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Minutes
of the Council Meeting
held in the Council Chamber,
Magid Drive, Narre Warren
Tuesday, 2 September 2014
Commencing at 6.36 p.m.

Vision for the future
To be the city of choice to live, work
and raise a family.

Table of Contents

1. Reading of the Prayer

2. Statement of Acknowledgement

3. Apologies

- Cr Rosario

4. Confirmation of Minutes of:

Refer to Page 281 of the Minute Book

- Council Meeting held on 19 August 2014
- Special Council Meeting held on 25 August 2014

5. Declaration by Councillors of any Conflict of Interest or Personal Interests pursuant to Sections 79 and 79B of the Local Government Act 1989 (the Act) in any items on the Notice Paper. (Note that Section 79(2)(a)(i) of the Act requires Councillors to disclose the nature of a Conflict of Interest or a Personal Interest immediately before the relevant consideration or discussion). Section 79B also requires that the Councillor declaring a Personal Interest must seek consent from Council to be exempt from voting on the item.

- Nil

6. Officer's Reports – Initial Consideration

- Refer to Page 282 of the Minute Book

7. Public Question Time

- Refer to Page 282 of the Minute Book

8. Officer's Reports – Deferred for Consideration

- Services for Casey's Community – Refer to Page 283 of the Minute Book

Item 1 Access and Inclusion Advisory Committee

Item 2 Arts and Cultural Advisory Committee

Item 3 Events Policy

Item 4 Operation Newstart Casey

Table of Contents

- Developing Casey's Economy – Refer to Page 286 of the Minute Book
 - Item 1 Promotional Signage at the Junction Village Shopping Strip

- Planning for Casey's Community – Refer to Page 286 of the Minute Book
 - Item 1 Conservation Advisory Committee Meeting Minutes
 - Item 2 Amendment C192 to the Casey Planning scheme to Rezone the Land at 31-35 Robinson Road, Narre Warren North

- Building and Managing Casey's Assets – Refer to Page 287 of the Minute Book
 - Item 1 Draft Rural Drainage Policy
 - Item 2 Special Charge Scheme – North Road, Devon Meadows
 - Item 3 Local Facilities for Local Clubs Program 2014/15 Projects

- Achieving Best Practice in Governance at Casey – Refer to Page 289 of the Minute Book
 - Item 1 Audit & Ethics Committee – Appointment of one independent Public Member
 - Item 2 2013-2014 Draft Standard Statements and Financial Statements
 - Item 3 2012-2013 Performance Statement - in principle approval
 - Item 4 Quick Response Grants Program

9. Consideration of Reports of Committees

Refer to Page 291 of the Minute Book

- Assembly of Councillors

10. Petitions and Joint Letters

Refer to Page 291 of the Minute Book

Nil

Table of Contents

11. Notices of Motion

- Refer to Page 291 of the Minute Book
 - 2861 VicRoads Westernport Highway Planning
 - 2862 Casey Basketball Association presentation to General Purposes Committee
 - 2863 National Victims of Crime Awareness Week
 - 2864 Fee schedule for roadside traders permits
 - 2866 'DARTS' directional signage

12. Reports by Council Delegates

- Refer to Page 294 of the Minute Book
 - Nil

13. Urgent Business

- Refer to Page 294 of the Minute Book
 - Item 1 Magpie Safety Concerns

14. Closed Council



Councillors Present:

Mayor, Cr Geoff Ablett - Chairperson

Deputy Mayor, Cr Amanda Stapledon	Cr Mick Morland
Cr Sam Aziz	Cr Gary Rowe
Cr Louise Berkelmans	Cr Susan Serey
Cr Rosalie Crestani	Cr Wayne Smith, JP, BJ
Cr Rafal Kaplon	

In Attendance:

