the Precinct to unite both edges of Webb Street through enhanced pedestrian access and amenity.
3. Create an 'Eat Street'that is pedestrian-oriented streetscape treatment along existing Webb Street frontages.
4. Improve pedestrian connection from Malcolm Court to Princes Highway.
5. Relocate entry to service lane along Princes Highway frontage to support vehicle access and frontage development.
6. Investigate options for East West vehicular connection
7. Investigate potential options for improving existing vehicle level crossing and integrate new pedestrian access across railway corridor at/near this location.
8. Investigate diversion of traffic along Shrives/Fullard Roads and redevelop the Narre Warren Village to favour pedestrian, cycle bus and taxi movements, over private car.
9. Improve pedestrian footpath links along western rail corridor to the rear of the industrial areas.
10. Investigate pedestrian crossing over Narre Cranbourne Road alongside the rail bridge.

MAP 3: PRECINCT OPPORTUNITIES



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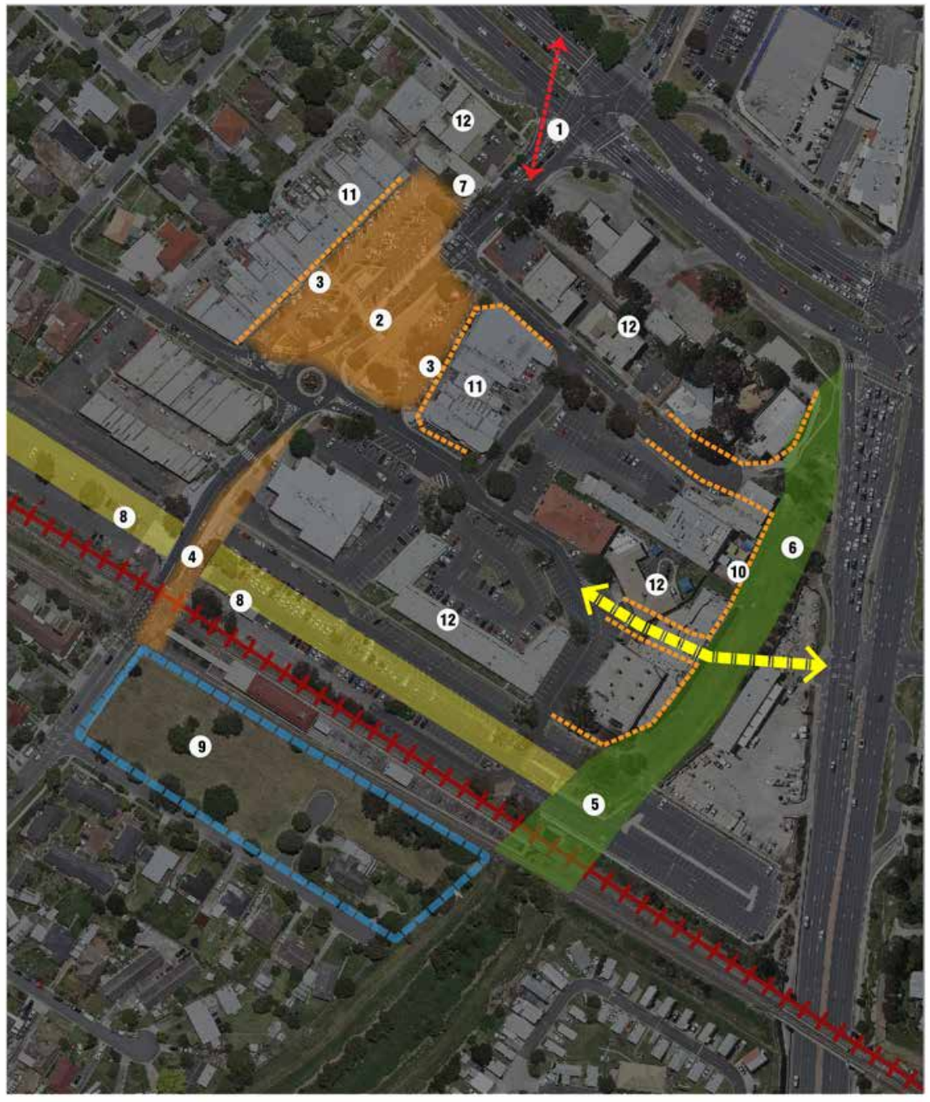
MAP 4: PRECINCT OPPORTUNITIES



2.2 Public realm

1. Improve pedestrian connectivity across Princes Highway, and to Westfeld, Bunjil Place and Casey ARC.
2. Create a new community plaza space linking both sides of Webb Street to create a unified community and al fresco area and public events space. Create improved visibility and sightlines from Princes Hwy intersection into this precinct.
3. Foster a vibrant al fresco dining area along existing shopfronts, spilling into the new plaza.
4. Introduce a forecourt to the Narre Warren Train Station, with strengthened sightlines towards the community plaza.
5. Create a continuous landscape treatment that extends street tree planting into the eastern drainage coorridor, as well as productive gardens and rich landscape elements, to achieve a green frame around the urban elements.
6. Investigate the inground piping of storm water through the south of train line.

2.3 Development / Built Form

7. Develop the small Council property (adjoining the restaurant) into an 'entry point' into the community plaza.
8. Investigate mixed-use development on VicTrack car parking land either side of Webb Street, including activated ground floor tenancy frontages and offices and residential above, along with integrated carparking.
9. Facilitate redevelopment of Council-owned land on south side of railway (Webb Street and Austin Avenue), for mixed-use, higher density, transit-oriented development.
10. Ensure redevelopments along Malcolm Court and Rebound Court enhance frontages to the street and the green corridor.
11. Facilitate incremental 'shop-top' redevelopment along Webb Street, through single or multi-lot development, whilst retaining the fine grain ground floor shop fronts.
12. Facilitate incremental redevelopment for enhanced frontages and improved built form/activation.

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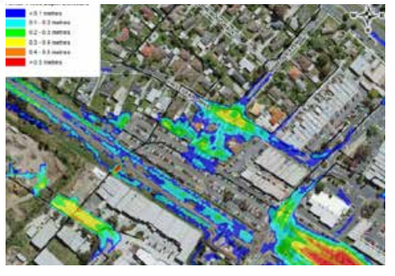
Constraints

2.5 Development / Built Form

1. Traffic congestion along Webb Street due to large volumes of vehicles entering the Village, and significant delays at the rail crossing resulting in gridlock at peak hour, dangerous queuing across the Princes Highway intersection and pedestrian crossing, and eratic commuter parking movements.
2. Train Station car park is at capacity, is inactive for the majority of business hours and evenings, and occupies a large expanse of high value land.
3. Car parking around Webb Street is expansive, discontinuous and segregates both sides of Webb Street.
4. Land ownership is fragmented and predominantly private throughout the precinct.
5. Competition from Westfeld in terms of both retail and food offer.
6. Interfaces to the railway corridor and major roads result in low amenity impacts from noise, vibration and air pollution.
7. Low-density residential limits population witin a walkable catchment to the Village, with major roads creating severances.
8. Higher density development remains uncommon in outer-urban areas, however current trends indicate increased takeup of this model.
9. Existing subdivision and building alignments are fragmented and misaligned with limited visibility and legibility.
10. Drainage corridor lacks any amenity value, with signs of anti-social behaviour and damage to adjacent private assets. There is a lack of passive surveillance and no landscape quality.
11. Access to Princes Highway to the north east involves steep ramps and poor safety environments, deterring pedestrian movements and access to the Narre Warren Business Park.
12. The road underpass on Narre-Warren-Cranbourne Road restricts vehicle access and creates highly unsafe pedestrian environments.
13. The station environment and bus interchange are of poor quality, with observed hazards around the boom gates, conflicts with vehicles and unpleasant waiting zones with very poor commuter experience.
14. Flooding issues are mapped in Webb Street, the station carpark, Nobelius / Valley Fair Drive areas and Princes Hwy / Narre North Road.

MAP 5: PRECINCT CONSTRAINTS



Risks of doing nothing

In assessing the merits and value of signifcant, long term investment in urban renewal, it is useful to consider the potential risks and implications of inaction and of leaving the place as it is, or leaving its potential redevelopment to market forces.

The risks of doing nothing in Narre Warren Village are as follows:

- Council's traffic modelling shows congestion in and around the Village will continue to worsen, along with the rest of the Casey network. This will impact on the efficiency and reliability of the bus network, and limit the likelihood of expansion of services into the Village. This will hamper modal shift away from private car to public transport. Congestion will also impact community access to key facilities, as well as having serious detrimental impact on the economic performance of local businesses and deter any further private investment and development.
- In the absence of a clear market point of difference, the Village will struggle to compete against Westfield and is unlikely to grow and develop a strong identity and sense of place.
- Public transport in this area will continue to be perceived as 'secondary' or 'to be avoided' relative to car travel, as the facilities lack amenity and dignity for train and bus users.
- The potential 1500 - 2000 dwellings that could be accommodated in the Village, plus many more in immediately surrounding 'Residential Growth Zone' areas and redevelopment sites, may instead be located in further greenfeld expansion areas. This would exacerbate the already urgent challenges of traffic congestion, inaccessibility, and social, economic and environmental impacts of car dependency.
- The train station will remain isolated and visually separate from the Activity Centre. Without significant mixed use and commercial office development it will remain an outgoing commuter movement and erode local economic activity during the day.
- Identifed safety risks and hazardous pedestrian and vehicular behaviour around the station and level crossing will continue, and potentially increase due to increasing pressure on access, parking and mobility, with the real prospect of a serious incident at this node.
- The Metropolitan Activity Centre status will not be fully realised, with the centre continuing to be defined by a car-focussed, retail-dominant, single use shopping centre, rather than a mixed-use urban environment.
- Existing building stock will likely experience ongoing decline/decay, with lack of investment due to constrained business conditions.
- Vacant sites will remain empty, and vacant buildings will remain as 'eyesores' in the urban environment as antisocial behaviour and damage to property degrades the amenity of the precinct.

