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**Special Council Meeting  
Thursday 10 November 2016  
Notice and Agenda of Meeting  
to be held in the Council Chamber,  
Magid Drive, Narre Warren**

**Commencing at 6.00 p.m.**

**Vision for the future**

**To be the city of choice to live, work  
and raise a family.**

**Chairperson:**

**Members:**

*Councillor Geoff Ablett  
Councillor Sam Aziz  
Councillor Steve Beardon  
Councillor Rosalie Crestani  
Councillor Rex Flannery  
Councillor Milla Gilic  
Councillor Timothy Jackson  
Councillor Damien Rosario  
Councillor Susan Serey  
Councillor Wayne Smith BJ, JP  
Councillor Amanda Stapledon*

**Chief Executive Officer:** *Mike Tyler*

# Oath of Office

Section 63 of the Local Government Act 1989 requires that prior to acting as a Councillor; a Councillor must take an Oath of Office.

The oath must be made before the Chief Executive Officer and will be undertaken before commencement of the meeting.

Councillors' term of office continues until 6.00am on Election Day in 2020.

## ORDER OF BUSINESS

### 1. Election of Temporary Chairperson

A temporary Chairperson will be appointed to chair the Meeting pending the election of the Mayor. The Chief Executive Officer will call for nominations.

### 2. Reading of the Prayer and Faith Message

### 3. Statement of Acknowledgement

### 4. Apologies

### 5. Declarations of Conflicts of Interest and Personal Interests

Declaration by Councillors of any Conflict of Interest or Personal Interests pursuant to Sections 79 and 79B of the Local Government Act 1989 (the Act) in any items on the Notice Paper. (Note that Section 79(2)(a)(i) of the Act requires Councillors to disclose the nature of a Conflict of Interest or a Personal Interest immediately before the relevant consideration or discussion). Section 79B also requires that the Councillor declaring a Personal Interest must seek consent from Council to be exempt from voting on the item.

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10 November 2016

**ITEM 6.1**

## **DETERMINATION OF COUNCILLOR'S ALLOWANCE**

Holly de Kretser

Council Plan Reference: 5.5

**Purpose of Report: To determine Councillors' Allowances and the Frequency of Payment**

### **Background**

Section 74A of the *Local Government Act 1989* (the Act) provides that Council must pay to each Councillor an allowance unless an individual Councillor chooses not to receive it.

The allowance paid must be as specified in the most recent Governor-in-Council order, which was issued on 18 November 2015. From 1 December 2015, the allowance for Casey was \$28,907 plus an amount of 9.5% which may be paid into superannuation or as otherwise specified by individual Councillors. The allowance must be the same for each Councillor.

Section 74(1) of the Act requires that within 6 months of the Council elections or by next 30 June, Council must review and determine the level of the Councillor (and Mayoral) allowance. Until the public consultation is concluded, it is appropriate to set allowances at the maximum level. Local Government Victoria has also advised that an amount of 9.5% should be paid into superannuation or as specified by individual Councillors.

The Council should specify how often the allowance is to be paid. The allowance is currently paid monthly, in advance, which is the maximum allowable. It is payable from the date a Councillor takes the oath of office.

### **Officer Direct or Indirect Interest**

No Council officers involved in the preparation of this report have a direct or indirect interest in matters for consideration.

### **Recommendation**

1. That Council notes that Councillor Allowances must be reviewed by 30 June 2017 by a public consultation process pursuant to Section 74(1) of the Local Government Act 1989.
2. That the allowances for Councillors of \$28,907 per annum plus an amount of 9.5% be payable pro rata in equal instalments on the first day of the month from November 2016 to June 2017 inclusive.



10 November 2016

**ITEM 6.2**

## **DETERMINATION OF MAYORAL ALLOWANCE**

Holly de Kretser

Council Plan Reference: 5.5

**Purpose of Report: To determine the Mayor's Allowance and Frequency of Payment**

### **Background**

Section 74A of the *Local Government Act* 1989 (the Act) provides that Council must pay to each Mayor an allowance unless an individual Mayor chooses not to receive it.

The allowance paid must be as specified in the most recent Governor-in- Council order, which was on 18 November 2015. From 1 December 2015, the Mayoral allowance for Casey was \$92,333 plus an amount of 9.5% which may be paid into superannuation or as otherwise specified by the Mayor.

Section 74(1) of the Act requires that within 6 months of the Council elections or by next 30 June, Council must review and determine the level of the Councillor (and Mayoral) allowance. Until the public consultation is concluded, it is appropriate to set allowances at the new maximum level. Local Government Victoria has also advised that an amount of 9.5% should be paid into superannuation or as specified by the Mayor.

The Council should specify how often the allowance is to be paid. The allowance is currently paid monthly, in advance, which is the maximum allowable. It is payable from the date a Councillor is elected Mayor.

The Mayor does not receive a Councillor Allowance.

### **Officer Direct or Indirect Interest**

No Council officers involved in the preparation of this report have a direct or indirect interest in matters for consideration.