Peter Fitchett	<i>Acting Chief Executive Officer</i>
Sophia Petrov	<i>Director Community Development</i>
Greg Wood	<i>Director Community Services</i>
Sally Curtain	<i>Director Corporate Services</i>
Ray Butler	<i>Director Infrastructure Services</i>
Duncan Turner	<i>Acting Director Planning & Development Services</i>
Sam Hewett	<i>Deputy Director Casey Cultural & Civic Project</i>
Andrew Davis	<i>Chief Financial Officer</i>
Steve Coldham	<i>Manager Communications</i>
Jo Smale	<i>Manager Community Care</i>
Janette Green	<i>Manager Community Strengthening</i>
Anna Moore	<i>Acting Manager Economic Development</i>
David Richardson	<i>Manager Engineering & Asset Management</i>
Warren Smith	<i>Acting Manager Environment</i>
Sheena Frost	<i>Manager Governance</i>
Rob Pedder	<i>Acting Manager Legal Services</i>
Nick Moore	<i>Manager Planning</i>
Peter Gillieron	<i>Manager Property Rates & Valuations</i>
Richard Amon	<i>Manager Sport & Leisure</i>
Paul Hamilton	<i>Manager Transport</i>
Jessica Monahan	<i>Senior Communications Advisor</i>
Casey Ward	<i>Project Management Officer</i>
Robyn Borley	<i>Councillor Support Officer</i>
Holly de Kretser	<i>Minutes Assistant</i>



**SECTION 1
READING OF THE PRAYER**

Pastor Norma Cayzer of Turning Point Church Cranbourne read the opening prayer.

READING OF THE FAITH MESSAGE

Ms Vincenzina Nicotera from the Casey Multifaith Network read the faith message.

**SECTION 2
STATEMENT OF ACKNOWLEDGEMENT**

The Mayor read the Statement of Acknowledgement.

**SECTION 3
APOLOGIES**

COUNCILLORS SMITH/STAPLEDON:

That the apology of Councillor Rosario be accepted.

Carried

SUSPENSION OF LOCAL LAW

At 6.40 p.m.

COUNCILLORS ABLETT/STAPLEDON:

That the Local Law be suspended.

Carried

The Mayor presented certificates of recognition to the Casey Warriors Rugby League Club, who were recently awarded the VRL Spirit of the Leaguer Award for their successful youth programs run off the field and for outstanding sportsmanship on field.

At 6.43 the Mayor reapplied the Local Law.



**SECTION 4
CONFIRMATION OF MINUTES**

Council Meeting

COUNCILLORS ABLETT/ROWE:

That the Minutes of the Council Meeting held on Tuesday, 19 August 2014 be confirmed.

Carried

Special Council Meeting

COUNCILLORS MORLAND/CRESTANI:

That the Minutes of the Special Council Meeting held on Monday, 25 August 2014 be confirmed.

Carried

**SECTION 5
DECLARATION OF CONFLICT OF INTERESTS OR PERSONAL INTERESTS**

Nil



**SECTION 6
OFFICERS' REPORTS – INITIAL CONSIDERATION**

COUNCILLORS ROWE/BERKELMANS:

That the recommendations in Officers' Reports be adopted with the exception of Items deferred for further discussion, as follows:-

KEY DIRECTION	RECOMMENDATION ADOPTED	WITHDRAWN (DEFERRED) FOR FURTHER DISCUSSION
Services for Casey's Community	3	1, 2 and 4
Developing Casey's Economy		1
Planning for Casey's Community	2	1
Building and Managing Casey's Assets		1, 2 and 3
Achieving Best Practice in Governance at Casey	2 and 3	1 and 4

Carried

**SECTION 7
PUBLIC QUESTION TIME**

At 6.45 p.m. the Director Corporate Service advised that there were no Public Questions.



**SECTION 8
OFFICERS' REPORTS – DEFERRED FOR CONSIDERATION**

SERVICES FOR CASEY'S COMMUNITY

**ITEM 1
ACCESS AND INCLUSION ADVISORY COMMITTEE**

Council Plan Reference: 1.3

Purpose of Report: To provide Council with the minutes of the Access and Inclusion Advisory Committee meeting held on Wednesday 13 August 2014.