Risks of 'market-led' renewal

It is possible that over time market-led renewal may occur of its own accord, as traffic conditions drive a modal shift, land values increase, and residents opt for higher-density housing types. However, without an overarching straetgic plan and guidelines this potential introduces its own risks:

- Development will be ad-hoc rather than coordinated, and may not contribute any improvement to the public realm outcomes, but may instead further degrade it.
- The underlying urban structure will remain fragmented, cumbersome and mis-aligned.
- Problem areas will remain unchanged, such as the drainage corridor, railway corridor/car park, highway/arterial road interfaces and level crossing, with continued degradation of the centre and its amenity.
- Marginal development conditions and poor public realm quality may lead to poor quality, low-cost development outcomes, which lack durability or visual quality.
- Development may lack the important mix of uses and activities which complement and address gaps left by Westfeld, while supporting community needs.
- The social and economic outcomes will be squandered, and investment will go to other more attractive and vibrant centres.

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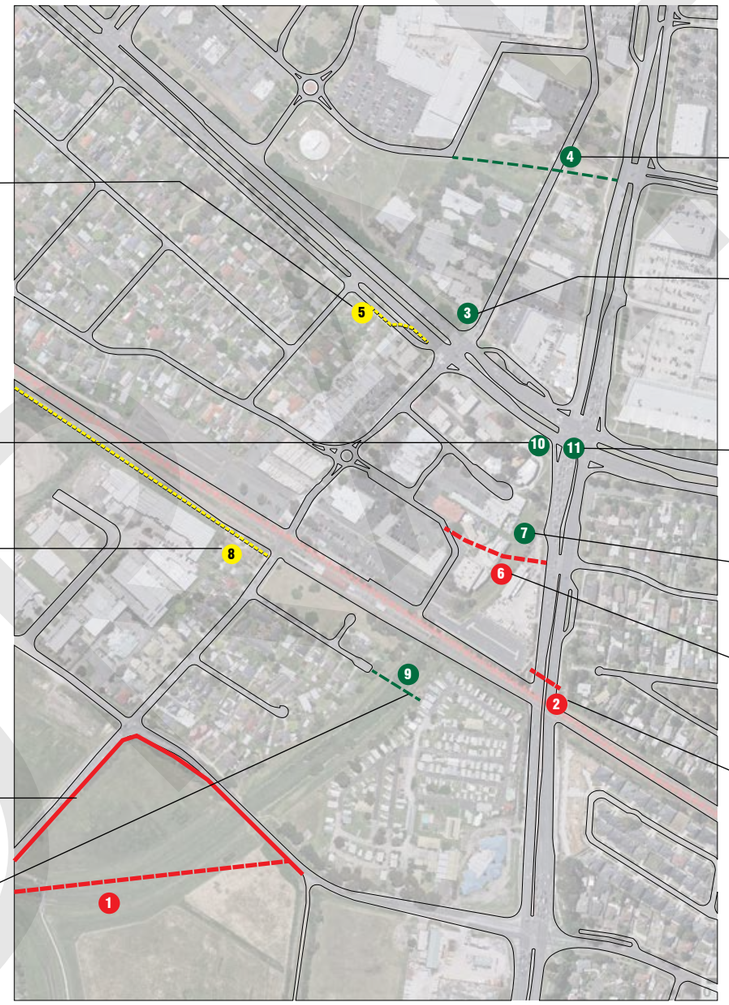
3.0 Key Urban Design Initiatives

Key actions external to Village

The following initiatives are considered important and valuable to establishing the right conditions for urban renewal and redevelopment within Narre Warren Village. They comprise pre-existing proposals, as well as new proposals established during the Inquiry by Design. These recommendations should be tested with an Access and Movement Assessment for entire Fountain Gate Precinct. These initiatives are indicated in the sketch plan below:



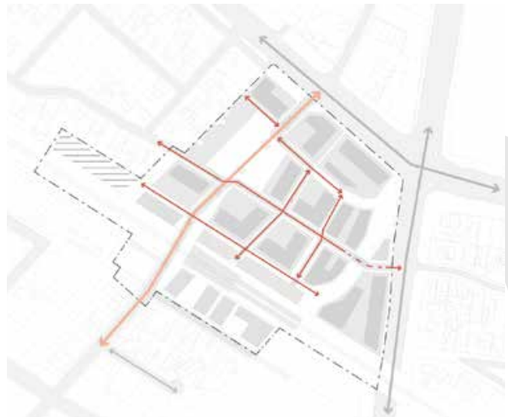
MAP 6: KEY ACTIONS FOR TRANSPORT & ACCESS IMPROVEMENTS

Urban Design Framework Plan

This is a consolidated urban design concept plan for Narre Warren Village, which requires further investigation for associated strategies for implementation, including short-term activation, ongoing engagement, and more substantial acquisition and redevelopment initiatives.

1. **Green Frame:**
Establish a lush 'frame' of linear green space that is rich in landscape, highly pedestrian oriented, and creates a safe and attractive community space through green infrastructure that becomes the 'foundation' for the Village.

This linear frame would comprise varying landscape treatments through a mix of hard and soft elements and a variety of planting characters that achieve a strong sense of place and support a wide range of activities. The Green Frame is seen as clear, simple, refined and highly legible, and harnesses the stormwater through the use of Water Sensitive Urban Design features.

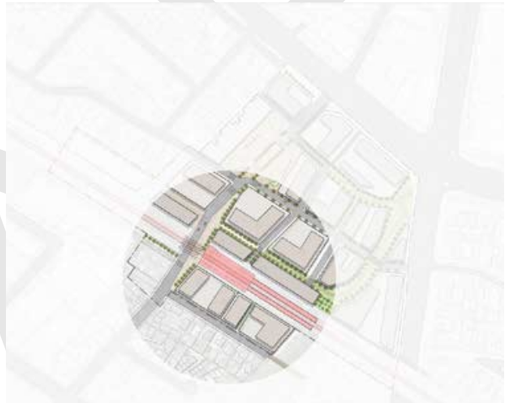


2. **Grid of streets:**
An enhanced, legible and permeable grid of local streets will be established, replacing the existing convoluted, misaligned and overly complex arrangement, and supporting efficient commercial development parcels.

Wide pavements and strong street tree plantings will deliver industry-leading business activity zones and a buzzing night time economy.

3. **Urban plaza / green space:**
The area between the two existing Webb Street building frontages would be developed into a high quality public space as the heart of the Village, interspersed by small 'pod' kiosk buildings, to enhance activation and create a range of spatial experiences. .

4. **Traffic redirection:**
Vehicular traffic is diverted from Webb Street, around the new plaza, behind the existing shops east of Webb Street, then back to Webb Street close to the Princes Highway intersection.



5. **Bus movement:**
Buses (northbound) could enter the Village from Narre Warren Cranbourne Road, turning left into the extended Rebound Court, and stopping on the street (or within a dedicated interchange within a building immediately off this street) in close proximity to the Train Station (60 to 70m).Buses would continue via the diverted traffic route to the Webb Street/Princes Highway intersection.

Southbound buses would enter at Webb Street and stop in the same location in the Village, then provisionally exit again to the Highway from Webb Street, using dedicated bus lanes on Princes Highway and Narre Warren-Cranbourne Road.