### **Recommendation**

- 1. That Council note that Mayoral Allowance must be reviewed by 30 June 2017 by a public consultation process pursuant to Section 74(1) of the Local Government Act 1989.**
- 2. That the Mayoral allowance of \$92,333 per annum plus an amount of 9.5% be payable pro rata in equal instalments on the first day of the month from November 2016 to June 2017 inclusive.**



10 November 2016

**ITEM 6.3**

## **MAYORAL TERM OF OFFICE**

Holly de Kretser

Council Plan Reference: 5.5

**Purpose of Report:** To determine the term of office for the Mayor

### **Background**

The Local Government Act 1989 (Section 71(2)) allows for a two year term of office for the Mayor.

If the Council wishes to elect the Mayor for a two year term, it must resolve firstly on this matter, prior to actually electing a Councillor as the Mayor.

### **Recommendation**

**That pursuant to section 71(2) of the Local Government Act 1989, Council resolves to elect a Mayor for a term of \_\_\_\_\_ year/s, to hold office until the next Special Council Meeting to elect the Mayor.**



<b>ELECTION OF MAYOR</b> Holly de Kretser	<b>ITEM 6.4</b> Council Plan Reference: 5.5
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**Purpose of Report:** To elect the Mayor of the City of Casey

**Background**

Section 71(1) of the Local Government Act 1989 provides that Councillors must elect a Councillor to be Mayor of the Council.

Section 71(3) provides for the Mayor to be elected after the fourth Saturday in October but not later than 30 November in each year.

Section 72(3) states that “any Councillor is eligible for election or re-election to the office of Mayor”.

**Election Procedure**

Clause 15.2 of Council’s Meeting Procedures Local Law provides for the Chairperson to request nominations for the position of Mayor.

All nominations are required to have a mover and seconder.

The Local Law provides that if there is more than one candidate for Mayor, a vote will be taken with the Chairperson requesting a show of hands in turn for each candidate.

If no candidate has a majority, the candidate with the least number is eliminated and a further vote taken.

In the event of a tied vote, for the final two candidates, Section 90(2) of the Local Government Act provides for the matter to be determined by lot. In this case, the administrative procedure adopted will be to draw a name by lot and that name shall be an eliminated candidate

<b>Recommendation</b>
<b>That Councillor _____ be elected Mayor of the City of Casey for 2016-2017.</b>



10 November 2016

**ITEM 6.5**

## **ELECTION OF DEPUTY MAYOR**

Holly de Kretser

Council Plan Reference: 5.5

**Purpose of Report:** To elect the Deputy Mayor of the City of Casey

### **Background**

Council's Deputy Mayor Position Policy, adopted on 21 July 2015 describes the duties and functions of the Deputy Mayor and allows for one or two Councillors to be elected as Deputy Mayor.

Where the immediate past Mayor is a sitting Councillor, that Councillor may nominate to be the Deputy Mayor for the period of one year.

The Deputy Mayor/s do not receive any additional allowance.

### **Recommendation**

**That Councillor \_\_\_\_\_ and Councillor \_\_\_\_\_ be elected Deputy Mayor/s of the City of Casey for 2016-2017 to hold office until the Special Council Meeting to elect the Mayor.**





10 November 2016

**ITEM 6.6**

## **APPOINTMENT OF COUNCILLORS TO SPECIAL COMMITTEES**

Holly de Kretser

Council Plan Reference:5.5

**Purpose of Report: To appoint Councillors to a Special Committee**

### **Background**

A Special Committee is able to make decisions without referral to Council, within specified limits. This is known as delegated power.

Council has established one Special Committee the Planning Committee.

Council is able to appoint a Chairperson for a Special Committee composed solely of Councillors (Section 87(2) of the Local Government Act 1989).

#### **(a) Planning Committee**

##### **Details**

Number of Delegates to be appointed by Council:

All Councillors

Previous Delegates:

All Councillors

Previous Alternate Delegate:

N/A

Date Appointed:

7 November 2012

Term of Appointment:

Term of Council

Meeting Details:

Meets on the 2nd Tuesday of the month at 6:30p.m. in the Council Chamber.

Other Information:

The Planning Committee has been established Special Committee under Section 86 of the Local Government Act 1989 and Section 188 of the Planning and Environment Act 1987.

The Committee comprises all Councillors and has the power to determine on Planning Applications and issues. The Committee regulates its own procedures within the procedures laid down in the Local Government Act 1989 and Council's Meeting Procedures Local Law.

### **Recommendation**

- 1. That pursuant to Section 86 of the Local Government Act 1989, (the Act) all Councillors be appointed to the Planning Committee.**
- 2. That pursuant to Section 87 of the Act, Councillor \_\_\_\_\_ be appointed Chairperson of the Planning Committee to hold office for 2016 - 2017.**

# Officers' Reports



10 November 2016

**ITEM 6.7**

## **APPOINTMENT OF COUNCILLORS AUDIT & ETHICS COMMITTEE**

Sheena Frost

Council Plan Reference:5.5

**Purpose of Report: To appoint Councillors to the Audit & Ethics Committee**

### **Background**

Council has an Advisory Committee which requires the appointment of Councillors.