COUNCILLORS CRESTANI/KAPLON:

That the minutes of the Access and Inclusion Advisory Committee Meeting of 13 August 2014 be noted.

Carried

**ITEM 2
ARTS AND CULTURAL ADVISORY COMMITTEE**

Council Plan Reference: 1.4

Purpose of Report: To provide Council with the minutes of the Arts and Cultural Advisory Committee meeting held on 11 August 2014.

COUNCILLORS SMITH/BERKELMANS:

At 6.46 p.m. Councillor Serey left the Council Chamber.

1. That the minutes of the Arts and Cultural Advisory Committee (Attachment 1) of 11 August 2014 be noted.
2. That Council contact relevant organisations to encourage nominations and enhance social media promotion for nominations for the 2015 Lindsay King Arts Award.
3. That Council write to Kevin Hill to thank him for his contribution to the arts in the City of Casey and to wish him well in his future activities.
4. That the Mayor and chairman write a letter of welcome to the two new members of the Committee.
5. That consideration be given to accommodating the South East Arts Festival in lieu of the Kevin Hill art event at the next meeting of the Arts and Cultural Advisory Committee.

Carried



**SECTION 8
OFFICERS' REPORTS – DEFERRED FOR CONSIDERATION**

SERVICES FOR CASEY'S COMMUNITY

**ITEM 3
EVENTS POLICY**

Council Plan Reference: 1.4

Purpose of Report: To update the Events Policy.

Recommendation

That the attached Events Policy (Attachment 1) be adopted by Council.

The recommendation was adopted. Refer to Page 282 of the Minute Book.



**SECTION 8
OFFICERS' REPORTS – DEFERRED FOR CONSIDERATION**

SERVICES FOR CASEY'S COMMUNITY

**ITEM 4
OPERATION NEWSTART CASEY**

Council Plan Reference: 1.1

Purpose of Report: To report to Council on support options for Operation Newstart Casey.

COUNCILLORS ABLETT/STAPLEDON:

At 6.51 p.m. Councillor Serey returned to the Council Chamber.

1. That Council officers and Operation Newstart Casey Program leaders meet with the Local Area Commander, Inspector Paul Breen, The Hon. Kim Wells, Minister for Police and Emergency Services, The Hon. Edward O'Donohue MLC, Minister for Eastern Victorian Region, Minister for Liquor and Gambling Regulation, Minister for Corrections and Minister for Crime Prevention and members of Victoria Police's Priority Community Division, Community Liaison Officers, Youth Resources Officers and Crime Prevention Officers to meet for talks.
2. That the talks at this meeting centre on the reasons why police involvement in the Operation Newstart program was ceased.
3. That these talks determine what changes can be made to the program to get the results the police would expect to get from being involved in the Operation Newstart program.
4. That a set of Operation Newstart key performance indicators be developed with Victoria Police to justify their involvement.
5. That a trial of the Operation Newstart program be conducted in Casey that meets the required program and set of outcomes by Victoria Police, Newstart Leaders and Council.
6. That if the Casey Newstart program is successful the prospect of reintroducing the Newstart program with Victoria Police involvement state-wide be explored.
7. That interested Councillors be invited to attend this meeting.

Carried



**SECTION 8
OFFICERS' REPORTS – DEFERRED FOR CONSIDERATION**

DEVELOPING CASEY'S ECONOMY

**ITEM 1
PROMOTIONAL SIGNAGE AT THE JUNCTION VILLAGE SHOPPING STRIP**

Council Plan Reference: 2.1

Purpose of Report: To advise Council on progress towards improved signage at the Junction Village shopping strip

COUNCILLORS ABLETT/STAPLEDON:

That the report be noted.

Carried

PLANNING FOR CASEY'S COMMUNITY

**ITEM 1
CONSERVATION ADVISORY COMMITTEE MEETING MINUTES**

Council Plan Reference: 3.4

Purpose of Report: To provide Council with the minutes of the Conservation Advisory Committee meeting held on 6 August 2014.