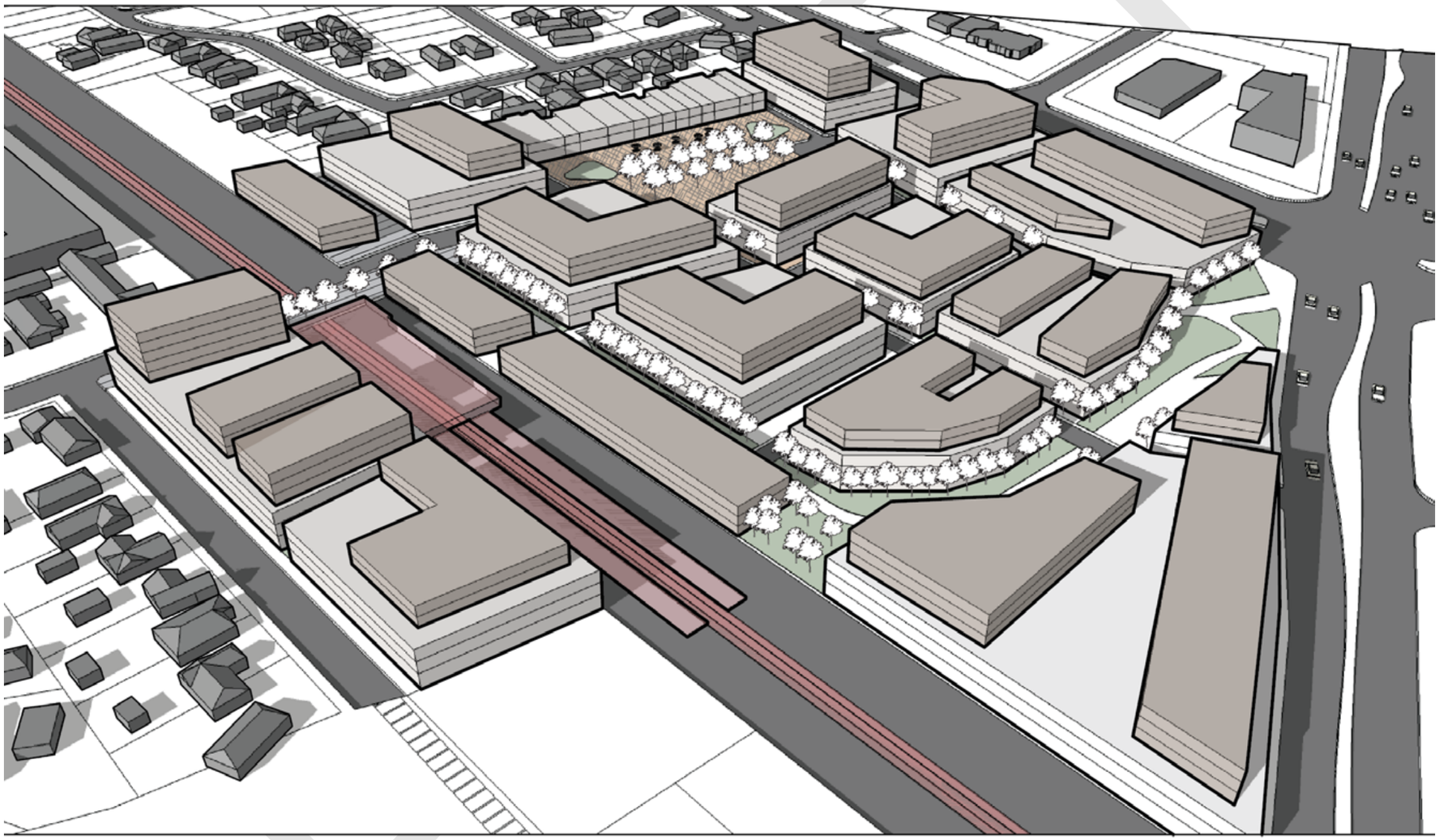
6. **Pedestrian/cycling**
Pedestrians and cyclists will be able to connect across Narre Warren Cranbourne Road though a new shared path bridge parallel to the existing rail bridge, leading straight into the Village.

Additional connections will be created to the south west development areas through a shared path along the rail corridor, expanding the transit-oriented walkable catchment into the Station/ Village

7. **Enhanced train station environment:**
Investigations are required to resolve the pedestrian safety issues and congestion around the level crossing through options such as grade separation or terminating vehicular access. A redeveloped Station precinct (with existing or re-aligned) tracks and possible additional freight line, could comprise an improved Station building and upgraded bus and taxi interchange waiting areas.

8. **Active frontages:**
A range of land uses will provide ground floor activation to all key streets and public spaces, improving safety, enriching community participation and enhancing economic performance for local businesses.

MAP 7: URBAN DESIGN FRAMEWORK PLAN



MAP 8: 3D STAGING PLAN - ULTIMATE STAGE

MAP 9: ARTIST IMPRESSION OF NARRE WARREN VILLAGE - TRAIN STATION NORTH VIEW

MAP 10: ARTIST IMPRESSION OF NARRE WARREN VILLAGE - NARRE WARREN CRANBOURNE ROAD VIEW

MAP 11: ARTIST IMPRESSION OF NARRE WARREN VILLAGE - WEBB STREET TOWN SQUARE VIEW

MAP 12: ARTIST IMPRESSION OF NARRE WARREN VILLAGE - NORTH SOUTH GREEN FRAME VIEW

MAP 13: ARTIST IMPRESSION OF NARRE WARREN VILLAGE - PRINCES HWY SOUTH VIEW

Project Report

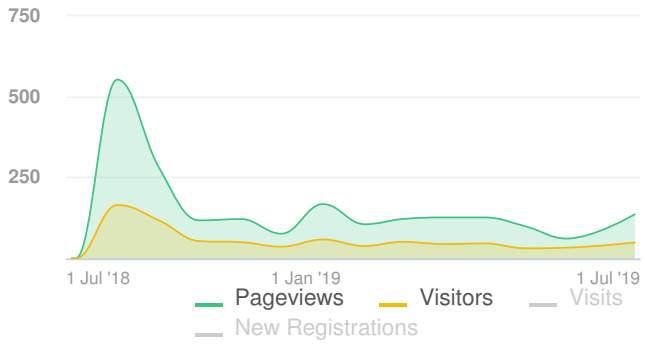
01 June 2010 - 21 August 2019

Casey Conversations

Your suburb, your voice!

engagement hq by Bang the Table

Visitors Summary



Highlights

TOTAL VISITS	MAX VISITORS PER DAY
989	28

NEW REGISTRATIONS: 5

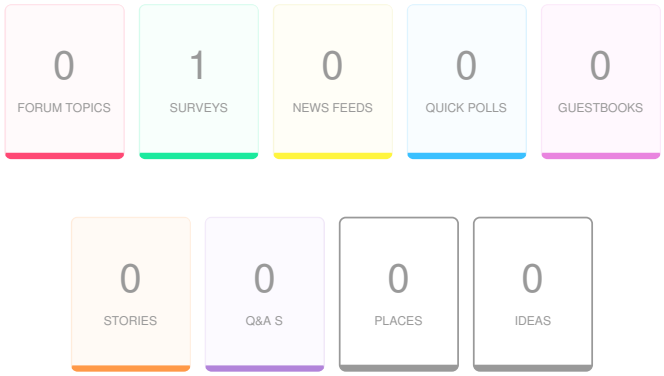
ENGAGED VISITORS	INFORMED VISITORS	AWARE VISITORS
5	409	644

Aware Participants	644
Aware Actions Performed	Participants
Visited a Project or Tool Page	644

Informed Participants	409
Informed Actions Performed	Participants
Viewed a video	0
Viewed a photo	72
Downloaded a document	318
Visited the Key Dates page	9
Visited an FAQ list Page	46
Visited Instagram Page	0
Visited Multiple Project Pages	250
Contributed to a tool (engaged)	5

Engaged Participants	5		
Engaged Actions Performed	Registered	Unverified	Anonymous
Contributed on Forums	0	0	0
Participated in Surveys	0	0	5
Contributed to Newsfeeds	0	0	0
Participated in Quick Polls	0	0	0
Posted on Guestbooks	0	0	0
Contributed to Stories	0	0	0
Asked Questions	0	0	0
Placed Pins on Places	0	0	0
Contributed to Ideas	0	0	0

ENGAGEMENT TOOLS SUMMARY



Tool Type	Engagement Tool Name	Tool Status	Visitors	Contributors		
				Registered	Unverified	Anonymous
Survey Tool	Formal Submission Form	Archived	33	0	0	5

INFORMATION WIDGET SUMMARY

1	7	0	1	0
DOCUMENTS	PHOTOS	VIDEOS	FAQS	KEY DATES

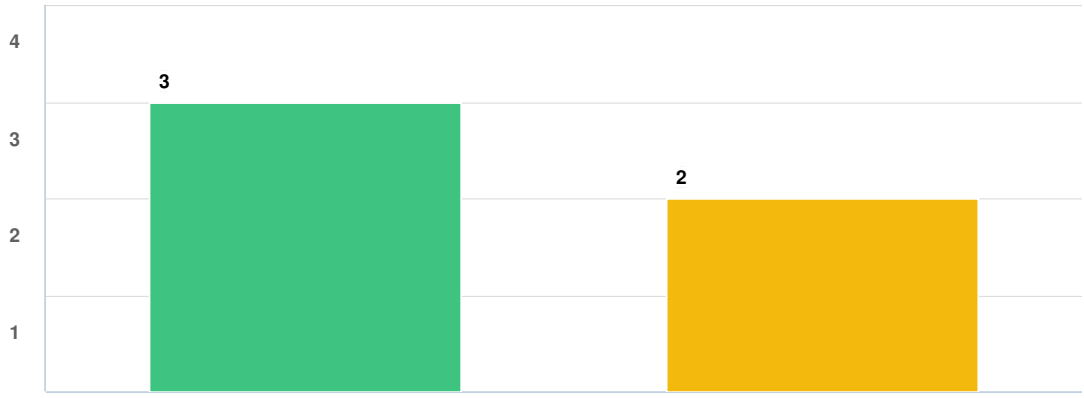
Widget Type	Engagement Tool Name	Visitors	Views/Downloads
Document	Draft Narre Warren Village Urban Design Framework	318	549
Photo	Urban Design Framework Concept Plan	47	53
Photo	Narre Warren Village Boundary	39	44
Photo	Proposed interventions outside of the Village	38	42
Photo	Artist Illustration 2 - view from Narre Cranbourne Road	36	43
Photo	Artist Illustration 1 - View from train station	30	37
Photo	Artist Illustration 1 - View of future town square	27	32
Photo	Artist Illustration 4 - View of open space	26	29
Faqs	faqs	46	48
Key Dates	Key Date	9	9

ENGAGEMENT TOOL: SURVEY TOOL

Formal Submission Form

VISITORS 33	CONTRIBUTORS 5	CONTRIBUTIONS 5

My submission relates mostly to...