### **Audit & Ethics Committee Details**

Number of Delegates to be appointed  
by Council:

2

Previous Delegates:

Mayor of the Day and Cr Rowe

Previous Alternate Delegate:

Cr Morland

Date Appointed:

26 October 2015

Term of Appointment:

Review at annual Special Council Meeting to elect the Mayor

Meeting Details:

Meets six times per year.

Other Information

The establishment of an Audit Committee is specified in Section 139 of the Local Government Act 1989. A Chairperson is elected by the Committee and three external representatives are also members. The appointment of external members shall be for a period of 3 years

### **Recommendation**

**That pursuant to Section 86 of the Local Government Act 1989, Council appoint the Mayor of the Day and Councillor \_\_\_\_\_ as members of the Audit & Ethics Committee, and Cr \_\_\_\_\_ as alternate delegate, pursuant to Section 139 of the Local Government Act 1989.**



10 November 2016

**ITEM 6.8**

## **GENERAL PURPOSES ADVISORY COMMITTEES REVIEW**

Holly de Kretser

Council Plan Reference:5.5

**Purpose of Report:** To review the General Purposes Advisory Committee

### **Background**

Historically the General Purposes Advisory Committee has been used as a platform for individuals and organisations to present to Councillors.

As an advisory committee the General Purposes Committee has no authority to commit monetary funds or to make decisions binding of Council. Held in a formal meeting environment, presenters are invited by Council resolution. The formality of the setting may create a false expectation amongst presenters about the extent of the committee's authority.

Councillor attendance at General Purposes Committee Meetings is also significantly lower than attendance at Council Meetings. An average of 7 out of 11 Councillors has attended GP meetings over the past two years. Due to its formal meeting status, full staffing is required for each meeting.

The City of Casey has markedly changed its approach to community engagement and through strategic community engagement programs such as Casey Next, there is greater understanding of the needs and expectations of individuals and community groups. As the General Purposes Committee can only hear three presentations per month it is also not a timely method to respond to issues the community may wish to raise with Councillors.

### **Recommendation**

It is recommended that the General Purposes Committee cease, and instead officers will arrange meetings with community groups and individuals as requested by councillors, which would be available to all interested councillors to attend.

#### **Recommendation**

- 1. That the General Purposes Committee ceases.**
- 2. That Officers work with Council to establish a forum for community presentations.**



10 November 2016

## ACCESS AND INCLUSION ADVISORY COMMITTEE

**ITEM 6.9**

Jo Smale

Council Plan Reference:5.5

**Purpose of Report: To appoint Councillors to the Access and Inclusion Advisory Committee**

### Details

Number of Delegates to be appointed by Council:

2

Previous Delegate:

Cr Kaplon and Cr Morland

Previous Alternate Delegate:

Cr Ablett

Date Appointed:

26 October 2015

Term of Appointment:

Review at annual Special Council Meeting to elect the Mayor.

Meeting Details:

Meets every second month, 6.30pm – 8.00pm. Last meeting for 2016 will be held on 14 December. Meeting dates for 2017 are 15 February, 19 April, 21 June, 16 August, 18 October, and 13 December.

Other Information:

Councillor appointed to chair the Committee. There are 16 community representatives. The Committee provides strategic advice on the development and implementation of relevant policies, strategies and action plans as they relate to diversity access and inclusion.

### Recommendation

**That Councillor \_\_\_\_ be appointed as delegate and Councillor \_\_\_\_ be appointed as alternate delegate to the Access and Inclusion Advisory Committee.**

# Officers' Reports



10 November 2016

## ARTS AND CULTURAL ADVISORY COMMITTEE

**ITEM 6.10**

Colette McMahon

Council Plan Reference:5.5

**Purpose of Report:** To appoint Councillors to the Arts and Cultural Advisory Committee

### Details

Number of Delegates to be appointed by Council:

1

Previous Delegate:

Cr Smith

Previous Alternate Delegate:

Cr Berkelmans

Date Appointed:

26 October 2015

Term of Appointment:

Review at annual Special Council Meeting to elect the Mayor.

Meeting Details:

Meetings are held bi-monthly on second Monday of each month from 5.30pm to 7.30pm. Meeting dates for 2017 are 30 January, 27 March, 22 May, 17 July, 11 September and 13 November.

Other Information:

Cr Smith is Chairperson of the Group. Eight community representatives are also members of the Committee.