COUNCILLORS MORLAND/CRESTANI:

That the minutes of the Conservation Advisory Committee meeting of 6 August 2014 be noted.

Carried



**SECTION 8
OFFICERS' REPORTS – DEFERRED FOR CONSIDERATION**

PLANNING FOR CASEY'S COMMUNITY

**ITEM 2
AMENDMENT C192 TO THE CASEY PLANNING SCHEME TO REZONE THE LAND AT 31-35
ROBINSON ROAD, NARRE WARREN NORTH**

Council Plan Reference: 3.1

Purpose of Report: To consider submissions to Amendment C192 and referral to an independent Panel

Recommendation

1. That Council requests the Minister for Planning appoint a Panel under Section 153 of the *Planning and Environment Act 1987* to consider submissions to Amendment C192 to the Casey Planning Scheme.
2. That Council refers all submissions to Amendment C192 to the Panel, in accordance with Section 23(1(b) of the *Planning and Environment Act 1987*.
3. That Council makes a submission to the Panel in support of Amendment C192, generally in accordance with the exhibited amendment documents.
4. That all submitters to the amendment be advised of Council's decision.

The recommendation was adopted. Refer to Page 282 of the Minute Book.

BUILDING AND MANAGING CASEY'S ASSETS

**ITEM 1
DRAFT RURAL DRAINAGE POLICY**

Council Plan Reference: 4.3

Purpose of Report: Council to consider adopting the draft Rural Drainage Policy for the purpose of public consultation.

COUNCILLORS ABLETT/AZIZ:

1. That Council endorse the draft Rural Drainage Policy in Attachment A for the purpose of public consultation.
2. That officers consider feedback received during public consultation and report to Council in December 2014 with the recommended Rural Drainage Policy for adoption.

Carried



**SECTION 8
OFFICERS' REPORTS – DEFERRED FOR CONSIDERATION**

BUILDING AND MANAGING CASEY'S ASSETS

**ITEM 2
SPECIAL CHARGE SCHEME - NORTH ROAD, DEVON MEADOWS**

Council Plan Reference: 4.3

Purpose of Report: To report on the Final Cost Apportionments for Special Charge Scheme in North Road, Devon Meadows.

COUNCILLORS ABLETT/STAPLEDON:

That the distribution of actual costs to be recovered from the owners of premises benefiting by the Scheme, as now presented, be adopted by Council.

Carried

**ITEM 3
LOCAL FACILITIES FOR LOCAL CLUBS PROGRAM 2014/15 PROJECTS**

Council Plan Reference: 4.2

Purpose of Report: To recommend projects to submit to the State Government's 2014/2015 Local Facilities for Local Clubs Program.

COUNCILLORS ABLETT/CRESTANI:

That Council endorse the following projects for submission to the 2014/15 Local Facilities for Local Clubs Program noting that, if successful, Council will need to manage the projects to ensure they are completed by the prescribed timeframes:

- a) Cranbourne Bowling Club Inc – Floodlighting Project
- b) Endeavour Hills Cricket Club – Upgrade to Cricket Practice Facilities

Carried



**SECTION 8
OFFICERS' REPORTS – DEFERRED FOR CONSIDERATION**

ACHIEVING BEST PRACTICE IN GOVERNANCE AT CASEY

**ITEM 1
AUDIT AND ETHICS COMMITTEE - APPOINTMENT OF ONE INDEPENDENT PUBLIC MEMBER**
Council Plan Reference: 7.2

Purpose of Report: To advise Council on the Audit & Ethics Committee; to appoint an interview panel

COUNCILLORS AZIZ/STAPLEDON:

1. That Council appoints an Interview Panel to consider and recommend to Council on the appointment of one Independent Public Member to the Audit and Ethics Committee for the following period: -
 - 1 December 2014 to 30 November 2017.
2. That the Interview Panel comprise the Mayor, Cr Geoff Ablett and Cr Rowe and Cr Aziz the Chief Executive Officer and / or nominated officer.