Question options

Narre Warren Village Urban Design Framework draft

Something else

Optional question (4 responses, 1 skipped)

Casey Conversations Responses	
Respondent No	**Feedback**
1	I wholeheartedly agree with the constraints in your draft report. As a long term resident of Narre Warren I've witnessed the decline of the shopping strip. It's a cold and uninviting place, where cars dominate. I'm excited about the draft plans with the focus on living and socialising in the proposed plaza space. However, as the train station attracts large numbers of commuters, I could not see any areas for car parking. Congratulations City of Casey to present this vision of the future for Narre Warren Village. I hope your plans will become reality.
2	I hope that there will be adequate car parking provided at the station. Currently it is impossible to find a park after 7.30 am. Should also look at Cranbourne-Narre Warren Road as currently it is very frustrating to get in or out of streets/roads leading off C404 specially after Princess H'way going towards Cranbourne. Can the roads be done before more housing developments which will add to more congestion.
3	It is difficult to exit Golf Links to turn right driving towards Fountain Gate. It is also difficult to enter golf links by turning right to enter the estate. There needs to be a stop light allowing the traffic to stop to give way to people entering or exiting Golf Links. I have waited there for more than 10 minutes waiting for someone to give way. Whether it's the morning traffic or lunch time, there is always a hold up. Please fix this, so that it is more convenient to enter and exit Golf Links.
4	The congestion within this Narre Warren area surrounding Fountain Gate towards Casey Central has become a major issue full stop in particular exiting Golf Links Road onto Narre Warren Cranbourne Road is perhaps one of the most difficult T intersections that does not have any controlled traffic system. Just needs to be addressed along with adding extra lines around this area heading towards Fountain Gate shopping centre.
5	Where have you considered the car parking for the station? You note that it is already at capacity (is in fact at capacity by 8am in the morning, such is the volume of commuters through the Narre Warren station) though inactive during the business day. There are not frequent enough or direct bus services to get to the station so my only option is to drive and park the car. Where are we going to park with this proposal? Metro are currently working on delivering high capacity trains on the Pakenham line, so train use is only going to increase for the many many people who commute to the city for work, please consider that we need MORE car parking space, not less. OR we need direct bus routes up and down the Narre Warren North and Narre-Cranbourne roads running AT LEAST as often as the trains run, in order to provide adequate access for commuters who use the railway line in order to get to work. The proposal is eminently commendable as a development of the space, but does not consider or address the needs of railway commuters.

Pop Up Consultation - Handwritten submissions	
Respondent No	**Feedback**
1	Time Frame Ask about south side of the development. High Density Living Likes north side proposed development
2	Traffic Jam Improve enhance Webb Street Precinct
3	Pedestrian crossing from Rebound Ct to Post Office East-West ped link- safe connections to Train Station
4	Works in an office at Webb St Traffic is a problem There is constant flow of traffic
5	The rear laneway drugs & rubbish waste management cleanliness
6	Likes the general idea Needs work around the Shrives Rd Intersection Concerned about short term parking. Vital for center currently as most of the trade is quick stopover. Likes connection into Narre North Rd Central Plaza has issues with the Parking
7	Traffic is so bad I'm okay with good supermarket Poor shopping environment Not a place that I would like to visit at night
8	Level Crossing Works is the reason why I am here I like the bakery Have to have some adequate Car Parking areas near the train station Webb Street looks like a bit tired Should carry on what fountain gate looks and feel
9	Mixed use development Car Parking should be managed Covenants to be removed easily Higher density is good
10	Traffic and train line Webb Street work here Local business Post office is great More lighting Feel safe

11	Waste management Garbage bins throw rubbish along the laneways and disrupt the parking Homeless people hanging out Parking on private property Signage for parking Alfresco dining + town square
12	Looks fine to me More retail and Café style +restaurants is good for the area
13	Bus stops along Web Street Special weeds Street enhancement
14	Catch the train Feel safe Don’t feel like shopping Tax agent Post office (after work options) Cover/ shelter for benches (weather protection) Bypass road- EW connection supported Shrine Rd duplication Good Toilets
15	Ensure long-term social impacts ○ Good integration of society ○ Work in Narre Warren ○ Safe improved ○ Happy with the mix of shops ○ Toilets are good

Officers' Reports

Road Safety and Kangaroo Welfare – Churchill Park Drive, Lysterfield South} **ITEM: 7.7.**

City Planning and Infrastructure

Ward: Four Oaks

City and Asset Planning

Keri New

Purpose of Report:	**To advise Council on the outcomes of investigations into road safety and animal welfare concerns on Churchill Park Drive, Lysterfield South**

Council Plan Reference

1. People Driven
1.3 A City with an accessible and well-connected transport network

Executive Summary

This report informs on the outcomes of further investigations and subsequent actions regarding road safety and animal welfare concerns on Churchill Park Drive, Lysterfield South, initially reported to Council at its meeting on 21 May 2019.

Council officers have met with the representative residents to discuss their concerns further, including identifying improvement strategies. Roadside vegetation has been pruned and removed where necessary and signage improvement works highlighting "High Risk" presence of kangaroos in the area have been installed. Further works involving the installation of vehicle activated kangaroo warning signs funded from the 2019/20 Federal Government Infrastructure Black Spot Program as well as the installation of electronic active "virtual fence" bollards on Churchill Park Drive are being progressed this financial year

Consideration of a lower speed limit on Churchill Park Drive has been discussed further with VicRoads and Victoria Police who consider the existing speed limits are appropriate.

Background

At its meeting on 21 May 2019, Council in considering report item 7.2 regarding a request for a speed limit reduction on Churchill Park Drive, Lysterfield South, resolved:

- *That the speed limit review undertaken by officers for Churchill Park Drive be noted.*
- *That Council officers further liaise with VicRoads to determine if the existing speed limits are appropriate for Churchill Park Drive.*
- *That a meeting convenes with representative residents to discuss further items including warning signage, report input from call out officers for injured kangaroos and positioning of flashing lights.*
- *That a further report be provided to Council upon completion of the discussions with representative residents and VicRoads.*
- *That the head signatory of the petition be advised of this outcome at this time.*

The report to Council on 21 May 2019 was in response to the petition (signed by 111 signatories) tabled at the meeting of Council on 5 March 2019 seeking a reduction in the speed limit to 50km/h on Churchill Park Drive from the intersection with Power Road to the intersection of Ebeli Close and Hallam North Road. The petition highlighted that a reduction in the speed limit will help to protect local wildlife to safely cross the road and should also reduce car accidents with kangaroos.

The report detailed the speed limit assessment undertaken concluding that the existing speed limits on Churchill Park Drive were appropriate. The report also highlighted the proposed active warning signage to be installed to alert road users of the presence of kangaroos during the dusk to dawn period.

A copy of report item 7.2 of the Council Agenda of 21 May 2019 is provided in Attachment 1.

Actions to Date

A meeting with representative residents was held at Bunjil Place on the evening of Monday 17 June 2019. The residents submitted a detailed report regarding kangaroo welfare and road safety on Churchill Park Drive including suggested improvement strategies which were discussed on the night.

Following the meeting with the residents Council officers progressed various action items, including:

- An inspection of the roadside vegetation along Churchill Park Drive and actioned tree pruning works and removal of vegetation overhanging the carriageway.
- Reported streetlight faults to the relevant power companies.
- Installed supplementary warning signage informing of “High Risk” presence of kangaroos.

In addition to the above works, confirmation was received in July 2019 of Council’s success in securing $81,564 in funding from the 2019/20 Federal Government Infrastructure Black Spot Program for the installation of six solar powered flashing lit vehicle activated kangaroo warning signs on Churchill Park Drive and the northern section of Power Road, to cover the extents where collisions with kangaroos have resulted in injuries to vehicle occupants. This project, to be delivered this financial year, is also detailed in the report titled “Black Spot Program 2019 Report” of this Council Agenda.

As well as the active warning signage, Council officers also researched other wildlife safety products and subsequently liaised with Wildlife Safety Solutions regarding their electronic “virtual fencing” wildlife deterrent technology. This product, which was also discussed at the meeting with residents, is an active roadside bollard electronic protection system that alerts animals on the roadside when a vehicle is approaching between the dusk to dawn period. The device is activated by approaching vehicle headlights which then emits a combination of sound and light stimuli to alert road users of animals ahead as well repelling animals from crossing the road when the device is activated. This product has shown to be effective in reducing wildlife-vehicle collisions in Tasmania and has also been implemented by VicRoads on Wellington Road, Lysterfield. The early indications are that call-outs to injured wildlife on Wellington Road have reduced since their installation.

A photo of the roadside “virtual fence” bollard with sensor attached, installed on Wellington Road, is provided in Attachment 2.

Council officers have further liaised with the local call-out officers to determine the extents along Churchill Park Drive for the consideration of electronic “virtual fence” bollards. A works order has subsequently been issued for the installation of 40 of these active bollards along a 1km length of semi-rural section of Churchill Park Drive, west of Parkside Boulevard to the bend at Churchill Park Golf Club.

These works, combined with the six active warning signs to be installed, will result in more than 3km of semi-rural carriageway, where kangaroo habitats are prevalent, having improved active roadside technology which will hopefully result in a reduction in vehicle collisions with kangaroos and other wildlife in the area.