Chair of the Arts & Cultural Advisory Committee will also chair the Factory User Representative Group

### Recommendation

**That Councillor \_\_\_\_ be appointed as delegate and Councillor \_\_\_\_ be appointed as alternate delegate to the Arts and Cultural Advisory Committee.**

# Officers' Reports



10 November 2016

**ITEM 6.11**

## **CASEY CARDINIA TOURISM ADVISORY COMMITTEE**

David Wilkinson

Council Plan Reference:5.5

**Purpose of Report:** To appoint Councillors to the Casey Cardinia Tourism Advisory Committee

### **Details**

Number of Delegates to be appointed by Council:	1
Previous Delegate:	Cr Mick Morland
Previous Alternate Delegate:	Cr Stapledon
Date Appointed:	26 October 2015
Term of Appointment:	Review at annual Special Council Meeting to elect the Mayor.
Meeting Details:	TBA

### **Recommendation**

**That Councillor \_\_\_\_ be appointed as delegate and Councillor \_\_\_\_ be appointed as alternate delegate to the Casey Cardinia Tourism Advisory Committee.**



10 November 2016

## CASEY AUSTRALIA DAY AWARDS SELECTION ADVISORY PANEL

ITEM 6.12

James Rouse

Council Plan Reference:5.5

**Purpose of Report:** To appoint Councillors to the Casey Australia Day Awards Community Selection Panel

### Details

Number of Delegates to be appointed by Council:

1

Previous Delegate:

Mayor of the Day

Previous Alternate Delegate:

Cr Smith

Date Appointed:

26 October 2015

Term of Appointment:

Review at annual Special Council Meeting to elect the Mayor.

Meeting Details:

The Casey Australia Day Awards Community Selection Panel will meet at 6.00pm on Monday 12 December 2016 for Individual Award categories and Thursday 5 January 2017 for Community Event/Activity categories.

Other Information:

The Mayor chairs a Community Selection Panel to assess and recommend recipients of Casey Australia Day Awards that are then approved by Council and announced on Australia Day each year.

### Recommendation

**That the Mayor be appointed as delegate to the Casey Australia Day Awards Community Selection Panel, and Councillor \_\_\_ as an alternate delegate in the Mayor's absence.**

# Officers' Reports



10 November 2016

**ITEM 6.13**

## **CASEY ECONOMIC DEVELOPMENT PARTNERSHIP**

David Wilkinson

Council Plan Reference:5.5

**Purpose of Report: To appoint Councillors to the Casey Economic Development Partnership**

### **Details**

Number of Delegates to be appointed by Council:	3
Previous Delegate:	Cr Aziz, Cr Kaplon, Cr Ablett, Cr Rowe
Previous Alternate Delegate:	Cr Rosario
Date Appointed:	26 October 2015
Term of Appointment:	Review at annual Special Council Meeting to elect the Mayor.
Meeting Details:	To be advised

### **Recommendation**

**That Councillor \_\_\_ and Councillor \_\_\_ be appointed as delegates and Councillor \_\_\_ be appointed as alternate delegate to the Casey Economic Development Partnership.**





10 November 2016

**ITEM 6.14**

## **CASEY EQUESTRIAN REFERENCE COMMITTEE**

Nicola Ward

Council Plan Reference:5.5

**Purpose of Report: To appoint Councillors to the Casey Equestrian Reference Committee**

### **Details**

Number of Delegates to be appointed by Council:

2

Previous Delegate:

Cr Berkelmans and Cr Stapledon

Previous Alternate Delegate:

Cr Ablett

Date Appointed:

26 October 2015

Term of Appointment:

Review at annual Special Council Meeting to elect the Mayor.

Meeting Details:

Meetings are held quarterly, usually at the Council Offices

Other Information:

Community representatives on the Committee are as follows:

Gayle Joyce, Jane Mitchell, Deborah Lovett Lynda Hayes, Rachel Lovett, Lisa Halls, Kaye Cray, Jill Shannon and Anita Bezuch.

One of the Council's representatives acts as Chairperson for the Committee.

### **Recommendation**

**That Councillor \_\_\_ and Councillor \_\_\_ be appointed as delegates and Councillor \_\_\_ be appointed as alternate delegate to the Casey Equestrian Reference Committee.**



10 November 2016

## CASEY FIELDS STEERING COMMITTEE

James Rouse

**ITEM 6.15**

Council Plan Reference:5.5

**Purpose of Report: To appoint Councillors to the Casey Fields Steering Committee**

### Details

Number of Delegates to be appointed by Council:

4

Previous Delegate:

Cr Aziz, Cr Ablett, Cr Kaplon  
and Cr Rowe

Alternate Delegate:

Cr Rosario

Date Appointed:

26 October 2015

Term of Appointment:

Review at annual Special Council Meeting to elect the Mayor.

Meeting Details:

This committee meets quarterly

Other information:

Membership is drawn from public authorities and local and regional sporting groups. The Chief Executive Officer, Directors and relevant Council Officers are also members.

### Recommendation

**That the Mayor of the Day, Councillor \_\_\_\_, Councillor \_\_\_\_, and Councillor \_\_\_\_ be appointed as delegates and Councillor \_\_\_\_ be appointed as alternate delegate to the Casey Fields Steering Committee.**

# Officers' Reports



10 November 2016

**ITEM 6.16**

## **CASEY VOLUNTEER AWARDS ADVISORY COMMITTEE**

James Rouse

Council Plan Reference:5.5

**Purpose of Report:** To appoint Councillors to the Casey Volunteer Awards Community Selection Panel

### **Details**

Number of Delegates to be appointed by Council: 1

Previous Delegate: Cr Berkelmans

Previous Alternate Delegate: Cr Stapledon

Date Appointed: 26 October 2015

Term of Appointment: Review at annual Special Council Meeting to elect the Mayor.