Carried

**ITEM 2
2013/14 DRAFT STANDARD STATEMENTS AND FINANCIAL STATEMENTS**
Council Plan Reference: 5.2

Purpose of Report: To consider approval “in principle” of the Standard Statements and Financial Statements for 2013/14 and to authorise certification of these Statements on behalf of Council by the Mayor and Deputy Mayor

Recommendation

1. That pursuant to Section 131(7) of the Local Government Act 1989, Council approves, in principle, the Standard Statements and Financial Statements for 2013/14.
2. That pursuant to Section 131(8) of the Local Government Act 1989, Council authorises the Mayor and Deputy Mayor to certify the Standard Statements and Financial Statements in their final form after any changes recommended, or agreed to, by the Auditor General's Office have been made.

The recommendation was adopted. Refer to Page 282 of the Minute Book.



**SECTION 8
OFFICERS' REPORTS – DEFERRED FOR CONSIDERATION**

ACHIEVING BEST PRACTICE IN GOVERNANCE AT CASEY

COUNCILLORS *:

**ITEM 3
2013-2014 PERFORMANCE STATEMENT - IN PRINCIPLE APPROVAL**

Council Plan Reference: 5.2

Purpose of Report: To approve, in principle, the 2013-2014 Performance Statement and authorise two Councillors to approve the statement in its final form

Recommendation

1. That pursuant to Section 132(6) of the *Local Government Act 1989* Council approve, in principle, the 2013-2014 Performance Statement.
2. That pursuant to Section 132(7) of the *Local Government Act 1989* Council authorises the Mayor and Deputy Mayor to approve the 2013-2014 Performance Statement in its final form.

The recommendation was adopted. Refer to Page 282 of the Minute Book.

**ITEM 4
QUICK RESPONSE GRANTS PROGRAM**

Council Plan Reference: 5.6

Purpose of Report: To adopt the Quick Response Grants Guidelines

COUNCILLORS SMITH/AZIZ:

1. That Council adopt the Quick Response Grants Guidelines as provided in Attachment A.
2. That \$8500 be transferred to the Achievement Grants Program.
3. That applications for Quick Response Grants open in October 2014.
4. That Council considers a report reviewing the scheme prior to budget considerations in 2015/16.

Carried



**SECTION 9
CONSIDERATION OF REPORTS OF COMMITTEES**

Assembly of Councillors

COUNCILLORS STAPLEDON/CRESTANI:

That the Record of the Assembly of Councillors, as listed, be received and noted.

Carried

**SECTION 10
PETITIONS AND JOINT LETTERS**

Nil

**SECTION 11
NOTICES OF MOTION**

**NOTICE OF MOTION NO. 2861
VICROADS WESTERNPORT HIGHWAY PLANNING**

At 7.14 p.m. Councillor Aziz left the Council Chamber.

COUNCILLORS SMITH/KAPLON:

- 1. That Council prepares a submission to the VicRoads Western Port Freeway Planning Study, in relation to the proposed changes to Westernport Highway, which includes Council's view that the Northey Road on and off ramp in Lynbrook remain open and receive and upgrade as part of the proposed future road/freeway works.**
- 2. That Council write to VicRoads seeking a response outlining the rationale for VicRoads' access management strategy for the future upgrade of the Western Port Highway to a freeway status with particular reference to the potential closure of local road connections at Northey Road, Moreton Bay Boulevard and Carbine Way and how these potential closures could be managed in terms of redirected traffic.**
- 3. That VicRoads also provide an update on their communication strategy with regard to keeping the community fully informed as investigations into the freeway proposal progresses and that the community is given opportunities to provide input to the proposals.**

Carried



**SECTION 11
NOTICES OF MOTION**

**NOTICE OF MOTION NO. 2862
CASEY BASKETBALL ASSOCIATION PRESENTATION TO GENERAL PURPOSES
COMMITTEE**

COUNCILLORS STAPLEDON/ABLETT:

At 7.17 p.m. Councillor Kaplon left the Council Chamber.