Speed Limit Assessment Update

As detailed in report item 7.2 considered at the Council meeting on 21 May 2019, Churchill Park Drive between Power Road and Hallam North Road has 2 different speed limits, with a posted 60km/h speed limit through the eastern urban area and 70km/h along the semi-rural section west of Parkside Boulevard.
In addition, the rural section of Churchill Park Drive, west of Power Road to the boundary with Knox City Council is predominantly a posted 80km/h speed limit apart from a relatively short section of 70km/h speed zone approaching the Council boundary which extends into Knox to the roundabout at Bergins Road.

The speed limit assessments previously carried out concluded that the existing speed limits on Churchill Park Drive were appropriate, in accordance with VicRoads Speed Zoning Guidelines.

Subsequent to the council resolution for report item 7.2 from its meeting on 21 May 2019, the speed limit matter has been discussed with VicRoads as well as Victoria Police.

VicRoads informed that there are numerous local and arterial roads which experience high if not higher levels of animal activity than Churchill Park Drive, particularly in regional areas of Victoria. While speed limits play an important role in road safety, it is not appropriate to permanently lower speed limits based purely on the presence of animals/kangaroos. VicRoads further advised that a lowering of the speed limit alone would likely result in low compliance and suggested that they would require evidence of proposed infrastructure changes that would accommodate a lower speed limit to be considered in the future.

The feedback from Victoria Police was similar to that from VicRoads. They consider the speed limits on Churchill Park Drive to be appropriate considering the road type, usage and extent of development in the area. Victoria Police have been previously advised regarding anti-social behaviour in the vicinity of Churchill Park Drive and Hallam North Road and enforce the Road Safety Act and associated Rules and Regulations when detected.

At this time, without the in-principle support from VicRoads and Victoria Police, Council officers will not progress the Churchill Park Drive speed limit review any further.

Notwithstanding the feedback received from VicRoads and Victoria Police, Council officers believe that the active signage and bollards to be installed on Churchill Park Drive will result in a safer road environment, particularly during the dusk to dawn period, and have a positive impact on driver behaviour and vehicle speeds in the area.

Surveys will be programmed in the months following the installation of the active signage and bollards to monitor the impact or otherwise of these works.

Financial Implications

The funding for the electronic active “virtual fence” bollards can be met from Council’s existing Minor Traffic budget for 2019/20. The same budget can also accommodate any overspend in excess of the approved Black Spot program funds for the active kangaroo signage project if needed.

Officer Direct or Indirect Interest

No Council officers involved in the preparation of this report have a direct or indirect interest in matters for consideration.

Conclusion

The matters raised through the Council resolution regarding report item 7.2 considered at the meeting of Council on 21 May 2019 have been actioned including roadside vegetation pruning and installation of additional signage in the area highlighting “High Risk” presence of kangaroos.

Although the further review of the existing speed limits on Churchill Park Drive has assessed them to be appropriate, the additional active signage and “virtual fence” bollard safety improvement works being implemented this financial year is anticipated to result in a reduction in vehicle collisions with kangaroos and other wildlife in the area as well as reduced vehicle speeds, particularly during the hours of darkness when the signage and bollards are activated. Council will monitor the effectiveness or otherwise of the active signage and bollards in the months following installation.

Attachments

1. Locality Plan - Churchill Park Drive, Lysterfield South [**7.7.1** - 6 pages]
2. Kangaroo Warning Sign Plan - Churchill Park Drive & Power Road [**7.7.2** - 2 pages]

Recommendation

1. That the report be noted.

2. That the representative residents be advised of this outcome.

ATTACHMENT A

Officer Report – Agenda Item 7.2 – Council Meeting on 21 May 2019

Officers' Reports

Request for Speed Limit Reduction - Churchill Park Drive, Lysterfield South **ITEM:7.7.**
City Planning and Infrastructure
City Design & Construction
Trevor Griffin **Ward: Four Oaks**

Purpose of Report:	**To advise Council on the outcome of investigations arising from a petition tabled at the Council meeting of 5 March 2019 requesting a speed limit reduction on Churchill Park Drive, Lysterfield South.**

Council Plan Reference

7. A city with an accessible and well-connected transport network.
   7.3 We have delivered a safe, accessible, and efficient local road network

Executive Summary

This report advises on the outcomes of investigations into a petition requesting a reduction in speed limit on Churchill Park Drive to 50 km/hr from Power Road to Ebeli Close. Speed limits are Major Traffic Control Items under the jurisdiction of VicRoads. As such, speed limits are required to be set in accordance with the VicRoads Speed Zoning Guidelines.

Speed limit assessments have been undertaken for Churchill Park Drive in two parts as a result of the two different existing speed limits and adjacent land uses on the road. The existing speed limits of 70 km/hr and 60 km/hr are considered appropriate for the road and the surrounding environment.

Through the Black Spot and Black Length assessment process, officers have previously identified a black length with numerous injury collisions involving kangaroos on Churchill Park Drive and Power Road adjacent the National Park and bushland. This project involves the proposed installation of vehicle activated flashing kangaroo warning signage which will increase the awareness of the presence of kangaroos to road users during the dusk to dawn period. The proposed project was forwarded to VicRoads in late September 2018 for consideration under the 2019/20 Infrastructure Investment Black Spot Program.

Background

At its meeting on 5 March 2019, Council in considering Petition, Item 1, tabled by Cr Crestani, resolved as follows:

1. *That the petition requesting for a reduction in Speed Limit in Churchill Park Drive, Lysterfield South be received.*

2. *That the officers investigate the issues raised in the petition and a report be presented to Council by May 2019.*

3. *That the head signatory of the petition be advised of the outcomes.*

The petition relates to a request for a reduction in speed limit to 50 km/hr on Churchill Park Drive from the intersection with Power Road to the intersection of Ebeli Close and Hallam North Road, Hallam North. The specified segment of road currently has 2 different speed limits.

Churchill Park Drive

Churchill Park Drive between Power Road and Hallam North Road provides a major traffic distribution function and is also used by traffic choosing to by-pass the arterial road network; between Stud Road at Wellington Road and Heatherton Road in the Endeavour Hills/Narre Warren North area.

At present Churchill Park Drive between Power Road and Parkside Boulevard has a posted speed limit of 70km/hr and between Parkside Boulevard and Hallam North Road/Ebeli Close has a posted speed limit of 60km/hr. That is, travelling along this route from east to west, the road transitions from urban to rural and the posted speed environment changes from 60km/hr to 70km/hr.

Speed Limit Assessment

Speed Limits are Major Traffic Control items under the jurisdiction of VicRoads and hence in Victoria, speed limits are set in accordance with the VicRoads Speed Zoning Guidelines.

Factors which are considered in determining speed limits under these guidelines include road classification and its function within the network, road characteristics, extent and nature of abutting development, road users and related activities, crash trends and potential risks.

Separate speed limit assessments have been undertaken on Churchill Park Drive in the two existing speed zones:

Power Road to Parkside Boulevard

The road section between Power Road and Parkside Boulevard with a 70km/hr speed zone has limited surrounding development which results in minimal side road and property accesses.

It is classified as a sparsely built up environment and the assessments have concluded that the existing speed 70km/hr speed zone is suitable for a road environment of this nature.

Parkside Boulevard to Ebeli Close

The road section between Parkside Boulevard and Hallam North Road/Ebeli Close with a 60km/hr speed zone has more frequent property accesses along the road.

This road has previously been treated with speed humps at frequent spacing and post construction surveys have confirmed that majority of the vehicles are travelling below the posted 60km/hr speed limit.

The continuing road connection, Hallam North Road has a speed zone of 60km/hr. The speed zone guidelines recommend retaining consistent speed limits along a continuing travel route and therefore, it is considered appropriate to retain existing speed limit of 60km/hr on Churchill Park Drive between Parkside Boulevard and Ebeli Close.

Accident Trends and Planned Improvement Measures

A review of VicRoads crash statistics for the most recent 5-year period (2014-2018) indicates that there have been a number of injury collisions on Churchill Park Drive and Power Road adjacent the National Park and bushland involving kangaroos.

A locality plan which shows the speed limits for the area, location of speed humps and reported injury collisions is included as Attachment 1

The City of Casey has submitted an application to VicRoads (agent for Federal Government funds) in September 2018 for consideration under 2019/20 Blackspot Program.

The proposal is to install vehicle activated flashing kangaroo warning signage which will increase the awareness of the presence of kangaroos to road users during the dusk to dawn period. The proposal is estimated to be around $85,000 and VicRoads has advised that the application is currently being reviewed for funding.

A map indicating the location of the proposed vehicle activated kangaroo warning signs has been included as Attachment 2.

Financial Implications

If the project is successful in securing funding from the 2019/20 Black Spot Program the project will be funded through this program. It is noted that Council will be responsible for any over expenditure in excess of the approved funds. Council's 2019/20 Minor Traffic budget can accommodate any project overspend if needed.

Officer Direct or Indirect Interest

No Council officers involved in the preparation of this report have a direct or indirect interest in matters for consideration.

Conclusion

Council has undertaken a speed limit review for Churchill Park Drive in accordance with the VicRoads Speed Zoning Guidelines. The existing speed limits are considered appropriate for Churchill Park Drive and the abutting development.