Meeting Details: Panel meeting dates for 2017 to be confirmed.

Other Information: Councillor chairs a Community Selection Panel to assess and recommend recipients of Casey Volunteer Awards that are considered by Council and announced in conjunction with National Volunteer Week in May each year.

### **Recommendation**

**That Councillor \_\_\_\_ be appointed as delegate and Councillor \_\_\_\_ be appointed as alternate delegate to the Casey Volunteer Awards Community Selection Panel.**



10 November 2016

## CRANBOURNE GP RUN ADVISORY COMMITTEE

**ITEM 6.17**

James Rouse

Council Plan Reference:5.5

**Purpose of Report:** To appoint Councillors to the Cranbourne GP Run Advisory Committee

### Details

Number of Delegates to be appointed by Council:	1
Previous Delegate:	Cr Smith, Cr Rowe and Cr Stapledon
Previous Alternate Delegate:	Nil
Date Appointed:	26 October 2015
Term of Appointment:	Review at annual Special Council Meeting to elect the Mayor.
Meeting Details:	Panel meeting dates for 2017 to be confirmed.
Other Information:	Meetings will be scheduled in June 2017. There will be one pre meeting event in September and one post event meeting in October on a Thursday evening.

### Recommendation

**That Councillor \_\_\_\_ be appointed as delegate and Councillor \_\_\_\_ be appointed as alternate delegate to the Cranbourne GP Run Advisory Committee.**



10 November 2016

**ITEM 6.18**

## CONSERVATION ADVISORY COMMITTEE

Nicola Ward

Council Plan Reference:5.5

**Purpose of Report:** To appoint Councillors to the Conservation Advisory Committee

### Details

Number of Delegates to be appointed by Council:	Up to 4
Previous Delegate:	Cr Kaplon, Cr Morland, Cr Rosario and Cr Crestani
Previous Alternate Delegate:	Nil
Date Appointed:	26 October 2015
Term of Appointment:	Review at annual Special Council Meeting to elect the Mayor.
Meeting details:	Meeting on the first Wednesday of every month from 7pm – 9pm (except January 2017).

### Recommendation

**That Councillor \_\_\_\_, Councillor \_\_\_\_, Councillor \_\_\_\_ and Councillor \_\_\_\_ be appointed as delegates to the Conservation Advisory Committee.**



10 November 2016

**ITEM 6.19**

## **CEO ANNUAL PERFORMANCE REVIEW SUB COMMITTEE**

Sheena Frost

Council Plan Reference:5.5

**Purpose of Report: To appoint Councillors to the CEO Annual Performance Review Sub Committee**

### **Details**

Number of Delegates to be appointed by Council:	4
Previous Delegate:	Cr Morland, Cr Berkelmans, Cr Aziz and Cr Rosario
Previous Alternate Delegate:	Nil
Date Appointed:	26 October 2015
Term of Appointment:	Review at annual Special Council Meeting to elect the Mayor.
Meeting Details:	Meetings are held quarterly. Future meeting dates to be advised.
Other Information:	The sub-committee assesses the CEO performance against the performance criteria and establishes new performance criteria, reviews CEO remuneration and reports back to Council by making recommendations (in camera) to Council about the level of remuneration and new performance criteria.

### **Recommendation**

**That the Mayor of the Day, Cr \_\_\_\_\_ and Deputy Mayor, Cr \_\_\_\_\_, Councillor \_\_\_\_\_ and Councillor \_\_\_\_\_ be appointed as delegates to the CEO Annual Performance Review Sub Committee.**



10 November 2016

**ITEM 6.20**

## **HAMPTON PARK TOWN STRUCTURE PLAN STEERING COMMITTEE**

Nicola Ward

Council Plan Reference:5.5

**Purpose of Report:** To appoint Councillors to the Hampton Park Town centre Structure Plan Steering Committee

### **Details**

Number of Delegates to be appointed by Council: 3

Previous Delegate: Cr Rosario and Cr Smith

Previous Alternate Delegate: Nil

Date Appointed: 26 October 2015

Term of Appointment: Review at annual Special Council Meeting to elect the Mayor.

Meeting Details: TBA

### **Recommendation**

**That Councillor \_\_\_ and Councillor \_\_\_\_\_ be appointed as delegates to the Hampton Park Town centre Structure Plan Steering Committee.**



10 November 2016

**ITEM 6.21**

## **MAYORAL CHARITY CONCERT ADVISORY COMMITTEE**

Holly de Kretser

Council Plan Reference:5.5

**Purpose of Report: To appoint Councillors to the Mayoral Charity Concert Advisory Committee**

### **Details**

Number of Delegates to be appointed by Council:

1

Previous Delegate:

Cr Berkelmans, Cr Smith and Cr Serey

Previous Alternate Delegate:

Nil

Date Appointed:

26 October 2015

Term of Appointment:

Review at annual Special Council Meeting to elect the Mayor.