That Council resolve to invite Casey Basketball Association to present at the next available General Purposes Committee Meeting to:

- 1. Provide Council with information around the growth and progress the Association have achieved to date.**
- 2. The vision for the Association and the future planning and support required by the City of Casey.**
- 3. To thank Council for its support and assistance to date.**

Carried

**NOTICE OF MOTION NO. 2863
NATIONAL VICTIMS OF CRIME AWARENESS WEEK**

COUNCILLORS STAPLEDON/ROWE:

That Council resolve to:

- 1. Acknowledge within the City of Casey “National Victims of Crime Awareness Week” during the week commencing Sunday 9th November and concluding Sunday 16th November.**
- 2. Council officers meet with VOCAW President Janine Greening to identify ways in which Casey can support the raising of awareness for the Victims of Crime Association during their National Week.**
- 3. Provide the Council Chamber on Sunday 9th November from 12noon to 6pm to accommodate the Victims of Crime Awareness Week Forum, at no charge.**
- 4. Register this event on Casey’s Events Calendar and Facebook page.**

Carried



**SECTION 11
NOTICES OF MOTION**

**NOTICE OF MOTION NO. 2864
FEE SCHEDULE FOR ROADSIDE TRADERS PERMITS**

COUNCILLORS ABLETT/ROWE:

1. That officers investigate a permit fee payable schedule for roadside trading that reflects the income of the roadside traders, not the current rates which are excessive for low income earners.

The current rates are as follows:

1 day per week	\$230.00
1 month	\$810.00
6 months	\$4,550.00
12 months	\$8,000.00

Also public liability insurance cover is required. Also times and dates are specified on the application.

2. That officers report back to Council in October 2014.

At 7.23 p.m. Councillor Kaplon and Councillor Aziz returned to the Council Chamber.

Carried

COUNCILLORS SMITH/STAPLEDON:

That the Supplementary Notice of Motion be admitted for consideration.

Carried

**NOTICE OF MOTION NO.2866.
"DARTS" DIRECTIONAL SIGNS**

COUNCILLORS ABLETT/STAPLEDON:

1. That Council officers investigate the possibility of "DARTS" directional signs being erected on the main Clyde/Cranbourne Road indicating a direction to the Athletics Pavilion, and another "DARTS" sign being erecting near the roundabout near the Athletics Pavilion pointing towards the pavilion where darts are played.
2. That a report come back to Council in October 2014.
3. That Debbie Canty be contacted about the results of this recommendation.

Carried



**SECTION 12
REPORTS BY COUNCIL DELEGATES**

Nil

**SECTION 13
URGENT BUSINESS**

**ITEM 1
MAGPIE SAFETY CONCERNS**

Councillor Stapledon sought leave to introduce an Item of Urgent Business relating to resident safety concerns.

COUNCILLORS ABLETT/AZIZ:

That the Item be admitted as Urgent Business.

Carried

COUNCILLORS STAPLEDON/KAPLON:

That Council resolve to explore the options required to ensure the safety of residents, pedestrians, particularly school children against magpie attacks in Brentwood Drive, Cranbourne North, as a matter of urgency.

Carried



**SECTION 14
“CLOSED COUNCIL”**

At 7.33 p.m.

COUNCILLORS BERKELMANS/STAPLEDON:

That Council resolve itself in ‘Closed Council’ and resume after a five minute adjournment.

Carried

In accordance with Section 89(3) of the Local Government Act 1989, the reason for closure of the meeting to members of the public is as follows:

- proposed developments;
- legal advice;
- matters affecting the security of Council property;
- any other matter which the Council or special committee considers would prejudice the Council or any person;



CONCLUSION OF MEETING

The Meeting closed at 7.33 p.m.

Confirmed this 16th day of September 2014

.....
Cr Geoff Ablett
Mayor of the City of Casey

HD