Council officers have previously identified a crash trend of injury accidents on Power Road and Churchill Park Drive close to the intersection of these two roads resulting in the area being classified as a black length. Officers have submitted a project proposal seeking funding through the 2019/20 Black Spot Program for the installation of vehicle activated flashing kangaroo warning signs to increase the awareness of kangaroos in the area.

At this time VicRoads have advised that all submissions of applications for the 2019/20 Black Spot Program are currently being reviewed and categorised for funding.

Attachments

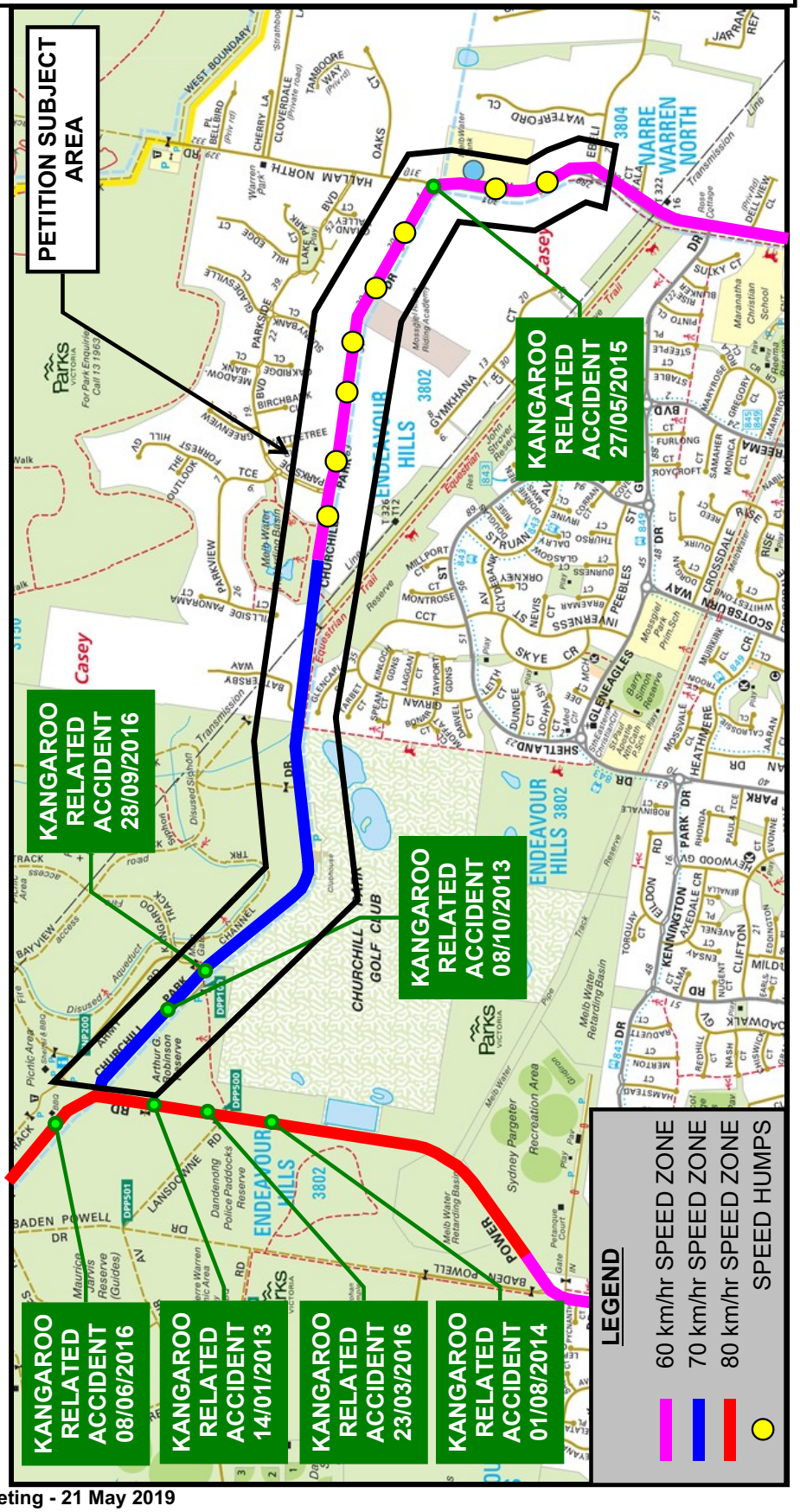
1. Attachment 1 - Locality Plan - Churchill Park Drive, Lysterfield South **[7.2.1]**
2. Attachment 2 - Kangaroo Warning Sign Plan - Churchill Park Drive & Power Road **[7.2.2]**

Recommendation

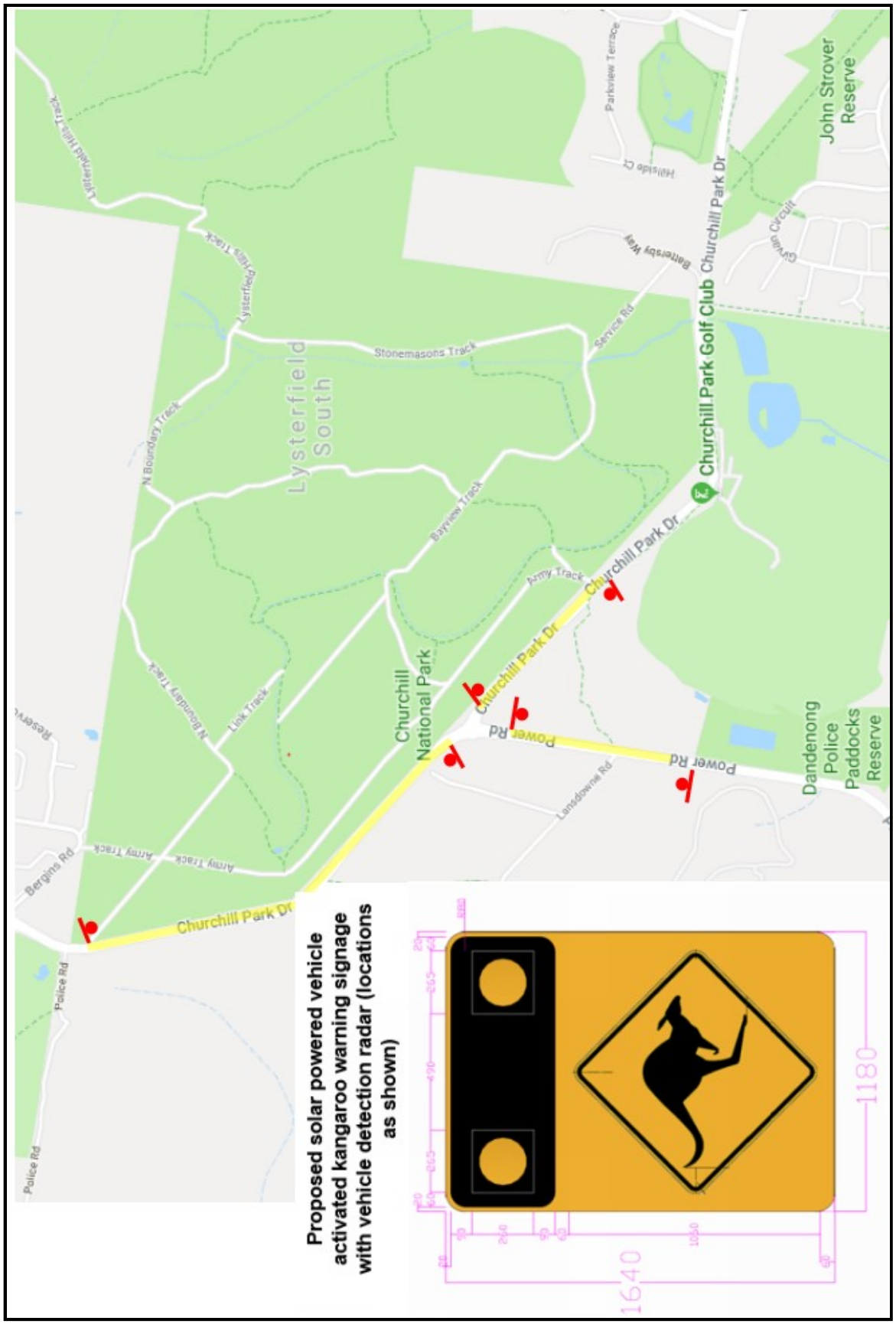
1. That the report be noted.

2. That the head signatory of the petition be advised of this outcome.

RECORDED CRASH HISTORY INVOLVING WILDLIFE (2013-PRESENT)



Attachment 7.2.2



ATTACHMENT 2

Example of electronic "virtual fence" bollard – Wellington Road, Lysterfield

WSS
Virtual Fencing
Advanced
Road Safety
Technology
www.wildlifesafety
solutions.com.au
Call: +61415307981

Officers' Reports

Sikh Guru Nanak's 550th Anniversary

ITEM: 7.8.

Community Life

Ward: NA

Arts & Cultural Development

Colette McMahon

Purpose of Report:	**To respond to Urgent Business Item No. 1 – Guru Nanak's 550th Anniversary, from Council Meeting held on 17 September 2019.**

Council Plan Reference

2. A Place to Prosper
2.1 The destination for arts, culture, sport and leisure that attracts visitors and brings communities together

Executive Summary

Council Officers have been in communication with the Department of Premier and Cabinet (DPC) following the matter raised at the Council meeting on 17 September 2019, under Urgent Business Item No. 1 - Guru Nanak's 550th Anniversary.