Meeting Details:

To be advised.

Other Information:

It is recommended that the need for this Committee or otherwise be considered in consultation with the new Mayor.

### **Recommendation**

**That Councillor \_\_\_ be appointed as delegate to the Mayoral Charity Concert Advisory Committee.**



# Officers' Reports



10 November 2016

**ITEM 6.22**

**MUNICIPAL ASSOCIATION OF VICTORIA**

Holly de Kretser

Council Plan Reference:5.5

**Purpose of Report: To appoint Councillors to the Municipal Association of Victoria**

## Details

Number of Delegates to be appointed by Council:

1

Previous Delegate:

Cr Morland

Previous Alternate Delegate:

Cr Stapledon

Date Appointed:

26 October 2015

Term of Appointment:

Review at annual Special Council Meeting to elect the Mayor.

Meeting Details:

The State Council meets twice a year in May and October.

Other Information:

The Municipal Association of Victoria is the peak representative and advocacy body for Victoria's 79 councils.

## Recommendation

**That Councillor \_\_\_\_ be appointed as delegate and Councillor \_\_\_\_ be appointed as alternate delegate to the Municipal Association of Victoria.**

# Officers' Reports



10 November 2016

## CASEY CARDINIA LIBRARY CORPORATION

Colette McMahon

**ITEM 6.23**

Council Plan Reference:5.5

**Purpose of Report:** To appoint Councillors to the Casey Cardinia Library Corporation.

### Details

Number of Delegates to be appointed by Council:	2
Previous Delegates:	Cr Smith and Cr Rosario
Previous Alternate Delegate:	Cr Serey
Date Appointed:	26 October 2015
Term of Appointment: to elect the Mayor.	Review at annual Special Council Meeting
Meeting Details:	Meetings held every two months or as needed between Casey and Cardinia Councils commencing at 5:30 pm.
Other Information:	In addition to Casey's two Councillors, the Board comprises: <ul style="list-style-type: none"><li>• Two officers appointed by the City of Casey</li><li>• One Councillor appointed by the Shire of Cardinia</li><li>• One officer appointed by the Shire of Cardinia</li></ul>

The Chairperson will be appointed at the first meeting of the Board in 2017.

### Recommendation

**That Councillor \_\_\_ and Councillor \_\_\_ be appointed as delegates, and Councillor \_\_\_ be appointed as alternate delegate to the Casey Cardinia Library Corporation.**

# Officers' Reports



10 November 2016

## CASEY CARDINIA LOCAL HISTORY REFERENCE GROUP

ITEM 6.24

Colette McMahon

Council Plan Reference:5.5

**Purpose of Report:** To appoint Councillors to the Casey Cardinia Local History Reference Group

### Details

Number of Delegates to be appointed by Council:

1

Previous Delegate:

Cr Stapledon

Previous Alternate Delegate:

Cr Serey

Date Appointed:

26 October 2015

Term of Appointment:

Review at annual Special Council Meeting to elect the Mayor.

Meeting Details:

Convened by Casey Cardinia Library Corporation. Meetings are held every three months at venues across Casey and Cardinia. The meetings provide an opportunity in the Casey/Cardinia region to network local history. Meeting dates for 2017 to be advised.

### Recommendation

**That Councillor \_\_\_\_ be appointed as delegate and Councillor \_\_\_\_ be appointed as alternate delegate to the Casey Cardinia Local History Reference Group.**



10 November 2016

**ITEM 6.25**

**INTER COUNCIL ABORIGINAL CONSULTATIVE COMMITTEE**

Jo Smale

Council Plan Reference:5.5

**Purpose of Report: To appoint Councillors to the Inter Council Aboriginal Consultative Committee**

## Details

Number of Delegates to be appointed by Council:	1
Previous Delegate:	Cr Morland
Previous Alternate Delegate:	Cr Rosario
Date Appointed:	26 October 2015
Term of Appointment:	Review at annual Special Council Meeting to elect the Mayor.
Meeting Details:	ICACC Local Government Liaison Group Meetings are held quarterly. Meeting dates are yet to be determined.
Other Information:	ICACC has four ICACC Local Government Liaison Group Meetings each year involving delegated Councillors from the five member councils, Council officers and Aboriginal community representatives. ICACC is Co-chaired by an Aboriginal Representative and a Local Government Councillor. The Member Councils are the Cities of Casey, Greater Dandenong, Mornington Peninsula, Kingston and Bass Coast Shire.

## Recommendation

**That Councillor \_\_\_\_ be appointed as delegate and Councillor \_\_\_\_ be appointed as alternate delegate to the Inter Council Aboriginal Consultative Committee.**



10 November 2016

**ITEM 6.26**  
**METROPOLITAN WASTE AND RESOURCE RECOVERY LOCAL GOVERNMENT FORUM**  
Michael Jansen Council Plan Reference:5.5

**Purpose of Report:** To appoint a Councillor to the Metropolitan Waste and Resource Recovery Local Government Forum.

## Details

Number of Delegates to be appointed by Council:	1
Previous Delegate:	Cr Stapledon
Previous Alternate Delegate:	Cr Morland
Date Appointed:	26 October 2015
Term of Appointment:	Review at annual Special Council Meeting to elect the Mayor.
Meeting Details:	The Metropolitan Waste and Resource Recovery Local Government Forum meets bimonthly, starting in February, on the second Thursday of the month.

## Recommendation

**That Councillor \_\_\_ be appointed as delegate and Councillor \_\_\_ be appointed as alternate delegate to the Metropolitan Waste and Resource Recovery Local Government Forum.**

# Officers' Reports



10 November 2016

**ITEM 6.27**

## **METROPOLITAN TRANSPORT FORUM**

Paul Hamilton

Council Plan Reference:5.5

**Purpose of Report:** To appoint a Councillor to the Metropolitan Transport Forum

### **Details**

Number of Delegates to be appointed by Council:

1

Previous Delegate:

Cr Stapledon

Previous Alternate Delegate:

Cr Serey

Date Appointed:

26 October 2015

Term of Appointment:

Review at annual Special Council Meeting to elect the Mayor.

Meeting Details:

Meetings are held on the first Wednesday of the month, commencing 6.15pm at the Melbourne Town Hall.

Other Information:

Officer Delegate - Strategic Advisor Transport

### **Recommendation**

**That Councillor \_\_\_\_ be appointed as delegate and Councillor \_\_\_\_ be appointed as alternate delegate to the Metropolitan Transport Forum.**

# Officers' Reports



10 November 2016

## CASEY RADIO

Sheena Frost

**ITEM 6.28**

Council Plan Reference:5.5

**Purpose of Report: To appoint Councillors to the Board of Casey Radio.**

### Details

Number of Delegates to be appointed by Council:

2

Previous Delegates:

Cr Smith and Cr Stapledon

Previous Alternate Delegate:

Cr Berkelmans

Date Appointed:

26 October 2015

Term of Appointment:

Review at annual Special Council Meeting to elect the Mayor.

Meeting Details:

Meetings are held quarterly.

### Recommendation

**That the Mayor of the Day and Councillor \_\_\_ be appointed as delegates and Councillor be appointed as alternate delegate to the Board of Casey Radio.**

# Officers' Reports



10 November 2016

**ITEM 6.29**

## **CASEY MULTIFAITH NETWORK**

Jo Smale

Council Plan Reference:5.5

**Purpose of Report: To appoint Councillors to the Casey Multi-faith Network Committee.**

### **Details**

Number of Delegates to be appointed by Council: 2

Previous Delegates: Cr Rosario and Cr Morland

Previous Alternate Delegate: Cr

Date Appointed: 26 October 2015

Term of Appointment: Review at annual Special Council Meeting to elect the Mayor.

Meeting Details: Meetings dates for 2017 are:  
16 February, 9 March, 20 April,  
18 May, 15 June, 20 July, 17 August,  
21 September, 19 October, 16 November

### **Recommendation**

**That the Mayor of the Day and Councillor \_\_\_ be appointed as delegates to the Casey Multi-faith Network Committee.**





10 November 2016

**ITEM 6.30**

**CRANBOURNE COMMUNITY THEATRE MANAGEMENT COMMITTEE**

Colette McMahon

Council Plan Reference:5.5

**Purpose of Report:** To appoint Councillors to the Cranbourne Community Theatre Management Committee.

## Details

Number of Delegates to be appointed by Council:

1

Previous Delegates:

Cr Stapledon

Previous Alternate Delegate:

Cr Smith

Date Appointed:

26 October 2015

Term of Appointment:

Review at annual Special Council Meeting to elect the Mayor.

Meeting Details:

Meetings are held at the Cranbourne Secondary College once per term at 3.30 pm to 5.00 pm. Meetings for 2017 are 23 February, 25 May, 31 August and 30 November.

Other Information:

Council's Team Leader Arts & Events and "The Factory" Coordinator are also representatives on the Committee

## Recommendation

**That Councillor \_\_\_\_ be appointed as delegate and Councillor \_\_\_\_ be appointed as alternate delegate to the Cranbourne Community Theatre Management Committee.**

# Officers' Reports



10 November 2016

**ITEM 6.31**

## **JOHN PANDAZOPOULOS HALL COMMITTEE OF MANAGEMENT**

James Rouse

Council Plan Reference:5.5

**Purpose of Report: To appoint Councillors to the John Pandazopoulos Hall Committee of Management**

### **Details**

Number of Delegates to be appointed by Council:	1
Previous Delegates:	Cr Rosario
Previous Alternate Delegate:	Cr Smith
Date Appointed:	26 October 2015
Term of Appointment:	Review at annual Special Council Meeting to elect the Mayor.
Meeting Details:	Meetings held on a monthly basis at the John Pandazopoulos Public Hall commencing at 4:00p.m. Dates to be advised by the Committee of Management.