The $200,000 State Government allocation is for celebratory activities by community groups and will not be funding the illumination of buildings. The City of Casey did not meet the eligibility criteria for funding as applications were not being accepted from Local Government Authorities.

The DPC advised that they will not be centrally coordinating a uniformed approach of official sites being illuminated across Melbourne, although the City of Casey is very welcome to light Bunjil Place to acknowledge the celebrations. The DPC are encouraging local governments and communities to independently take part in acknowledging Guru Nanak's 550th anniversary.

Bunjil Place does not have the lighting capabilities to illuminate the building and equipment hire would be necessary. The lighting equipment hire costs will be $4,778.40.

The Bunjil Place team is currently developing an Illumination Policy for future illumination activities at Bunjil Place and a Capital Works budget bid will be made for permanent lighting equipment.

Background

Council at its meeting on 17 September 2019, carried Urgent Business Item No. 1, which was moved by Cr Stapledon and Seconded by Cr Smith.

1. *That recognising the Sikh Guru Nanak's 550th Anniversary and the State Government's $200,000, Council agree to urgently write to and/or contact the State Government asking:*

    - *Whether the $200,000 State Government allocation will be used for the illuminations, and*

- *Which landmarks will be illuminated across Melbourne and if Casey could be included in this to help light up Bunjil Place in honour of this special occasion.*

2. *That a report come back to Council no later than the 2nd Council meeting in October to confirm if Casey is to be included in the funding allocation.*

State Government Funding: Sikh Celebrations and Events Fund

In 2019 the Community Grants Department of Premier and Cabinet delivered a $200,000 grant round to support Sikh celebrations and events for the 550th birthday anniversary of Guru Nanak Dev Ji, founder of Sikhism, during October and November 2019.

The closing date for grant applications was 25 August 2019, and all funding has been allocated.

The City of Casey would not have received funding as local governments were not eligible to apply.

Illumination of buildings and landmarks around Melbourne

Buildings and landmarks around Melbourne will be lit in saffron on 12 November in honour of the occasion.

The DPC will not be centrally coordinating a uniformed approach of official sites being illuminated across Melbourne, although the City of Casey is very welcome to light Bunjil Place to acknowledge the celebrations. The DPC are encouraging local governments and communities to independently take part in acknowledging Guru Nanak's 550th anniversary.

Bunjil Place at present does not have the lighting capabilities to illuminate the building and equipment hire would be necessary.

Future Bunjil Place Illumination Policy

With the interest in illuminating the Bunjil Place grid shell, Bunjil Place is exploring the capability of lighting within the space, and associated costs.

A policy will be drafted to ensure illumination requests and activities meet community expectations and preserve the value of this iconic structure of major architectural and cultural significance. The policy will include a communications plan for notifying our community when activities are planned.

Benchmarking against other national venues is currently being undertaken including Sydney Opera House, Arts Centre Melbourne and Melbourne Town Hall.

The policy will be incorporated into the Bunjil Place Precinct Programming Framework and updated as part of the regular review process for the Framework.

Financial Implications

If the City of Casey choose to illuminate Bunjil Place for the Guru Nanak celebrations the lighting hire costs will be $4,778.40.

Any financial expenditure for equipment that will be required to sustainably run an ongoing illumination program will be considered for future years' Capital Works Programs.

Officer Direct or Indirect Interest

No Council officers involved in the preparation of this report have a direct or indirect interest in matters for consideration.

Attachments

Nil

Recommendation

1. **That Council illuminate Bunjil Place for the celebrations of Guru Nanak's 550th Birthday and Council approve the unbudgeted hire costs for lighting equipment of $4,778.40.**

Officers' Reports

Contract Acceptance and Sealing Contract No CT000543 Construction of Four (4) Recreation Reserve Facilities **ITEM: 7.9.**

City Planning and Infrastructure City **Ward: NA**

Design & Construction

Trevor Griffin

Purpose of Report:	**To advise on the tenders received for Contract No. CT000543 Construction of Four (4) Recreation Reserve Facilities and recommend the acceptance of preferred tenderers and the overall project budget.**

Council Plan Reference

2. A Place to Prosper
2.1 The destination for arts, culture, sport and leisure that attracts visitors and brings communities together

Executive Summary

CT000543 is a Contract for the Construction of Four (4) Recreation Reserve Facilities.

It is recommended Lloyd Group be accepted as the preferred tenderer for Package A to undertake the construction works at Selandra and Ramlegh Recreation Reserves, Clyde North and that 2Construct Pty Ltd be accepted as the preferred tenderer for Package B to undertake the construction works at Livingston Recreation Reserve, Cranbourne East and Kilora Recreation Reserve, Clyde North.

Description of Tendered Services/Goods

The Contract comprises two separable Packages: Package A (Selandra Reserve and Ramlegh Reserve) and Package B (Livingston Reserve and Kilora Reserve).
Tenderers could bid for Package A or Package B or Package A and Package B.

The construction works under this Contract, at each of the four recreation reserves, comprise:

- *Playing Fields;*
- *Sporting Pavilion and Community Room;*
- *Access Road & Car Parking;*
- *Sports Lighting & Public Lighting; and*
- *Trees and Landscaping.*

The construction of play spaces and public art will be undertaken by way of separate contracts.

The tendered Contract required that all four recreation reserves are to be completed by March 31, 2021.

Tender Submissions

An initial Expression of Interest process was undertaken whereby twenty-two (22) companies expressed an interest.

Of these initial companies seven (7) were then invited to tender.

Tenders were called from these seven (7) companies on 21 August 2019. Tenders closed on 20 September 2019 and six (6) submissions were received from the following organisations:

- *2Construct Pty Ltd*
- *4Dimensions Builders*
- *Balmain and Co Pty Ltd*
- *Fimma Constructions*
- *Lloyd Group and*
- *The Trustees for Harris HMC Interiors.*

Ireland Brown Construction were invited to tender but withdrew from the process during the tender period.

Conforming/Non-conforming Tenders

All tenders were initially assessed for conformity with the general scope and conditions of contract. Six (6) tenders received were deemed to be conforming.

Tender Evaluation

Tenders were evaluated in accordance with the tender evaluation criteria outlined in the specification.

The tender evaluation panel consisted of:

- *Team Leader, Civil Design*
- *Team Leader, Building Design*
- *Team Leader, Civil Construction*
- *Team Leader, Landscape Design and Construction*
- *Team Leader, Park Services*
- *Team Leader Recreation Planning*
- *Team Leader Sport and Community Connections*
- *Manager City Design and Construction*
- *Procurement Business Partner, Property and Procurement.*

As required by the Probity Plan, the Team Leader Integrity and Legal Support, attended evaluation meetings as an independent observer.

All members of the evaluation panel completed a disclosure of interest with no conflicts identified. The objective of the evaluation panel was to critically assess the capability of each respondent to provide the best value and quality service and to select the tenderers to then be invited to tender.

Tender Analysis

All submissions were scored and weighted in accordance with the predetermined weighting criteria. Further clarifications were sought from contractors to accurately clarify their submission.

Following the review of Council's tender analysis matrix, Lloyd Group and 2Construct Pty Ltd satisfactorily addressed the selection criteria including experience, qualifications, management systems and quality of submission.

Lloyd Group and 2Construct Pty Ltd have undertaken work for Casey Council previously. They have strong experience in delivering similar type and scale of projects.

Financial Implications

The tender submissions by Lloyd Group and 2Construct Pty Ltd are reflective of current market rates and will deliver a best value outcome for the City of Casey.

The recommended tender prices, together with contingency and items outside of the contract, exceed the current overall allocated project budgets across 2019/20 and 2020/21. Additional funds within the 2020/21 Budget will primarily be required to allow for a suitable contingency and additional non-contract items. Alternatively, Council may need to defer or reduce the scope of projects proposed for the 2020/21 Capital Works Program.

Refer to Confidential Attachment 1 for additional 'contractual information'.

Officer Direct or Indirect Interest

No Council officers involved in the preparation of this report have a direct or indirect interest in matters for consideration.

Project Timeline

In response to the tender, contractors generally submitted project schedules for construction of the four recreation reserves by the end of March 2021. When appointing two contractors to each deliver two recreation reserves there is likely to be a significant saving in construction time with the potential for completion of all sites by late 2020. This will need to be discussed and negotiated with the successful companies post contract award.

Conclusion

The tender evaluation panel recommends the award of Package A to Lloyd Group for construction works at Selandra and Ramlegh Recreation Reserves, Clyde North and Package B to 2Construct Pty Ltd for construction works at Livingston Recreation Reserve, Cranbourne East and Kilora Recreation Reserve, Clyde North.

Attachments

1. Contractual Information for Contract CT000543 Construction of Four (4) Recreation Reserve Facilities (Confidential) [**7.9.1** - 1 page]

Recommendation

1. **That Council award the tender for Contract No. CT000543 Construction of Four (4) Recreation Reserve Facilities (Package A), Selandra and Ramlegh Recreation Reserves, Clyde North to the Lloyd Group for the Final Tender Price and Construction Contingency as detailed in the Confidential Attachment to this report.**

2. **That Council award the tender for Contract No. CT000543 Construction of Four (4) Recreation Reserve Facilities (Package B), Livingston Recreation Reserve, Cranbourne East and Kilora Recreation Reserve, Clyde North to 2Construct Pty Ltd for the Final Tender Price and Construction Contingency as detailed in the Confidential Attachment to this report.**

3. **That Council notes the additional funding required in the 2020/21 Capital Works Program as detailed in the Confidential Attachment to this report.**

4. **That the Contract documents be signed and sealed.**

Confidential Attachment

ITEM: 7.9.