### **Recommendation**

**That Councillor \_\_\_\_\_ be appointed as delegate to the John Pandazopoulos Hall Committee of Management.**

# Officers' Reports



10 November 2016

**ITEM 6.32**

## **CASEY SOCCER REFERENCE ADVISORY COMMITTEE**

James Rouse

Council Plan Reference: 1.1

**Purpose of Report: To appoint Councillors to the Casey Soccer Reference Advisory Committee**

### **Details**

Number of Delegates to be appointed by Council:	4
Previous Delegates:	Cr Stapledon, Cr Kaplon, Cr Serey, Cr Crestani
Previous Alternate Delegate:	Nil
Date Appointed:	29 September 2015
Term of Appointment:	Review at annual Special Council Meeting to elect the Mayor.
Meeting Details:	Meetings held on a bimonthly basis at the Civic Centre. Next meeting to be held in December 2016 with specific details to be determined.

### **Recommendation**

**That Councillor \_\_\_ be appointed as delegate to the Casey Soccer Reference Advisory Committee.**

# Officers' Reports



10 November 2016

**ITEM 6.33**

**VICTORIAN LOCAL GOVERNMENT ASSOCIATION**

Holly de Kretser

Council Plan Reference: 1.1

**Purpose of Report: To appoint Councillors to the Casey Soccer Reference Advisory Committee**

## Details

Number of Delegates to be appointed by Council:

Previous Delegates: Nil

Term of Appointment: Review at annual Special Council Meeting to elect the Mayor.

Meeting Details: TBA

## Recommendation

**That Councillor \_\_\_\_\_ be appointed as delegate to the Victorian Local Government Association.**



10 November 2016

**ITEM 6.34**

## **SCHEDULE OF COUNCIL AND COMMITTEE MEETINGS FOR 2017**

Holly de Kretser

Council Plan Reference: 5.2

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**Purpose of Report:** To provide Councillors with a schedule for Council Meetings in 2017.

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### **Background**

Ordinary Council meetings are generally held on the first and third Tuesdays of the month, with Planning Committee Meetings on the second Tuesday of the month. The current Schedule is effective up until 31 December 2016.

### **Proposed Dates**

The Schedule for 2017 will follow the system of Council Meetings at 6.30pm on the first and third Tuesdays and Planning Committee Meetings at 6.30pm on the second Tuesday of the month.

Variations to the usual schedule are similar to previous years for January and November 2017. The variations for 2017 are as follows:

- A Council Meeting to be held on 17 January 2017 (third Tuesday)
- No Planning Committee Meetings to be held in January 2017.
- A Special Council Meeting to be held on Monday 30 October 2017 for the election of the Mayor and appointment of Councillors to Committees and as delegates.
- Council Meeting on Thursday 9 November 2017, as Melbourne Cup Day will be on Tuesday 7 November 2017.

The proposed Schedule of Meetings continues the current practice; a meeting schedule for 2017 is on the following page.

# Officers' Reports



10 November 2016  
**ITEM 6.34**

<b>Month</b>	<b>Council Meetings</b> Held in Council Offices, Narre Warren at 6.30pm  Unless otherwise stated	<b>Planning Committee</b> Held in Council Offices, Narre Warren at 6.30pm  Unless otherwise stated
<b>January</b>	Tuesday 17	NA
<b>February</b>	Tuesday 7 Tuesday 21	Tuesday 14
<b>March</b>	Tuesday 7 Tuesday 21	Tuesday 14
<b>April</b>	Tuesday 4 Tuesday 18	Tuesday 11
<b>May</b>	Tuesday 2 Tuesday 16	Tuesday 9
<b>June</b>	Tuesday 6 Tuesday 20	Tuesday 13
<b>July</b>	Tuesday 4 Tuesday 18	Tuesday 11
<b>August</b>	Tuesday 1 Tuesday 15	Tuesday 8
<b>September</b>	Tuesday 5 Tuesday 19	Tuesday 12
<b>October</b>	Tuesday 3 Tuesday 17 Monday 30 @ 5.30pm (Special)	Tuesday 10
<b>November</b>	Thursday 9 Tuesday 21	Tuesday 14
<b>December</b>	Tuesday 5 Tuesday 19	Tuesday 12



## Officer Direct or Indirect Interest

No Council officers involved in the preparation of this report have a direct or indirect interest in matters for consideration.

### Recommendation

1. That Council's Meeting Schedule for 2017 continues the current Schedule of Council Meetings on the first and third Tuesday of the month at 6.30pm and Planning Committee Meetings on the second Tuesday of the month at 6.30pm, with the following variations:

#### January 2017 Meetings

- No Planning Committee meeting in January 2017
- Council Meeting on Tuesday 17 January 2017 (third Tuesday) at 6.30pm.

#### October 2017 Meetings

- Special Council Meeting on Monday 30 October 2017 at 5.30pm

#### November 2017 Meetings

- Council Meeting on Thursday 9 November 2017 at 6.30pm.

2. That all Council and Planning Committee meetings be held at the Council Offices in Narre Warren.