**Contract Acceptance and Sealing Contract No CT000543 –
Construction of Four (4) Recreation Reserve Facilities**

In accordance with section 77 (2)(c), the information in this attachment has been deemed confidential information by the Chief Executive Officer under section 89(2)d of the Local Government Act 1989 as it contains contractual matters

Officers' Reports

Review of the Bunjil Place Precinct Advisory Committee — ITEM: 7.10.

Community Life — **Ward: NA**
Arts & Cultural Development
Colette McMahon

Purpose of Report: **To dissolve the Bunjil Place Precinct Advisory Committee.**

Council Plan Reference

2. A Place to Prosper
2.1 The destination for arts, culture, sport and leisure that attracts visitors and brings communities together

Executive Summary

Deloittes recommended the establishment of the Bunjil Place Arts and Cultural Advisory Committee (BPAC) prior to the facility's opening as a means for representatives from the arts and cultural community to make recommendations to Council about the activation of the precinct based on their subject matter expertise.

The BPAC has met on three occasions and has had influence in the development of the 10 year Bunjil Place Business Plan. Through the 10 year Business Plan it was recommended that this committee be dissolved and reshaped utilising the membership in providing expertise on a consulting basis as needed.

Background

Council has an existing high performing Arts and Cultural Advisory Committee (ACAC). This committee meets and provides recommendations to Council and is a strong advocate for local arts and more broadly.

The Bunjil Place Precinct Advisory Committee was made up of a range of industry experts with the primary role to:

- To provide independent feedback to Council on matters pertaining to the strategic direction of Bunjil Place.
- To provide high level industry expertise to review, test and validate the strategic programming direction of Bunjil Place.
- To establish and maintain state-wide networks across the industry relating to the operations of Bunjil Place.
- To bring insight into contemporary state and national industry best practice relevant to the scope of operations at Bunjil Place.
- To ensure that strategic programming provides appropriate consideration for the financial performance of the precinct.

There have been three meetings held that have had robust industry discussion. Following on from the collaboration and development of the 10 Year Business Plan, the focus for the future is on the requirement for establishing the Bunjil Place Arts Trust. Following the development of the 10 year Business Plan it was recommended that this committee be dissolved and reshaped into providing expertise on a consulting basis as needed.

Officer Direct or Indirect Interest

No Council officers involved in the preparation of this report have a direct or indirect interest in matters for consideration.

Conclusion

It has been recommended through the 10 Year Business Plan that the Advisory Committee be dissolved and that the external Committee Members maintain a connection with Bunjil Place and provide advice, mentoring and consulting when needed.

Attachments

Nil

Recommendation

1. **That the Bunjil Place Precinct Advisory Committee be dissolved.**
2. **That a letter be written to all Committee Members to thank them for their contribution.**

8. CONSIDERATION OF REPORTS OF COMMITTEES

COMMITTEE MEETING	DATE OF COMMITTEE MEETING
Casey Neighbourhood Watch Incorporated Minutes Summary for Casey City Council	11 September 2019

8.1. CASEY NEIGHBOURHOOD WATCH INCORPORATED MINUTES SUMMARY FOR CASEY CITY COUNCIL

That the Minutes of the Casey Neighbourhood Watch Incorporated Summary for Casey City Council Meeting held on 11 September 2019 be confirmed.

Casey Neighbourhood Watch Incorporated Minutes Summary for Casey City Council
From Meeting held 11 September 2019

- Ambrosia, Clarinda Pk, Casiana Grove, Alarah residents/community asked about having CCTV installed in area as they are keen for it in the area.
- LAC Inspector Don Brown reported coordination among everyone (schools, Council, Victorian Police, etc) went very well in regards to the Casey Stadium bomb event. If the evaluated this as an exercise, management and organization among everyone went well and would like to congratulation them.
- Victorian Police are looking at various ways to engage youth in the LGA. Also, they are working closely with Westfield and other businesses to support them in various ways in regards to reports the public response orders around the LGA.
- CFA have reported recommending all bedrooms have smoke alarms and not just in hallways. Also, burning off time has narrowed due to the warmer weather.

Regards

Jo Ann Fitzgerald
Secretary & Treasurer Neighbourhood Watch Casey Inc.

8.2. ASSEMBLY OF COUNCILLORS

RECORD OF ASSEMBLIES OF COUNCILLORS					
ASSEMBLY DETAILS	**COUNCILLOR ATTENDEES**	**OFFICER ATTENDEES**	**OTHERS PRESENT**	**MATTERS CONSIDERED**	**CONFLICT OF INTEREST DISCLOSURES**
1/10/2019 Pre-Council Meeting	Cr Ablett Cr Crestani Cr Flannery Cr Serey Cr Stapledon	Glenn Patterson Jen Bednar Sheena Frost Duncan Turner Gavin Wilson Rhys Matulis Kate Sieh		• Officers Reports • Notices of Motion • Urgent Business • Suspension of Local	Nil
8/10/2019 - Council Forum	Cr Crestani Cr Flannery Cr Gilic Cr Serey Cr Smith Cr Stapledon	Glenn Patterson Jen Bednar Sheena Frost Duncan Turner Steve Coldham Juanita Haisman Gavin Wilson Rhys Matulis	Paul Hamilton Keri New Alistair Noble Kathryn Serilis Syd Wynen Collette McMahon Callum Pattie Bernard Rohan Rosanne Cregan	• Major Roads Project Victoria • Former Civic Centre Site • Bunjil Place Business Plan • Endeavour Ministries (Andrew's Centre) • Draft Council Agenda • SEM & Council Growth	Nil

9. NOTICES OF MOTION

Nil

10. PETITIONS

11. REPORTS BY COUNCIL DELEGATES

Name of Organisation	Next meeting	Delegate/s	Alternate Delegate/s
Access and Inclusion Advisory Committee	Monday 11 November	Cr Crestani Cr Gilic Cr Smith Cr Stapledon	
Arts and Cultural Advisory Committee	Monday 9 December	Cr Smith Cr Stapledon	
Audit & Ethics Committee	Thursday 12 December	Cr Jackson Cr Flannery	
Bunjil Place Precinct Advisory Committee	TBA	Cr Smith Cr Stapledon	
Casey Australia Day Awards Community Selection Panel	Friday 15 November	Cr Stapledon	Cr Crestani Cr Jackson
Casey Cardinia Foundation	TBA		
Casey Cardinia Library Corporation	Wednesday 23 October Wednesday 27 November	Cr Smith Cr Rosario	Cr Crestani
Casey Cardinia Local History Reference Group		Cr Flannery	Cr Stapledon
Casey Cardinia Visitor Economy Inc. Committee	Wednesday 23 October Wednesday 27 November	Cr Stapledon	Cr Crestani
Casey Football (Soccer) Reference Advisory Committee		Cr Crestani Cr Gilic Cr Rowe Cr Stapledon	

Casey Fields Steering Committee	Monday 18 November	Cr Ablett Cr Crestani Cr Rowe Cr Stapledon	

Name of Organisation	Next meeting	Delegate/s	Alternate Delegate/s
Casey Multifaith Network	Thursday 17 October Thursday 21 November	Cr Rosario Cr Stapledon	
Casey Scorpions Board Meeting	TBA		
Casey Volunteer Awards Community Selection Panel	TBA	Cr Stapledon	Cr Crestani Cr Jackson
Community Safety Advisory Committee	TBA	Cr Crestani Cr Gilic Cr Rosario Cr Serey	
Conservation Advisory Committee	Wednesday 6 November Wednesday 4 December	Cr Ablett Cr Rosario	
Cranbourne Community Theatre Management Committee	TBA	Cr Smith Cr Stapledon	
Doveton Show Committee	TBA	Cr Rosario Cr Smith	
Inter Council Aboriginal Consultative Committee	TBA	Cr Crestani Cr Flannery	
John Pandazopoulos Hall Committee of Management	TBA	Cr Rosario Cr Smith	
Lynbrook Hotel Community Contributions Fund Assessment Panel	TBA	Cr Rosario Cr Smith	

Metropolitan Waste and Resource Recovery Local Government Forum		Cr Stapledon	
Metropolitan Transport Forum		Cr Stapledon	Cr Rowe

Name of Organisation	Next meeting	Delegate/s	Alternate Delegate/s
	Wednesday 6 November Wednesday 4 December		
Municipal Association of Victoria	Friday 18 October	Cr Stapledon	Cr Jackson
Neighbourhood Watch	TBA	Cr Rosario	
Powerplant Strategy Forum	TBA	Cr Aziz	
Smart Cities Advisory Committee	Monday 25 November	Cr Aziz Cr Jackson Cr Rowe	
Westernport Biosphere Committee	TBA	Cr Rosario	
Victorian Local Government Association	TBA	Cr Stapledon	

Any Councillors authorised by Council to attend conferences or meetings.

12. URGENT BUSINESS

13. CLOSED COUNCIL

Pursuant to Section 77(2)(C) of the Local Government Act 1989 (the Act), the Chief Executive Officer has determined that the reports listed below, and their attachments are confidential in accordance with Section 89(2) of the Act for the reasons specified.